

City of Lincoln, CA

2019 - 2020 Budget

Projects Completed by:
Leadership Lincoln

Table of Contents

Elected Officials & Administrative Staff	I
Commissions, Boards and Committees	II
Key Management Practices	IV
Section I: Fund Summaries	
Fund Balance, Revenues & Expenditures Summary	1
All Funds Revenue Comparison by Source	2
General Fund Summary	3
General Fund Revenue Comparison by Source	4
Development Services Fund Revenue Comparison by Source	5
Debt Service Summary	6
Fund Descriptions and Summaries	7
Section II: Charts & Graphs	
General Fund Revenue Comparison by Major Category	113
General Fund Revenue by Source	114
General Fund Expenditures by Department	115
General Fund Revenue and Expenditure History	116
Total Citywide Operating Expenditures by Department	117
Citywide Authorized Staffing History	118
Positions – Full Time Equivalents	119
Section III: Operations Budgets	
City Council / Treasurer	123
City Attorney	126
City Manager	128
Finance	137
Police	144
Fire	148
Library	153
Recreation	157
Community Development	167
Public Works	174
Section IV: Capital Improvement Projects	
Capital Improvement Program by Project Type	191
Capital Improvement Project Summary by Funding Source	192
<u>Park Projects</u>	
Pool heater replacement – CIP 118	195
Foskett Park Parking Lots ADA Compliance – CIP 451	197
McBean Park ADA Parking Lot updates – CIP 452	199
Foskett Park Retaining Wall – CIP 120	201
McBean Pool Site Access Improvements – CIP 415b	203
<u>Street Projects</u>	
Gladding Road Storm Drain – CIP 205	207
Lincoln Blvd Repaving – CIP 333	209
Auburn Ravine Bridge Replacement @ McBean Park Dr – CIP 353	211
Bridge Maintenance Project – CIP 439	213
1 st Street Resurfacing Project – CIP 391	215
Pothole Repair – Various locations – CIP 420	217
Bicycle Infrastructure Project – CIP 440	219
McBean Sidewalk Gap Closure Ph 1 – CIP 453	221
Crosswalk Enhancement Various Locations – CIP 421	223

Table of Contents

1 st Street Traffic Improvements – CIP 438	225
Lincoln Blvd Phase 2 and HWY Safety Improvement Proj – CIP 354	227
PGE R20A Alley between 5 th and 6 th St – CIP 423	229
<u>Water Projects</u>	
Westwood Well Pump Replacement – CIP 454	233
Water Distribution Rehab FY 19/20 – CIP 455	235
Fiddymont Well Pump Replacement – CIP 456	237
SCADA Install for new facilities Ph 2 – CIP 457	239
Water/Sewer Rehab East Side – CIP 442	241
Tank #3 at Verdera North – CIP 377	243
Water Improvements in Catta Verdera – CIP 443	245
Water Distribution Rehab Glen Edwards MS Area – CIP 441	247
<u>Wastewater Projects</u>	
WWTRF Plant Expansion Phase 1 – CIP 411	251
Silver Spur Sanitary Sewer Lift Station – CIP 425	253
Sewer Rehab – Various Hot Spots – CIP 435	255
Q Street Sewer Lift Station Panel Enclosure – CIP 125	257
WWTRF Screen Replacement – CIP 130	259
<u>Drainage Projects</u>	
New Storm Drain Manholes – CIP 295	263
Storm Drain Replacement Program – CIP 367	265
<u>Airport Projects</u>	
Reconstruct Runway 15-33 – CIP 230	269
Obstruction Mitigation Plan – CIP 434	271
Remove and Replace Airport Fuel Island – CIP 229	273
<u>Public Building Projects</u>	
Community Center ADA Elevator / Lift – CIP 123	277
Twelve Bridges Library Awnings – CIP 373	279
<u>Transit</u>	
Bus Stop Amenity Improvements – CIP 386	283
<u>Vehicles</u>	
Scott Breathing Air System – Fire V001	287
Excavator – Parks / Water / Wastewater V002	289
Three Dodge Charger Patrol Cars – Police V003	291
Frontloader – Solid Waste V004	293
Organics Truck – Solid Waste V005	295
Commercial Roll-Off Truck – Solid Waste V006	297
Two 1- Ton Utility Truck with Diesel – Streets V007	299
Chevy 1500 Pickup Truck – Water V008	301
F250 Utility Truck – Wastewater V009	303
Camera Inspection Van – Wastewater V010	305
Backhoe – Water V011	307
Chevy 1500 Pickup Truck – Wastewater Treatment Plant V012	309

Table of Contents

Technology

Citywide Financial Software – CIP T002	313
Public Safety Radio System Upgrade – CIP T011	315
Integrated Library System Migration – CIP T012	317

Section V: Appendix

Gann Appropriations Limit Calculation 2019-20	319
Budget Policy and Procedure	320
Budget Policy Resolution 2019-080	330
Budget and Gann Approval Resolution 2019-146	331

Elected Officials & Administrative Staff

Elected Officials

Dan Karleskint	Mayor
Peter Gilbert	Vice Mayor
Holly Andreatta	Councilmember
Paul Joiner	Councilmember
Alyssa Silhi	Councilmember
Gerald Harner	City Treasurer

City Attorney

Kristine Mollenkopf	City Attorney
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City Manager

Jennifer Hanson	City Manager
Gwen Scanlon	City Clerk

Department Heads

Susan May	Finance Director
Ray Leftwich	Public Works Director / City Engineer
Kathryn Hunt	Library Director
Doug Lee	Public Safety Chief
Steve Prosser	Community Development Director

**Please send all written correspondence to the following address:
City of Lincoln, 600 Sixth Street, Lincoln, CA 95648**

Commissions, Boards and Committees

ACCESSIBILITY ADVISORY COMMITTEE

Judy Guiraud	Committee Member
Jane Burton	Committee Member
<i>Vacant</i>	Committee Member

AIRPORT COMMITTEE

Paul Joiner	Council/Committee Member
Dan Karleskint	Council/Committee Member
<i>Vacant</i>	Chair
Robert Butera	Committee Member
Brian Leibundguth	Committee Member
Byron Maynard	Committee Member
<i>Vacant</i>	Committee Member

DESIGN REVIEW BOARD

Ted Smith	Boardmember
Mark Hutchinson	Boardmember
Dan Cross	Boardmember

ECONOMIC DEVELOPMENT COMMITTEE

Peter Gilbert	Council/Committee Member
Alyssa Silhi	Council/Committee Member
Jason Price	Chair
John Fett	Vice Chair
Megan Boespflug	Committee Member
Cherri Spriggs-Hernandez	Committee Member
Joann Hilton	Committee Member
Bill Lauritsen	Committee Member
Mike Miller	Committee Member
David Plaut	Committee Member
Cathi Ruff	Committee Member

FISCAL & INVESTMENTS OVERSIGHT COMMITTEE

Gerald Harner	City Treasurer
Richard Pearl	Committee Member
Linda Laubinger	Committee Member
Larry Whitaker	Committee Member
Ed Gonzalez	Committee Member
Andrew Sisk	Committee Member

Commissions, Boards and Committees

LIBRARY BOARD

Holly Andreatta	Council/Committee Member
Alyssa Silhi	Council/Committee Member
Bob Birdseye	Chair
Tim Gervais	Board Member
Gloria Pilotti-Irey	Board Member
Viola Kuka	Board Member
Tim Monelo	Board Member
Nancy Whitaker	Board Member

PARKS AND RECREATION COMMITTEE

Peter Gilbert	Council/Committee Member
Kelly Velasco	Chair
Richard Moore	Vice Chair
Jim Datzman	Committee Member
Dave Fear	Committee Member
Tim Gervais	Committee Member
Tim Monelo	Committee Member
Roger Ueltzen	Committee Member
Janet Voris	Committee Member
<i>Vacant</i>	Committee Member

PLANNING COMMISSION

Bill Lyons	Chair
Eric Johnson	Vice Chair
Dan Cross	Commissioner
Michelle Hutchinson	Commissioner
Jordan Maurer	Commissioner
Kelye McKinney	Commissioner
Michael Roberts	Commissioner

KEY MANAGEMENT PRACTICES

Governmental budgeting allocates resources to public services and projects. Because it determines the total amount of taxes levied and on whom, governmental budgeting also allocates the burden of taxation. Budgeting balances the resources drawn from the public against the demand for services and projects, keeping taxes within acceptable limits and ensuring services are sufficient to allow for economic growth and social stability. Budgeting helps policy makers set goals, assists program managers and department heads to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

Budget guidelines are essentially policy statements that provide a sense of the budgetary environment. Budget guidelines and Financial Policy Statements address the budget's scope, definitions of balance, maintenance of reserves, and the assignment of roles to various budgetary participants. The following formal policy statements are presented to establish the financial goals of the organization and the principles that will govern budget deliberations.

- **Authorization:** In accordance with the **City of Lincoln Ordinance 397B**, the City Manager as the Director of Finance of the City shall prepare and submit the annual budget and capital program to the City; shall submit to the City Council and make available to the public a complete report on the finances and administrative activities of the City at the end of each fiscal year; and shall keep the City Council fully advised as to the financial condition and future needs of the City and shall make recommendations to the City Council concerning the affairs of the City.
- **Fiscal Procedures:** The City of Lincoln budget process and related financial procedures are in compliance with the recommended standards as outlined by the Government Finance Officers Association. They meet all Generally Accepted Accounting Principles, the recommended best practices of the Governmental Accounting Standard Board (GASB) and the City's internal financial policies.

The City will seek to obtain annually the Government Finance Officers Association Awards for "Distinguished Budget Presentation" and the "Certificate of Achievement for Excellence in Financial Reporting".

- **Basis of Budgeting:** The City's budget is based upon the accrual basis of accounting for the proprietary and fiduciary funds. Under this basis, revenues are recognized in the period earned. The modified accrual basis of accounting is utilized for the governmental funds. Under this basis, revenues are recognized when they become available to finance expenditures of a fiscal period.
- **Fund Accounting:** The City follows principles of fund accounting for all governmental and proprietary funds. Each fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Pursuant to Statement No. 54 of the Governmental Accounting Standards Board (GASB) Fund Balance Reporting and Governmental Fund Type Definitions, fund balance may include five different components; non-spendable, restricted, committed, assigned or unassigned. The reserves policy applicable to the committed, assigned and unassigned components:

- ❖ **Committed Fund Balance** represents those funds that are constrained by a limitation imposed by the City Council as to the use of those funds.
- ❖ **Assigned Fund Balance** represents the City Council's intention to use funds for a specific purpose, but may delegate the authority and does not require formal action.
- ❖ **Unassigned Fund Balance** represents the remainder of fund balance.

KEY BUDGET POLICIES

The purpose of these policies is to establish a target and minimum levels of reserves and unreserved fund balance to be maintained in the General Fund. Beginning with the budget for Fiscal Year 2018-19, the following General Fund Reserves shall be funded, as funding is available.

- **Investment Policy:** The primary objective of the City's investment policy is the preservation of capital and the preservation of investment principal. The City's investment portfolio will provide sufficient liquidity to meet the City's operating and capital requirements to insure the orderly execution of the City's business affairs. In investing public funds, the City will strive to maximize the return of its investment portfolio, but will avoid assuming unreasonable risks. To control risks regarding specific security types, the City will diversify its investments. A comprehensive report related to the City's investment performance will be provided quarterly to the City Fiscal & Investment Oversight Committee and the City Council. Confidence in the City's investment policies is based on clear and constant communication of decisions and performance of investments.
- **General Fund Reserve Policy:** The City of Lincoln Resolution No. 2017-141 establishes a General Fund Reserve Policy to ensure that the City has sufficient funding available to meet its operating expenditures for services provided to the residents of Lincoln. Adequate designations of reserves – funds set aside for various legitimate purposes – are critical to the successful and stable operation of the City, both for the short-term and long-term.

To maintain the ability of the City to meet operational expenses on a daily basis and provide services to the City's residents, the City shall maintain a committed Operating Reserve equal to 25% of the Annual General Fund Outflows in the adopted budget. The Annual General Fund Outflows includes operating expenditures, transfers out and allocations. Transfers within the General Fund are not included the Annual General Fund Outflows calculation. The 25% level is based on the City's current cash flow requirements due to the timing of revenue receipts and the payment of expenditures.

If the Operating Reserve amount falls below 25% of the total budgeted General Fund outflows, the City Manager shall prepare a plan within six months of approval of the Audited Annual Financial Statements to restore the 25% level within 24 months.

This reserve is intended for normal budgeted expenditures and shall be funded before all other committed General Fund reserves.

- **General Fund Reserve – Catastrophic Reserve:** To maintain the ability of the City to meet operational expenses during times of declared emergency or major catastrophe, the City shall maintain a committed Catastrophic Reserve of \$2 million. An

emergency or major catastrophe is defined as a one-time "event" that threatens the health and safety of the community, not a recurring threat. It is recognized that during a

time of emergency, the City will need to expend more resources than normal operations dictate to meet the community's needs. In addition to an increased level of expenditure, the tax base of the City may be impaired after a major catastrophic event. This reserve shall be exclusive of all other reserves. This reserve may only be drawn upon pursuant to an emergency as declared by the City Council under the Municipal Code.

If the Catastrophic Reserve amount falls below \$2 million, the City Manager shall prepare a plan within six months of approval of the Audited Annual Financial Statements to restore the \$2 million level within 24 months. This reserve is not intended for normal unanticipated expenditures and shall be funded after the Operating Reserve, but before all other committed General Fund reserves.

- **General Fund Reserve - Economic Reserve:** To maintain the City's economic viability during the cyclical effects of the economy from year to year, the City shall maintain a committed Economic Reserve balance of a minimum of 15% of annual General Fund operating expenditures. This reserve shall be exclusive of all other reserves. Funding may only be disbursed based upon a resolution of the City Council.

Funding of the Economic Reserve will begin in the fiscal year following full funding of the General Fund Reserve - Catastrophic Reserve.

Once fully funded, if the General Fund Reserve - Economic Reserve falls below 5% of annual expenditures, the City Manager shall prepare a plan within six months of approval of the Audited Annual Financial Statements to restore the 5% level within 24 months and to the 15% level within 48 months. However, the replenishment of the Economic Reserve shall only occur if the Catastrophic Reserve has been funded at the minimum level.

- **General Fund Reserve – Capital Replacement Reserve:** To maintain the ability of the City to acquire and replace public safety vehicles and equipment, or to construct and replace facilities for the community's benefit, the City shall maintain a committed Capital Replacement Reserve with annual contributions in the amount of \$300,000. The Capital Replacement Reserve may be applied in combination with the Internal Service Funds; Vehicle/Equipment Replacement Fund and the Facility Maintenance/Replacement Fund. This reserve shall be exclusive of all other reserves. Funding may only be disbursed based upon a resolution of the City Council.

Annual funding of the Capital Replacement Reserve will occur once the Operating, Catastrophic, and Economic Reserves have been funded as described above.

- **General Fund Reserve – Other Post Employee Benefits (OPEB) Reserve:** To City recognizes the obligation to the employees for health insurance coverage after retirement from the public service of the City. The City shall maintain a committed OPEB Reserve to fund annual contributions for active employees. The annual contributions shall be calculated in accordance with required annual financial statement reporting, applying data from bi-annual actuarial reports. This reserve shall be exclusive of all other reserves. The annual contributions shall be included in the adopted fiscal year budgets and funds from the OPEB Reserve will be transferred to the City's irrevocable OPEB Trust.

Annual funding of the OPEB Reserve will occur once the Operating, Catastrophic, Economic and Capital Replacement Reserves have been funded as described above.

Annual contributions into the OPEB Trust will continue as funds are available from the OPEB Reserve.

- **Assigned Fund Balance:** Once Committed Reserves are fully funded, the City Council may establish Assigned Reserves for designated purposes. Assigned Reserves reflect Council's intent as to the use of funds. Once assigned, funds may only be released by resolution of the City Council.
- **Unassigned Fund Balance:** The City shall maintain a minimum balance of \$500,000 in the General Fund Unassigned (unreserved) Fund Balance. In the event that at the end of the prior fiscal year there is an increase in the General Fund Unassigned Fund Balance, based on the annual audited financial statements, 50% of the increase will be used to pay down the City's unfunded PERS pension liability. The transfer of funds will occur during the budget process following each year in which an increase occurs.
- **One Time Revenues:** A local government that becomes dependent on one-time revenue, or on a source of revenue that will soon disappear, can, in essence, create deficits for itself. The City of Lincoln will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. Otherwise, strategic planning to earmark replacement revenue must be identified at the onset.
- **Debt Management Policy:** Sound budget management requires that the City determine the availability of revenue to support future capital improvements (infrastructure). Resolution No. 2017-112 establishes The City of Lincoln policy objectives, parameters and guidelines or responsibly issuing and administering the City's debt. Prudent management of the City's debt program is necessary to achieve cost- effective access to the capital markets and demonstrates a commitment to long-term financial planning.
 - ❖ **SCOPE:** These policies establish the restrictions within which the City of Lincoln and the City of Lincoln Public Financing Authority, on behalf of the City, may issue debt. Additionally, these policies apply to debt issued by the City on behalf of assessment, community facilities, or other special districts, as well as conduit debt.
 - ❖ **DEBT MANAGEMENT OBJECTIVES:** This policy sets forth key objectives for the City in issuing and administering the City's debt, which are to:
 - Maintain the City's sound financial position.
 - Minimize debt service and issuance costs.
 - Maintain access to cost-effective borrowing.
 - Achieve and maintain highest reasonable credit rating.
 - Ensure full and timely repayment of debt.
 - Maintain full and complete financial disclosure and reporting.
 - Ensure compliance with State and Federal laws and regulations.
- **Capital Improvement Plan:** The City will develop and implement a five- year capital improvement plan, which will require the City to anticipate long-term needs. The five-year capital improvement plan will determine the capital improvement priorities, provide for the budget of current year projects, and provide for the forecasting and anticipation of future year expenditures.
- **Capital Needs Financing:** The City of Lincoln will, where possible, and in accordance with the adopted Capital Improvement Plan, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and not encumber future budgets with mandatory debt service expenditures. Exceptions to this practice will

be for capital expenditures, which are determined to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

- **Capital Expenditures:** All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available.
- **Capital Equipment:** The City's budget will provide for the adequate maintenance and repair of fleet equipment and for their orderly replacement. All operating departments will be charged their fair share of the related replacement cost.
- **Fees:** The City of Lincoln shall review fees to assure that fees reflect the actual cost of service delivery. Fees will be adjusted pursuant to full recovery of cost. A comprehensive fee schedule will be adopted by Council resolution. Allowances will be given for non-profit programs.
- **Enterprise Funds (Proprietary Fund type):** are used to account for operations that are financed and operated in a manner similar to private business and whose costs are paid from user charges or from revenue sources other than general government revenue. Enterprise Funds should be self-supporting if (1) the benefits largely accrue to the users of the service, and (2) collecting a fee from the end user is administratively feasible. Each Enterprise Fund shall be balanced and the overall objective of all enterprise funds is self-sufficiency.
- **Inter-Fund Borrowing/ Transactions Defined:** Inter-Fund Advances and Loans: The City may provide loans between City funds for significant one-time purchases or critical construction projects. Such loans will be repaid by the applicable City funds, with interest on an annual basis of no less than the Local Agency Investment Fund (LAIF) rate and no more than the City's pooled investments monthly yield to maturity.
 - ❖ Short-term advances or loans between City funds for short-term cash flow needs (expected to be repaid within ninety days after the end of the current fiscal year) must be approved in advance in writing by the City Manager.
 - ❖ Advances or loans between City funds which will not be repaid within ninety days after the end of the current fiscal year must be approved in advance by the City Council.
 - ❖ Advances or loans between City funds which are not initially expected to extend beyond ninety days after the end of the current fiscal year, but which extend beyond this period must be approved by the City Council as soon as it is determined that the term of the loan or advance will extend beyond the fiscal year.
 - ❖ Any adjustment to the terms of a fund advance or loan which will result in the extension of repayment, an increase in the repayment amount, a write-off or cancellation must be approved by the City Council.

Each advance or loan approved by the City Manager or City Council will be documented in writing and will provide the following information:

- ❖ the purpose of the advance or loan
- ❖ the identification of the borrowing and lending fund or funds
- ❖ the dollar amount of the advance or loan and the interest rate

- ❖ the terms for repayment, including the dates for installment payments and maturity date on which all principal and unpaid interest will be due
- ❖ the source of repayment and the ability to repay the loan within the terms without causing a negative impact to the fund's financial position

All of the above conditions must be met in order to qualify for an advance or loan. The Support Services Department will review the inter-fund advances and loans annually to determine compliance with the agreed upon terms.

- **Other Obligations:** There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes, tax and revenue anticipation notes, and judgment or settlement obligation bonds.
 - **Risk Management:** The City operates a risk management and loss prevention program to minimize losses.
 - **Insurance Funds:** Insurance funds- shall be maintained with fund appropriations sufficient to provide for the level of coverage required and shall maintain appropriate reserves- levels consistent with self- insurance or full insurance.
 - **Pension Plans:** The City maintains defined benefit contributory plans for its general employees, police officers, and firefighters. Each plan has a Board of Trustees that provide fiduciary oversight of the respective plans which includes execution of the plans' investment policies. Effective October 1, 2014 the City adopted a defined contribution plan for all new hires. The general employees traditional defined benefit plan was closed to new entrants and existing staff was given the option to transfer or remain in the new variable defined benefit plan. City staff will assist with plan administrations i.e. accounting, liaison with the boards' consultants, and the City Council in the development of prospective financing strategies for the plans to meet their actuarial expectations.
 - **Budget Flexibility:** Budget transfers between accounts within a department budget require City Manager's authorization. Budget transfers between funds, require City Council approval. In no case shall overall authorized spending allocation be increased without a budget amendment as approved by the City Council. All budget transfers from Operating fund reserves will require Council action.
 - **Overspending Prevention:** No project requiring funding shall be approved by the City Council unless funding has been identified and proven available.
 - **Financial Reporting (General):** The City of Lincoln provides for the preparation of monthly financial reports reflecting the operations of individual funds. Such reports contain information by which, City Management, can manage city departments and services effectively. These reports are in part, designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures. Additionally, an independent audit will be performed annually per the provisions of California State Law.
 - **Financial Reporting (Specific):** A financial report shall be provided monthly, that compare budgeted with actual amounts of revenues and expenditures to date.
- ❖ Expenditure by Department budget/actual

- ❖ Revenue by Fund
- ❖ City Quarterly Investment Portfolio Report **
- ❖ CIP activity **

CITY OVERVIEW

Structure of the Government Body

The City of Lincoln, California operates under a Council-Manager form of government. Elected officials include the five council members and a City Treasurer. The city-wide organizational chart displays the relationships between organizational units of City government.

City Profile and History

Long before Europeans first set foot upon this continent, people found this area hospitable. The verdant hills and plains held an abundance of resources, and the Nisenan-a branch of the Maidu Indians-established a large village on the site that would become the City of Lincoln.

With the discovery of gold, Easterners began streaming toward the Sierra Nevada, in search of their fortunes. Towns sprung up overnight, but the site of Lincoln remained unsettled until 1859.

It was Theodore D. Judah who first envisioned a new town upon this land. Judah, a young railroad engineer, surveyed the area for the Sacramento Valley Railroad and held title to the site of the planned railhead. But when funding problems temporarily halted track construction, Judah sold his property to the railroad's president. Within weeks of his purchase, Charles Lincoln Wilson had mapped out a town site. On November 23, 1859, Wilson sold 46 lots at auction. These new landowners would lay the foundations for the City of Lincoln.

The coming of the railroad on October 31, 1861 had an immediate effect on Lincoln's economy. People arrived from all points of the compass to transfer from stage to rail, but layovers could last for days. These ready-made customers were a boon for local hotels, restaurants and shops, but the town's initial success was short-lived. The railroad extended its line northward and passengers moved along with it.

But Lincoln wasn't meant to be a ghost town. Civil War veterans moved west in search of productive farmland providing the next economic wave. They planted orchards and grazed cattle upon the neighboring hills. By the late 1800s, the first of several fruit packing plants opened in Lincoln, providing employment to the town for 50 years.

The land also drew J. Parker Whitney to the area. The owner of Spring Valley Ranch-the future site of Lincoln's Twelve Bridges master planned community- became the richest man in Placer County during the nineteenth century. Whitney was a versatile rancher involved in everything from breeding horses to growing raisins, but he's best known for the wool produced by his flocks of Australian Merino sheep.

The discovery of coal added more jobs to the fledgling community. Though many locals had been aware of its existence for many years, several coal mines opened following the 1873 'discovery' and carloads of the ore began rolling out of Lincoln to fuel furnaces in towns throughout the valley.

The greatest discovery came in 1875. Chicago resident Charles Gladding was visiting in San Francisco when a newspaper story peaked his interest. The article told of a road crew encountering a large layer of clay in the Lincoln area. With 25 years in the pottery business,

Gladding needed no other enticement to travel to Placer County.

Within months, Gladding, along with partners Peter McBean and George Chambers, invested \$12,000 to found Gladding, McBean & Co. For more than a century, the company would serve as the cornerstone of the community's economy. Today, Lincoln is a growing community with a diversifying economy. New residents and industries are choosing Lincoln for its location, lifestyle and attitudes. The community is committed to preserving the best of Lincoln, from historic 1890s-style architecture to unparalleled community spirit. The future looks bright.

THE BUDGET PROCESS

Budgetary Basis and Compliance

The budgets for the governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP) except that encumbrances are treated as expenditures and recorded against budgeted appropriations. This budgetary basis is not always the same as the modified accrual basis of accounting that is used to account for the actual results of operations. Items such as depreciation, compensated absences, loss/gain on inventory are not budgeted expenditures.

The accrual basis of accounting is utilized for the proprietary and fiduciary funds. Under this basis, revenues are recognized in the period billed. The modified accrual basis of accounting is utilized by the governmental funds. Under this basis, revenues are recognized when they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures of the fiscal period. All material revenues of the governmental funds are accrued or deferred, as appropriate. Under the modified accrual basis, expenditures are generally recognized when the liability is incurred with few exceptions. Definitions of governmental, proprietary, and fiduciary funds are provided in the Fund Overview Section.

The annual budget is balanced which means that planned revenues are evenly matched with planned expenditures in each fund. Budget revisions during the fiscal year must be submitted to the City Council for approval.

Department managers and staff have the ability to look at account balances and activity on-line at any time through the City's financial management system.

Budget Calendar

An annual budget is prepared for all governmental and proprietary funds that are considered budgetary. Although the budget thought process is ongoing, the official budget process begins in January and ends in June. The formal budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided, given the anticipated level of available resources.

During January and February, departments formulate their budget requests. Departments are encouraged to assess their needs, research costs, and look at innovative changes which can be implemented within their operations to meet departmental needs and City Council goals. Capital improvement budgets are also included in this process. In finalizing requests, departments meet with the internal service departments to discuss their requests for personnel (Human Resources), computer needs (Information Technology), facility needs (Facilities Maintenance), and vehicles/gas-powered equipment (Fleet Management). This allows the internal service departments to gather additional information that is necessary to complete their own budgets and to provide recommendations to City management on the departments' requests.

From March through April the Support Services reviews, analyzes, identifies problem areas and makes recommendations to the City Manager. Revenue estimates, fund balance projections,

and summary reports are also reviewed to provide City management with an "overall picture." During mid-June and June 30th the proposed budget is balanced.

In June the City Council reviews the department budgets during a series of workshops. These work sessions allow Council to express their thoughts and priorities while providing staff the opportunity to inform them of upcoming projects, programs, and both long-term and short-term needs.

Fiscal Year 2019-2020 Budget Calendar

Target Dates	Budget Milestones
December	Budget Preparations Commence: Budget Department updates budget forms and processes.
January 3	Council establishes budget priorities for forthcoming fiscal year and reviews proposed budget calendar
January (TBD)	Communication of Council budget priorities to staff for incorporation into budget submittals
January & February	Departments meet with support departments to discuss capital requests: TC (software and PC requests); Human Resources (personnel requests); Fleet (gas-powered vehicles/ equipment); Facilities (requests for maintenance to buildings)
February 5	Operating budgets due to Budget Department
February 5	City wide revenue projections complete for review
February 12	Capital and Technology Projects submittal due date
February 25	Technology & Capital Projects reviewed and prioritized
February 28	Budget Department provides prioritized project list modified by available funding
March 4 - 6	Preliminary meetings with Departments / City Manager / Budget Team
March 11 - 15	Departments finalize proposed budgets
March 18 - 22	Final meetings with Departments, as needed
Late March	Capital Projects & Replacement/Renewal Fund Workshop with City Council
Early April	General and Special Revenue Funds Workshop with City Council
Early April	Enterprise Funds Workshop with City Council
April - May	Budget Department prepares budget document
June 11	Public Hearing and Tentative Budget Presentation for possible adoption by City Council
By June 30	Adoption of Final Budget

Denotes City Council participation

FUND OVERVIEW

To provide proper accountability for the different kinds of resources, the accounting records of the City are organized on the basis of "funds". Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into six generic fund types and three broad fund categories.

