



June 21, 2024

Re: On Call Towing Services for the City of Lincoln

To Whom It May Concern:

The City of Lincoln is now accepting applications from tow operators interested in providing on call towing services on a rotational basis for the Lincoln Police Department.

Please refer to the Tow Services Agreement (TSA) for details and specific instructions and requirements for the submittal of an application. To be considered for an on call contract, your submittal is due to the Lincoln Police Department, 770 7<sup>th</sup> Street, Lincoln, California, **NOT LATER THAN 1:00 P.M. ON 7-17-2024.**

**Schedule of Activities:**

The tentative schedule of key milestones related to the City of Lincoln (City) Towing Services is as follows:

•Application period opens	[6-21-2024]
•Written Questions Submission Deadline (by 3:00 PM)	[6-28-2024]
•City Response to Written Questions	[7-12-2024]
• <b>Completed applications to City (by 1:00 PM)</b>	[7-17-2024]
•Estimated Staff Recommendations to Chief Alves	[7-25-2024]
•Contract Approved	[8-1-2024]
•First Day of Availability to Provide Services	[8-1-2024]

Thank you for taking the time to review these documents. We look forward to a very productive process.

To receive a copy of the TSA, please go to the City of Lincoln website or call the Lincoln Police Department Traffic Unit at **916-645-5150**. You may also send an email to [BSchneider@Lincolncal.gov](mailto:BSchneider@Lincolncal.gov)

Sincerely,  
Officer Brett Schneider  
Lincoln Police Department, Traffic Unit