



Schedule of User and Regulatory Fees
Effective August 1, 2026

City of Lincoln

CLERK / ADMINISTRATIVE FEES

Fee Description	Fee	Charge Basis	Note
1 Providing Materials on Digital Media			
a) Cost of Digital Media	Actual Cost	Each	
b) Mailing Costs (Postage & Materials), if applicable	Actual Cost	Per Request	
2 Document Reproduction			
a) 8.5" x 11" - 8.5" x 17"	\$0.20	Per Side	
b) Oversize	Actual Cost	Per Request	
3 Returned Check Fee			
a) First	\$25	Each	
b) Each Additional	\$35	Each	
4 EFT/ACH Return/Error	\$25	Each	
5 Credit Card Transaction Processing Fee	3%	Per Transaction	
6 Finance Charge on Delinquent Accounts	1%	Per Month	
7 Requests Requiring Formatting, Development, etc.	See Hourly Billing Rate Schedule	Per Hour	[a]

[a] Plus pass-through of outside agency/vendor costs, when applicable.