- **Governmental Funds:** Governmental funds include the General, Special Revenue, Debt Service and Capital Projects. Their reported fund balances are considered a measure of available spendable resources. These funds are maintained on a modified accrual basis of accounting. A majority of the funds operated by the City of Lincoln are included in the formal budget process unless otherwise noted in the following section, which provides a description of the governmental funds of the city. Grants received by the City are not part of the annual budget process. Once grants have been awarded and approved by City Council, the budget is amended by resolution accordingly.
- **General Funds:** The General Funds group includes the general operating fund of the City. General property taxes (except those levied for the Downtown Development Commission and those dedicated for capital improvements), franchise taxes, licenses, fines and certain intergovernmental revenues are recorded in this fund. Capital outlay, debt service, intergovernmental and operating expenditures of the administrative, public safety, and numerous other departments are paid for through this fund. In addition to the operating General Fund, there are other budgetary funds in this group.
- **Special Revenue Funds:** Special revenue funds are used to account for the proceeds of specific revenue sources that are legally or administratively restricted to expenditures for specific purposes. Special revenue funds used by the City are Local Gasoline Tax Fund, Downtown Development Fund, Infrastructure Sales Surtax Fund and Stormwater Utility Fund.
- **Debt Service Funds:** Debt service funds are used to account for the accumulation of resources for the payment of principal, interest and related costs of the City's general long- term debt not paid from the special assessment fund.
- **Capital Project Funds:** Capital project funds are used to account for resources earmarked for the acquisition and construction of major capital facilities and other project oriented activities not funded by other operational funds, such as the Water Resources Construction Fund and the Electric Construction Fund.
- **Proprietary Funds:** Proprietary funds include enterprise and internal service funds, which are measured by the determination of full cost recovery. The generally accepted accounting principles for proprietary funds are those applicable to business in the private sector so these funds are maintained on the accrual basis of accounting. The following is a description of the proprietary funds of the City.
 - **Enterprise Funds:** Enterprise funds are used to account for operations that are financed and operated in a manner similar to private businesses and whose costs are paid from user charges or from revenue sources other than general governmental revenue. The City's enterprise funds are the Airport, Solid Waste, Transit, Water, and Wastewater Funds.
 - **Internal Service Funds:** The revenues of the internal service funds are derived from employer and employee insurance contributions and allocations charged to

City departments. The City's self-insurance funds are included in this category.

- **Fiduciary Funds:** Fiduciary (trust) funds account for assets belonging to others, which are administered by the City such as the Police Trust and Agency Fund and the City's Pension Trust Funds.

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FUND BALANCE, REVENUES & EXPENDITURES SUMMARY: FY 2019-2020

Fund Name * (Includes all City Owned Funds)	Fund #	Beginning Balance Unaudited July 1, 2019	Revenue	Transfer In	Total Inflows	Prior year approved encumbrance	Current Year Expenditures	Transfer Out	Total Outflows	Projected Ending Balance June 30, 2020
General Fund	100	1,914,287	19,648,751	416,273	20,065,024		(16,123,435)	(4,361,824)	(20,485,259)	1,494,052
- GF Operating Reserves 25%		4,674,039	-	-	-	-	-	-	-	4,674,039
- GF Catastrophic Reserves		2,000,000	-	-	-	-	(2,000,000)	(2,000,000)	(2,000,000)	0
- GF Economic Reserves 15%		2,356,063	-	-	-	-	(2,356,063)	(2,356,063)	(2,356,063)	0
- Capital Replacement		351,150	-	-	-	-	(24,000)	(24,000)	(24,000)	327,150
- OPEB Reserve		2,094,818	-	-	-	-	-	-	-	2,094,818
- PERS UAL		678,711	-	-	-	-	-	-	-	678,711
- GF Designated Reserves		393,785	-	-	-	-	-	-	-	393,785
General Fund Total		14,462,853			20,065,024				(24,865,322)	9,662,555
Park-In-Lieu	215	779,372	16,894	-	16,894		-	-	-	796,266
Streets - Gas Tax/Congestion Relief	221	3,075,747	2,140,555	-	2,140,555	(1,394,101)	(2,197,558)	(683,908)	(4,275,567)	940,735
Streets - TDA	223	2,424,403	2,029,781	-	2,029,781	(900,432)	(2,638,054)	(390,506)	(3,928,992)	525,191
Source Water Connection Fund	225	26,463,466	2,513,084	-	2,513,084	(6,856,160)	-	-	(6,856,160)	22,120,389
Supplemental Fees - Annexation	236	1,566,858	124,105	-	124,105	-	-	(316,273)	(316,273)	1,374,690
PFE - Transportation	240	5,115,401	946,510	-	946,510	-	-	-	-	6,061,911
PFE - Community Services - Police	241	784,530	323,736	-	323,736	(396,044)	-	-	(396,044)	712,222
PFE - Community Services - Fire	242	(7,390,625)	156,319	-	156,319	-	-	(20,248)	(20,248)	(7,254,554)
PFE - Community Services - Admin.	243	286,990	281,875	-	281,875	-	-	-	-	568,865
PFE - Community Services - Library	244	900,890	21,333	-	21,333	(50,000)	(111,000)	-	(161,000)	761,223
Park Tax on New Development	245	229,998	83,393	-	83,393	(75,719)	(193,000)	-	(268,719)	44,672
PFE - Community Services - Parks	246	933,493	599,572	-	599,572	-	-	-	-	1,533,065
PFE - Drainage	247	(1,935,822)	345,951	-	345,951	-	(2,080)	-	(2,080)	(1,591,951)
Development Services	248	2,948,971	2,351,180	-	2,351,180	(2,127,129)	(540,246)	(540,246)	(2,667,375)	2,632,776
State Grants	250	31,126	-	-	-	-	-	-	-	31,126
SLES Grant	253	14,508	120,305	-	120,305	(130,000)	-	-	(130,000)	4,813
Housing Rehab./Revitalization (259 & 260)	260	843,525	12,492	-	12,492	-	-	-	-	856,017
CDBG Loan Program	261	148,824	1,841	-	1,841	(17,900)	-	-	(17,900)	132,765
CallHome	264	405,138	5,145	-	5,145	-	-	-	-	410,283
Home Grants (263,266,267)	267	248,067	9,017	-	9,017	-	-	-	-	257,084
Lighting & Landscaping	270	3,382,290	3,367,939	845,657	4,213,596	(4,118,666)	(363,826)	(4,482,492)	(4,482,492)	3,113,394
CFD No. 2004-1 Storm Water Ret. Basin	275	2,424,487	246,893	-	246,893	-	(21,185)	-	(21,185)	2,650,195
CFD No. 2004-2 Aub. Rav./McBean Pk.	276	123,720	40,994	-	40,994	(40,752)	-	-	(40,752)	123,962
Benefit Assessment District (BAD)	277	746,776	85,076	-	85,076	(6,769)	-	-	(6,769)	825,083
CFD No. 2010-1 Police & Fire Svcs	278	7,621	34,059	-	34,059	(2,345)	(30,000)	-	(32,345)	9,335
CFD No. 2015 Public Safety	279	39,427	958	-	958	-	-	-	-	40,385
CFD No. 2018-1 Maintenance	285	-	285,000	-	285,000	(285,000)	-	-	(285,000)	-
CFD No. 2018-2 Public Safety	286	-	256,000	-	256,000	(256,000)	-	-	(256,000)	-
Oak Tree Mitigation	290	1,302,604	16,673	-	16,673	(30,000)	-	-	(30,000)	1,289,277
Federal Grants	298	-	8,365,903	-	8,365,903	(7,705,903)	(660,000)	-	(8,365,903)	0
Redevelopment Agency Bond Proceeds	400	569,928	-	-	-	-	-	-	-	569,928
Capital Improvement Fund	540	3,815,952	17,202	-	17,202	(903,117)	(94,934)	-	(998,051)	2,835,103
Twelve Bridges Assessment District 1999	550	6,472,087	50	-	50	-	-	-	-	6,472,137
HWY 65 Bypass	557	173	-	-	-	-	-	-	-	173
Twelve Bridges Assessment District 2001	560	4,072,622	4,000	-	4,000	(1,127,733)	-	-	(1,127,733)	2,948,889
Sorrento 2016	574	2,034,967	-	-	-	-	-	-	-	2,034,967
Lakeside 6 Improvement Area 2	580	122,854	-	-	-	-	-	-	-	122,854
Lakeside 6 Improvement Area 1	590	8,619	-	-	-	-	-	-	-	8,619
Foskett Ranch AD2004-3	594	83,363	-	-	-	-	-	-	-	83,363
Lincoln Crossing Refunding 2007	597	2,675,104	33,000	-	33,000	(1,294,766)	-	-	(1,294,766)	1,413,338
Internal Service Funds										
General Administrative Costs Fund	600	-	-	6,533,776	6,533,776	(6,533,776)	-	-	(6,533,776)	-
Vehicle/Equipment Replacement Fund	610	380,250	7,845	24,000	31,845	(31,587)	-	-	(31,587)	100,508
Facility Maint/Replacement Fund	620	2,848	2,849	-	2,849	-	-	-	-	5,697
Technology Fund	630	794,502	10,587	-	10,587	(790,000)	-	-	(790,000)	15,089
Proprietary Funds										
Water - Operations	710	7,646,463	16,354,042	-	16,354,042	(11,493,484)	(1,079,725)	(12,573,209)	(12,573,209)	11,427,296
Water - Capital Replacement	711	14,396,597	2,755,446	-	2,755,446	(6,624,788)	(3,832,300)	(13,652)	(10,470,740)	6,681,303
PFE - Water Non-Operations	715	6,317,336	1,659,248	-	1,659,248	(5,701,389)	(118,100)	(4,715)	(5,824,204)	2,152,380
Water Total		28,360,395	20,768,736	-	20,768,736	(12,326,176)	(15,443,884)	(1,098,092)	(28,868,152)	20,260,979
Wastewater - Operations	720	1,305,231	10,435,100	-	10,435,100	(9,828,558)	(1,039,771)	(10,868,329)	(10,868,329)	872,002
Wastewater - Capital Replacement	721	9,967,988	129,566	-	129,566	(5,031,569)	(1,449,950)	-	(6,481,519)	3,616,035
PFE - Wastewater Non-Operations	725	1,772,475	1,453,067	-	1,453,067	(377,725)	(100,000)	-	(477,725)	2,747,817
Wastewater Total		13,045,693	12,017,733	-	12,017,733	(5,409,293)	(11,378,508)	(1,039,771)	(17,827,572)	7,235,853
Solid Waste - Operations	730	4,112,257	7,284,138	-	7,284,138	(4,624,676)	(1,646,370)	(6,271,046)	(6,271,046)	5,125,349
Solid Waste - Capital Replacement	731	3,101,695	74,825	-	74,825	(67,000)	(894,000)	(1,551)	(962,551)	2,213,970
PFE - Community Services - Solid Waste	735	1,765,314	278,207	-	278,207	(60,000)	(2,672)	(62,672)	(62,672)	1,980,849
Solid Waste Total		8,979,266	7,637,170	-	7,637,170	(67,000)	(5,578,676)	(1,650,593)	(7,296,269)	9,320,168
Transit - Operations	740	(426,127)	1,517,680	-	1,517,680	(192,303)	(767,403)	(103,401)	(1,063,107)	28,445
Federal Transit Grants	745	63	-	-	-	-	-	-	-	63
Airport - Operations	750	(6,971,615)	1,585,524	-	1,585,524	(11,000)	(1,113,271)	(334,770)	(1,459,041)	(6,845,132)
Federal Aviation Grants	755	4,157	267,177	-	267,177	(112,500)	(157,928)	-	(270,428)	906
Total Funds:		124,389,740	88,300,887	1,285,930	89,586,817	(38,426,203)	(64,993,108)	(15,313,521)	(114,376,770)	95,243,724

ALL FUNDS REVENUE COMPARISON BY SOURCE: FY 2019-20

Fund Name	Fund No.	Actual 2016-17	Actual 2017-18	Projected 2018-19	Budget 2019-20
General Fund	100 **	\$ 18,214,841	\$ 18,517,985	\$ 19,470,050	\$ 20,065,024
Special Revenue Funds					
Park-In-Lieu	215	98,254	\$ 96,335	\$ 19,950	\$ 16,894
Streets - Gas Tax/Congestion Relief	221	757,056	1,251,952	1,902,436	2,140,555
Streets - TDA	223	2,490,855	3,782,841	2,787,580	2,029,781
Source Water Connection	225	4,341,035	2,451,982	2,677,830	2,511,349
NID WCC's	226	-	21	1,735	1,735
Supplemental Fees - Annexation	236	145,120	36,502	55,685	124,105
Development Services	248	2,170,571	2,010,907	2,288,994	2,351,180
State Grants	250	55,203	157,452	91,996	-
SLES Grant	253	116,164	139,390	120,305	120,305
Revitalization Loan Program	260	594	3,567	12,492	12,492
98 STBG - 1250 / Prog Inc.	261	8,355	97,182	1,841	1,841
Housing Survey Grant Funds	264	192,346	124,893	5,145	5,145
Home - FTHB	267	27,913	5,956	9,017	9,017
Landscape and Lighting District	270 **	3,258,900	3,398,463	4,069,639	4,213,596
CFD No. 2004-1 Storm Water Ret. Basin	275	197,166	202,229	239,487	246,893
CFD No. 2004-2 Aub. Rav./McBean Pk.	276	35,728	36,612	39,645	40,994
Benefit Assessment District (BAD)	277	70,494	71,389	82,471	85,076
CFD No. 2010-1 Police and Fire	278	33,065	33,138	34,059	34,059
CFD No. 2015 Public Safety	279	-	-	-	958
CFD No. 2018 Maintenance	285	-	-	-	285,000
CFD No. 2018-2 Public Safety	286	-	-	-	256,000
Oak Tree Mitigation	290	55,499	18,220	37,993	16,673
Federal Grant Fund	298	662,495	1,148,064	700,281	8,365,903
Federal Grant Fund - Transportation	745	-	-	-	-
Federal Grant Fund - Airport	755	191,300	390,135	99,906	267,177
		\$ 14,908,113	\$ 15,457,230	\$ 15,278,487	\$ 23,136,728
Capital Project Funds					
PFE - Transportation	240	521,038	285,050	575,045	946,510
PFE - Community Services - Police	241	300,244	153,270	160,950	323,736
PFE - Community Services - Fire	242	129,144	60,710	73,626	156,319
PFE - Community Services - Admin.	243	244,020	138,197	139,813	281,875
PFE - Community Services - Library	244	7,412	2,304	21,333	21,333
Park Tax on New Development	245	66,093	38,111	94,826	83,393
PFE - Community Services - Parks	246	629,794	469,302	477,157	599,572
PFE - Drainage	247	211,444	121,211	101,276	345,951
Capital Improvements	540	1,861,984	98,289	17,102	17,202
Vehicle/Equipment Replacement	610 **	191,037	353,915	162,845	31,845
Facility Maintenance/Replacement	620 **	148,807	1,549	93,849	2,849
Technology Fund	630 **	542,224	329	410,587	10,587
PFE - Water Non-Operations	715	1,118,030	494,884	665,620	1,659,248
PFE - Wastewater Non-Operations	725	8,350,401	511,880	603,725	1,453,067
PFE - Community Services - Solid Waste	735	115,352	249,095	132,144	278,207
		\$ 14,437,024	\$ 2,978,096	\$ 3,729,898	\$ 6,211,694
Proprietary Funds					
Water - Operations	710	16,291,709	17,957,148	16,949,438	16,354,042
Water - Capital Replacement	711	934,050	15,457	2,819,122	2,755,446
Wastewater - Operations	720	10,030,516	11,059,860	10,486,325	10,435,100
Wastewater - Capital Replacement	721	89,159	144	129,566	129,566
Solid Waste - Operations	730	6,674,994	7,262,957	7,251,951	7,284,138
Solid Waste - Capital Replacement	731	3,556	(1,910)	74,825	74,825
Transit - Operations	740	1,016,732	1,389,269	424,136	1,517,680
Airport - Operations	750	1,677,314	1,467,220	1,562,209	1,585,524
		\$ 36,718,030	\$ 39,150,145	\$ 39,697,572	\$ 40,136,321
Total All Funds:		\$ 84,278,008	\$ 76,103,456	\$ 78,176,007	\$ 89,549,767

** includes transfers in



General Fund Summary

	2018-19 AMENDED BUDGET	2018-19 YEAR END PROJECTIONS	2019-20 ADOPTED BUDGET
REVENUES			
Property Taxes	\$ 7,136,456	\$ 7,020,347	\$ 7,394,815
Sales & Other Taxes	4,140,100	4,484,480	4,449,752
Licenses & Permits	1,010,500	905,000	1,042,800
Intergovernmental	3,504,908	3,669,007	3,818,886
Service Charges	617,202	565,203	395,348
Recreation Services	1,005,200	916,874	1,003,450
Fines & Foreitures	600	55,952	60,000
Use of Money/Property	304,676	423,810	427,200
Other Revenues	1,020,200	1,053,105	1,056,500
Revenue Total	\$ 18,739,842	\$ 19,093,778	\$ 19,648,751
Transfers In	\$ 346,273	376,273	416,273
Total Operating Revenues	\$ 19,086,115	\$ 19,470,051	\$ 20,065,024
EXPENDITURES BY DEPARTMENT			
Police	\$ 5,736,693	\$ 5,722,566	\$ 5,993,294
Fire	4,916,021	5,223,343	5,269,183
Recreation	1,115,099	1,039,270	1,288,930
Library	607,218	596,705	676,465
Finance	396,358	433,057	360,827
City Manager	52,872	25,000	13,650
City Council / Treasurer	262,985	234,423	223,409
Economic Development	276,148	258,227	264,883
Community Development	829,206	650,215	817,572
Parks	270,402	282,708	309,076
Facilities Maintenance	719,865	684,934	676,210
City Attorney	246,944	199,645	229,936
Expenditures Total	\$ 15,429,811	\$ 15,350,093	\$ 16,123,435
Transfers Out	3,675,421	3,761,835	4,361,824
Total Operating Expenditures	\$ 19,105,232	\$ 19,111,928	\$ 20,485,259
Operational Surplus/(Deficit)	\$ (19,117)	\$ 358,123	\$ (420,235)

**GENERAL FUND (100) REVENUE
COMPARISON BY SOURCE: FY 2019-20**

	Actual 2016-17	Actual 2017-18	Projected 2018-19	Budget 2019-20
Property Taxes				
Current Secured Property Tax	\$ 5,586,167	\$ 6,010,441	\$ 6,283,993	\$ 6,647,547
Unitary & Non-Unitary Tax	76,973	81,863	90,082	89,991
Unsecured Property Tax	137,301	127,120	126,313	132,163
Supplemental Tax	146,178	151,067	124,620	149,091
Homeowners Property Tax	45,722	46,072	45,250	46,766
Property Transfer Tax	399,187	517,701	350,089	329,257
Total Property Taxes:	\$ 6,391,528	\$ 6,934,264	\$ 7,020,347	\$ 7,394,815
Sales & Other Taxes				
Sales & Use Taxes	\$ 3,504,643	\$ 3,465,715	\$ 3,870,000	\$ 3,780,000
Sales Tax - Public Safety	168,398	195,202	208,800	211,932
Sales Tax In Lieu	376,215	-	-	-
Business Licenses	95,730	108,394	105,680	105,100
Transit Occupancy Tax	283,663	303,022	300,000	352,720
Total Other Taxes:	\$ 4,428,649	\$ 4,072,333	\$ 4,484,480	\$ 4,449,752
Fees & Permits				
Development Permits	\$ 764,586	\$ 572,671	\$ 843,000	\$ 975,800
Golf Cart Permits	6,150	7,950	7,000	7,000
Alarm Permits	52,021	55,208	55,000	60,000
Total Licenses & Permits:	\$ 822,757	\$ 635,829	\$ 905,000	\$ 1,042,800
Intergovernmental				
Motor Vehicle In-Lieu / Fees in Excess	\$ 23,485	\$ 25,353	\$ -	\$ -
Property Tax VLF	2,971,724	3,131,478	3,348,919	3,449,386
Library Subsidy & Rental	259,213	282,468	286,088	283,000
POST & Police Reimbursements	805	202	-	50,000
Mandated Cost Recovery	-	4,822	7,500	5,000
Miscellaneous Reimbursements	159	-	-	-
Grants / Donations	32,303	33,184	26,500	31,500
Total Intergovernmental:	\$ 3,287,689	\$ 3,477,507	\$ 3,669,007	\$ 3,818,886
Service Charges				
Parking Fines	\$ 8,733	\$ 655	\$ 1,000	\$ -
Special Police Services	127,061	137,569	119,500	120,000
Special Fire Services	244,283	130,221	250,000	-
Other Service Charges	-	133	1,635	1,500
Administrative Fees - Pass Thru	14,288	8,463	7,500	7,500
Admin. Fees - Special Districts	219,970	94,587	95,568	95,568
PFE Administrative Fees	178,682	94,109	90,000	170,780
Total Service Charges:	\$ 793,017	\$ 465,737	\$ 565,203	\$ 395,348
Recreation Services				
Classes & Camps	\$ 192,002	\$ 289,699	\$ 285,366	\$ 355,000
Facility Rentals	198,026	229,701	245,700	245,750
Sports Programs	253,685	220,352	168,003	202,500
Aquatics	103,757	106,913	107,200	104,000
Sponsors & Donations	111,611	101,497	110,605	96,200
Total Recreation Services:	\$ 859,081	\$ 948,162	\$ 916,874	\$ 1,003,450
Fines & Forfeitures				
Traffic Fines	\$ 28,141	\$ 29,117	\$ 30,711	\$ 30,000
Penalties & Svc Charges	30,213	30,182	25,241	30,000
Total Fines & Forfeitures:	\$ 58,354	\$ 59,299	\$ 55,952	\$ 60,000
Use of Money/Property				
Investment Revenue	\$ 64,113	\$ 1,775	\$ 224,310	\$ 227,000
Sale of Property	-	-	-	-
Rents & Concessions	163,783	247,202	199,500	200,200
Total Use of Money/Property:	\$ 227,896	\$ 248,977	\$ 423,810	\$ 427,200
Other Revenues				
Franchises Fees	\$ 807,201	\$ 803,474	\$ 870,000	\$ 870,000
Miscellaneous Revenues	11,473	27,023	13,050	13,000
Donations	124,248	128,598	131,000	133,500
Miscellaneous Reimbursements	44,087	86,509	39,055	40,000
Total Other Revenues:	\$ 987,009	\$ 1,045,604	\$ 1,053,105	\$ 1,056,500
	\$ 17,855,980	\$ 17,887,712	\$ 19,093,778	\$ 19,648,751
TOTAL GF REVENUE:	\$ 17,855,980	\$ 17,887,712	\$ 19,093,778	\$ 19,648,751

**DEVELOPMENT SERVICES FUND (248) REVENUE
COMPARISON BY SOURCE: FY 2019-20**

	Actual 2016-17	Actual 2017-18	Projected 2018-19	Budget 2019-20
Licenses & Permits				
Building Permits	619,874	396,262	396,000	600,000
Plumbing & Gas Permits	90,992	76,944	77,000	80,000
Electrical Permits	124,234	91,139	91,000	100,000
Green Bldg Fees	840	892	800	800
Strong Motion	768	208	800	800
Cert. Occupancy Permits	40,850	22,323	32,000	26,500
Encroachment	333,778	329,032	295,000	-
Mechanical Permits	54,858	38,211	38,000	40,000
Fire Sprinkler Plan Check Fees	11,693	25,948	26,000	24,000
Fire Sprinkler Building Permit	108,220	36,895	37,000	35,000
Other Permits	2,844	3,096	3,300	5,000
Grading Permits	9,014	46,206	46,000	100,000
Total Licenses & Permits:	\$ 1,397,965	\$ 1,067,156	\$ 1,042,900	\$ 1,012,100
Development Fees				
Building Plan Check	\$ 227,479	\$ 338,504	\$ 340,000	\$ 250,000
Negative Declaration	-	-	-	-
EIR Processing	-	-	-	-
Addressing Fees	85	170	-	-
Tentative Parcel Maps	15,600	16,950	16,000	8,500
Tentative Subdivision Maps	3,000	3,000	-	-
Final Parcel Maps	-	-	5,000	18,000
Engineering - Plan Check	-	-	-	80
Engineering - Map Check	-	40	-	-
Engineering - Inspection	-	170	-	-
City Admin & Engineering Staff Fees	435,027	544,442	722,000	500,000
Mandated Training Fee	-	-	-	-
Conditional Use Permit	27,240	5,140	7,000	10,000
Home Occupancy Processing	6,375	6,975	7,000	7,000
Rezone Review	-	-	-	-
General Plan Amendment	-	-	-	-
Development Permit - PUD	-	-	-	-
Specific Develop Plans - PUD	-	-	-	-
General Develop Plan - PUD	-	-	-	-
Development Agreement	-	-	-	-
Design Review	8,150	2,440	13,000	20,000
Lot Line Adjustment	8,350	3,250	16,000	20,000
Annexation Fees	-	-	-	350,000
Investment Revenue	4,107	1,159	120,094	130,000
Other Fees	-	-	-	-
Other Revenue	37,193	21,511	-	25,500
Total Development Fees:	\$ 772,606	\$ 943,751	\$ 1,246,094	\$ 1,339,080
TOTAL DEVELOPMENT SERVICES FUND (248):	\$ 2,170,571	\$ 2,010,907	\$ 2,288,994	\$ 2,351,180

Debt Service Schedule

Fiscal Year 2019-2020

<i>Fund</i>	<i>Principal Amount</i>	<i>Interest Amount</i>	<i>Principal plus Interest</i>	<i>Principal Remaining as of 06/30/20</i>
955-LPFA		510,837.50	510,837.50	13,555,000.00
955-LPFA	925,000.00	39,081.25	964,081.25	1,470,000.00
Subtotal	925,000.00	549,918.75	1,474,918.75	15,025,000.00
Corp Yard Portion	345,937.16	205,661.98	551,599.14	
City Hall Portion	490,806.84	291,787.98	782,594.82	
Airport Portion	88,256.00	52,468.79	140,724.79	
Subtotal	925,000.00	549,918.75	1,474,918.75	
856- Lincoln Airpark	195,000.00	56,857.50	251,857.50	900,000.00
865- Twelve Bridges Refunding Bonds	1,910,000.00	620,406.25	2,530,406.25	14,340,000.00
865- Twelve Bridges Refunding Bonds	890,000.00	442,246.25	1,332,246.25	7,174,000.00
874- CFD 2005-1 Series 2016 Sorrento	1,875,000.00	64,162.50	1,939,162.50	-
874- CFD 2005-1 Series 2016 Sorrento	25,000.00	66,106.26	91,106.26	1,340,000.00
874- CFD 2005-1 Series 2016 Sorrento	10,000.00	275,856.26	285,856.26	5,670,000.00
874- CFD 2005-1 Series 2016 Sorrento	60,000.00	369,250.02	429,250.02	8,675,000.00
885- Lakeside 6 CFD 2006	195,000.00	195,192.50	390,192.50	5,890,000.00
890- Lakeside 6 CFD 2006	35,000.00	256,692.50	291,692.50	4,680,000.00
891- Assessment District No. 2017-1	140,000.00	87,170.50	227,170.50	2,715,000.00
892- LPFA Special Tax Revenue Bonds	2,210,000.00	2,873,275.00	5,083,275.00	62,260,000.00
Total	8,470,000.00	5,857,134.29	14,327,134.29	128,669,000.00

Interfund Loans

<i>Lender</i>	<i>Receiver</i>	<i>Principal Remaining as of 06/30/20</i>
225-PCWA	242- PFE Fire	5,300,000.00
290- Oak Tree Mitigation	242- PFE Fire	2,300,000.00
240- PFE Transportation	247- PFE Drainage	1,010,000.00
225-PCWA	284- RDA	3,311,527.68
283- Low Mod Successor Agency	284- RDA	213,504.47
735- PFE Solid Waste	247- PFE Drainage	1,000,000.00
Total		13,135,032.15



FUND DESCRIPTION

A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The City of Lincoln, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

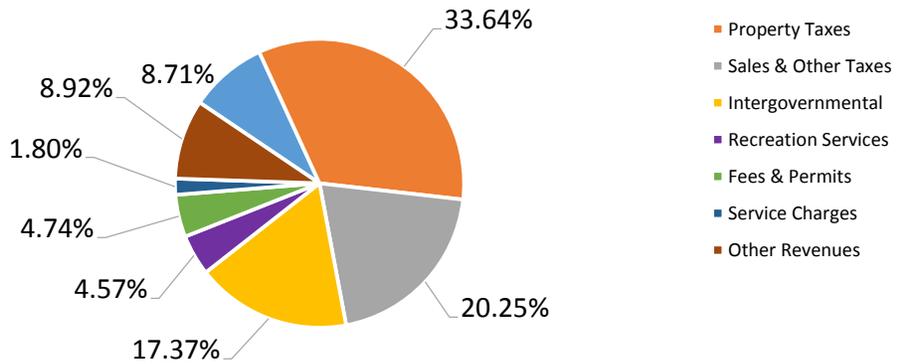


GENERAL FUND - 100 Fund

The General Fund is the chief operating fund of the City of Lincoln. It is used to account for all activities of the general government not accounted for in some other fund.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	992,481	1,556,166	1,914,287
Property Taxes	6,934,264	7,020,347	7,394,815
Sales & Other Taxes	4,072,333	4,484,480	4,449,752
Intergovernmental	3,477,507	3,669,007	3,818,886
Recreation Services	948,162	916,874	1,003,450
Fees & Permits	635,829	905,000	1,042,800
Service Charges	465,737	565,203	395,348
Other Revenues	1,984,153	1,909,140	1,959,973
Total	\$ 19,510,466	\$ 21,026,217	\$ 21,979,311

