



LINCOLN-SMD 1 WASTEWATER AUTHORITY MEETING AGENDA

Regular Meeting of the Board of Directors

Lincoln City Hall, Third Floor Council Chambers
600 Sixth Street, Lincoln, CA 95648

January 9, 2026 at 10:00 a.m.

The public may also observe and participate in the meeting via Zoom at the following videoconferencing link:

https://us06web.zoom.us/webinar/register/WN_L2bYfOdARYiQxL2vDwckAQ

Board of Directors

CITY OF LINCOLN

Holly Andreatta, Chair
John Reedy

COUNTY OF PLACER

Shanti Landon, Vice-Chair
Cindy Gustafson

General Manager and Secretary

Jim Mulligan
Legal Counsel
Wes Miliband

PRELIMINARY MATTERS

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. SELECTION OF OFFICERS - LiSWA's Joint Powers Agreement requires that the Chair and Vice Chair be appointees of different Members (the City and the County), and the Chair and Vice Chair positions must be held by appointees of alternating Members in alternating years. During 2025, the Chair was held by City of Lincoln Director Andreatta and the Vice Chair was held by County of Placer Director Landon. For the selection this year, the Chair must be a County of Placer Director and the Vice Chair a City of Lincoln Director.
- E. PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the Authority's subject matter jurisdiction should do so at this time.



With respect to items on the Agenda, the Board will receive public comments at the time the item is opened for discussions, prior to any vote or other Board action. A three-minute time limit is requested. Please complete a speaker card and submit it to the General Manager at the meeting.

ACTION CALENDAR

1. CONSENT ITEMS

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.

1.1 Approval of Minutes – 12/12/25 Regular Meeting

2. GENERAL MANAGER'S REPORT AND UPDATE (Discussion, No Action) – A PowerPoint and verbal report will be provided to include the following:

- GM Work in Progress
- November 2025 Operations Fund Income Statement

3. OPERATIONS REPORT (Discussion, No Action) – A written and verbal report will be provided.

4. LEGAL REPORT – A verbal report from General Counsel pertaining to relevant legislative, case, or related developments that have occurred.

5. DIRECTOR'S COMMENTS

6. CLOSED SESSION MATTERS - CONVENE TO CLOSED SESSION FOR MATTER(S) LISTED ON THE AGENDA

Public Employee Evaluation
(Government Code § 54957(b)(1))
Title: General Manager, Board Secretary, Authority Engineer

ADJOURNMENT

THE FOLLOWING INFORMATION IS PROVIDED TO ASSIST WITH PUBLIC PARTICIPATION:

Americans with Disabilities Act (ADA): In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the Lincoln City Clerk's Office at (916) 434-2490. The meeting room is wheelchair accessible and disabled parking is available. Notification at least 24 hours prior to the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

Agenda Availability: The main posting location of the LiSWA Agenda is on the public kiosk outside the entrance of Lincoln City Hall, 600 6th Street, Lincoln, California. Agenda Packets are available for review at the Lincoln City Clerk's Office, 600 6th Street, Lincoln, California.



LINCOLN-SMD 1 WASTEWATER AUTHORITY DRAFT MEETING MINUTES

Regular Meeting of the Board of Directors

December 12, 2025 at 10:00 a.m.

Board of Directors

CITY OF LINCOLN

Holly Andreatta, Chair
John Reedy

COUNTY OF PLACER

Shanti Landon, Vice-Chair
Cindy Gustafson

General Manager and Secretary

Jim Mulligan
Legal Counsel
Wes Miliband

PRELIMINARY MATTERS

A. CALL TO ORDER

The meeting was called to order at 10:00 am.

B. PLEDGE OF ALLEGIANCE

The pledge was led by Director Andreatta.

C. ROLL CALL

Directors Present:

Holly Andreatta, Chair
Shanti Landon, Vice Chair
John Reedy, Director
Cindy Gustafson, Director

Staff present:

Jim Mulligan, General Manager and Board Secretary
Wes Miliband, Legal Counsel
Kelye McKinney, Authority Engineer

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items



ACTION CALENDAR

1. CONSENT ITEMS

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.

- 1.1 Approval of Minutes – 10/10/25 Regular Meeting
- 1.2 Consider Adoption of the Addendum dated July 2025 regarding the 2013 Midwestern Placer Regional Sewer Project Environmental Impact Report and the 2017 Addendum (“Project”) Finding No New Significant Environmental Effects. A written report is included.

