

Community Development
Department 600 6th Street
Lincoln, CA, 95648

ACCESSIBILITY UPGRADE WORKSHEET

Job Address _____ Date _____

Project Name _____ Permit Number _____

Applicant _____ Owner _____

1. Adjusted Construction Cost: \$ _____
 - a. Ground floor \$ _____
 - b. Basement \$ _____
 - c. Other floors () \$ _____
2. Adjusted Construction Cost on the same *path of travel* during the previous three years: \$ _____
3. Total Adjusted Construction Cost (add amounts in 1 and 2 above): \$ _____
4. Current Valuation Threshold (Effective January 2026): \$ 209,208.00

SELECT ONE ADDITIONAL ACCESSIBILITY UPGRADE COMPLIANCE OBLIGATION BELOW

- ☐ A. Exempt:
- ☐ Project consists solely of accessibility upgrades or barrier removal.
 - ☐ Project consists solely of existing parking lot resurfacing or restriping.
 - ☐ Project does not affect the usability of the building, consisting solely of heating, ventilation, air condition, reroofing, electrical work not involving the placement of switches and receptacles, cosmetic work that does not affect items regulated by the code, and equipment not considered to be part of the building's architecture such as computer terminals and office equipment.
- ☐ B. The existing: Primary entrance, route of travel, toilet and bathing facilities, drinking fountains, public phones, signs, parking, storage and alarms that serve the area of alteration currently comply with all applicable accessibility provisions.
- ☐ C. The Total Adjusted Construction Cost (item 3 above) exceeds the current valuation threshold and the alteration occurs on the ground floor.
- I will upgrade the existing: Primary entrance, route of travel, toilet and bathing facilities, drinking fountains, public phones, signs, parking, storage and/or alarms that serve the area of alteration to comply with all applicable accessibility provisions.
- ☐ D. The Total Adjusted Construction Cost (item 3 above) does not exceed the Current Valuation Threshold (item 4 above) or the alteration occurs on a floor other than the ground floor.
- I will upgrade the existing: Primary entrance, route of travel, toilet and bathing facilities, drinking fountains, public phones, signs, parking, storage and/or alarms that serve the area of alteration to comply with all applicable accessibility provisions.
- ☐ E. The Total Adjusted Construction Cost (item 3 above) does not exceed the Current Valuation Threshold (item 4 above) or the alteration occurs on a floor other than the ground floor.
- I will provide accessibility to the maximum extent feasible without incurring disproportionate costs (i.e. 20 percent of the amount in Item 1 \$ _____). In choosing which accessible elements to provide, priority will be given to those elements that will provide the greatest access in the order provided in the *Cost Table*.

If obligation E is selected, also complete the *Cost Table*

Signed _____ Date _____
(OWNER OR APPLICANT)

Cost Table

- Step A.** Select the compliance status applicable to category 1. If "Existing Full" or "N/A" is selected, enter \$0.00 for its category subtotal, then go to Step C, otherwise go to Step B.
- Step B.** Select the individual elements in this category that are to be upgraded. Provide a brief description of the upgrades, enter their costs and subtotal the category.
- Step C.** Go to the next category (2, 3, 4, 5 then 6) and perform Step A. Repeat until all 6 categories have been completed.
- Step D.** Total the "COSTS" column and enter it in the "TOTAL" box at the end of the form.

Your total costs should be approximately equal to or greater than the disproportionate costs unless full compliance for each category is achieved prior to exceeding disproportionate costs.

Disproportionate Costs for this project \$ _____
(Amount from *Accessibility Upgrade Worksheet*)