Funding Sources

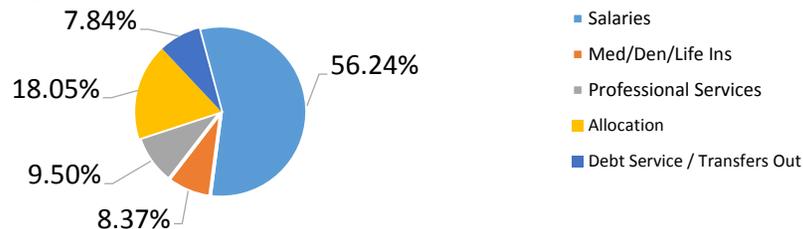




GENERAL FUND - 100 Fund

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	7,552,509	7,870,684	8,184,526
Retirement	784,437	830,315	958,677
Pension Obligation	556,494	564,272	682,028
Workers Comp	316,806	369,264	352,595
OPEB Unfunded Liability	420,342	417,182	425,077
Med/Den/Life Ins	1,058,361	1,126,141	1,217,511
SUI	33,666	41,554	29,714
FICA	537,909	502,728	580,006
Materials & Supplies	386,843	456,431	549,852
Fuel	81,956	95,150	90,250
Insurance	384,558	257,447	264,481
Communications	176,123	193,839	179,866
Membership/Dues	58,360	68,985	120,505
Taxes	15	0	0
Training/Travel/Conf/Mtgs	62,062	92,900	133,035
Lease Expense	133,219	43,098	40,743
Regulatory Fees	15,648	24,000	24,600
County Collection Fee	97,448	114,597	115,230
Professional Services	1,078,477	1,496,994	1,381,732
Booking Fees	23,226	15,000	25,000
Clothing	55,795	79,297	78,770
Advertising	51,337	51,400	55,510
Utilities	355,409	353,898	470,782
Municipal Utilities	176,430	151,617	84,000
Special Events	13,639	55,000	37,000
Community Programs	35,957	52,192	36,945
Collections	0	5,000	5,000
Capital Outlay	81,160	21,110	0
Allocation	2,150,279	2,260,075	2,626,905
Debt Service / Transfers Out	1,275,836	1,501,760	1,140,982
Airport Inter-fund Loan	0	0	593,937
Reserves	1,556,166	1,914,287	1,494,052
Total	\$ 19,510,466	\$ 21,026,217	\$ 21,979,311

Top 5 Uses



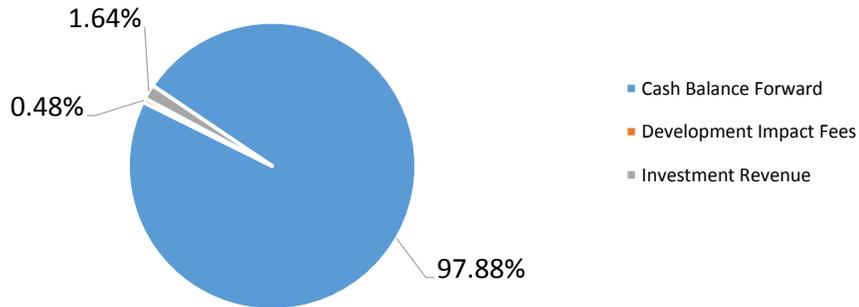


SPECIAL REVENUE FUNDS - PARK IN-LIEU - 215

Accounts for fees collected from developers in lieu of dedicating land for park or recreational purposes. Fees are used for the development of public parks and recreational facilities and the acquisition of land for parks and recreational facilities.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	1,551,468	835,021	779,372
Development Impact Fees	96,818	6,896	3,840
Investment Revenue	(483)	13,054	13,054
Total	\$ 1,647,803	\$ 854,971	\$ 796,266

Funding Sources





SPECIAL REVENUE FUNDS - PARK IN-LIEU - 215

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	809,035	75,599	0
Allocation	3,747	0	0
Reserves	835,021	779,372	796,266
Total	\$ 1,647,803	\$ 854,971	\$ 796,266

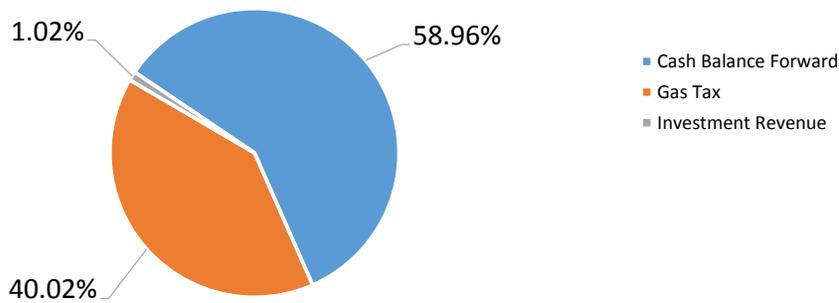


SPECIAL REVENUE FUNDS - STREETS GAS TAX/CONGESTION RELIEF - 221

Accounts for receipts and expenditures of monies apportioned for street improvements under the Street and Highway Code Sections 2103, 2105, 2106, 2107, and 2107.5 and SB1 Road Repair and Accountability Act of 2017.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	3,925,125	3,153,231	3,075,747
Gas Tax	1,250,935	1,867,133	2,087,555
Miscellaneous Revenue	0	432,312	0
Investment Revenue	1,017	35,303	53,000
Total	\$ 5,177,077	\$ 5,487,979	\$ 5,216,302

Funding Sources

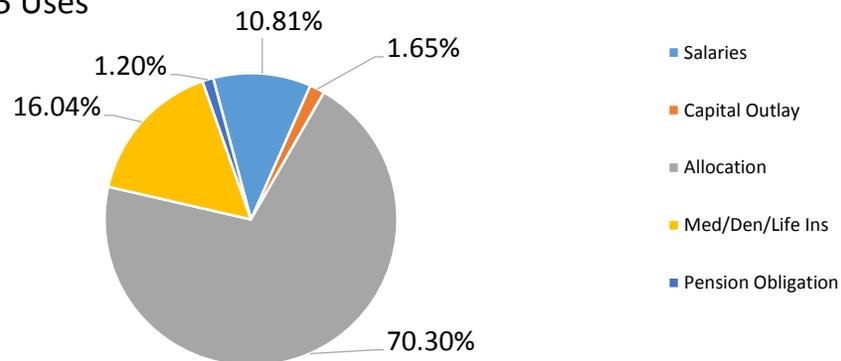




SPECIAL REVENUE FUNDS - STREETS GAS TAX/CONGESTION RELIEF - 221

Funding Uses	Actuals	Projected	Adopted Budget
	FY 2017-18	FY 18-19	FY 19-20
Salaries	364,804	401,539	444,371
Retirement	20,772	23,019	27,346
Pension Obligation	39,005	36,343	49,407
Workers Comp	23,436	38,825	37,378
OPEB Unfunded Liability	38,040	41,958	39,813
Med/Den/Life Ins	63,443	63,266	67,956
SUI	2,395	2,356	1,642
FICA	26,418	26,415	34,645
Professional Services	25,720	0	0
Capital Outlay	1,245,397	1,394,621	2,889,101
Allocation	143,112	351,413	659,086
Debt Service / Transfers Out	31,303	32,476	24,822
Reserves	3,153,231	3,075,748	940,735
Total	\$ 5,177,077	\$ 5,487,979	\$ 5,216,302

Top 5 Uses



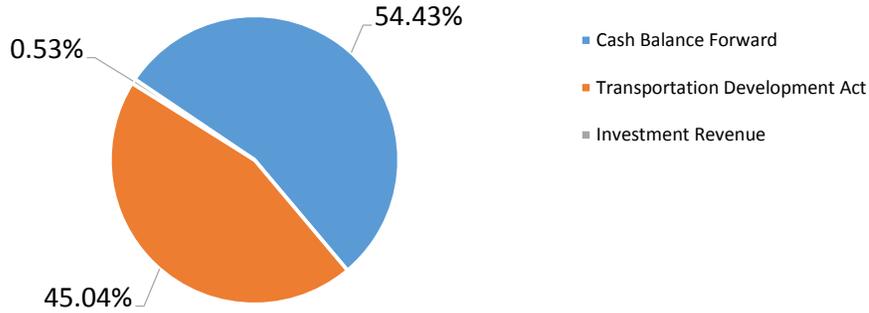


SPECIAL REVENUE FUNDS - STREETS – TDA - 223

Accounts for monies received from Placer County Transportation Planning Agency (PCTPA) and used for streets and roads as well as bikes and pedestrian expenditures.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	1,606,419	2,408,208	2,424,403
Transportation Development Act	3,770,022	2,760,788	2,006,119
Miscellaneous Revenue	11,865	272,337	0
Investment Revenue	954	23,662	23,662
Total	\$ 5,389,260	\$ 5,464,995	\$ 4,454,184

Funding Sources

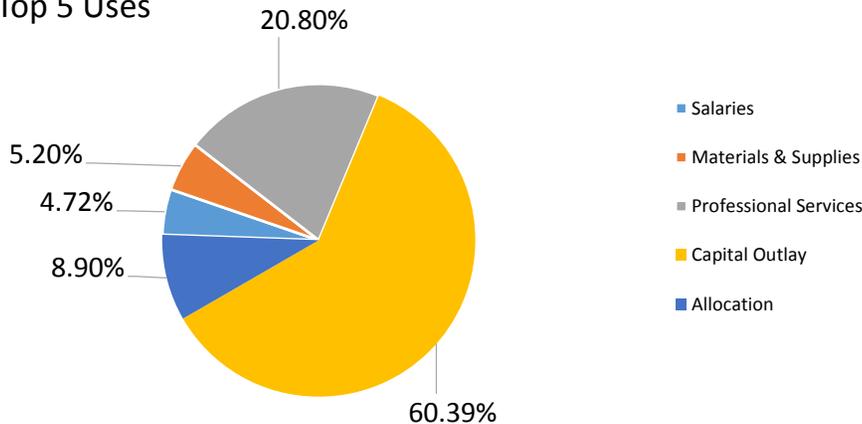




SPECIAL REVENUE FUNDS - STREETS – TDA - 223

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	92,545	147,061	168,135
Retirement	4,216	7,038	11,045
Pension Obligation	2,410	6,625	9,934
Workers Comp	2,365	5,600	3,415
OPEB Unfunded Liability	4,755	8,392	10,719
Med/Den/Life Ins	24,087	28,602	32,083
SUI	306	431	476
FICA	6,560	10,095	12,566
Materials & Supplies	158,163	180,000	185,175
Fuel	35,807	30,000	35,000
Insurance	24,563	14,889	17,980
Communications	10,684	7,234	9,742
Membership/Dues	4,707	7,300	7,630
Training/Travel/Conf/Mtgs	4,503	4,500	9,000
Regulatory Fees	14,516	17,800	17,786
Professional Services	487,770	740,000	741,202
Clothing	6,353	8,000	8,600
Advertising	685	1,000	2,000
Utilities	116,449	107,951	103,859
Capital Outlay	1,478,459	1,108,717	2,152,139
Allocation	419,662	514,555	317,038
Debt Service / Transfers Out	81,488	84,802	73,468
Reserves	2,408,208	2,424,403	525,192
Total	\$ 5,389,260	\$ 5,464,995	\$ 4,454,184

Top 5 Uses



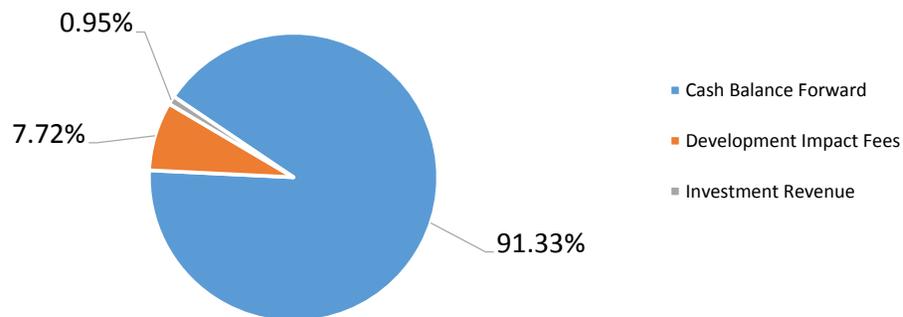


SPECIAL REVENUE FUNDS - SOURCE WATER CONNECTION FUND - 225

The City is a wholesale customer of Placer County Water Agency (PCWA). PCWA establishes the Water Connection Charge (WCC) for the City as it does with their other wholesale customers and retail customers. The City collects the PCWA WCC at the issuance of each building permit and in some cases prior to the building permit. This fund accounts for the WCC revenues collected.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	25,639,815	25,733,278	26,463,466
Development Impact Fees	2,403,662	2,404,186	2,237,705
Investment Revenue	48,341	275,379	275,379
Total	\$ 28,091,818	\$ 28,412,843	\$ 28,976,550

Funding Sources

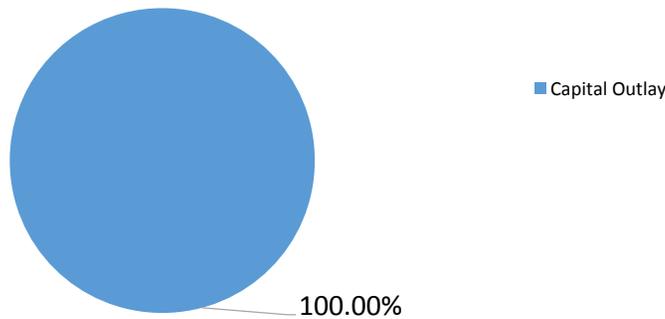




SPECIAL REVENUE FUNDS - SOURCE WATER CONNECTION FUND - 225

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	0	15,000	0
Capital Outlay	2,358,540	1,923,160	6,856,160
Allocation	0	11,217	0
Reserves	25,826,764	26,463,466	22,120,390
Total	\$ 28,185,304	\$ 28,412,843	\$ 28,976,550

Top 5 Uses



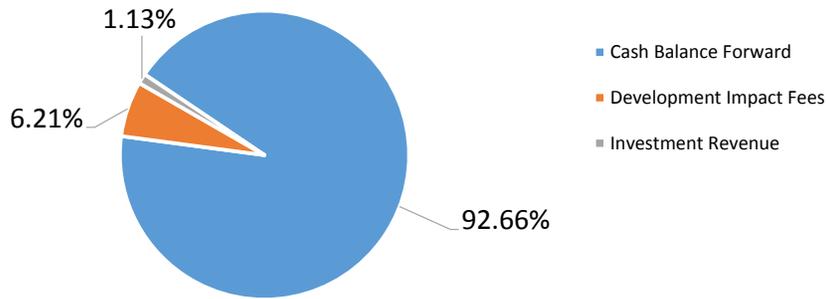


SPECIAL REVENUE FUNDS - SUPPLEMENTAL FEES – ANNEXATION - 236

Accounts for supplemental development fees.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	2,137,217	1,857,446	1,566,858
Development Impact Fees	34,484	36,580	105,000
Investment Revenue	2,018	19,105	19,105
Total	\$ 2,173,719	\$ 1,913,131	\$ 1,690,963

Funding Sources

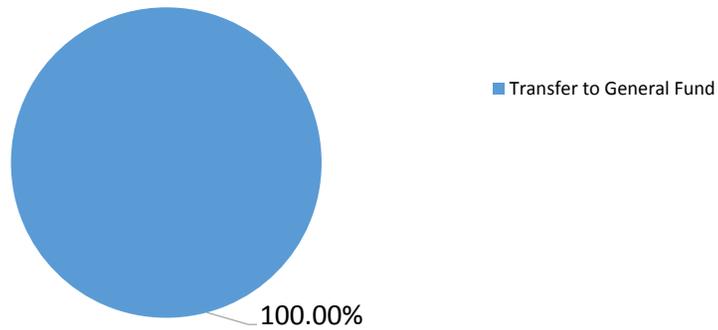




SPECIAL REVENUE FUNDS - SUPPLEMENTAL FEES – ANNEXATION - 236

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Transfer to General Fund	316,273	346,273	316,273
Reserves	1,857,446	1,566,858	1,374,690
Total	\$ 2,173,719	\$ 1,913,131	\$ 1,690,963

Top 5 Uses



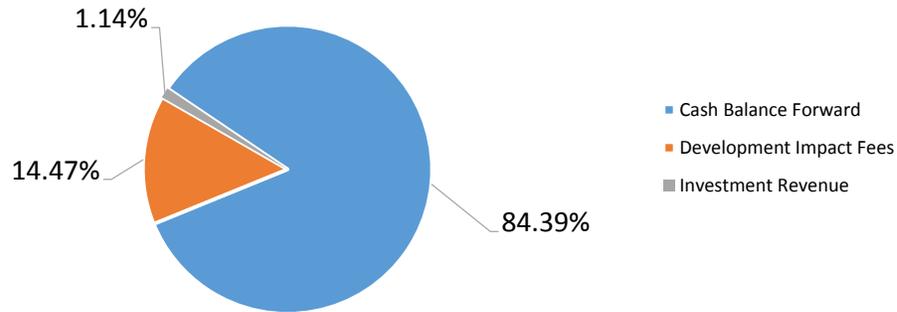


SPECIAL REVENUE FUNDS - PFE – TRANSPORTATION - 240

Accounts for fees collected for the purpose of financing transportation facility costs attributable to the impact from new development.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	4,908,597	5,193,647	5,115,401
Development Impact Fees	284,730	505,640	877,105
Investment Revenue	320	69,405	69,405
Total	\$ 5,193,647	\$ 5,768,692	\$ 6,061,911

Funding Sources





SPECIAL REVENUE FUNDS - PFE – TRANSPORTATION - 240

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	0	5,000	0
Capital Outlay	0	648,291	0
Reserves	5,193,647	5,115,401	6,061,911
Total	\$ 5,193,647	\$ 5,768,692	\$ 6,061,911

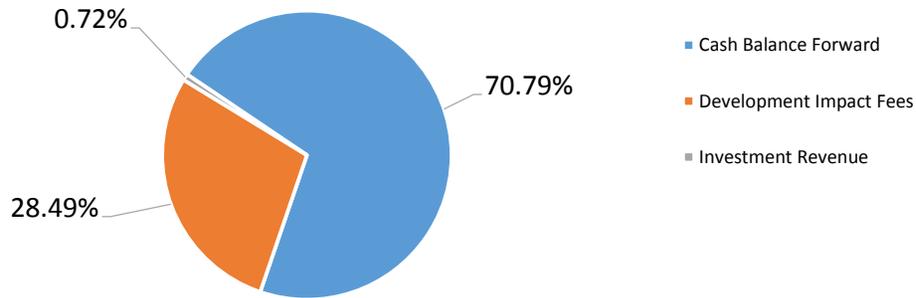


SPECIAL REVENUE FUNDS - PFE – COMMUNITY SERVICES – POLICE - 241

Accounts for fees collected for the purpose of financing the fair share portion of police facilities, vehicles, and equipment costs attributable to the impact of new development.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	470,310	623,580	784,530
Development Impact Fees	153,076	153,000	315,786
Investment Revenue	194	7,950	7,950
Total	\$ 623,580	\$ 784,530	\$ 1,108,266

Funding Sources

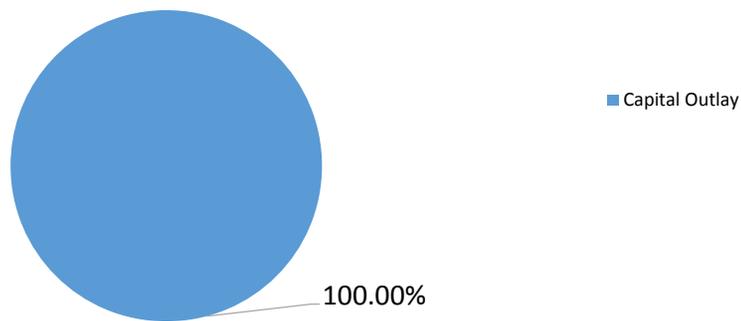




**SPECIAL REVENUE FUNDS - PFE – COMMUNITY SERVICES – POLICE
- 241**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	0	0	396,044
Reserves	623,580	784,530	712,222
Total	\$ 623,580	\$ 784,530	\$ 1,108,266

Top 5 Uses





SPECIAL REVENUE FUNDS - PFE – COMMUNITY SERVICES – FIRE - 242

Accounts for fees collected for the purpose of financing fire facilities costs attributable to the impact of new development.

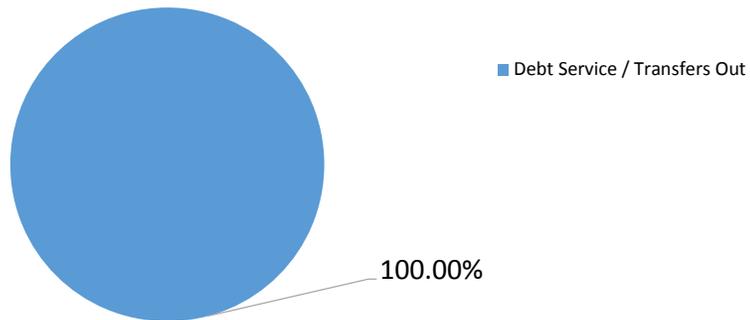
Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	(7,444,003)	(7,444,003)	(7,390,625)
Development Impact Fees			
Total	\$ (7,444,003)	\$ (7,444,003)	\$ (7,390,625)



SPECIAL REVENUE FUNDS - PFE – COMMUNITY SERVICES – FIRE - 242

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Debt Service / Transfers Out	0	20,248	20,248
Total	\$ -	\$ 20,248	\$ 20,248

Top 5 Uses



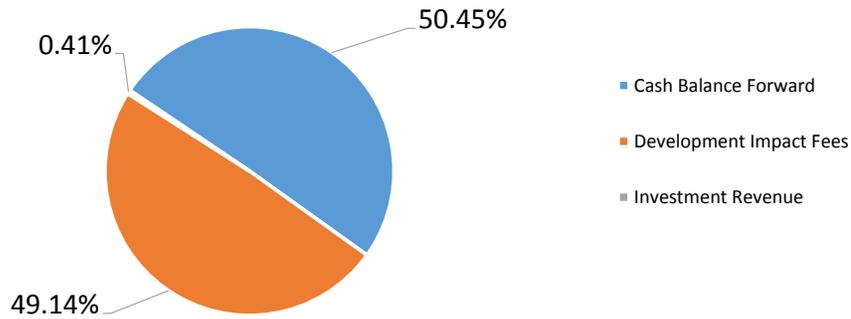


SPECIAL REVENUE FUNDS - PFE – COMMUNITY SERVICES – ADMIN. - 243

Accounts for fees collected for the purpose of financing administration facilities costs attributable to the impact of new development.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	8,980	147,177	286,990
Development Impact Fees	137,395	137,465	279,527
Investment Revenue	802	2,348	2,348
Total	\$ 147,177	\$ 286,990	\$ 568,865

Funding Sources





**SPECIAL REVENUE FUNDS - PFE – COMMUNITY SERVICES –
ADMIN. - 243**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Reserves	147,177	286,990	568,865
Total	\$ 147,177	\$ 286,990	\$ 568,865

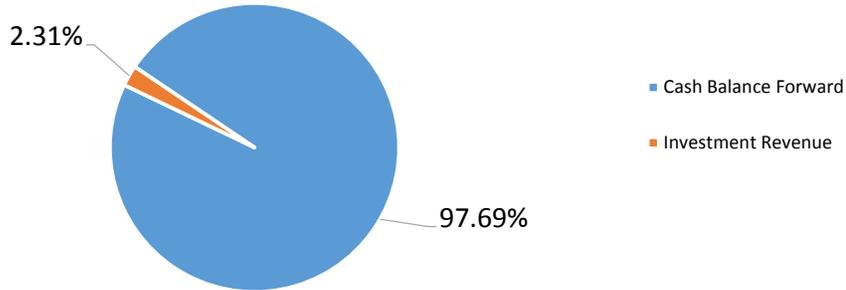


SPECIAL REVENUE FUNDS - PFE – COMMUNITY SERVICES – LIBRARY - 244

Accounts for fees collected for the purpose of financing library facilities costs attributable to the impact of new development.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	1,864,916	1,714,666	900,890
Investment Revenue	2,304	21,333	21,333
Total	\$ 1,867,220	\$ 1,735,999	\$ 922,223

Funding Sources

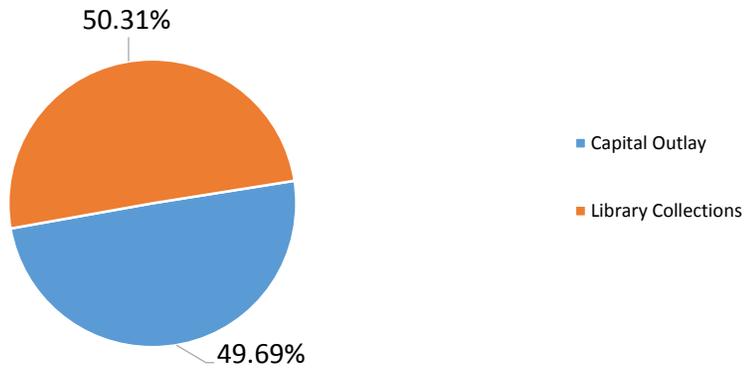




**SPECIAL REVENUE FUNDS - PFE – COMMUNITY SERVICES –
LIBRARY - 244**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Materials & Supplies		11,000	0
Capital Outlay	80,239	742,109	80,000
Library Collections	72,316	82,000	81,000
Reserves	1,714,666	900,890	761,223
Total	\$ 1,867,220	\$ 1,735,999	\$ 922,223

Top 5 Uses



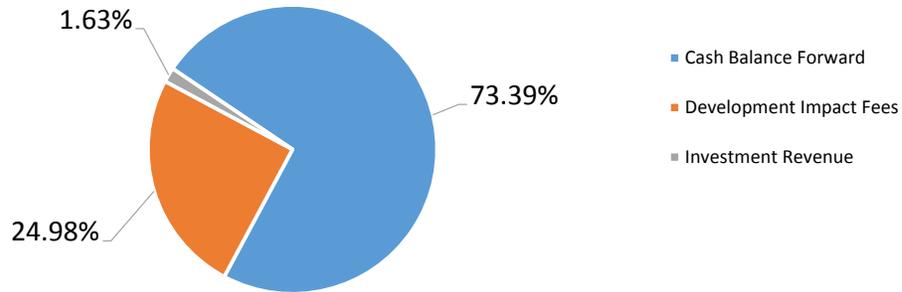


SPECIAL REVENUE FUNDS - PARK TAX ON NEW DEVELOPMENT - 245

Accounts for revenues collected pursuant to Municipal Code 3.12.030 to be used solely for the development of public parks and recreational facilities, the improvement of existing parks and recreational facilities, and the acquisition of land for parks and recreational facilities.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	385,967	250,741	229,998
Development Impact Fees	37,750	89,733	78,300
Investment Revenue	361	5,093	5,093
Total	\$ 424,078	\$ 345,567	\$ 313,391

Funding Sources

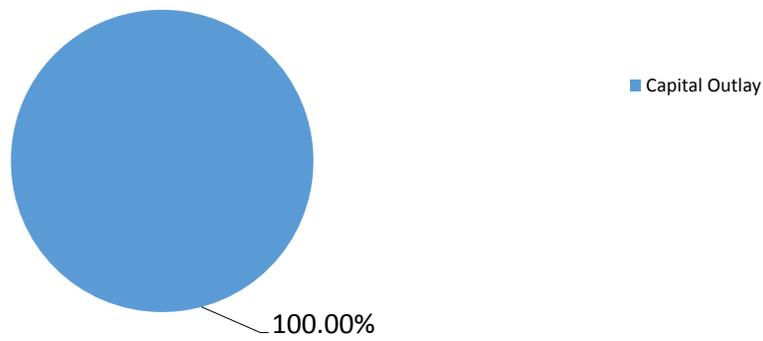




SPECIAL REVENUE FUNDS - PARK TAX ON NEW DEVELOPMENT - 245

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	171,818	115,570	268,719
Allocation	1,519	0	0
Reserves	250,741	229,997	44,672
Total	\$ 424,078	\$ 345,567	\$ 313,391

Top 5 Uses



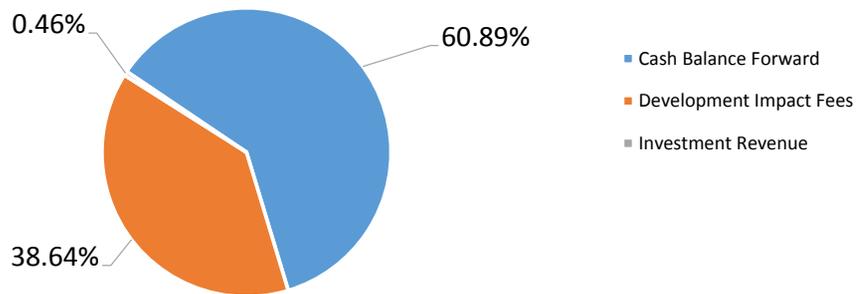


SPECIAL REVENUE FUNDS - PFE – COMMUNITY SERVICES – PARKS - 246

Accounts for fees collected for the purpose of financing park and recreation facilities attributable to the impact of new development.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	(12,966)	456,336	933,493
Development Impact Fees	470,069	470,029	592,444
Investment Revenue	(767)	7,128	7,128
Total	\$ 456,336	\$ 933,493	\$ 1,533,065