Motion to approve 1.1 and 1.2 by Director Landon, Second by Director Reedy, Approved 4-0

- 1.3 Approve the purchase of an electric yard truck from Orange EV LLC in an amount of \$281,391.83 and authorize the General Manager to execute and to proceed with the purchase. A written report is included.

Director Reedy asks if a less expensive EV and plus a truck for the same cost would be better suited to purchase as the EV would have many uses.

GM, Jim Mulligan explains that while working with the California Air Resource Board, the motivation to purchase the vehicle was to meet the CARB regulations.

Director Reedy clarifies that replacing and meeting the 50% requirement would involve purchasing both a less expensive EV and truck.

Matt Medill, Public Works Director, City of Lincoln explains the City considered purchasing an EV garbage truck or sweeper to meet regulation but decided that with service and maintenance they would instead purchase a Ford Lightning to meet the 50% fleet zero emission purchase policy.

Director Reedy stated he would like to delay the action item to January 2026 BOD meeting to discuss further; Chair Andreatta, Director Landon, and Director Gustafson agree.

Motion to delay approval by Director Reedy, Second by Director Gustafson, Approved 4-0

2. GENERAL MANAGER'S REPORT AND UPDATE (Discussion, No Action) – A PowerPoint and verbal report will be provided to include the following:

A PowerPoint and verbal report were provided discussing financial report and work in progress

- GM Work in Progress
- October 2025 Operations Fund Income Statement



Director Landon asks question about Income Statement and 77% net income through October 2025

Jenna Gelso explains that the Income Statement is a Modified Accrual Book and includes Balance Sheet CIP and Capital purchases that will adjust the net income at the fiscal year end.

3. OPERATIONS REPORT (Discussion, No Action) – A written and verbal report will be provided.

Gary Hengst gives PowerPoint presentation on operations.

Director Landon asks the cost difference between labs.

Gary Hengst explains the price increase is \$30,000 but it will be paid by Jacobs as it's in their contract.

Director Andreatta asks where the new lab is located.

Gary Hengst replies the lab is located in Jackson.

Director Reedy asks if debris can be stopped before clogging the aerator.

Gary Hengst explains they are building a structure out of redwood (water resilient) to capture a large percentage of the debris.

Director Reedy asks if Centrifuge 1 is repaired.

Gary Hengst explains that the unit is still waiting on parts but have an account set up for a rental Centrifuge if needed.

Director Gustafson asks the age of the wall pumps being replaced.

Gary Hengst explains they are 21 years old and have had a useful life.

4. CONSIDER ADOPTION OF THE RESERVE POLICY – Consider adoption of the Reserve Policy previously provided to the Board and public for input. A PowerPoint presentation by LiSWA's Municipal Advisor, Ken Dieker with Del Rio Advisors will be provided.

Ken Dieker, Del Rio Associates gives verbal and PowerPoint presentation.

Director Landon asks if flexibility in language could be included to not limit the policy to a 10-year planning horizon.

Ken Dieker explains that a Master Plan would most likely be 10-years and would be rolling each year but can be amended to meet the BOD's request.

Director Landon asks if County staff was involved in developing the reserve policy.

Kelye McKinney explains the TAG team selected member agency participants Tristan Butcher to represent the County and Nita Wracker to represent the City.



Director Gustafson states that many of the capital assets, purchased in the Improvement Project, useful life will be beyond 10 years and to track them beyond the 10-horizon plan.

Ken Dieker explains the 10-year planning horizon is used to fund the CIP and the rehab and replacement is the depreciation of those assets and would be kept track by creating a model.

Kevin Bell, Assistant Director of Public Works, asks for flexibility as the expansion project is projected to take 12-15 years.

Kelye McKinney explains that the model will reflect the project timeline.

Motion to approve by Director Reedy, Second by Director Gustafson, Approved 4-0

5. CONSIDER ADOPTION OF THE UNIT DEFINITION FOR COST-OF-SERVICE CALCULATION AND REPORTING POLICY – Consider adoption of the Unit Definition for Cost-of-Service Calculation and Reporting Policy previously provided to the Board and public for input.

GM, Jim Mulligan gives verbal presentation on the Unit Definition for Cost-of-Service Calculation and Reporting Policy.