CATEGORY		COSTS
1.	<p style="text-align: center;">PRIMARY ENTRANCE TO ALTERED AREA</p> <p>Compliance Status: <input type="checkbox"/> Existing Full <input type="checkbox"/> Upgrade to Full <input type="checkbox"/> N/A <input type="checkbox"/> Existing Partial - Additional Upgrades Exceed Disproportionate Costs <input type="checkbox"/> Upgrade to Partial - Additional Upgrades Exceed Disproportionate Costs</p>	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>DOOR</p> <p>A. Change/Relocate door _____</p> <p>B. Threshold _____</p> <p>C. Hardware/Kick plate _____</p> <p>D. Other _____</p>	<p>\$ _____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<input type="checkbox"/> <input type="checkbox"/>	<p>SIGNS AND IDENTIFICATION</p> <p>A. Sign at building entrance _____</p> <p>B. Other _____</p>	<p>_____</p> <p>_____</p> <p>_____</p>
Subtotal		\$ _____
2.	<p style="text-align: center;">ROUTE TO THE ALTERED AREA</p> <p>Compliance Status: <input type="checkbox"/> Existing Full <input type="checkbox"/> Upgrade to Full <input type="checkbox"/> N/A <input type="checkbox"/> Existing Partial - Additional Upgrades Exceed Disproportionate Costs <input type="checkbox"/> Upgrade to Partial - Additional Upgrades Exceed Disproportionate Costs</p>	
<input type="checkbox"/> <input type="checkbox"/>	<p>CHANGE OF ELEVATION(S)</p> <p>A. Ramps/Curb Ramps _____</p> <p>B. Lifts/Elevator _____</p>	<p>\$ _____</p> <p>_____</p>
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>DOORS</p> <p>A. Change/Relocate door _____</p> <p>B. Threshold _____</p> <p>C. Hardware/Kick plate _____</p> <p>D. Strike-side clearance _____</p> <p>E. Signs and identification (Braille) _____</p> <p>F. Other _____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
Subtotal		\$ _____

CATEGORY		COSTS
3.	RESTROOMS SERVING ALTERED AREA Compliance Status: <input type="checkbox"/> Existing Full <input type="checkbox"/> Upgrade to Full <input type="checkbox"/> N/A <input type="checkbox"/> Existing Partial - Additional Upgrades Exceed Disproportionate Costs <input type="checkbox"/> Upgrade to Partial - Additional Upgrades Exceed Disproportionate Costs	
<input type="checkbox"/>	A. Enlarge restroom _____	\$ _____
<input type="checkbox"/>	B. Enlarge door(s) _____	_____
<input type="checkbox"/>	C. Strike side clearance _____	_____
<input type="checkbox"/>	D. Door symbols/Signs and identification (Braille) _____	_____
<input type="checkbox"/>	E. Replacement or relocation of fixture (specify) 1. _____ 2. _____	_____ _____
<input type="checkbox"/>	F. Replacement or relocation of accessories (specify) 1. _____ 2. _____	_____ _____
<input type="checkbox"/>	G. Grab bars (bars and backing) _____	_____
<input type="checkbox"/>	H. Other _____ _____	_____ _____
	Subtotal	\$ _____
4.	PUBLIC TELEPHONES Compliance Status: <input type="checkbox"/> Existing Full <input type="checkbox"/> Upgrade to Full <input type="checkbox"/> N/A <input type="checkbox"/> Existing Partial - Additional Upgrades Exceed Disproportionate Costs <input type="checkbox"/> Upgrade to Partial - Additional Upgrades Exceed Disproportionate Costs	
<input type="checkbox"/>	A. Retrofit/Add _____	\$ _____
	Subtotal	\$ _____
5.	DRINKING FOUNTAINS Compliance Status: <input type="checkbox"/> Existing Full <input type="checkbox"/> Upgrade to Full <input type="checkbox"/> N/A <input type="checkbox"/> Existing Partial - Additional Upgrades Exceed Disproportionate Costs <input type="checkbox"/> Upgrade to Partial - Additional Upgrades Exceed Disproportionate Costs	
<input type="checkbox"/>	A. Replace/Relocate drinking fountain _____	\$ _____
<input type="checkbox"/>	B. Provide alcove _____	_____
<input type="checkbox"/>	C. Add wing walls and/or floor treatment _____	_____
<input type="checkbox"/>	D. Other _____ _____	_____ _____
	Subtotal	\$ _____
6.	PARKING, STORAGE, ALARMS Compliance Status: <input type="checkbox"/> Existing Full <input type="checkbox"/> Upgrade to Full <input type="checkbox"/> N/A <input type="checkbox"/> Existing Partial - Additional Upgrades Exceed Disproportionate Costs <input type="checkbox"/> Upgrade to Partial - Additional Upgrades Exceed Disproportionate Costs	
<input type="checkbox"/>	A. Re-slope parking space & loading/unloading aisle _____	\$ _____
<input type="checkbox"/>	B. Paint the border of loading/unloading aisle blue _____	_____
<input type="checkbox"/>	C. Other _____	_____
	Subtotal	\$ _____
TOTAL		\$ _____