Funding Sources





**SPECIAL REVENUE FUNDS - PFE – COMMUNITY SERVICES – PARKS
- 246**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Reserves	456,336	933,493	1,533,065
Total	\$ 456,336	\$ 933,493	\$ 1,533,065

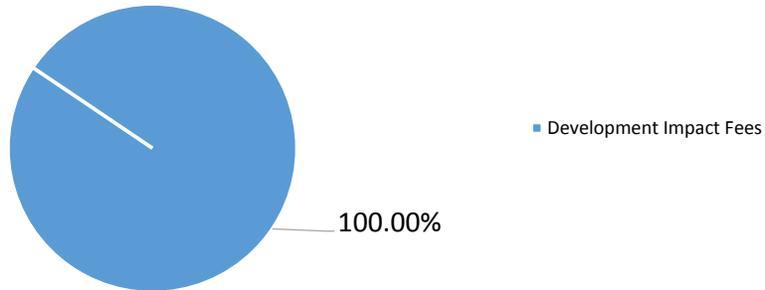


SPECIAL REVENUE FUNDS - PFE – DRAINAGE - 247

Accounts for fees collected for the purpose of financing drainage facilities that are attributable to the impact of new development.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	(2,154,243)	(2,035,052)	(1,935,822)
Development Impact Fees	121,211	101,276	345,951
Total	\$ (2,033,032)	\$ (1,933,776)	\$ (1,589,871)

Funding Sources

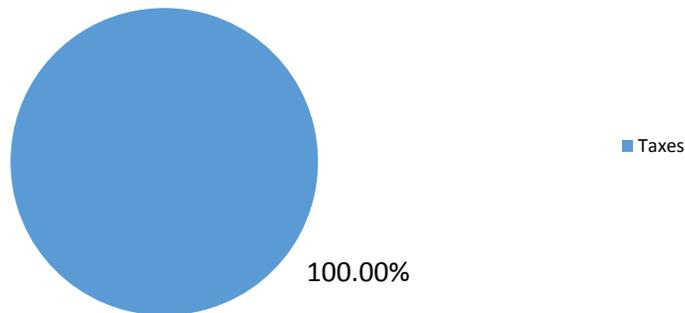




SPECIAL REVENUE FUNDS - PFE – DRAINAGE - 247

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Taxes	2,020	2,046	2,080
Total	\$ 2,020	\$ 2,046	\$ 2,080

Top 5 Uses



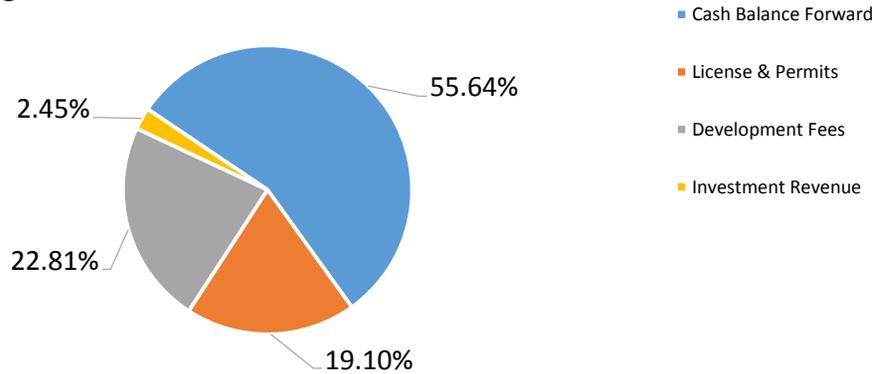


SPECIAL REVENUE FUNDS - DEVELOPMENT SERVICES - 248

Accounts for monies received in relation to all aspects of new development within the City. Monies are received from license and permit costs and fees for additional services.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	3,901,358	3,309,529	2,948,971
License & Permits	1,067,156	1,042,900	1,012,100
Development Fees	942,592	1,126,000	1,209,080
Investment Revenue	1,159	120,094	130,000
Total	\$ 5,912,265	\$ 5,598,523	\$ 5,300,151

Funding Sources

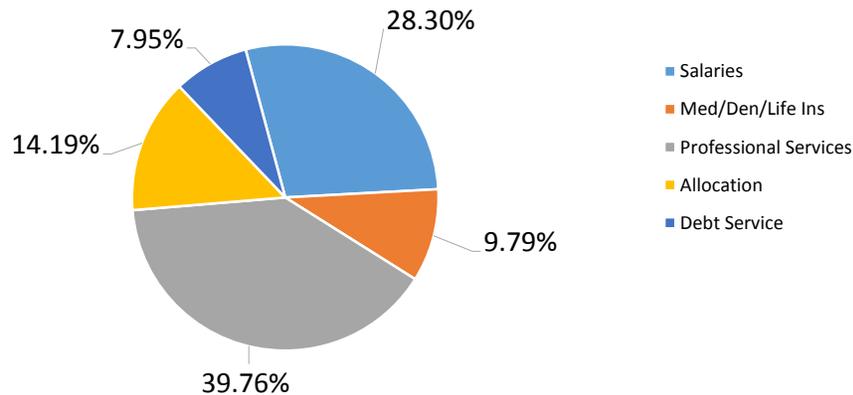




SPECIAL REVENUE FUNDS - DEVELOPMENT SERVICES - 248

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	775,400	718,397	690,524
Retirement	38,310	34,882	34,783
Pension Obligation	38,667	18,827	15,442
Workers Comp	4,253	11,136	9,563
OPEB Unfunded Liability	55,475	55,444	49,002
Med/Den/Life Ins	239,023	208,609	238,923
SUI	4,624	3,683	2,191
FICA	56,393	51,464	51,496
Materials & Supplies	7,412	3,300	7,350
Fuel	0	500	0
Insurance	36,073	19,648	17,795
Communications	3,856	2,322	2,980
Membership/Dues	2,584	3,100	6,740
Training/Travel/Conf/Mtgs	846	6,600	25,600
Lease Expense	0	3,840	4,400
Professional Services	692,101	925,937	970,100
Clothing	865	0	0
Advertising		350	240
Capital Outlay	78,659	3,456	0
Allocation	323,741	363,338	346,213
Debt Service	244,456	214,719	194,033
Reserves	3,309,529	2,948,971	2,632,776
Total	\$ 5,912,265	\$ 5,598,523	\$ 5,300,151

Top 5 Uses



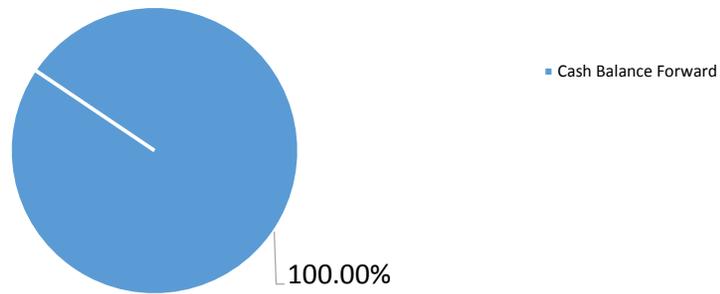


SPECIAL REVENUE FUNDS - STATE GRANTS - 250

Accounts for capital project grant funding received from the State of California.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	203,337	193,327	31,126
Grant	157,452	91,996	0
Total	\$ 360,789	\$ 285,323	\$ 31,126

Funding Sources





SPECIAL REVENUE FUNDS - STATE GRANTS - 250

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	9,713	0	0
Workers Comp	219	0	0
SUI	407	0	0
FICA	743	0	0
Capital Outlay	156,380	254,197	0
Reserves	193,327	31,126	31,126
Total	\$ 360,789	\$ 285,323	\$ 31,126

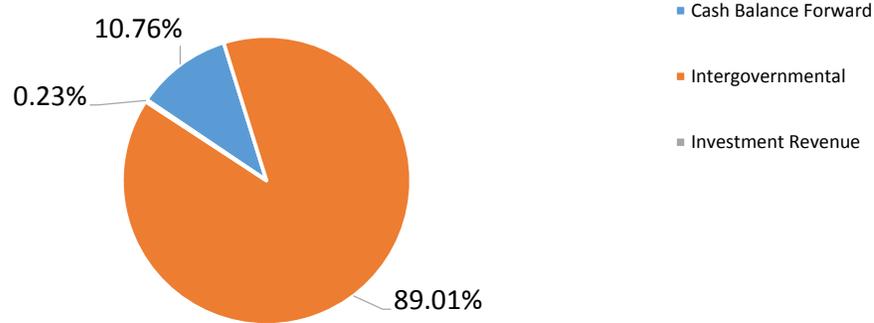


SPECIAL REVENUE FUNDS - SLES GRANT - 253

Accounts for the revenues and expenditures of the State of California funded Supplemental Law Enforcement Services grant.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	13,156	25,121	14,508
Intergovernmental	139,416	120,000	120,000
Investment Revenue	(26)	305	305
Total	\$ 152,546	\$ 145,426	\$ 134,813

Funding Sources

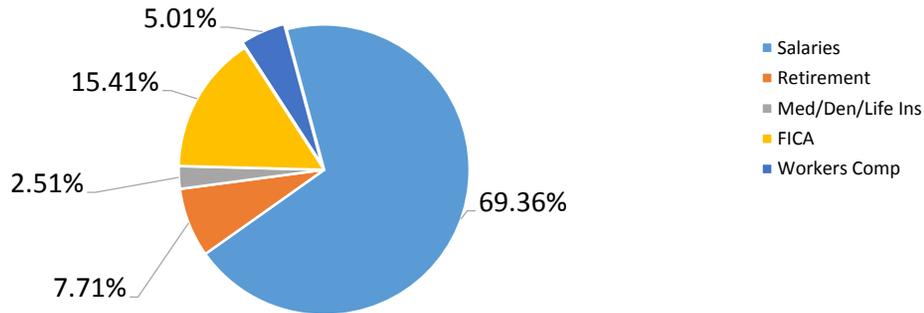




SPECIAL REVENUE FUNDS - SLES GRANT - 253

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	91,567	93,173	90,000
Retirement	7,098	7,879	10,000
Workers Comp	2,819	3,923	3,262
Med/Den/Life Ins	19,181	19,226	20,000
SUI	308	238	238
FICA	6,443	6,480	6,500
Reserves	25,121	14,507	4,813
Total	\$ 152,536	\$ 145,426	\$ 134,813

Top 5 Uses



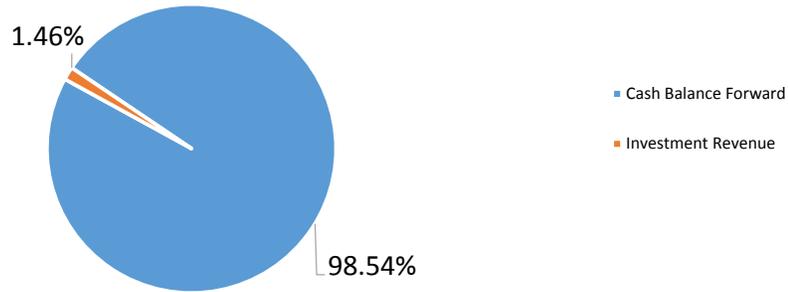


SPECIAL REVENUE FUNDS - HOUSING REHABILITATION - 260

Accounts for de-federalized housing funds used for revitalization and rehabilitation loans to local businesses and residents for revitalizing and rehabilitating homes and buildings.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	831,033	831,033	843,525
Investment Revenue	0	12,492	12,492
Total	\$ 831,033	\$ 843,525	\$ 856,017

Funding Sources





SPECIAL REVENUE FUNDS - HOUSING REHABILITATION - 260

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Reserves	831,033	843,525	856,017
Total	\$ 831,033	\$ 843,525	\$ 856,017

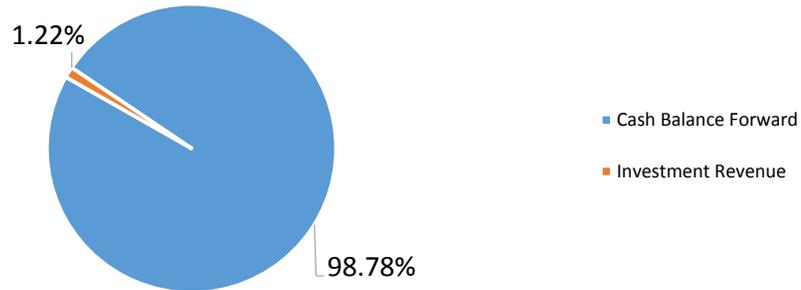


SPECIAL REVENUE FUNDS - CDBG LOAN PROGRAM - 261

Accounts for the City's participation in Community Development Block Grant (CDBG) programs which provide loans to businesses to generate jobs for new employees in the targeted income group (generally low income).

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	602,235	152,961	148,824
Grant	96,664	0	0
Investment Revenue	518	1,841	1,841
Total	\$ 699,417	\$ 154,802	\$ 150,665

Funding Sources

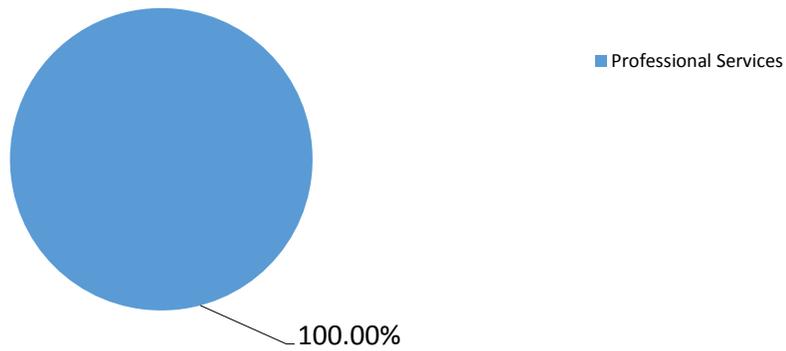




SPECIAL REVENUE FUNDS - CDBG LOAN PROGRAM - 261

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	17,858	5,978	17,900
Capital Outlay	528,598	0	0
Reserves	152,961	148,824	132,765
Total	\$ 699,417	\$ 154,802	\$ 150,665

Top 5 Uses



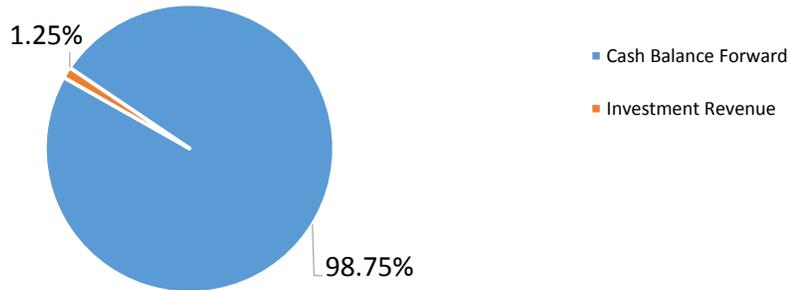


SPECIAL REVENUE FUNDS - CALHOME - 264

Accounts for State of California grants to local agencies for the purpose of enabling low and very-low income households to become homeowners or remain homeowners through deferred-payment loans.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	278,988	403,881	405,138
Grant	125,024	0	0
Investment Revenue	(131)	5,145	5,145
Total	\$ 403,881	\$ 409,026	\$ 410,283

Funding Sources





SPECIAL REVENUE FUNDS - CALHOME - 264

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	0	3,888	0
Reserves	403,881	405,138	410,283
Total	\$ 403,881	\$ 409,026	\$ 410,283

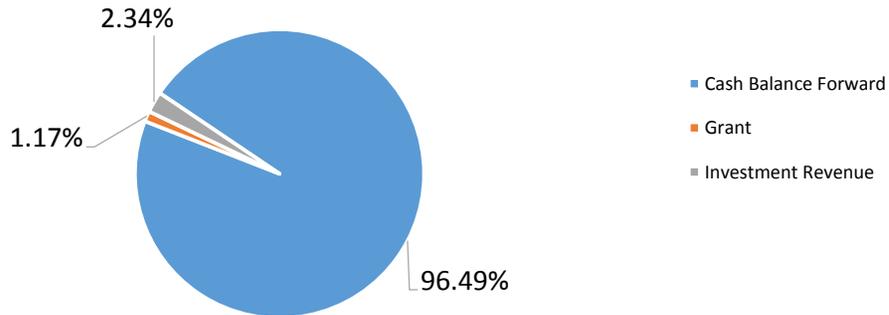


SPECIAL REVENUE FUNDS - HOME GRANTS –267

Accounts for Federal HOME grants used to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	238,278	244,234	248,067
Grant	3,749	3,000	3,000
Investment Revenue	2,207	6,017	6,017
Total	\$ 244,234	\$ 253,251	\$ 257,084

Funding Sources





SPECIAL REVENUE FUNDS - HOME GRANTS –267

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	0	5,184	0
Reserves	244,234	248,067	257,084
Total	\$ 244,234	\$ 253,251	\$ 257,084

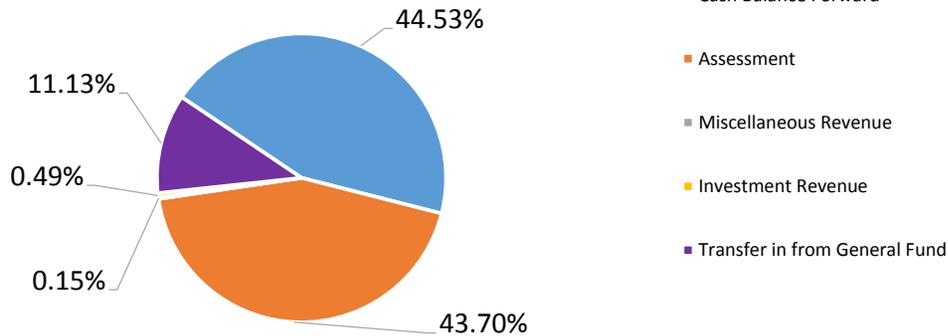


SPECIAL REVENUE FUNDS - LIGHTING & LANDSCAPING - 270

Accounts for special assessments for the purpose of providing lighting, landscaping and other improvements and services in public areas throughout the City.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	4,462,182	3,676,302	3,382,290
Assessment	3,391,351	3,223,238	3,319,328
Miscellaneous Revenue	4,227	11,025	11,025
Investment Revenue	2,885	37,586	37,586
Transfer in from General Fund	0	797,790	845,657
Total	\$ 7,860,645	\$ 7,745,941	\$ 7,595,886

Funding Sources

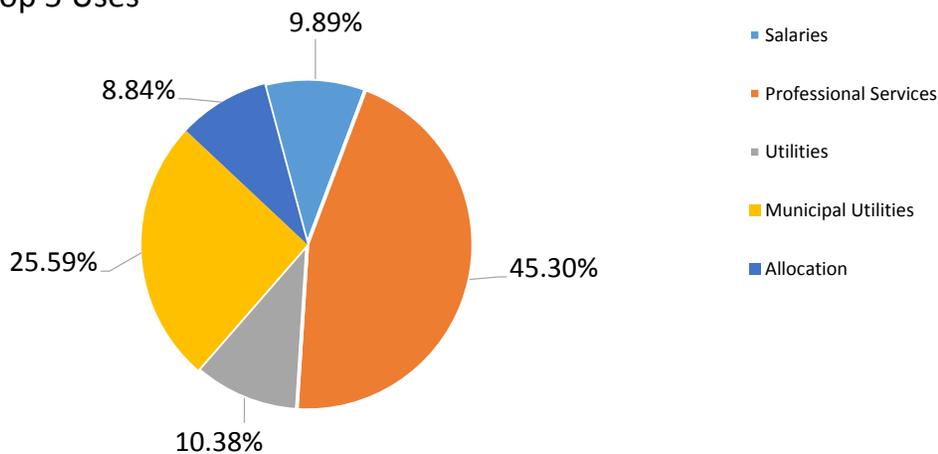




SPECIAL REVENUE FUNDS - LIGHTING & LANDSCAPING - 270

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	406,897	434,448	354,598
Retirement	22,025	23,167	25,525
Pension Obligation	40,209	47,319	60,477
Workers Comp	20,914	30,031	27,627
OPEB Unfunded Liability	32,651	35,064	28,788
Med/Den/Life Ins	77,414	75,199	74,160
SUI	2,266	1,977	1,357
FICA	29,421	29,888	26,011
Materials & Supplies	163,481	324,000	308,250
Fuel	7,030	7,526	5,000
Insurance	13,959	12,436	12,412
Communications	4,219	3,881	25,108
Training/Travel/Conf/Mtgs	890	1,200	3,200
Professional Services	1,359,112	1,606,454	1,624,773
Clothing	1,867	2,800	2,480
County Collection Fee	33,914	32,222	35,000
Utilities	322,328	362,595	372,200
Municipal Utilities	1,291,898	865,169	918,000
Capital Outlay	40,635	106,875	213,700
Allocation	259,344	285,375	317,173
Debt Service / Transfers Out	53,871	76,026	46,653
Reserves	3,676,302	3,382,289	3,113,594
Total	\$ 7,860,645	\$ 7,745,941	\$ 7,596,086

Top 5 Uses



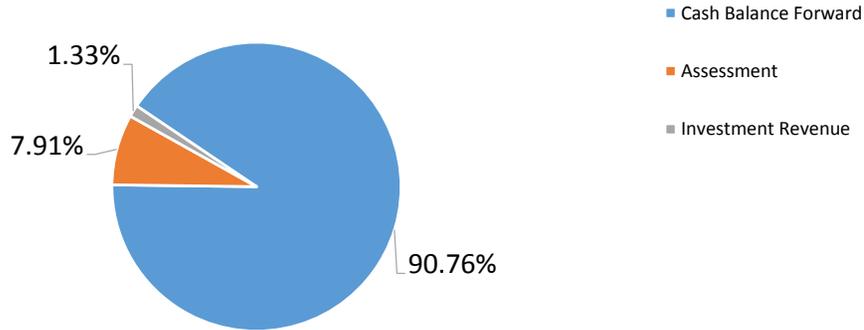


SPECIAL REVENUE FUNDS - CFD NO. 2004-1 STORM WATER RETENTION BASIN - 275

Accounts for the Community Facility District (CFD) assessments used to provide all operation and maintenance costs associated with the Storm Water Retention Basin.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	2,134,482	2,314,350	2,424,487
Assessment	202,025	210,027	211,433
Investment Revenue	204	29,460	35,460
Total	\$ 2,336,711	\$ 2,553,837	\$ 2,671,380

Funding Sources

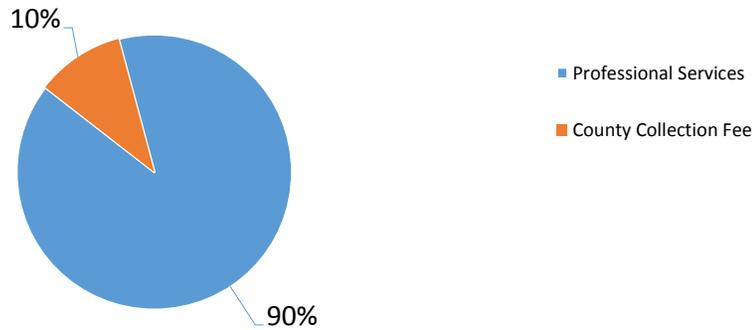




**SPECIAL REVENUE FUNDS - CFD NO. 2004-1 STORM WATER
RETENTION BASIN - 275**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	8,789	22,000	19,000
County Collection Fee	1,922	2,100	2,185
Capital Outlay	11,650	105,250	0
Reserves	2,314,350	2,424,487	2,650,195
Total	\$ 2,336,711	\$ 2,553,837	\$ 2,671,380

Top 5 Uses



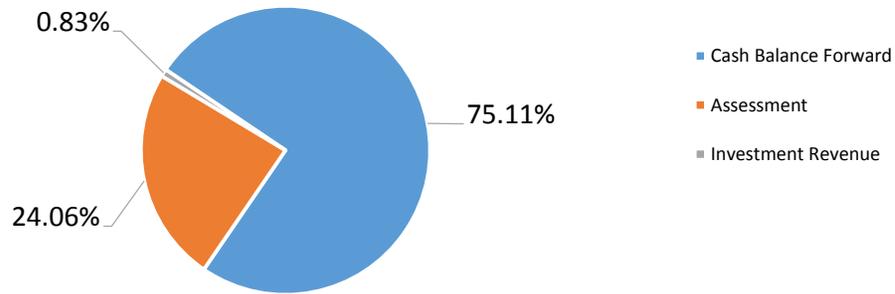


SPECIAL REVENUE FUNDS - CFD NO. 2004-2 AUBURN RAVINE / MCBEAN PARK - 276

Accounts for the Community Facility District (CFD) assessments used to provide all operation and maintenance costs associated with the facilities constructed to mitigate storm water runoff that occurs within Auburn Ravine.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	79,319	109,458	123,720
Assessment	36,639	38,276	39,625
Investment Revenue	(27)	1,369	1,369
Total	\$ 115,931	\$ 149,103	\$ 164,714

Funding Sources

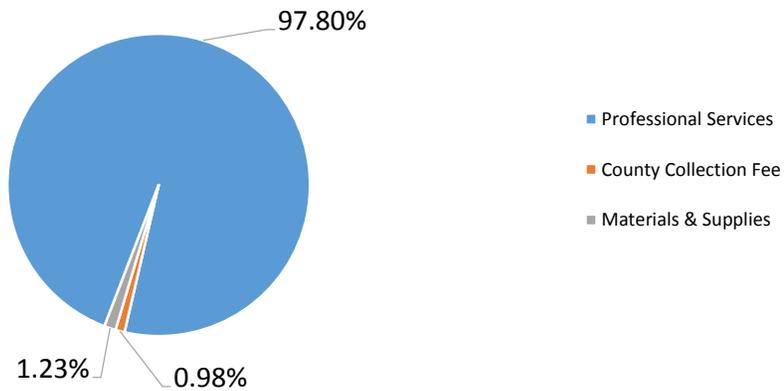




**SPECIAL REVENUE FUNDS - CFD NO. 2004-2 AUBURN RAVINE /
MCBEAN PARK - 276**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	6,105	25,000	39,854
County Collection Fee	368	383	398
Materials & Supplies	0	0	500
Reserves	109,458	123,720	123,962
Total	\$ 115,931	\$ 149,103	\$ 164,714

Top 5 Uses



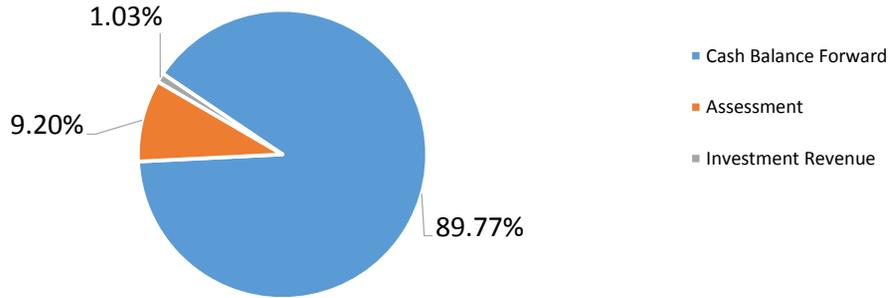


SPECIAL REVENUE FUNDS - BENEFIT ASSESSMENT DISTRICT (BAD) - 277

Accounts for assessments used to provide storm drain improvements.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	607,093	672,544	746,776
Assessment	71,334	73,902	76,507
Investment Revenue	55	8,569	8,569
Total	\$ 678,482	\$ 755,015	\$ 831,852

Funding Sources

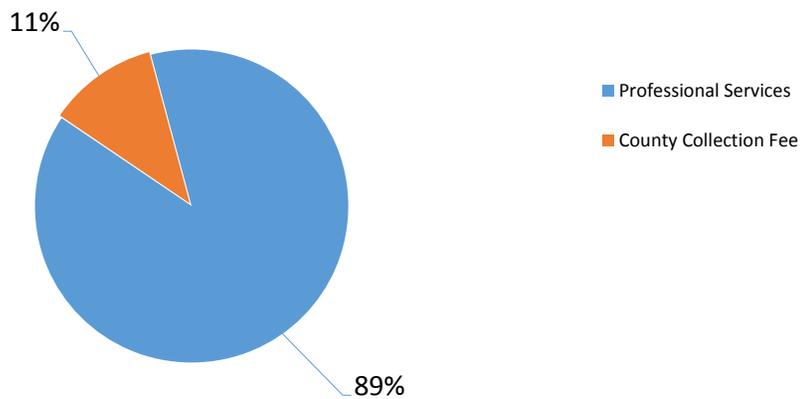




SPECIAL REVENUE FUNDS - BENEFIT ASSESSMENT DISTRICT (BAD)
- 277

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	5,225	7,500	6,000
County Collection Fee	713	739	769
Reserves	672,544	746,776	825,083
Total	\$ 678,482	\$ 755,015	\$ 831,852