Director Gustafson asks for the rational of why Active Adult Residential have lower WWTRU rates than Duplexes and single-family residences.

Kevin Bell explains that previous County practices reflect lower rates for Active Adult Residential versus Single Family, Duplex, and Multi-family as it is population-based; people/residence.

Director Gustafson states that it is challenging to calculate usage and types of usage

Kevin Bell agrees and that categories are based on an average and category that fits overall usage.

Nita Wracker, City of Lincoln explains the City also uses reduced rates for Active Adult communities and balance of demand verse population.

Director Reedy and Director Landon thanks the group for all their work and partnership.

Director Landon asks there to be time to make last changes to system.

Kevin Bell states that while the work was intensive it was a nice partnership between the County and City

Jennifer Brown, City of Lincoln agrees it was a nice partnership and a lot of work that will benefit the community.

Kelye McKinney also thanks the County and City staff. Special thanks Jennifer Brown and her GIS application and Director Reedy's engagement to make it successful.

Motion to approve amended policy by Director Landon, Second by Director Gustafson, Approved 4-0



6. **LEGAL REPORT** – A verbal report from General Counsel pertaining to relevant legislative, case, or related developments that have occurred.

Wes Miliband states that he reported on the case of the City and County of San Francisco suing the EPA over discharge requirements and the methodology used, earlier this year, and the frustration that all are liable from a violation, but Gary's comments during his Operations report is good news moving forward.

7. **DIRECTOR'S COMMENTS**

Director Reedy asks to have an Improvement Plan presentation at the January BOD meeting and asks to discuss the difference in WWTRU policies as the increase is only .5% over 2.5 years.

Kelye McKinney explains that if the old units were applied to the new policy, the percentage would be more than .5%.

8. **CLOSED SESSION MATTERS - CONVENE TO CLOSED SESSION FOR MATTER(S) LISTED ON THE AGENDA**

Session closed at 11:02 am.

Open session reconvened at 11:27 am.

No reportable action from closed session.

ADJOURNMENT

The meeting was adjourned at 11:27 am.



GENERAL MANAGER'S REPORT

**LiSWA Regular Board Meeting
January 9, 2026**





Agenda

- GM Work in Progress
- LiSWA November 2025 Operations Income Statement



General Manager's Report

GM Work in Progress

- Groundwater Monitoring Well Study: Draft report comments sent to consultant 12/22/25
- WWTRF Improvement Project:
 - Alternate filter design proposal under review by TAG
 - Ongoing Division 0 and 1 specifications
 - Project presentation to the Board scheduled for February along with consultant amendment related to structural code updates, alternate filter design
 - SRF Loan application: Productive coordination with water board staff on application requirements
- WWTRU Revised Policy: January billing with new WWTRU counts
- December Board Meeting Follow Up Actions: ZEV Purchase and WWTRUs

Lincoln-Sewer Maintenance District 1 Wastewater Authority
Operations Fund Income Statement
July through November 2025