Top 5 Uses



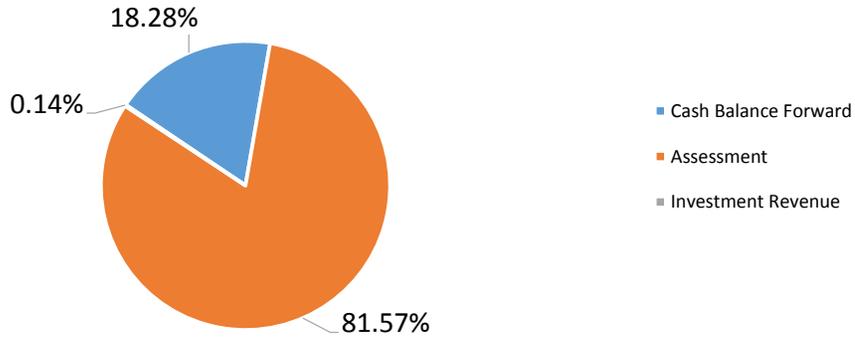


SPECIAL REVENUE FUNDS - COMMUNITY FACILITY DISTRICT (CFD) - 278

Accounts for assessments used to provide Public Safety – Police

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	77,760	5,406	7,621
Assessment	33,388	34,000	34,000
Investment Revenue	(250)	59	59
Total	\$ 110,898	\$ 39,465	\$ 41,680

Funding Sources

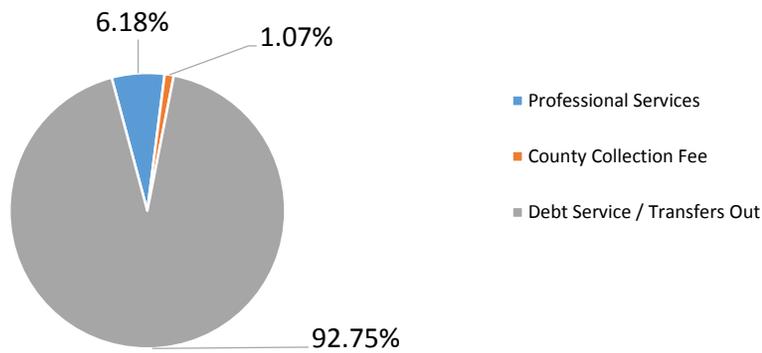




**SPECIAL REVENUE FUNDS - COMMUNITY FACILITY DISTRICT (CFD)
- 278**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	1,158	1,500	2,000
County Collection Fee	335	344	345
Debt Service / Transfers Out	104,000	30,000	30,000
Reserves	5,406	7,621	9,335
Total	\$ 110,898	\$ 39,465	\$ 41,680

Top 5 Uses



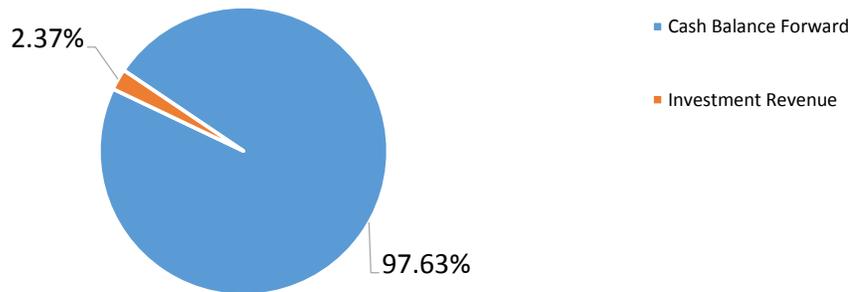


SPECIAL REVENUE FUNDS - COMMUNITY FACILITY DISTRICT (CFD) - 279

Accounts for assessments used to provide Public Safety – Police

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	100,000	100,000	39,427
Investment Revenue		958	958
Total	\$ 100,000	\$ 100,958	\$ 40,385

Funding Sources





**SPECIAL REVENUE FUNDS - COMMUNITY FACILITY DISTRICT (CFD)
- 279**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	0	61,531	0
Reserves	100,000	39,427	40,385
Total	\$ 100,000	\$ 100,958	\$ 40,385

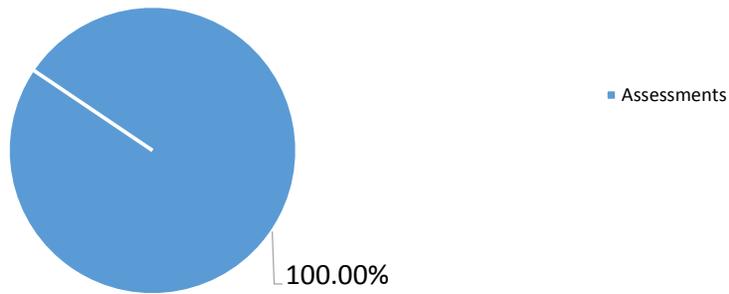


SPECIAL REVENUE FUNDS - COMMUNITY FACILITY DISTRICT (CFD) - 285

Accounts for assessments used to provide Maintenance

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	0	0	0
Assessments	0	0	285,000
Total	\$ -	\$ -	\$ 285,000

Funding Sources

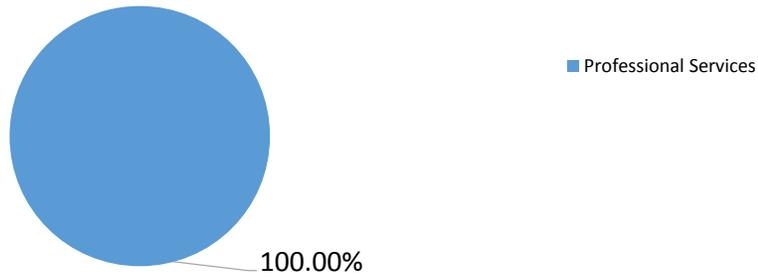




**SPECIAL REVENUE FUNDS - COMMUNITY FACILITY DISTRICT (CFD)
- 285**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	0	0	285,000
Total	\$ -	\$ -	\$ 285,000

Top 5 Uses



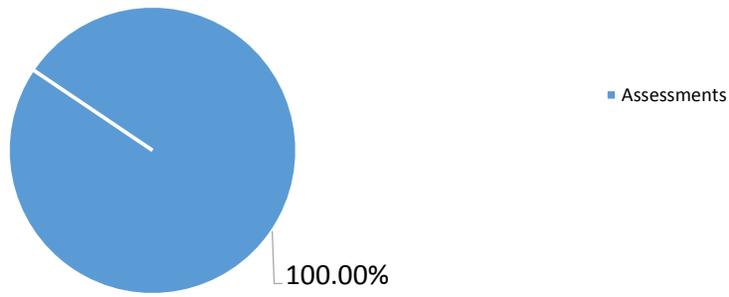


SPECIAL REVENUE FUNDS - COMMUNITY FACILITY DISTRICT (CFD) - 286

Accounts for assessments used to provide citywide Public Safety

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	0	0	0
Assessments	0	0	256,000
Total	\$ -	\$ -	\$ 256,000

Funding Sources

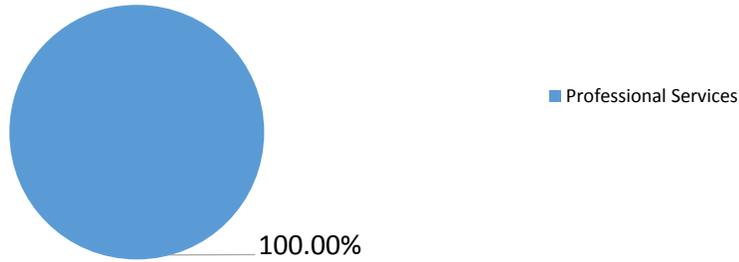




**SPECIAL REVENUE FUNDS - COMMUNITY FACILITY DISTRICT (CFD)
- 286**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	0	0	256,000
Total	\$ -	\$ -	\$ 256,000

Top 5 Uses



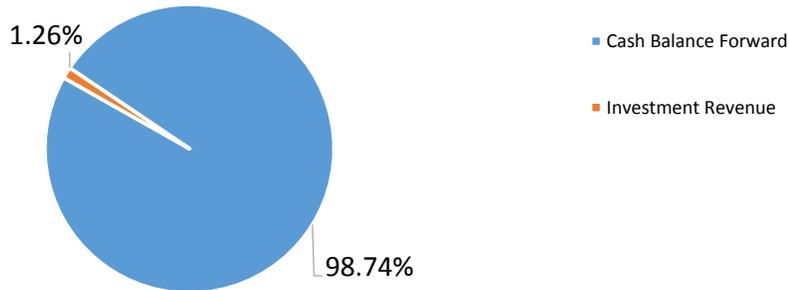


SPECIAL REVENUE FUNDS - OAK TREE MITIGATION - 290

Accounts for monies received from developers to replace oak trees that have been removed for development of land.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	1,333,390	1,294,611	1,302,604
Development Impact Fees	10,050	21,320	0
Investment Revenue	8,171	16,673	16,673
Total	\$ 1,351,611	\$ 1,332,604	\$ 1,319,277

Funding Sources

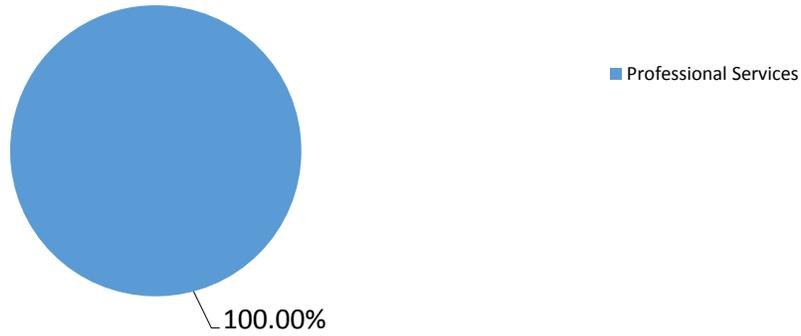




SPECIAL REVENUE FUNDS - OAK TREE MITIGATION - 290

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	0	30,000	30,000
Capital Outlay	57,000	0	0
Reserves	1,294,611	1,302,604	1,289,277
Total	\$ 1,351,611	\$ 1,332,604	\$ 1,319,277

Top 5 Uses



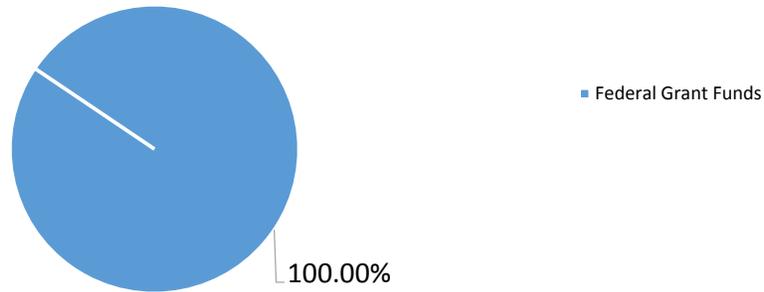


SPECIAL REVENUE FUNDS - FEDERAL GRANTS - 298

Accounts for federal grant funds.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	(187,745)	(187,475)	0
Federal Grant Funds	2,222,363	887,756	8,365,903
Total	\$ 2,034,618	\$ 700,281	\$ 8,365,903

Funding Sources

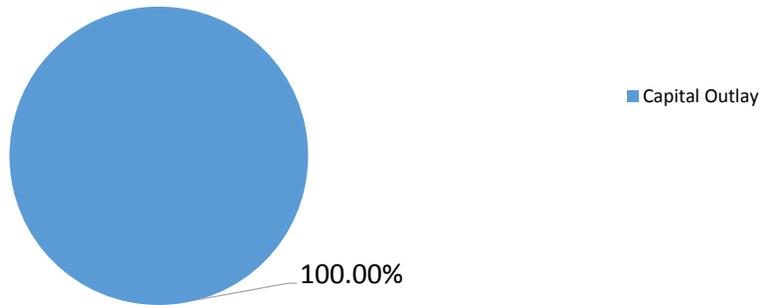




SPECIAL REVENUE FUNDS - FEDERAL GRANTS - 298

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	2,042,394	700,281	8,365,903
Total	\$ 2,042,394	\$ 700,281	\$ 8,365,903

Top 5 Uses



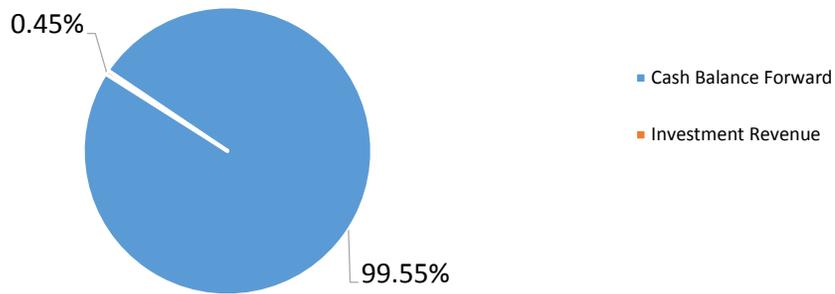


SPECIAL REVENUE FUNDS - CAPITAL IMPROVEMENTS- 540

Accounts for Capital Improvements.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	4,786,347	4,803,716	3,815,952
Transfer In	70,839	0	0
Project Reimbursement	8,818	0	0
Application Fee	200	0	0
Investment Revenue	18,432	17,102	17,202
Total	\$ 4,884,636	\$ 4,820,818	\$ 3,833,154

Funding Sources

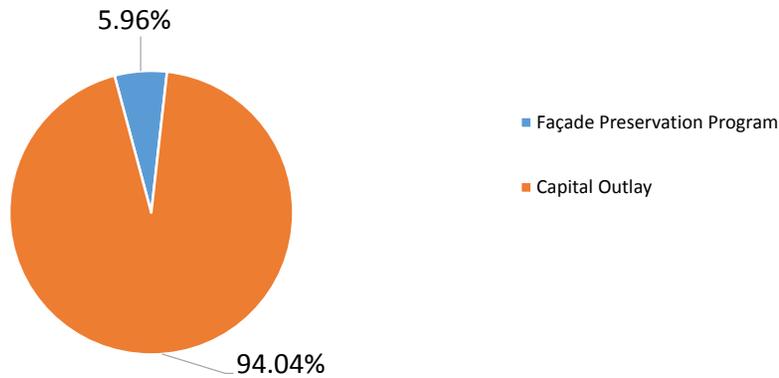




SPECIAL REVENUE FUNDS - CAPITAL IMPROVEMENTS- 540

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	2,025	0	0
Façade Preservation Program	0	7,500	59,434
Capital Outlay	78,794	997,366	938,617
Allocation	101	0	0
Reserves	4,803,716	3,815,952	2,835,103
Total	\$ 4,884,636	\$ 4,820,818	\$ 3,833,154

Top 5 Uses



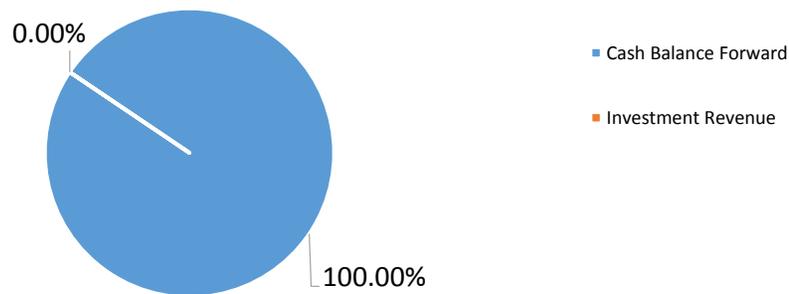


SPECIAL REVENUE FUNDS - 12 BRIDGES INFRASTRUCTURE IMPROVEMENTS- 550

Accounts for Capital Improvements to be completed within the 12 Bridges area.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	6,472,044	6,472,087	6,472,087
Investment Revenue	43	45	50
Total	\$ 6,472,087	\$ 6,472,132	\$ 6,472,137

Funding Sources





SPECIAL REVENUE FUNDS - 12 BRIDGES INFRASTRUCTURE IMPROVEMENTS- 550

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	0	0	0
Reserves	6,472,087	6,390,190	6,472,137
Total	\$ 6,472,087	\$ 6,390,190	\$ 6,472,137

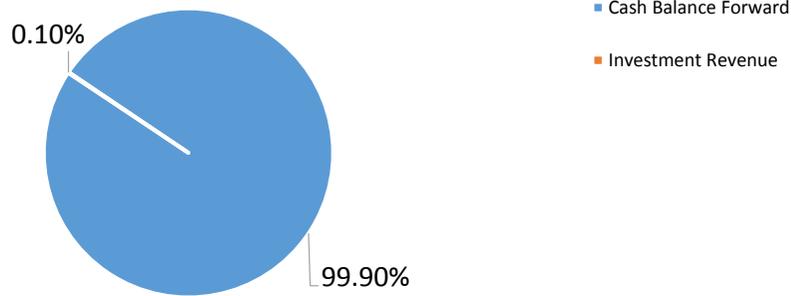


SPECIAL REVENUE FUNDS - 12 BRIDGES ASSESSMENT DISTRICT 2001 - 560

Accounts for Capital Improvements to be completed within the 12 Bridges area.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	5,085,117	4,150,564	4,072,622
Investment Revenue	3,772	4,000	4,000
Total	\$ 5,088,889	\$ 4,154,564	\$ 4,076,622

Funding Sources

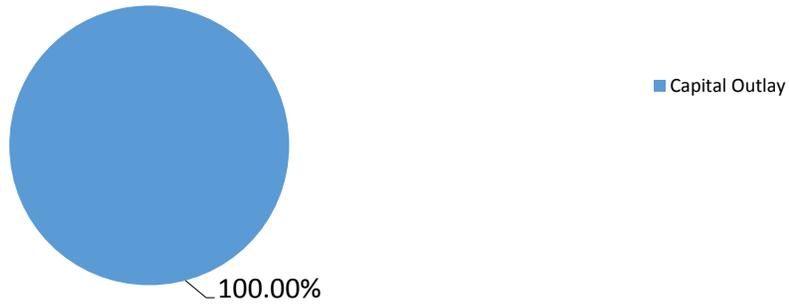




**SPECIAL REVENUE FUNDS - 12 BRIDGES ASSESSMENT DISTRICT
2001 - 560**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	938,325	81,942	1,127,733
Reserves	4,150,564	4,072,622	2,948,889
Total	\$ 5,088,889	\$ 4,154,564	\$ 4,076,622

Top 5 Uses



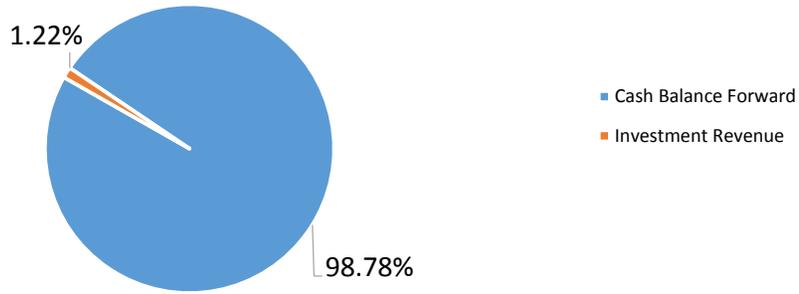


SPECIAL REVENUE FUNDS - LINCOLN CROSSING REFUNDING - 597

Accounts for Capital Improvements to be completed within the Lincoln Crossing area.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	2,612,754	2,643,046	2,675,104
Investment Revenue	31,131	32,058	33,000
Total	\$ 2,643,885	\$ 2,675,104	\$ 2,708,104

Funding Sources

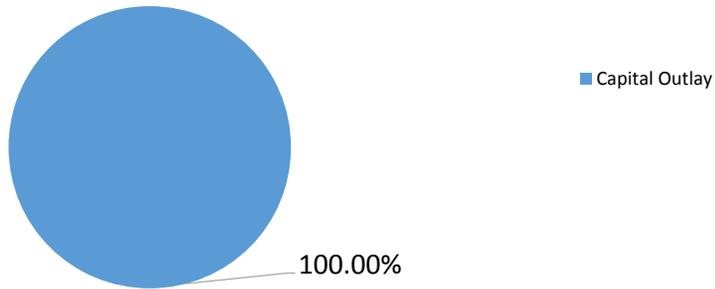




SPECIAL REVENUE FUNDS - LINCOLN CROSSING REFUNDING - 597

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	0	0	1,294,766
Debt Service / Transfers Out	839	0	0
Reserves	2,643,046	2,675,104	1,413,338
Total	\$ 2,643,885	\$ 2,675,104	\$ 2,708,104

Top 5 Uses



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PROPRIETARY FUNDS

Proprietary funds are classified into two fund types: internal service funds and enterprise funds. An internal service fund reports any activity that provides goods or services to other funds or departments. An enterprise fund is financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed primarily through user charges.

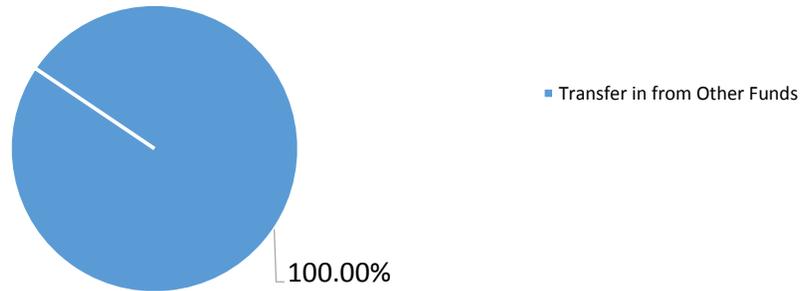


INTERNAL SERVICE FUNDS – GENERAL ADMINISTRATIVE COSTS FUND - 600

An internal service fund that accounts for general and administrative overhead costs of the City including City Manager, City Clerk, Human Resources, Information Technology, Purchasing, Financial Accounting, Management and Reporting, Budgeting, Facility Maintenance and Fleet Maintenance.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Transfer in from Other Funds	6,372,626	6,377,914	6,533,776
Total	\$ 6,372,626	\$ 6,377,914	\$ 6,533,776

Funding Sources



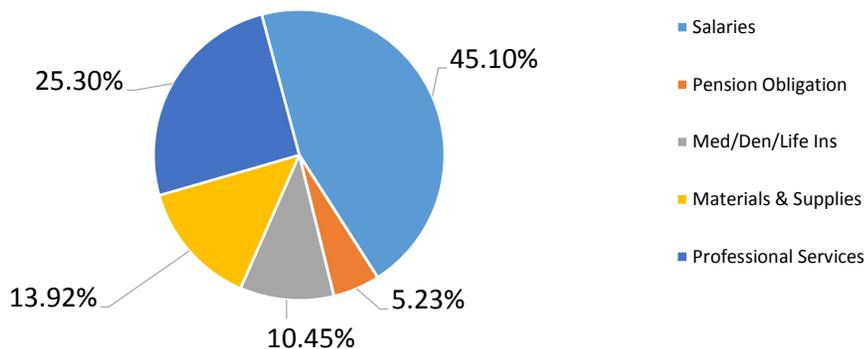


INTERNAL SERVICE FUNDS – GENERAL ADMINISTRATIVE COSTS

FUND - 600

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	2,707,850	2,281,393	2,244,109
Retirement	152,408	133,651	156,291
Pension Obligation	217,995	258,994	260,346
Workers Comp	30,200	60,688	63,628
OPEB Unfunded Liability	172,131	166,634	154,350
Med/Den/Life Ins	394,119	380,547	519,867
SUI	10,393	9,928	6,712
FICA	190,763	156,353	164,658
Materials & Supplies	602,905	652,198	692,873
Fuel	22,541	25,650	21,800
Insurance	145,764	125,242	103,352
Communications	108,524	94,334	118,228
Membership/Dues	21,097	18,800	40,380
Training/Travel/Conf/Mtgs	73,989	77,000	126,965
Equipment Maintenance	33,206	190,509	38,600
Lease Expense	58,940	57,580	44,900
Regulatory Fees	27,567	41,700	51,050
Professional Services	1,053,809	1,297,865	1,259,142
Clothing	8,512	9,274	9,700
Advertising	81,185	78,000	90,500
Building Maintenance	0	2,500	5,000
Renewals and Warranties	0	0	119,325
Utilities	190,023	189,529	212,000
Municipal Utilities	64,866	62,545	30,000
Special Events	3,842	7,000	0
Total	\$ 6,372,626	\$ 6,377,914	\$ 6,533,776

Top 5 Uses



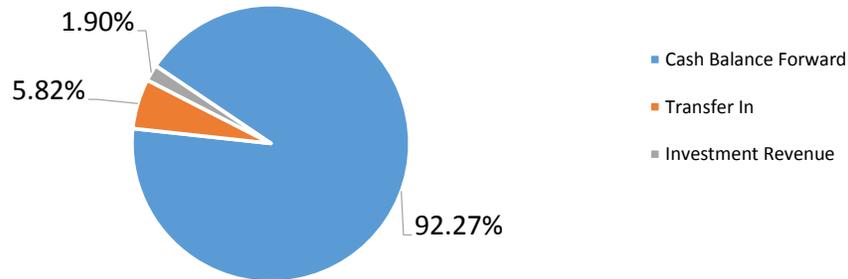


INTERNAL SERVICE FUNDS - VEHICLE AND EQUIPMENT REPLACEMENT FUND - 610

An internal service fund used to accumulate funding for the orderly replacement of City vehicles and major equipment for Police, Fire, Public Services, Community Development, and Recreation.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	773,017	455,225	380,250
Sale of Property	28,652	155,000	0
Transfer In	324,057	0	24,000
Investment Revenue	1,206	7,845	7,845
Total	\$ 1,126,932	\$ 618,070	\$ 412,095

Funding Sources

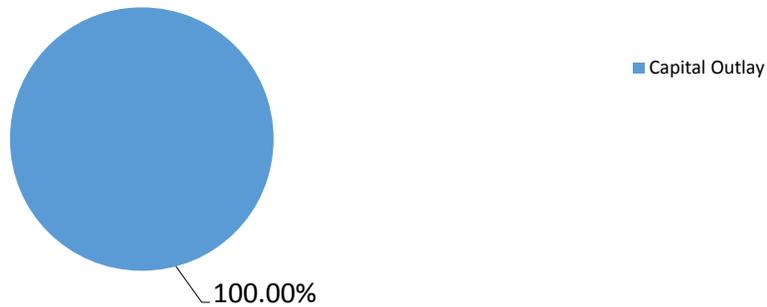




**INTERNAL SERVICE FUNDS - VEHICLE AND EQUIPMENT
REPLACEMENT FUND - 610**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	0	300	0
Capital Outlay	671,707	237,520	311,587
Reserves	455,225	380,250	100,508
Total	\$ 1,126,932	\$ 618,070	\$ 412,095

Top 5 Uses



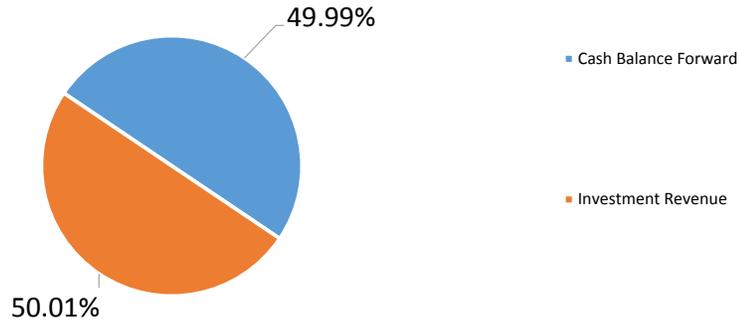


INTERNAL SERVICE FUNDS - FACILITY MAINTENANCE / REPLACEMENT FUND - 620

An internal service fund used to accumulate funding for the orderly replacement of infrastructure for Police, Fire, Administration, Recreation and Community Development.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	130,564	(273,065)	2,848
Transfer In		308,850	0
Investment Revenue	1,549	2,849	2,849
Total	\$ 132,113	\$ 38,634	\$ 5,697

Funding Sources





**INTERNAL SERVICE FUNDS - FACILITY MAINTENANCE /
REPLACEMENT FUND - 620**

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	405,178	35,785	0
Reserves	(273,065)	2,849	5,697
Total	\$ 132,113	\$ 38,634	\$ 5,697

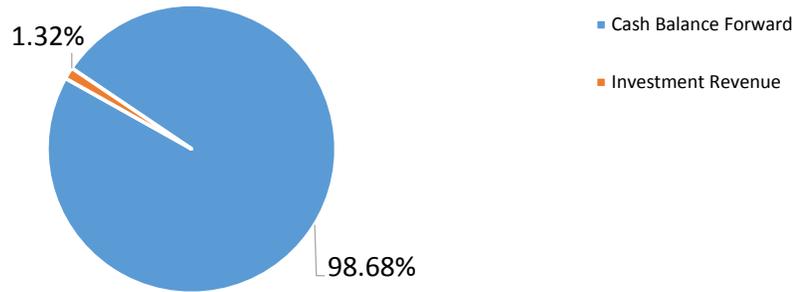


INTERNAL SERVICE FUNDS - TECHNOLOGY FUND- 630

An internal service fund used to accumulate funding for the orderly replacement of technology for Police, Fire, Administration, Recreation and Community Development

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	499,293	408,915	794,502
Transfer In	0	400,000	0
Investment Revenue	329	10,587	10,587
Total	\$ 499,622	\$ 819,502	\$ 805,089