Modified Accrual Book	Jul - Nov 25	Budget	Variance	% of Budget
Income				
42010 - Investment Income				
RC0560 - Investment Income	\$ 462,384.90			
Total 42010 - Investment Income	\$ 462,384.90			
42030 - Short Term Rents				
RC0600 Short Term Rents	\$ 52,511.29	\$ 69,090.00	\$ (16,578.71)	76.0%
Total 42030 - Short Term Rents	\$ 52,511.29	\$ 69,090.00	\$ (16,578.71)	76.0%
46230 - Sanitation Services				
RC2230 - Operations	\$ 3,885,332.00	\$ 9,682,614.00	\$ (5,797,282.00)	40.13%
Total 46230 - Sanitation Services	\$ 3,885,332.00	\$ 9,682,614.00	\$ (5,797,282.00)	40.13%
46240 - Sanitation Serv Other				
RC2190 - Capital / Debt	\$ 1,836,560.55	\$ 4,576,882.00	\$ (2,740,321.45)	40.13%
RC2190 - Sewer Connection Fees	\$ 2,072,593.40	\$ 2,500,000.00	\$ (427,406.60)	82.9%
Total 46240 - Sanitation Serv Other	\$ 3,909,153.95	\$ 7,076,882.00	\$ (3,167,728.05)	55.24%
46360 - General Reimbursement				
RC2680 - Other	\$ 1,834.11	\$ 55,000.00	\$ (53,165.89)	3.34%
Total 46360 - General Reimbursement	\$ 1,834.11	\$ 55,000.00	\$ (53,165.89)	3.34%
48030 - Miscellaneous				
RC3010 - Reclaimed Water		\$ 30,000.00	\$ (30,000.00)	
Total 48030 - Miscellaneous		\$ 30,000.00	\$ (30,000.00)	
Total Income	\$ 8,311,216.25	\$ 16,913,586.00	\$ (8,602,369.75)	49.14%
	\$ 8,311,216.25	\$ 16,913,586.00	\$ (8,602,369.75)	49.14%
Expense				
52020 - Goods				
SC2029 Chemicals	\$ 241,326.00	\$ 558,249.00	\$ (316,923.00)	43.23%
Total 52020 - Goods	\$ 241,326.00	\$ 558,249.00	\$ (316,923.00)	43.23%
52040 - Communication Services				
SC2085 - Telephone		\$ 10,000.00	\$ (10,000.00)	
Total 52040 - Communication Services		\$ 10,000.00	\$ (10,000.00)	
52080 - Insurance Services				
SC2140 - Insurance Services	\$ 155,071.57	\$ 250,000.00	\$ (94,928.43)	62.03%
Total 52080 - Insurance Services	\$ 155,071.57	\$ 250,000.00	\$ (94,928.43)	62.03%
52160 - Maintenance - Service				
SC2270 - Maintenance	\$ 18,361.45	\$ 171,260.00	\$ (152,898.55)	10.72%
SC2270 - WWTRF Maintenance	\$ 228,962.53	\$ 320,816.00	\$ (91,853.47)	71.37%
Total 52160 - Maintenance - Service	\$ 247,323.98	\$ 492,076.00	\$ (244,752.02)	50.26%
52240 - Member, Reg, Warr				
SC2550 - Prof Membership		\$ 10,800.00	\$ (10,800.00)	
Total 52240 - Member, Reg, Warr		\$ 10,800.00	\$ (10,800.00)	
52360 - Prof/Special Services				
SC2940 - Consulting	\$ 195,432.25		\$ 195,432.25	100.0%

Lincoln-Sewer Maintenance District 1 Wastewater Authority
Operations Fund Income Statement
July through November 2025

Modified Accrual Book	Jul - Nov 25	Budget	Variance	% of Budget
SC2940 - Consulting WWTRF	\$ 29,694.05		\$ 29,694.05	100.0%
SC2950 - Engineering WWTRF	\$ 17,114.20	\$ 475,000.00	\$ (457,885.80)	3.6%
SC3030 - Security WWTRF	\$ 360.00			
52360 - Prof/Special Services - Other		\$ 1,248,988.00	\$ (1,248,988.00)	
Total 52360 - Prof/Special Services	\$ 242,600.50	\$ 1,723,988.00	\$ (1,481,387.50)	14.07%
52370 - Prof/Special Services				
SC3130 - Legal	\$ 34,857.50	\$ 150,000.00	\$ (115,142.50)	23.24%
Total 52370 - Prof/Special Services	\$ 34,857.50	\$ 150,000.00	\$ (115,142.50)	23.24%
52380 - Prof/Special Services				
SC3310 - Operations	\$ 1,145,874.60	\$ 2,581,418.00	\$ (1,435,543.40)	44.39%
SC3320 - Environ, Ecological	\$ 6,912.96			
Total 52380 - Prof/Special Services	\$ 1,152,787.56	\$ 2,581,418.00	\$ (1,428,630.44)	44.66%
52390 - Prof/Special Services		\$ 75,000.00	\$ (75,000.00)	
52400 - Information Technology				
SC3360 - IT Services	\$ 5,985.75	\$ 150,000.00	\$ (144,014.25)	3.99%
Total 52400 - Information Technology	\$ 5,985.75	\$ 150,000.00	\$ (144,014.25)	3.99%
52450 - Prof/Special Services				
SC3480 - Short Term Rental	\$ 28,634.60	\$ 64,000.00	\$ (35,365.40)	44.74%
Total 52450 - Prof/Special Services	\$ 28,634.60	\$ 64,000.00	\$ (35,365.40)	44.74%
52510 - Commissioner's Fees		\$ 9,600.00	\$ (9,600.00)	
52570 - Advertising		\$ 7,500.00	\$ (7,500.00)	
52800 - Utilities				
SC4340 - Utilities	\$ 496,521.65	\$ 2,237,200.00	\$ (1,740,678.35)	22.19%
Total 52800 - Utilities	\$ 496,521.65	\$ 2,237,200.00	\$ (1,740,678.35)	22.19%
52810 - Goods				
SC4456 - Sewage Treatment	\$ 391,450.11	\$ 968,024.00	\$ (576,573.89)	40.44%
Total 52810 - Goods	\$ 391,450.11	\$ 968,024.00	\$ (576,573.89)	40.44%
53190 - Taxes and Assessments				
SC4870 - Taxes and Assessments	\$ 6,092.67	\$ 90,000.00	\$ (83,907.33)	6.77%
Total 53190 - Taxes and Assessments	\$ 6,092.67	\$ 90,000.00	\$ (83,907.33)	6.77%
53390 - Cost Plan Allocation		\$ 4,435.50		
54450 - Capital Asset Equipment				
SC4455 - Equipment	\$ 80,043.81			
54450 - Capital Asset Equipment - Other		\$ 1,712,000.00	\$ (1,712,000.00)	
Total 54450 - Capital Asset Equipment	\$ 80,043.81	\$ 1,712,000.00	\$ (1,631,956.19)	4.68%
59000 - Debt Payments		\$ 2,705,200.00	\$ (2,705,200.00)	
Total Expense	\$ 3,087,131.20	\$ 13,795,055.00	\$ (10,707,923.80)	22.38%
Net Ordinary Income	\$ 5,224,085.05	\$ 3,118,531.00	\$ 2,105,554.05	167.52%
Other Income/Expense				
Other Expense				
Depreciation Expenses	\$ 2,713,262.54			
Total Other Expense	\$ 2,713,262.54		\$ 2,713,262.54	100.0%