Funding Sources

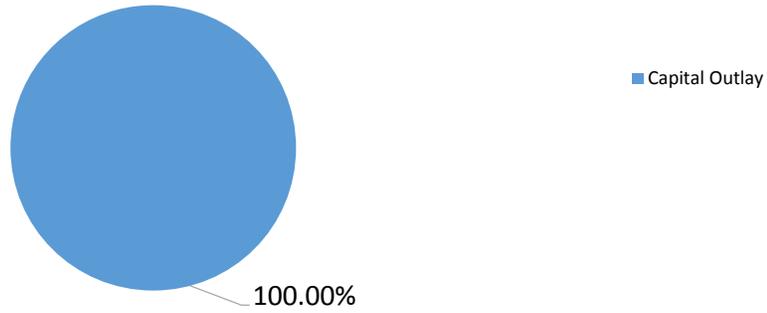




INTERNAL SERVICE FUNDS - TECHNOLOGY FUND- 630

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	90,707	25,000	790,000
Reserves	408,915	794,502	15,089
Total	\$ 499,622	\$ 819,502	\$ 805,089

Top 5 Uses



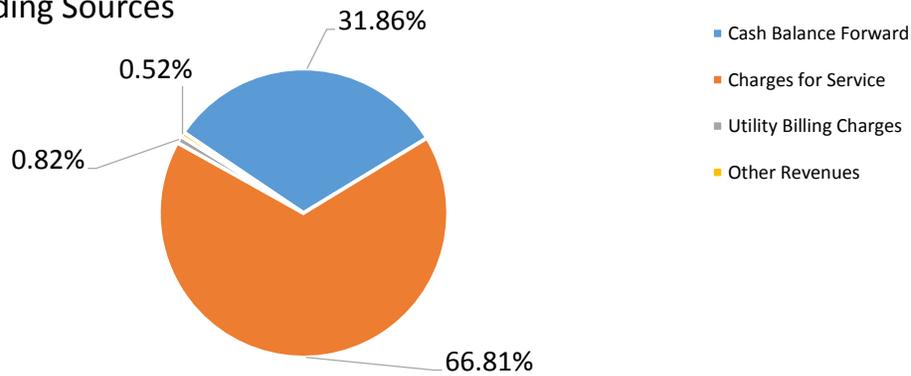


PROPRIETARY FUNDS - WATER – OPERATIONS - 710

An enterprise fund used to report activity for which a fee is charged to external users for water services.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	4,298,369	7,009,278	7,646,463
Charges for Service	17,739,000	16,634,755	16,034,400
Utility Billing Charges	213,605	190,941	195,900
Other Revenues	4,543	123,742	123,742
Total	\$ 22,255,517	\$ 23,958,716	\$ 24,000,505

Funding Sources

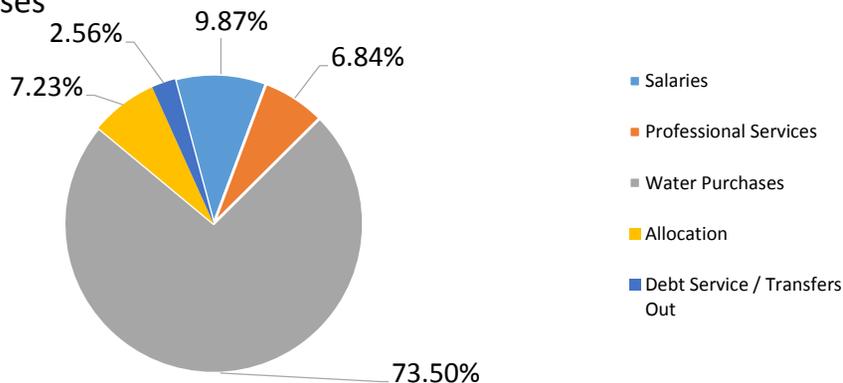




PROPRIETARY FUNDS - WATER – OPERATIONS - 710

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	732,080	926,060	1,088,353
Retirement	46,428	50,327	81,583
Pension Obligation	102,987	118,373	178,381
Workers Comp	36,849	57,408	69,473
OPEB Unfunded Liability	499,521	71,849	88,202
Med/Den/Life Ins	152,275	166,526	209,616
SUI	3,414	4,203	3,392
FICA	52,851	67,165	82,299
Materials & Supplies	161,984	214,850	254,200
Fuel	24,200	24,000	24,500
Insurance	33,320	22,606	33,243
Communications	10,335	8,212	13,788
Membership/Dues	109,491	120,000	116,900
Training/Travel/Conf/Mtgs	9,147	12,500	25,517
Equipment Maintenance	0	1,000	2,500
Regulatory Fees	45,609	45,000	52,500
Professional Services	503,907	777,500	753,786
Clothing	2,958	3,259	2,550
Advertising	5,736	12,000	25,000
Building Maintenance	0	5,000	35,000
Utilities	209,139	190,303	230,700
Municipal Utilities	3,989	1,697	2,600
Water Purchases	7,349,384	7,796,000	8,103,401
Water Refunds	1,481,867	0	0
Capital Outlay	87,344	279,463	16,000
Allocation	695,449	768,442	797,305
Debt Service / Transfers Out	2,885,973	4,568,509	282,420
Reserves	7,009,278	7,646,464	11,427,296
Total	\$ 22,255,517	\$ 23,958,716	\$ 24,000,505

Top 5 Uses



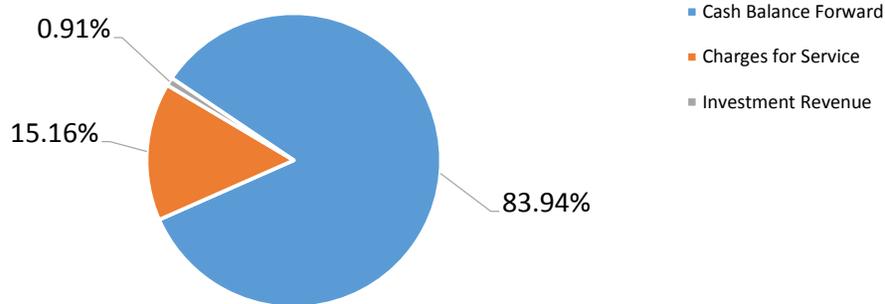


PROPRIETARY FUNDS - WATER – CAPITAL REPLACEMENT - 711

An enterprise fund used to accumulate funding for the orderly replacement of infrastructure necessary to providing water services.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	16,846,321	12,216,207	14,396,597
Transfer In	0	4,200,000	0
Charges for Service	0	2,663,676	2,600,000
Grant	19,800	0	0
Investment Revenue	(4,343)	155,446	155,446
Total	\$ 16,861,778	\$ 19,235,329	\$ 17,152,043

Funding Sources

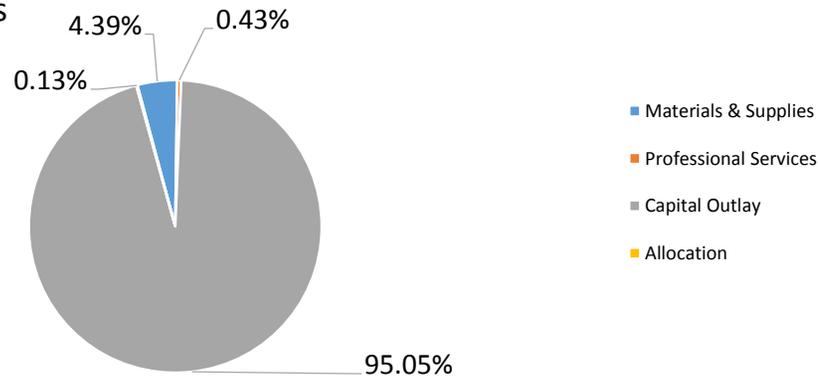




PROPRIETARY FUNDS - WATER – CAPITAL REPLACEMENT - 711

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Materials & Supplies	145,078	415,000	459,600
Professional Services	0	47,500	45,000
Capital Outlay	4,482,349	4,373,873	9,952,488
Allocation	18,144	1,961	13,652
Debt Service / Transfers Out	0	398	0
Reserves	12,216,207	14,396,597	6,681,303
Total	\$ 16,861,778	\$ 19,235,329	\$ 17,152,043

Top 5 Uses



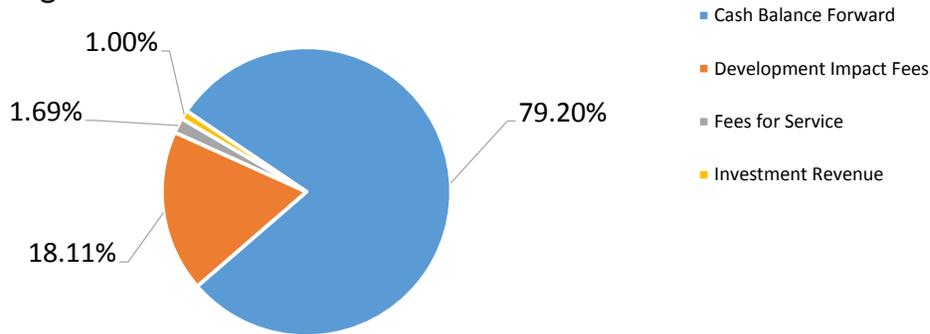


PROPRIETARY FUNDS - PFE – WATER NON-OPERATIONS - 715

Accounts for fees collected for the purpose of financing water facilities that are attributable to the impact of new development.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	7,328,059	5,888,682	6,317,336
Development Impact Fees	427,665	456,000	1,444,628
Fees for Service	64,300	130,000	135,000
Investment Revenue	2,919	79,620	79,620
Total	\$ 7,822,943	\$ 6,554,302	\$ 7,976,584

Funding Sources

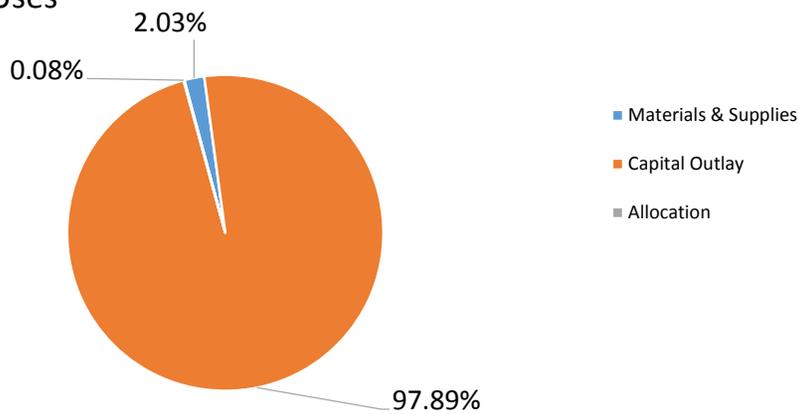




PROPRIETARY FUNDS - PFE – WATER NON-OPERATIONS - 715

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Materials & Supplies	92,919	130,900	118,100
Professional Services	19,697	78,878	0
Capital Outlay	1,817,168	22,086	5,701,389
Allocation	4,476	4,241	4,715
Debt Service / Transfers Out	0	861	0
Reserves	5,888,682	6,317,336	2,152,380
Total	\$ 7,822,943	\$ 6,554,302	\$ 7,976,584

Top 5 Uses



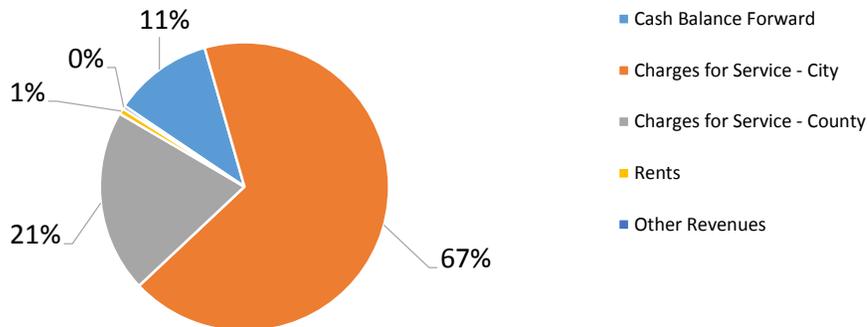


PROPRIETARY FUNDS - WASTEWATER – OPERATIONS - 720

An enterprise fund used to report activity for which a fee is charged to external users for wastewater services.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	312,269	1,782,679	1,305,231
Charges for Service - City	8,381,324	7,900,135	7,916,100
Charges for Service - County	2,524,601	2,468,000	2,400,000
Rents	133,221	77,690	78,000
Other Revenues	20,714	40,500	41,000
Total	\$ 11,372,129	\$ 12,269,004	\$ 11,740,331

Funding Sources

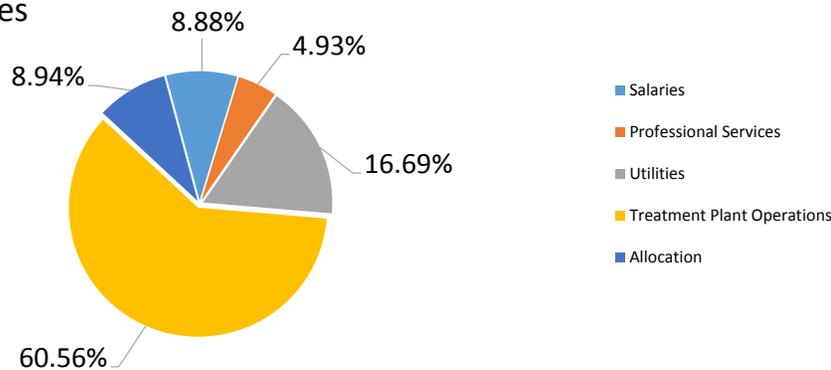




PROPRIETARY FUNDS - WASTEWATER – OPERATIONS - 720

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	634,727	701,751	841,978
Retirement	36,941	39,667	52,189
Pension Obligation	70,459	73,073	87,635
Workers Comp	34,498	55,825	51,926
OPEB Unfunded Liability	333,998	57,044	69,824
Med/Den/Life Ins	157,467	167,700	209,187
SUI	2,969	3,078	2,773
FICA	45,302	56,361	63,360
Materials & Supplies	89,320	141,400	155,000
Fuel	39,879	38,000	38,000
Insurance	29,776	18,628	25,173
Communications	34,576	15,643	20,210
Membership/Dues	445	700	1,000
Taxes	7,946	8,031	8,193
Training/Travel/Conf/Mtgs	3,395	7,750	18,517
Equipment Maintenance	15,483	25,000	50,000
Lease Expense	48,551	48,778	132,600
Regulatory Fees	115,513	121,000	129,263
Professional Services	378,598	589,385	467,703
Clothing	5,947	6,509	7,050
Advertising	4,800	8,500	12,500
Building Maintenance	0	1,000	2,500
Utilities	1,590,613	1,455,537	1,583,000
Municipal Utilities	0	53,306	56,000
Treatment Plant Operations	4,546,566	4,975,540	5,742,977
Capital Outlay	46,821	310,023	0
Allocation	634,127	811,905	847,627
Debt Service / Transfers Out	680,734	1,172,640	192,144
Reserves	1,782,679	1,305,230	872,002
Total	\$ 11,372,129	\$ 12,269,004	\$ 11,740,331

Top 5 Uses



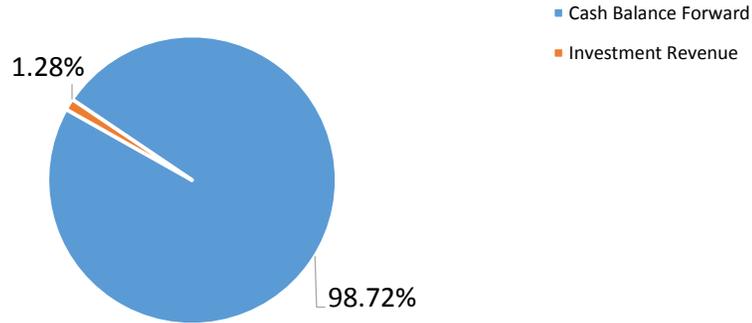


PROPRIETARY FUNDS - WASTEWATER – CAPITAL REPLACEMENT - 721

An enterprise fund used to accumulate funding for the orderly replacement of infrastructure necessary to providing wastewater services.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	11,123,573	10,089,459	9,967,988
Transfer In	456,036	900,000	0
Investment Revenue	144	129,566	129,566
Total	\$ 11,579,753	\$ 11,119,025	\$ 10,097,554

Funding Sources

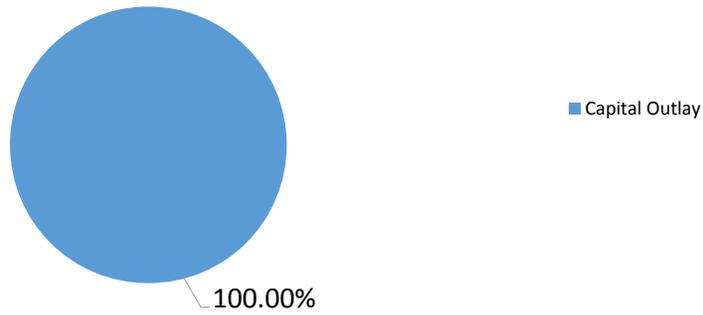




PROPRIETARY FUNDS - WASTEWATER – CAPITAL REPLACEMENT - 721

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	1,490,294	1,151,038	6,481,519
Reserves	10,089,459	9,967,987	3,616,035
Total	\$ 11,579,753	\$ 11,119,025	\$ 10,097,554

Top 5 Uses



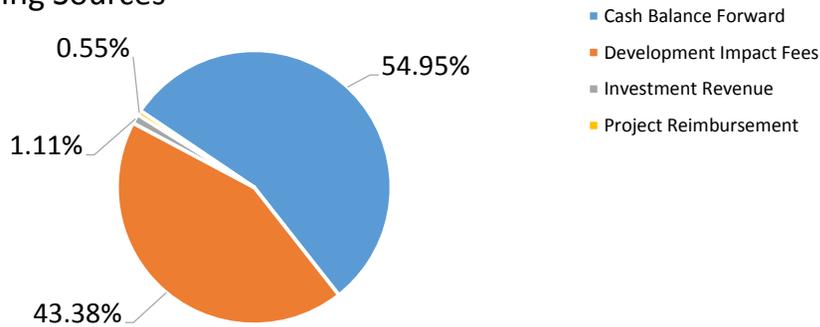


PROPRIETARY FUNDS - PFE – WASTEWATER NON-OPERATIONS - 725

Accounts for fees collected for the purpose of financing wastewater connection and reclaimed water facilities that are attributable to the impact of new development.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	2,838,983	2,024,946	1,772,475
Development Impact Fees	498,314	550,000	1,399,342
Investment Revenue	(3,657)	35,841	35,841
Project Reimbursement	17,223	17,884	17,884
Total	\$ 3,350,863	\$ 2,628,671	\$ 3,225,542

Funding Sources

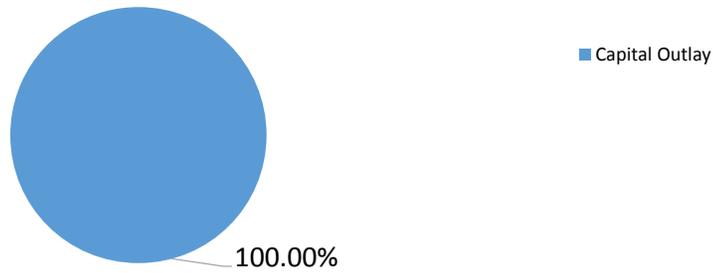




PROPRIETARY FUNDS - PFE – WASTEWATER NON-OPERATIONS - 725

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Professional Services	32,895	42,000	0
Capital Outlay	1,293,023	814,197	477,725
Reserves	2,024,946	1,772,474	2,747,817
Total	\$ 3,350,863	\$ 2,628,671	\$ 3,225,542

Top 5 Uses



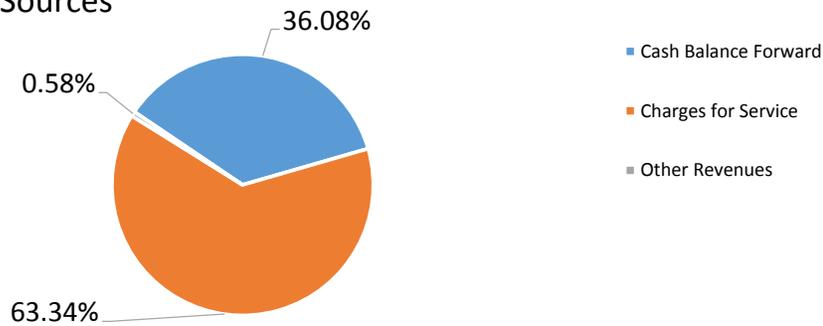


PROPRIETARY FUNDS - SOLID WASTE – OPERATIONS - 730

An enterprise fund used to report activity for which a fee is charged to external users for solid waste services.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	2,532,107	3,969,929	4,112,257
Charges for Service	7,105,315	7,188,296	7,218,500
Other Revenues	87,217	63,655	65,638
Total	\$ 9,724,639	\$ 11,221,880	\$ 11,396,395

Funding Sources

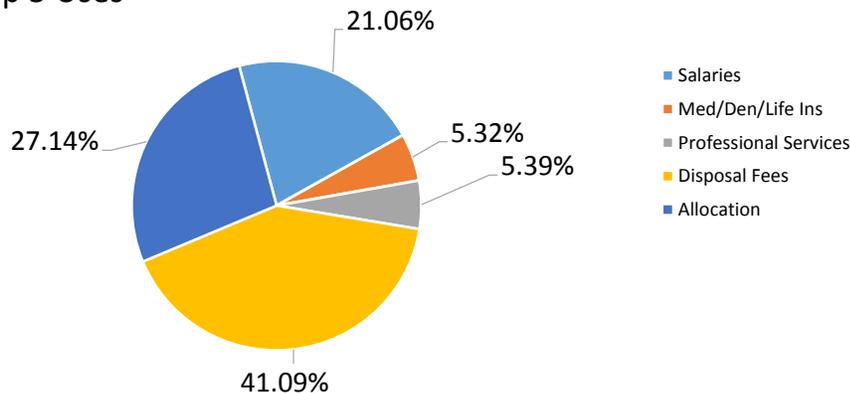




PROPRIETARY FUNDS - SOLID WASTE – OPERATIONS - 730

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	823,574	846,690	1,071,450
Retirement	50,746	54,638	71,394
Pension Obligation	108,016	121,030	166,826
Workers Comp	32,778	43,840	40,400
OPEB Unfunded Liability	0	96,483	105,349
Med/Den/Life Ins	252,551	212,179	270,401
SUI	5,222	5,824	4,690
FICA	58,778	59,869	81,424
Materials & Supplies	18,544	40,400	44,900
Fuel	179,658	186,000	186,690
Insurance	56,852	29,701	36,433
Communications	9,146	8,231	9,264
Membership/Dues	952	500	1,020
Taxes	64	66	66
Training/Travel/Conf/Mtgs	4,181	7,500	9,517
Lease Expense		80,000	80,000
Regulatory Fees	2,093	31,800	31,825
Professional Services	181,984	300,344	274,308
Clothing	8,077	8,000	11,200
Advertising	13,674	12,000	27,250
Utilities	10,117	10,106	10,174
Disposal Fees	1,852,829	1,890,248	2,090,095
Allocation	786,332	1,262,822	1,380,787
Debt Service / Transfers Out	1,298,545	1,801,353	265,583
Reserves	3,969,929	4,112,256	5,125,349
Total	\$ 9,724,639	\$ 11,221,880	\$ 11,396,395

Top 5 Uses



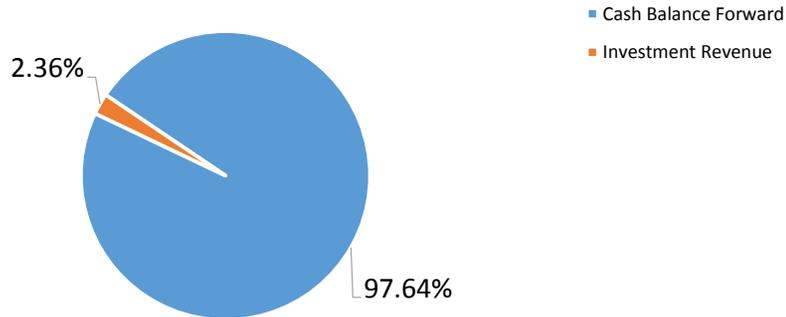


PROPRIETARY FUNDS - SOLID WASTE – CAPITAL REPLACEMENT - 731

An enterprise fund used to accumulate funding for the orderly replacement of infrastructure necessary to providing solid waste services.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	4,190,299	3,459,123	3,101,695
Transfer In	1,000,000	0	0
Investment Revenue	(1,910)	74,825	74,825
Total	\$ 5,188,389	\$ 3,533,948	\$ 3,176,520

Funding Sources

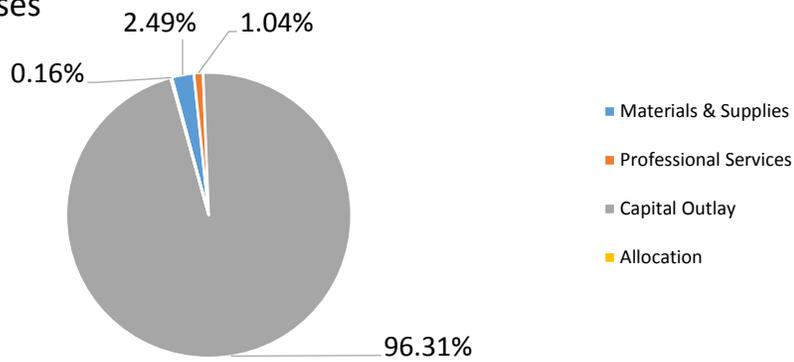




PROPRIETARY FUNDS - SOLID WASTE – CAPITAL REPLACEMENT - 731

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Materials & Supplies	7,128	20,000	24,000
Professional Services	4,832	5,000	10,000
Capital Outlay	1,715,865	405,613	927,000
Allocation	1,440	1,362	1,551
Debt Service / Transfers Out	0	277	0
Reserves	3,459,123	3,101,696	2,213,969
Total	\$ 5,188,389	\$ 3,533,948	\$ 3,176,520

Top 5 Uses



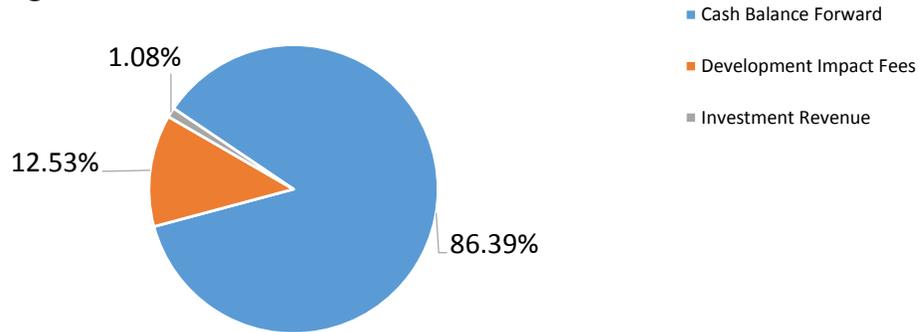


PROPRIETARY FUNDS - PFE – COMMUNITY SERVICES – SOLID WASTE - 735

Accounts for fees collected for the purpose of financing solid waste facilities costs that are attributable to the impact of new development.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	2,539,201	1,723,141	1,765,314
Development Impact Fees	125,653	110,000	256,063
Investment Revenue	123,442	22,144	22,144
Total	\$ 2,788,296	\$ 1,855,285	\$ 2,043,521

Funding Sources

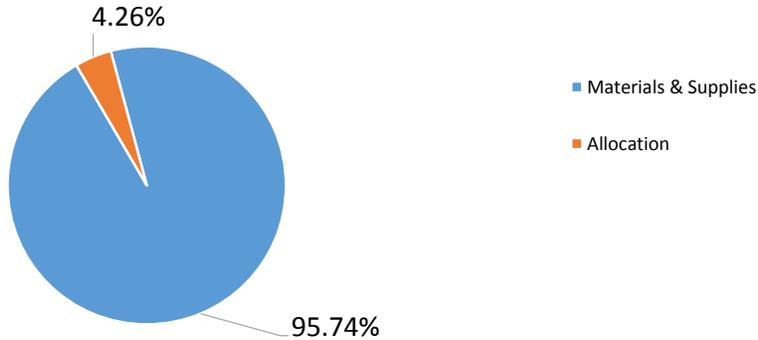




PROPRIETARY FUNDS - PFE – COMMUNITY SERVICES – SOLID WASTE - 735

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Materials & Supplies	60,767	87,080	60,000
Professional Services	164	0	0
Allocation	4,224	2,403	2,672
Debt Service / Transfers Out	1,000,000	488	0
Reserves	1,723,141	1,765,314	1,980,849
Total	\$ 2,788,296	\$ 1,855,285	\$ 2,043,521

Top 5 Uses



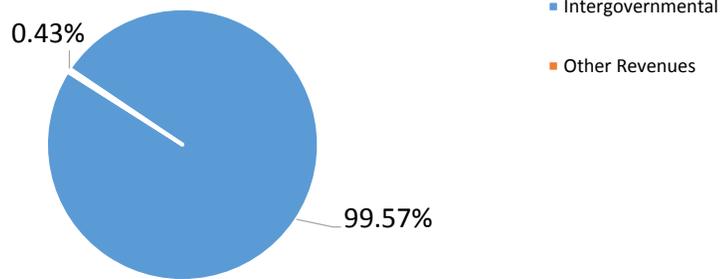


PROPRIETARY FUNDS - TRANSIT – OPERATIONS - 740

An enterprise fund used to report activity for which a fee is charged to external users for transit services.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	(396,146)	(64,656)	(426,127)
Intergovernmental	1,195,568	416,248	1,511,097
Other Revenues	193,701	7,888	6,583
Total	\$ 993,123	\$ 359,480	\$ 1,091,553

Funding Sources

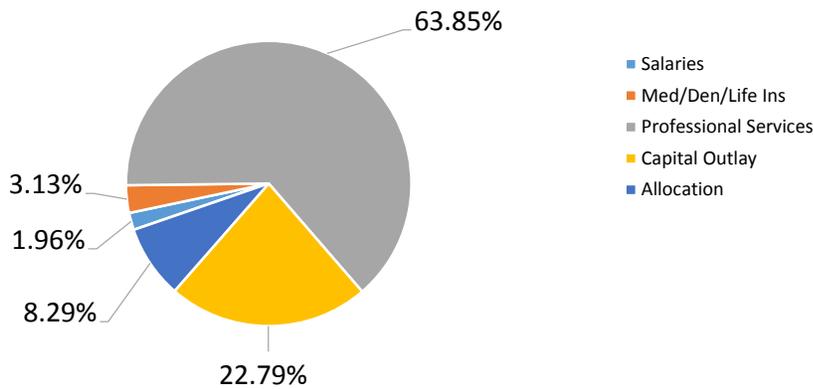




PROPRIETARY FUNDS - TRANSIT – OPERATIONS - 740

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	87,371	82,252	20,373
Retirement	6,392	5,188	1,035
Pension Obligation	24,918	14,513	44
Workers Comp	3,827	1,652	92
OPEB Unfunded Liability	13,948	7,193	1,225
Med/Den/Life Ins	45,760	46,701	32,544
SUI	370	370	48
FICA	6,323	4,574	1,559
Materials & Supplies	0	500	0
Insurance	6,191	2,134	613
Communications	40	0	0
Professional Services	524,687	455,604	664,870
Clothing	0	350	0
Capital Outlay	222,621	64,639	237,303
Allocation	66,190	77,797	86,287
Debt Service / Transfers Out	19,130	22,140	17,114
Reserves	0	0	28,446
Total	\$ 1,027,768	\$ 785,607	\$ 1,091,553

Top 5 Uses



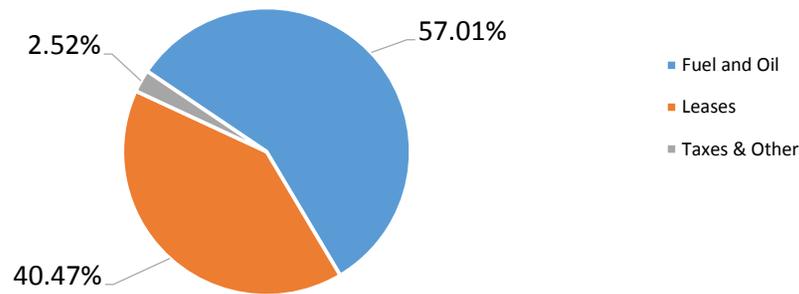


PROPRIETARY FUNDS - AIRPORT – OPERATIONS - 750

An enterprise fund used to report activity for which a fee is charged to external users for airport services.

Funding Sources	Actuals	Projected	Adopted
	FY 2017-18	FY 18-19	Budget FY 19-20
Cash Balance Forward	(5,606,591)	(6,915,529)	(6,971,615)
Fuel and Oil	927,617	900,000	903,900
Leases	497,689	619,626	641,624
Taxes & Other	41,914	42,583	40,000
Total	\$ (4,139,371)	\$ (5,353,320)	\$ (5,386,091)

Funding Sources

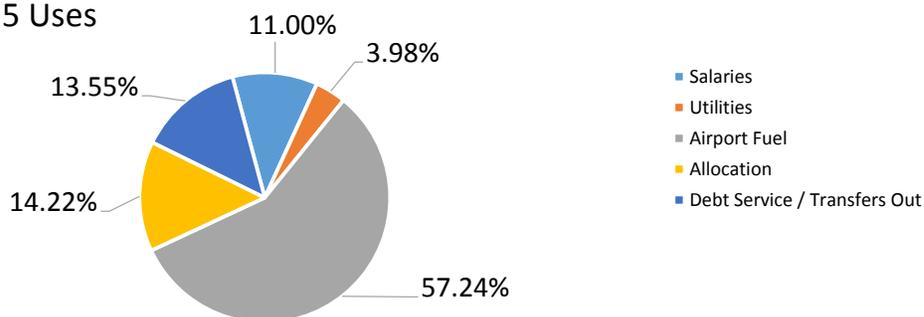




PROPRIETARY FUNDS - AIRPORT – OPERATIONS - 750

Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Salaries	157,769	200,245	132,593
Retirement	9,390	12,607	8,134
Pension Obligation	14,997	33,474	21,778
Workers Comp	519	7,496	5,409
OPEB Unfunded Liability	7,925	7,792	7,656
Med/Den/Life Ins	56,218	57,476	39,074
SUI	486	593	298
FICA	10,961	13,612	9,748
Materials & Supplies	18,895	20,000	15,500
Fuel	5,450	5,000	5,000
Insurance	16,511	13,140	4,161
Communications	8,927	9,014	9,619
Membership/Dues	3,115	1,800	2,000
Taxes	20,121	26,000	27,198
Training/Travel/Conf/Mtgs	220	1,500	1,000
Equipment Maintenance	663	1,500	1,000
Lease Expense	821	99	0
Regulatory Fees	10,192	7,900	7,350
Professional Services	82,937	62,860	42,855
Clothing	1,412	1,867	1,350
Advertising		100	300
Building Maintenance	56	2,000	3,500
Facility/Grounds Maintenance	1,142	2,000	3,500
Utilities	39,044	39,227	48,000
Municipal Utilities	10,866	13,006	8,700
Airport Fuel	686,366	726,225	690,000
Capital Outlay	43,870	11,101	28,548
Allocation	116,924	167,147	171,414
Debt Service / Transfers Out	42,651	173,514	163,356
Total	\$ 1,368,448	\$ 1,618,295	\$ 1,459,041

Top 5 Uses



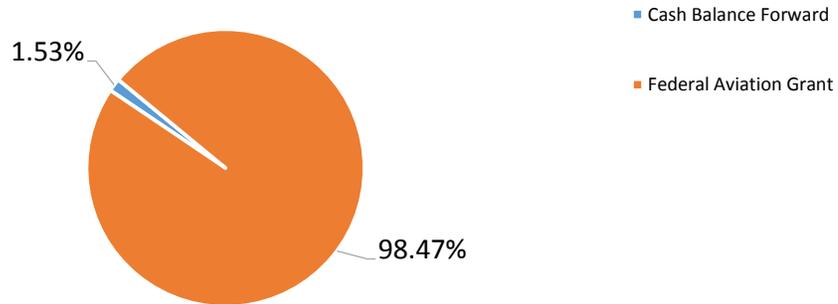


PROPRIETARY FUNDS - FEDERAL AVIATION GRANTS - 755

Accounts for grants from the Federal Aviation Administration for capital improvements at the airport.

Funding Sources	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Cash Balance Forward	4,157	4,157	4,157
Federal Aviation Grant	390,135	99,906	267,177
Total	\$ 394,292	\$ 104,063	\$ 271,334

Funding Sources

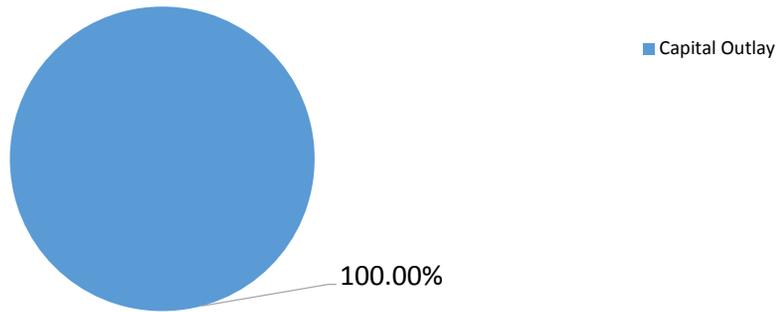




PROPRIETARY FUNDS - FEDERAL AVIATION GRANTS - 755

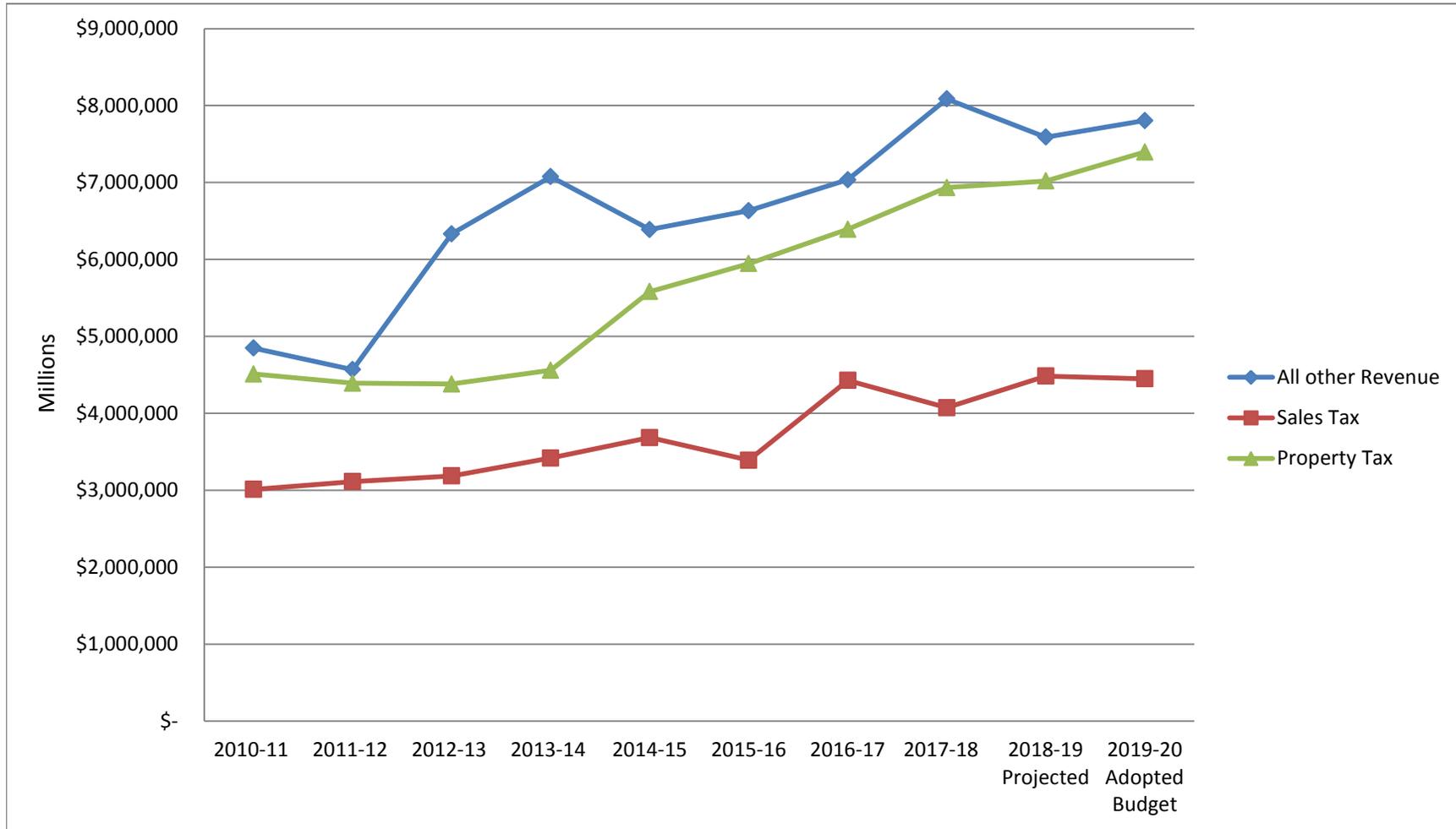
Funding Uses	Actuals FY 2017-18	Projected FY 18-19	Adopted Budget FY 19-20
Capital Outlay	390,135	99,906	270,428
Reserves	4,157	4,157	906
Total	\$ 394,292	\$ 104,063	\$ 271,334

Top 5 Uses

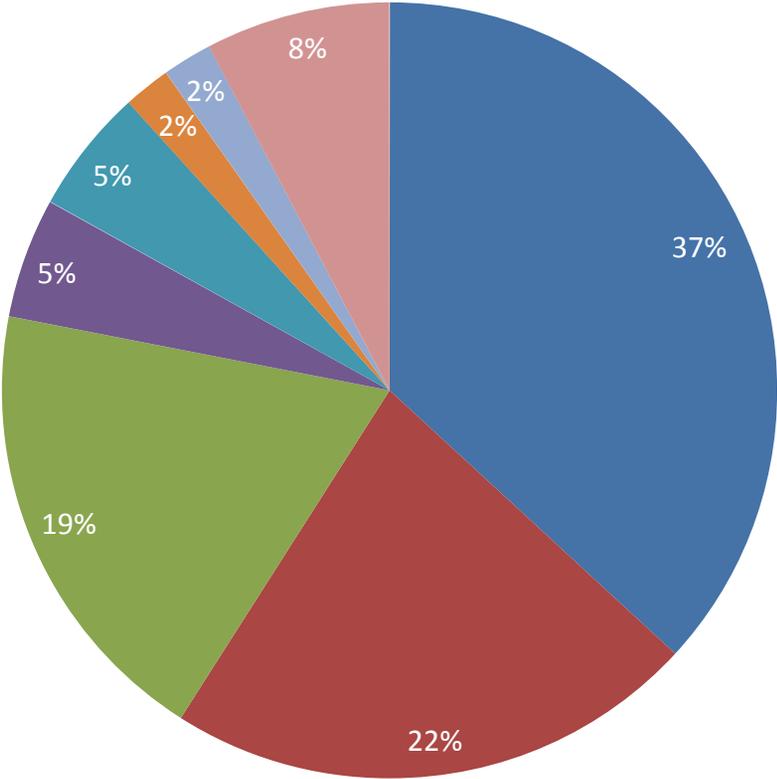


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General Fund Revenue Comparison by Major Category

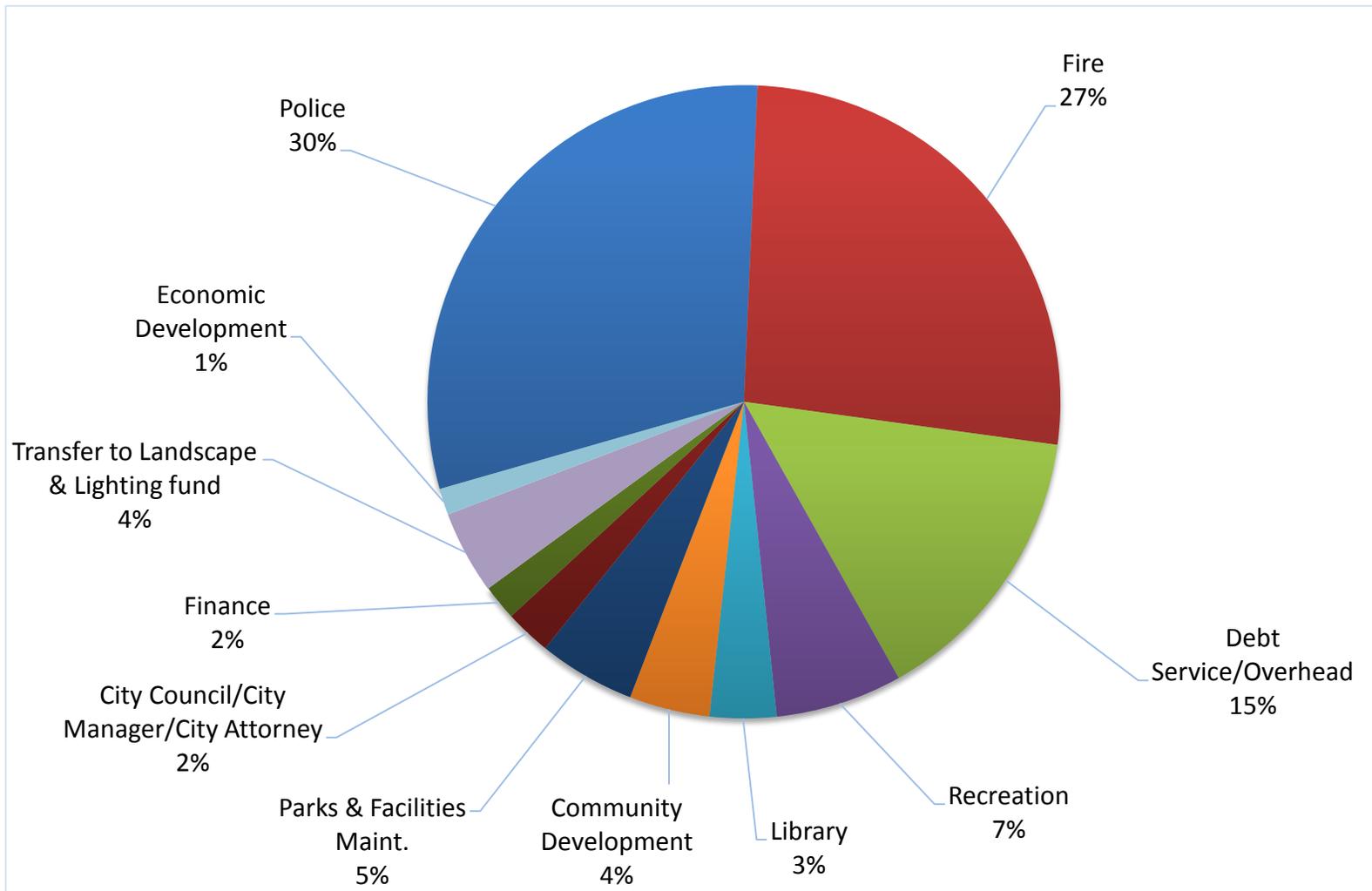


General Fund Revenue by Source

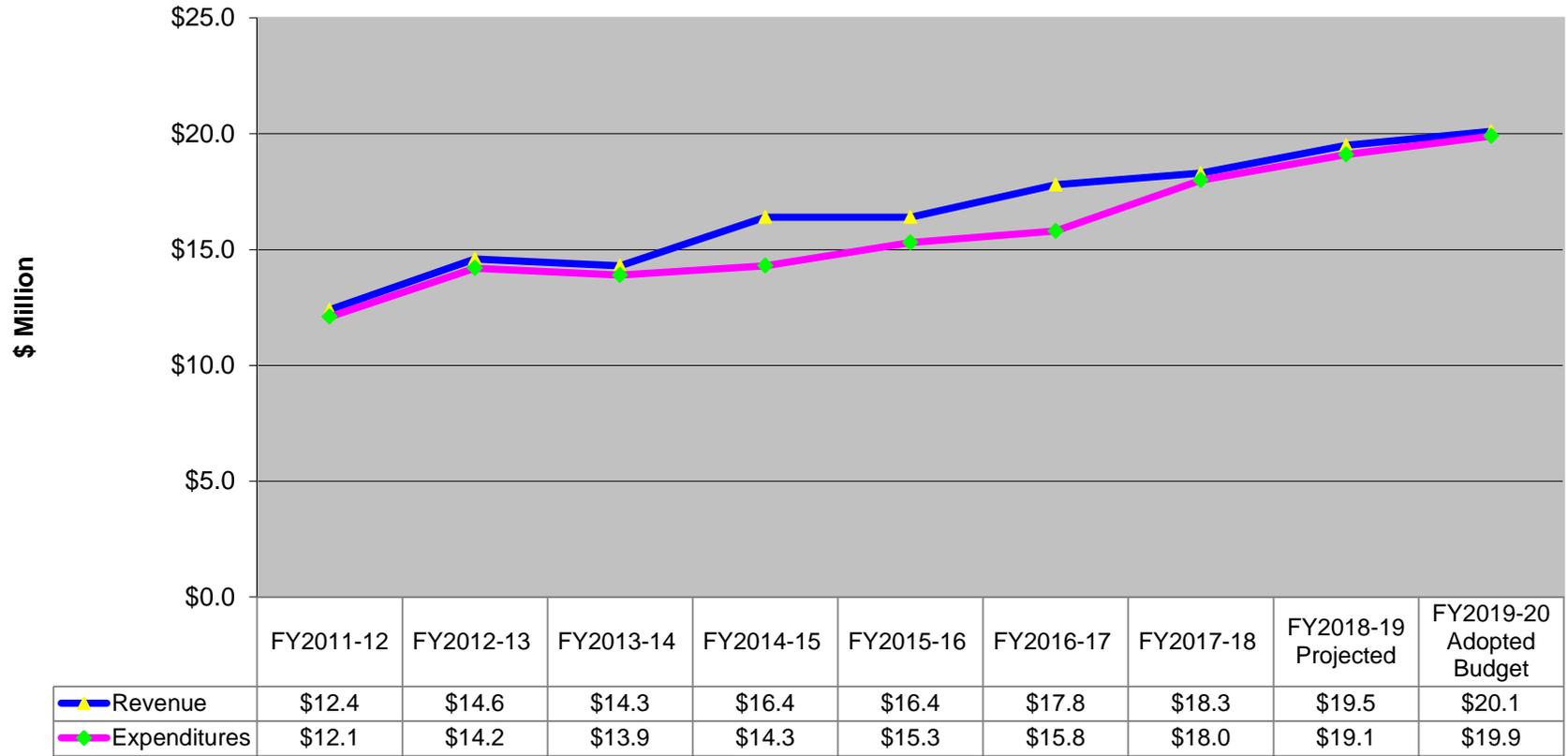


- Property Taxes
- Sales & Other taxes
- Intergovernmental
- Leisure Services
- Fees & Permits
- Service Charges
- Transfer In
- Other Revenues

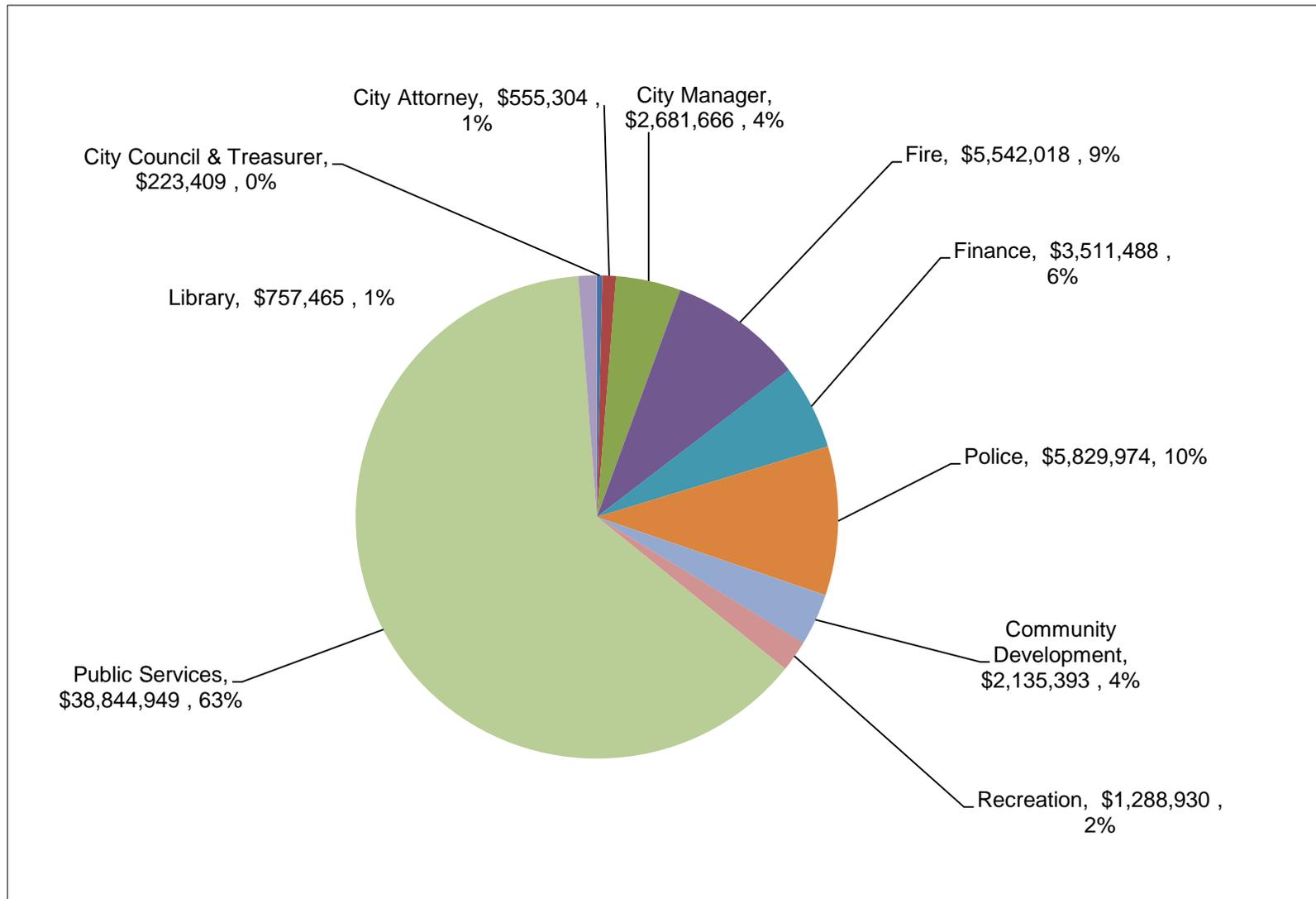
General Fund Expenditures by Department



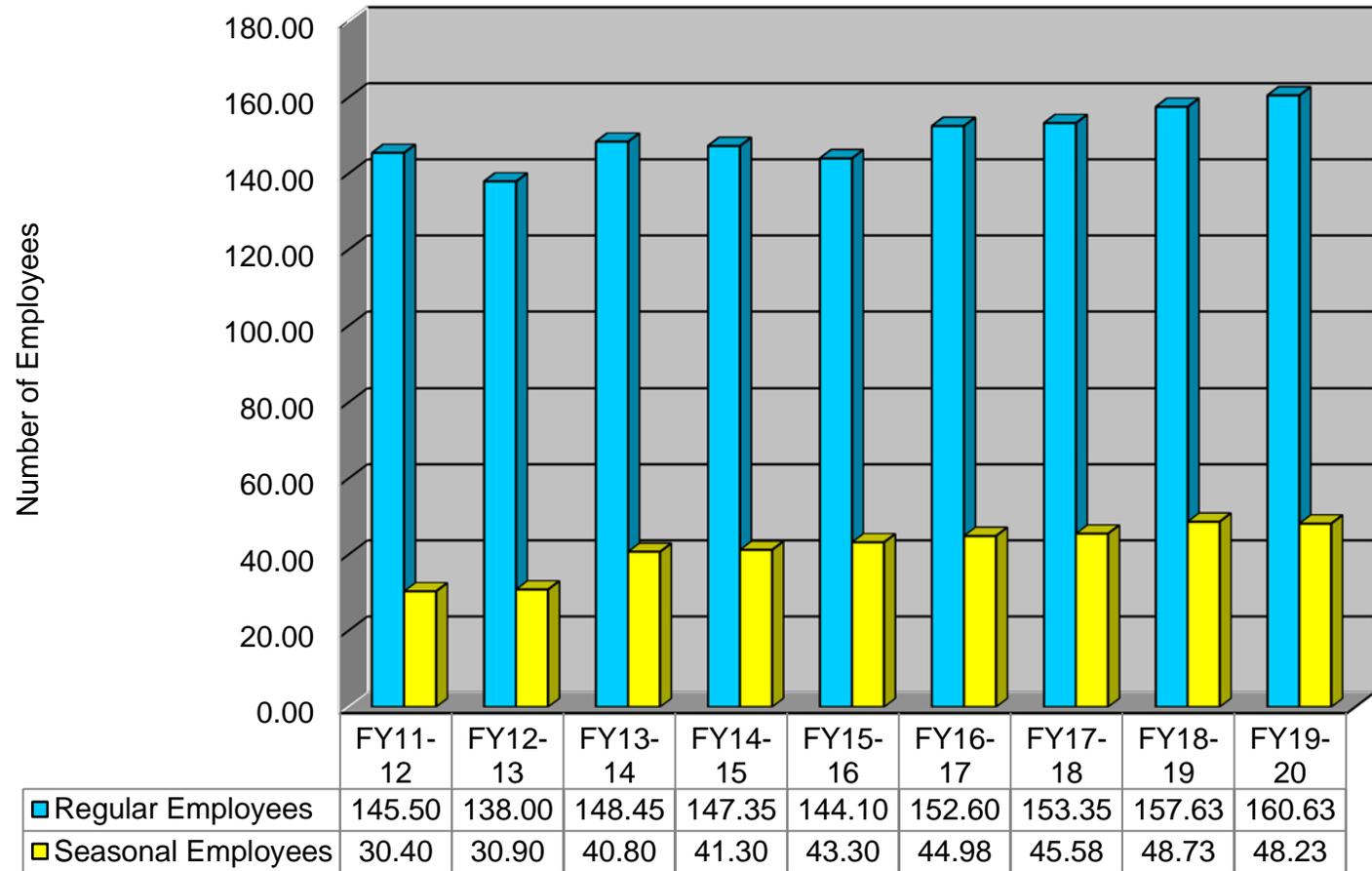
General Fund Revenue and Expenditure History