Lincoln-Sewer Maintenance District 1 Wastewater Authority
Operations Fund Income Statement
July through November 2025

Modified Accrual Book	Jul - Nov 25	Budget	Variance	% of Budget
Net Other Income	\$(2,713,262.54)		\$ (2,713,262.54)	100.0%
Net Income	\$ 2,510,822.51	\$ 3,118,531.00	\$ (607,708.49)	80.51%

Footnotes Modified Accrual Book

52360 2940, 2950 WWTRF / 54450 - On Balance Sheet as CIP and/or Capital Assets

December 2025 LWWTRF Operations Report

1-9-26

Highlights

- 208.967 Million Gallons (MG) of influent, 2.769 MG of effluent was sent to reclamation and 68.966 MG of effluent was sent to Auburn Ravine this month.
- Smooth transition to 49er Lab December 15th for daily lab work.
- New 24" TSB flow meter was installed. Photo 1.
- Oxidation ditch #1 rag catcher system was built and installed. Photos 2&3.
- Major plant power shut down due to faulty fire system January 4th. No spill.

Compliance

- There were **no** compliance issues this month.

Major Equipment Out of Service						
Equipment	Failure Date	Redundancy	Problem	Solution	Estimated Repair Cost	Estimated Return to Service Date
Filter Feed Pump #2	3-25-24	1 of 4	Motor windings are broken down. Failed in wet weather.	Spare pump is on order.	\$170,437	TBD
Oxidation Ditch 1A Recycle Wall Pump	10-06-25	1 of 2	Gearbox failed on pump.	Replace with new Wilo wall pump. Cleaning entire ditch.	\$39,674	1/30/26
RAS Pump 1C	9-10-25	1 of 2	Seal failure	Seal repair parts are on order	\$10,000	12-15-25

Equipment	Failure Date	Redundancy	Problem	Solution	Estimated Repair Cost	Estimated Return to Service Date
Yard Goat/Truck	7-16-25	1 of 1	Electrical and many other issues	Replace with electric yard goat	\$295,000	1-1-25
Centrifuge #3	8-19-25	1 of 2	Down for Major Service	Parts are on order and Scroll is getting repaired	\$60,000+ original service fee	2-15-26
Influent Pump 2A	11-13-25	1 of 6	Motor seal failure	Replaced with spare pump.	TBD	TBD
Admin AC unit #4 which cools the server room.	12-3-25	1 of 1	Blower Fan went out.	Replace with mini split and portable unit for backup.	\$19,675	TBD

Table 1.

Month/Year	Influent INF-001	EFF-001B	Reclamation \\rivation Flow s	TSBs\TSB Inf (LND-001)	General				
	Flow	EFF-001B Flow	Total Flow to	Warm Springs	Pivot Flow	Machado Flow	Effluent to City Rec	Net Flow (+Influent)	Precipitation
	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	inches/day
Jan '25	178.80	184.88	2.10	.00	.00	.00	2.10	-5.58	2.28
Feb '25	237.81	201.09	2.13	.00	.00	.00	2.13	18.88	4.41
Mar '25	198.09	286.40	2.31	.00	.00	.00	2.31	-88.99	2.28
Apr '25	167.50	83.91	25.73	15.60	8.10	.00	2.03	45.06	.21
May '25	155.60	34.78	42.22	12.09	27.18	.00	2.95	60.32	.00
Jun '25	144.27	139.80	38.33	10.51	22.90	.00	4.92	-25.97	.00
Jul '25	147.26	87.98	61.62	27.46	30.28	.00	3.88	-14.35	.00
Aug '25	147.98	94.57	68.30	21.80	43.31	.00	3.18	-29.77	.00
Sep '25	144.42	74.53	39.24	17.85	15.99	.00	5.40	45.86	.00
Oct '25	158.53	162.34	2.79	.00	.00	.00	2.79	28.97	2.14
Nov '25	188.21	260.26	2.09	.00	.00	.00	2.09	-80.16	3.65
Dec '25	208.97	68.97	2.77	.00	.00	.00	2.77	77.95	3.09

Table 2.

Month/Year	Influent INF-001 (Daily Averages)				
	Flow	BOD5	BOD5 Load	TSS	TSS Load
	MGD	mg/L	Lbs	mg/L	Lbs
Jan '25	5.77	154	6924	242	10732
Feb '25	8.49	164	11869	208	14997
Mar '25	6.39	240	12757	266	14339
Apr '25	5.58	300	14239	289	13517
May '25	5.02	271	11229	284	11750
Jun '25	4.81	218	8656	345	13717
Jul '25	4.75	254	10008	317	12491
Aug '25	4.77	240	9504	334	13243
Sep '25	4.81	242	9588	289	11506
Oct '25	5.11	173	7349	147	6335
Nov '25	6.27	148	7591	153	7911
Dec '25	6.74	189	8070	138	5881

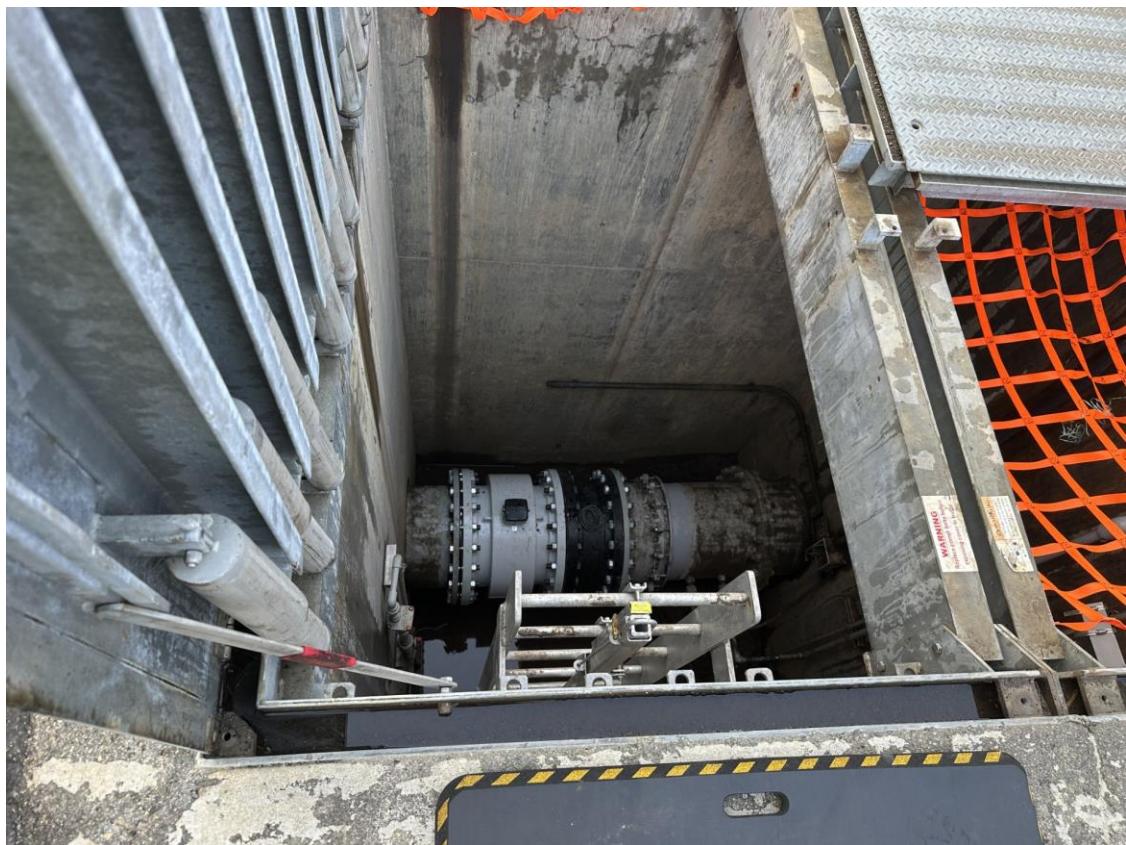


Photo 1.

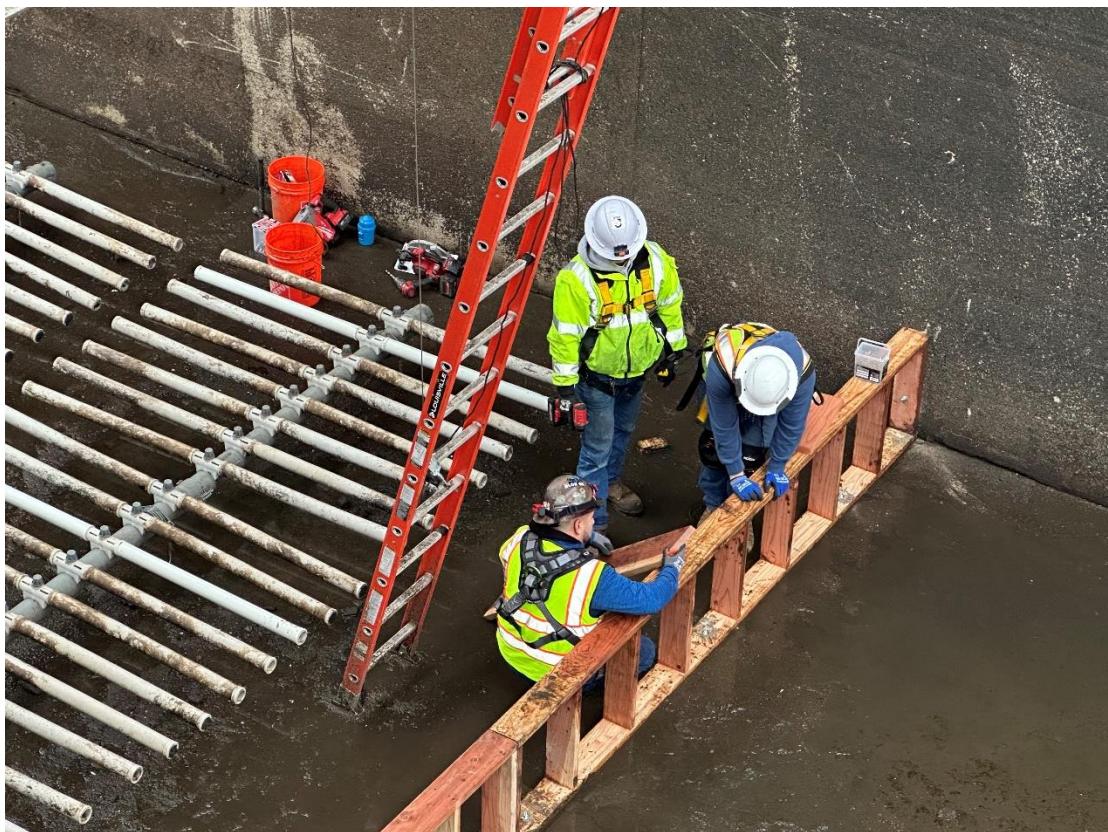


Photo 2.



Photo 3.