Total Citywide Operating Expenditures by Department



Citywide Staffing History



CITY OF LINCOLN
Positions - Full Time Equivalents
FY 2019-20

Positions	General Fund Positions				Other Funds			
	FY 17-18	FY 18-19	FY 19-20	NET CHANGES	FY 17-18	FY 18-19	FY 19-20	NET CHANGES
CITY MANAGER'S OFFICE								
City Manager				-	1.00	1.00	1.00	-
City Clerk				-	1.00	1.00	1.00	-
Deputy City Clerk				-	0.00	0.00	1.00	1.00
Economic Development Manager				-	1.00	1.00	1.00	-
Human Resources Manager				-	1.00	1.00	1.00	-
Info Sys Tech Manager				-	0.00	0.00	1.00	1.00
Senior Administrative Analyst / HR					1.00	0.25	1.00	0.75
GIS Analyst I / II				-	0.00	0.00	1.00	1.00
Administrative Analyst / PIO				-	1.00	0.15	0.00	(0.15)
HR Analyst I				-	1.00	2.00	0.00	(2.00)
Confidential Secretary				-	1.00	1.00	0.00	(1.00)
Executive Assistant					0.00	0.00	1.00	1.00
Records Coordinator					1.00	1.00	0.00	(1.00)
Subtotal					9.00	8.40	9.00	0.60
Human Resources Staff Seasonal				-	0.50	0.50	0.50	-
FINANCE								
Finance Director				-	1.00	1.00	1.00	-
Accounting Manager				-	1.00	1.00	1.00	-
Budget Manager				-	0.00	0.00	1.00	1.00
Purchasing Manager				-	1.00	0.00	0.00	-
Senior Administrative Analyst				-	1.00	1.00	0.00	(1.00)
Administrative Analyst				-	1.00	2.00	3.00	1.00
Senior Accountant				-	0.00	0.00	1.00	1.00
Accountant I / II				-	2.00	2.00	1.00	(1.00)
Payroll Technician				-	1.00	1.00	1.00	-
Accounts Payable Specialist				-	1.00	1.00	0.00	(1.00)
Purchasing Officer I / II				-	1.00	1.00	1.00	-
Customer Services Supervisor				-	1.00	1.00	1.00	-
Account Clerk - Senior				-	0.00	1.00	1.00	-
Account Clerk I / II / III				-	3.00	2.00	3.00	1.00
Office Assistant I / II / Senior				-	0.00	0.00	0.00	-
Subtotal					14.00	14.00	15.00	1.00
Seasonal Accountant				-	0.00	0.25	0.00	(0.25)

CITY OF LINCOLN
Positions - Full Time Equivalents
FY 2019-20

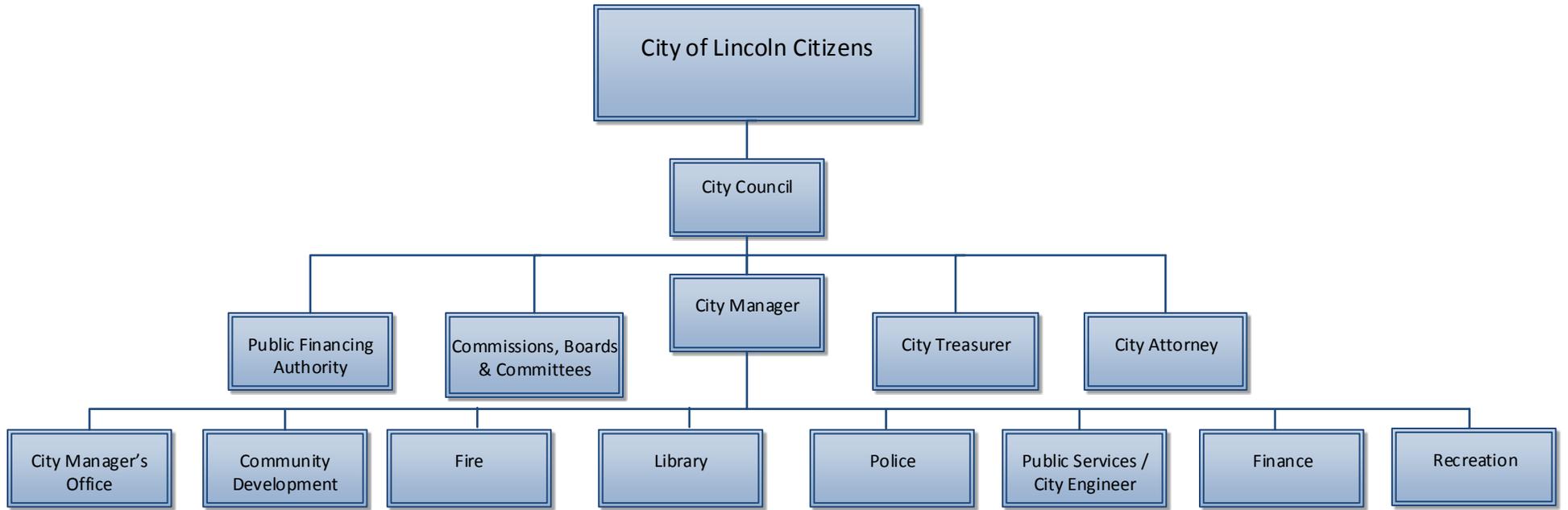
Positions	General Fund Positions				Other Funds			
	FY 17-18	FY 18-19	FY 19-20	NET CHANGES	FY 17-18	FY 18-19	FY 19-20	NET CHANGES
CITY ATTORNEY								
City Attorney	0.00	1.00	1.00	-				
Code Enforcement Officer I / II	0.00	1.00	1.00	-				
Subtotal	0.00	2.00	2.00	-				
CITY ENGINEER								
City Engineer					1.00	1.00	0.00	(1.00)
Engineer - Associate / Senior					2.00	3.00	0.00	(3.00)
GIS Analyst					1.00	2.00	0.00	(2.00)
Construction Manager					1.00	0.00	0.00	-
Inspector					0.00	1.00	0.00	(1.00)
Senior Administrative Analyst					1.00	1.00	0.00	(1.00)
Subtotal					6.00	8.00	0.00	(8.00)
City Engineer Staff Seasonal					0.00	0.50	0.00	(0.50)
POLICE								
Police Chief	1.00	1.00	1.00	-				-
Police Lieutenant	1.00	0.00	1.00	1.00				
Police Sergeant	5.50	5.50	4.50	(1.00)				-
Police Communications Supervisor	0.00	0.00	0.00	-				-
Police Records Supervisor	0.50	0.00	0.00	-				-
Police Officer	16.00	17.00	17.00	-				-
Police Records Coordinator / Clerk	0.00	0.00	0.00	-				-
Public Safety Dispatcher I / II / Senior	6.00	6.00	6.00	-				-
Office Assistant I / II / Senior	1.00	1.00	1.00	-				-
Administrative Analyst / PIO	0.00	1.00	1.00	-				
Community Services Officer	1.00	1.00	1.00	-				-
Subtotal	32.00	32.50	32.50	-				-
FIRE								
Fire Chief	0.00	0.00	0.00	-				-
Fire Battalion Chief	2.00	2.00	2.00	-				-
Fire Captain	9.00	9.00	9.00	-				-
Fire Engineer	9.00	9.00	9.00	-				-
Subtotal	20.00	20.00	20.00	-				-

CITY OF LINCOLN
Positions - Full Time Equivalents
FY 2019-20

Positions	General Fund Positions				Other Funds			
	FY 17-18	FY 18-19	FY 19-20	NET CHANGES	FY 17-18	FY 18-19	FY 19-20	NET CHANGES
COMMUNITY DEVELOPMENT								
Community Development Director					1.00	1.00	1.00	-
Planning Manager					1.00	1.00	1.00	-
Engineering Manager					0.00	0.00	1.00	1.00
Building Inspector - Chief				-	1.00	1.00	1.00	-
Planner - Senior				-	1.00	1.00	1.00	-
Engineer - Associate / Senior				-	2.00	2.00	1.00	(1.00)
Building Inspector I / II / III				-	1.00	1.00	1.00	-
Planner - Associate / Assistant				-	1.00	1.00	1.00	-
Code Enforcement Officer I / II	1.00	0.00	0.00	-				-
Senior Administrative Analyst				-	1.00	1.00	1.00	-
Permit Tech					0.00	1.00	1.00	-
Office Assistant I / II / Senior				-	2.00	1.00	1.00	-
Subtotal	1.00	0.00	0.00	0.00	11.00	11.00	11.00	0.00
Planning Commissioners					7.00	7.00	7.00	-
Development Services Staff Seasonal				-	0.00	0.00	0.00	-
RECREATION								
Recreation Manager	1.00	1.00	1.00	-				-
Recreation Supervisor	1.00	1.00	1.00	-				-
Recreation Coordinator	2.00	2.00	2.00	-				-
Administrative Analyst	1.00	1.00	1.00	-				-
Subtotal	5.00	5.00	5.00	0.00				
Recreation Staff - Seasonal	31.00	36.00	36.00	-				-
LIBRARY								
Library Director	0.00	0.00	1.00	1.00				-
Library Manager	0.85	0.85	0.00	(0.85)				-
Library Coordinator	1.00	0.75	0.75	-				-
Librarian I / II	0.75	0.88	0.88	-				-
Library Assistant / Clerk	0.75	1.50	1.50	-				-
Subtotal	3.35	3.98	4.13	0.15				
Library Staff - Seasonal	2.58	1.73	1.73	-				-

CITY OF LINCOLN
Positions - Full Time Equivalents
FY 2019-20

Positions	General Fund Positions				Other Funds			
	FY 17-18	FY 18-19	FY 19-20	NET CHANGES	FY 17-18	FY 18-19	FY 19-20	NET CHANGES
PUBLIC SERVICES								
Public Services Director				-	1.00	1.00	1.00	-
Maintenance Services Manager					1.00	1.00	1.00	-
Environmental Services Manager					0.00	0.00	1.00	1.00
Purchasing Manager					0.00	1.00	0.00	(1.00)
Engineering Manager					0.00	0.00	1.00	1.00
Engineer - Associate / Senior					3.00	3.00	2.00	(1.00)
Water Facilities Supervisor / Operator				-	0.50	0.50	1.00	0.50
Wastewater Facilities Supervisor / Operator					0.50	0.50	1.00	0.50
Fleet Supervisor				-	1.00	1.00	1.00	-
Public Services Supervisor				-	3.00	3.00	3.00	-
Transit Supervisor				-	0.00	0.00	0.00	-
Airport Maintenance Worker I / II / Senior				-	1.25	2.00	1.00	(1.00)
Maintenance Worker I / II / Senior				-	26.75	27.75	28.00	0.25
Mechanic I / II / Senior				-	4.00	4.00	4.00	-
Wastewater Systems Tech I / II / Senior				-	5.00	5.00	5.00	-
Water Techs - I / II / Senior				-	5.00	6.00	7.00	1.00
Inspector					1.00	1.00	1.00	-
Senior Administrative Analyst				-	1.00	1.00	1.00	-
Administrative Analyst I / II				-	0.00	1.00	2.00	1.00
Office Assistant I / II / Senior				-	2.00	1.00	1.00	-
Transit Operator				-	2.00	1.00	0.00	(1.00)
Subtotal				-	58.00	60.75	62.00	1.25
Public Services Workers - Seasonal					4.50	3.50	3.00	(0.50)
Total Seasonal Employees	33.58	37.73	37.73	0.00	12.00	11.00	10.50	-0.50
Total Regular Employees	61.35	63.48	63.63	0.15	92.00	94.15	97.00	2.85
Total Employees - All Funds					198.93	206.36	208.86	2.50



CITY COUNCIL / TREASURER

Fiscal Year 2019-2020

MISSION STATEMENT

To provide the highest level of service responsive to our community's expectation and to enhance the quality of life and economic vitality

VALUES

- Customer Focus - Team Orientation - Innovation/Creativity - Integrity - Accountability -

STRATEGIC PRIORITIES

Economic Development: Strategic investments that ensure long-term fiscal sustainability via growth of jobs and local revenues

Infrastructure: Underlying foundation on which the continuance and growth of our community depends

Organizational Efficiency: To bring about an optimal organizational size and structure to ensure agility in meeting operational demands and achieving sustainable practices in the face of rapidly changing environments

Team Cohesion: Council and staff unity in fulfilling the organization's vision and mission

Sustainable Fiscal Health: Sound financial management, sound accounting policies and procedures, being good stewards of the public's money and being transparent with the City's financials

CITY COUNCIL / TREASURER

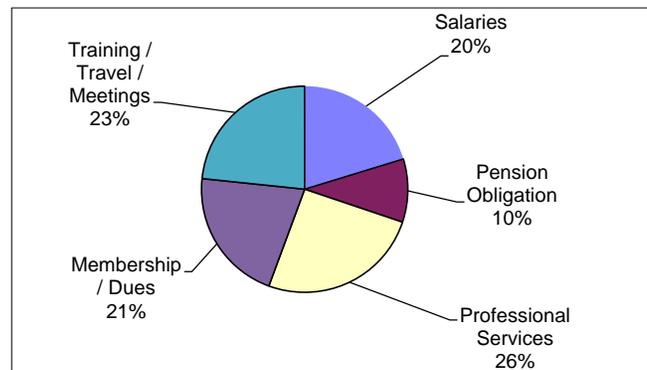
Fiscal Year 2019-2020

DEPARTMENT BUDGET SUMMARY

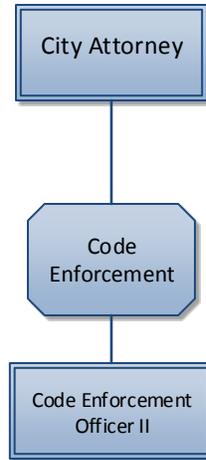
EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change from FY 2018-19	% of Change
Salaries	\$ 34,262	\$ 40,500	\$ 32,653	\$ 39,871	\$ 40,515	\$ 7,862	24.1%
Retirement	\$ 1,271	\$ 1,630	\$ 1,504	\$ 3,600	\$ 1,663	\$ 159	10.6%
Workers Comp	\$ 158	\$ 130	\$ 147	\$ 182	\$ 186	\$ 39	26.5%
Med/Den/Life Ins	\$ 28,432	\$ 18,052	\$ 30,926	\$ 17,118	\$ 11,858	\$ (19,068)	-61.7%
FICA	\$ 2,187	\$ 2,711	\$ 2,498	\$ 2,650	\$ 3,100	\$ 602	24.1%
Pension Obligation	\$ 20,162	\$ 23,992	\$ 30,036	\$ 28,968	\$ 19,856	\$ (10,180)	-33.9%
Office expense	\$ 453	\$ 615	\$ 650	\$ 500	\$ -	\$ (650)	-100.0%
Insurance	\$ 1,236	\$ 3,132	\$ 2,343	\$ 2,150	\$ 1,675	\$ (668)	-28.5%
Materials & Supplies	\$ 394	\$ 294	\$ 200	\$ 1,000	\$ 650	\$ 450	225.0%
Advertising	\$ -	\$ 75	\$ 700	\$ 200	\$ 700	\$ -	0.0%
Communications	\$ 4,276	\$ 4,672	\$ 4,500	\$ 3,385	\$ 3,575	\$ (925)	-20.6%
Professional Services	\$ 37,354	\$ 28,879	\$ 64,500	\$ 54,000	\$ 50,916	\$ (13,584)	-21.1%
Membership / Dues	\$ 23,121	\$ 23,918	\$ 25,828	\$ 25,800	\$ 42,000	\$ 16,172	62.6%
Training / Travel / Meetings	\$ 28,901	\$ 18,111	\$ 51,500	\$ 40,000	\$ 46,715	\$ (4,785)	-9.3%
Community Programs	\$ 42,500	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ (15,000)	-100.0%
TOTALS	\$ 224,707	\$ 181,711	\$ 262,985	\$ 234,424	\$ 223,409	\$ (39,576)	-15.0%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change from FY 2018-19	% of Total
#100 General Fund	\$ 224,707	\$ 181,711	\$ 262,985	\$ 234,424	\$ 223,409	\$ (39,576)	100.0%
TOTALS	\$ 224,707	\$ 181,711	\$ 262,985	\$ 234,424	\$ 223,409	\$ (39,576)	100.0%

TOP FIVE EXPENDITURES



City Attorney's Office



CITY ATTORNEY

Fiscal Year 2019-2020

POSITION INFORMATION

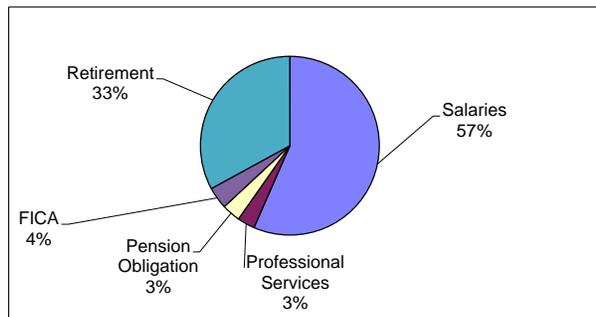
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
City Attorney	-	1.00	1.00	1.00	-
Code Enforcement Officer	-	-	2.00	1.00	-1.00
TOTALS	0.00	1.00	3.00	2.00	-1.00

BUDGET SUMMARY

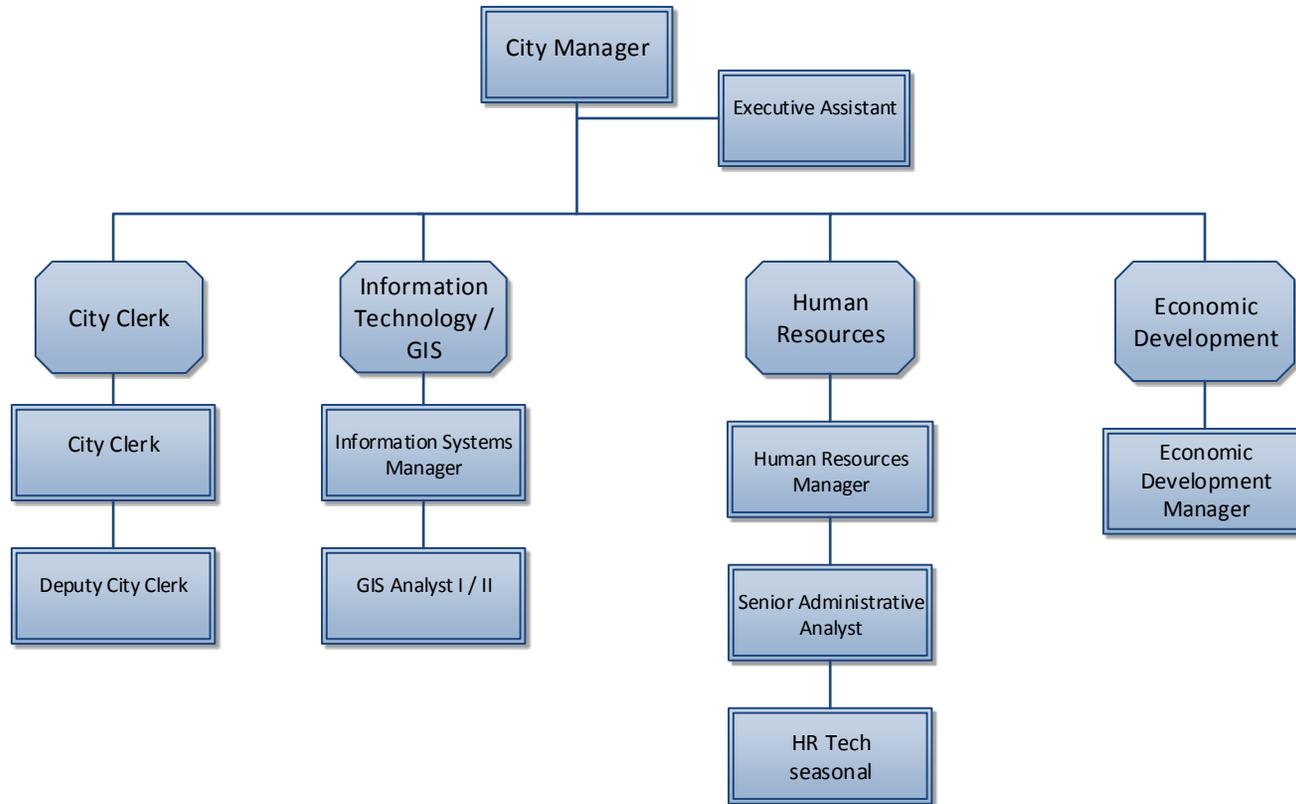
EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ -	\$ 263,771	\$ 311,342	\$ 266,141	\$ 283,231	\$ (28,111)	-9.0%
Retirement	\$ -	\$ 3,489	\$ 16,399	\$ 11,114	\$ 15,838	\$ (561)	-3.4%
Work Comp	\$ -	\$ 1,003	\$ 2,735	\$ 2,566	\$ 2,668	\$ (67)	-2.4%
Health /Life Ins	\$ -	\$ 660	\$ 20,892	\$ 9,302	\$ 9,619	\$ (11,273)	-54.0%
SUI	\$ -	\$ 1,282	\$ 924	\$ 924	\$ 477	\$ (447)	-48.4%
OPEB Unfunded Liability	\$ -	\$ -	\$ 11,988	\$ 11,988	\$ 12,251	\$ 263	2.2%
FICA	\$ -	\$ 19,993	\$ 18,858	\$ 15,989	\$ 16,731	\$ (2,127)	-11.3%
Pension Obligation	\$ -	\$ -	\$ 15,081	\$ 14,514	\$ 19,856	\$ 4,775	31.7%
Insurance	\$ -	\$ -	\$ 5,934	\$ 5,446	\$ 8,030	\$ 2,096	35.3%
Materials & Supplies	\$ -	\$ 5,947	\$ -	\$ 100	\$ 1,000	\$ 1,000	0.0%
Fuel	\$ -	\$ -	\$ 300	\$ 150	\$ -	\$ (300)	-100.0%
Uniforms	\$ -	\$ -	\$ 750	\$ 822	\$ 700	\$ (50)	-6.7%
Communications	\$ -	\$ 1,469	\$ 2,068	\$ 2,417	\$ 1,493	\$ (575)	-27.8%
Professional Services	\$ -	\$ 495,095	\$ 180,211	\$ 476,693	\$ 165,000	\$ (15,211)	-8.4%
Memberships/Dues	\$ -	\$ 2,862	\$ 8,950	\$ 4,400	\$ 8,410	\$ (540)	-6.0%
Training/Travel/Conf/Mtgs	\$ -	\$ 1,970	\$ 8,000	\$ 8,300	\$ 10,000	\$ 2,000	25.0%
TOTALS	\$ -	\$ 797,541	\$ 604,432	\$ 830,866	\$ 555,304	\$ (49,128)	-8%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 General Fund	\$ -	\$ 115,916	\$ 226,944	\$ 199,645	\$ 229,936	\$ 2,992	41.4%
#223 - Streets Fund	\$ -	\$ -	\$ 12,384	\$ 11,168	\$ -	\$ (12,384)	0.0%
#248 - Development Services	\$ -	\$ 3,518	\$ 24,764	\$ 70,666	\$ 9,919	\$ (14,845)	1.8%
#270 - Landscape & Lighting	\$ -	\$ 3,545	\$ 46,220	\$ 43,752	\$ -	\$ (46,220)	0.0%
#600 - Internal Services Fund	\$ -	\$ 343,591	\$ 159,242	\$ 95,550	\$ 76,123	\$ (83,119)	13.7%
#710 - Water Operations	\$ -	\$ 131,706	\$ 63,520	\$ 230,681	\$ 81,082	\$ 17,562	14.6%
#720 - Wastewater Operations	\$ -	\$ 6,940	\$ 41,642	\$ 39,634	\$ 59,082	\$ 17,440	10.6%
#726 - Regional Sewer	\$ -	\$ 190,863	\$ -	\$ 109,168	\$ 75,000	\$ 75,000	13.5%
#730 - Solid Waste Operations	\$ -	\$ -	\$ 4,952	\$ 4,470	\$ 12,081	\$ 7,129	2.2%
#750 - Airport Fund	\$ -	\$ 1,462	\$ 24,764	\$ 26,132	\$ 12,081	\$ (12,683)	2.2%
TOTALS	\$ -	\$ 797,541	\$ 604,432	\$ 830,866	\$ 555,304	\$ (49,128)	100.0%

TOP FIVE EXPENDITURES



City Manager's Office



CITY MANAGER'S OFFICE

Fiscal Year 2019-2020

AUTHORIZED POSITION INFORMATION

DIVISION	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
ADMINISTRATION	2.00	2.00	2.00	2.00	-
HUMAN RESOURCES	2.50	3.50	3.75	2.50	-1.25
ECONOMIC DEVELOPMENT	1.00	1.00	1.00	1.00	-
CITY CLERK	2.00	2.00	2.00	2.00	-
PUBLIC INFORMATION	1.00	1.00	0.15	-	-0.15
INFORMATION TECHNOLOGY / GIS	-	-	-	2.00	2.00
TOTALS	8.50	9.50	8.90	9.50	0.60

DEPARTMENT BUDGET SUMMARY

DIVISION EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
ADMINISTRATION	\$ 368,859	\$ 449,195	\$ 409,526	\$ 318,811	\$ 489,245	19.5%
HUMAN RESOURCES	\$ 456,267	\$ 520,905	\$ 513,539	\$ 479,494	\$ 428,917	-16.5%
ECONOMIC DEVELOPMENT	\$ 360,600	\$ 236,476	\$ 294,047	\$ 273,277	\$ 282,783	-3.8%
CITY CLERK	\$ 345,013	\$ 316,154	\$ 471,508	\$ 459,543	\$ 446,799	-5.2%
PUBLIC INFORMATION	\$ 145,789	\$ 80,473	\$ 58,931	\$ 36,178	\$ 49,925	-15.3%
INFORMATION TECHNOLOGY / GIS	\$ 594,277	\$ 371,339	\$ 634,105	\$ 662,487	\$ 983,997	55.2%
TOTALS	\$ 2,270,805	\$ 1,974,542	\$ 2,381,656	\$ 2,229,790	\$ 2,681,666	12.6%

EXPENDITURE CATEGORIES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Total
Salaries	\$ 868,116	\$ 943,285	\$ 857,937	\$ 772,293	\$ 959,364	35.8%
Retirement	\$ 54,263	\$ 45,029	\$ 42,561	\$ 37,427	\$ 54,436	2.0%
Pension Obligation	\$ 50,467	\$ 60,096	\$ 45,075	\$ 43,987	\$ 60,292	2.2%
Workers Comp	\$ 6,063	\$ 4,000	\$ 6,042	\$ 5,320	\$ 9,762	0.4%
OPEB	\$ -	\$ 44,380	\$ 47,952	\$ 47,952	\$ 55,125	2.1%
Med/Den/Life Ins	\$ 124,919	\$ 122,903	\$ 129,644	\$ 103,608	\$ 159,440	5.9%
SUI	\$ 3,865	\$ 3,360	\$ 3,654	\$ 3,742	\$ 2,788	0.1%
FICA	\$ 59,484	\$ 63,377	\$ 60,270	\$ 48,170	\$ 68,309	2.5%
Facade Preservation Program	\$ -	\$ -	\$ -	\$ 7,500	\$ 59,434	2.2%
Materials & Supplies	\$ 289,215	\$ 81,233	\$ 112,724	\$ 88,290	\$ 179,673	6.7%
Insurance	\$ 19,361	\$ 39,307	\$ 26,010	\$ 26,057	\$ 24,566	0.9%
Communications	\$ 78,954	\$ 89,498	\$ 79,846	\$ 69,199	\$ 87,214	3.3%
Advertising	\$ 74,243	\$ 4,985	\$ 92,185	\$ 85,000	\$ 97,500	3.6%
Lease Expense	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	0.0%
Taxes	\$ -	\$ 15	\$ -	\$ -	\$ -	0.0%
Membership/Dues	\$ 32,672	\$ 27,531	\$ 37,609	\$ 31,200	\$ 37,485	1.4%
Training/Travel/Conf/Mtgs	\$ 52,056	\$ 38,416	\$ 52,110	\$ 38,200	\$ 49,405	1.8%
Professional Services	\$ 447,377	\$ 382,369	\$ 648,582	\$ 667,636	\$ 640,848	23.9%
Grants/Loans	\$ 109,550	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Maintenance	\$ -	\$ 24,558	\$ 139,255	\$ 154,009	\$ 16,500	0.6%
Renewals & Warranties	\$ -	\$ -	\$ -	\$ -	\$ 119,325	4.4%
TOTALS	\$ 2,270,805	\$ 1,974,542	\$ 2,381,656	\$ 2,229,790	\$ 2,681,666	100.0%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
#100 General Fund	\$ 279,791	\$ 256,471	\$ 304,019	\$ 273,227	\$ 278,533	-8.4%
#261 - CDBG Grants	\$ 6,475	\$ 17,857	\$ 17,900	\$ 5,978	\$ 17,900	0.0%
#264 - Cal Home Grants	\$ 109,550	\$ -	\$ -	\$ 3,888	\$ -	0.0%
#267 - HOME Grants	\$ 4,180	\$ -	\$ -	\$ 5,184	\$ -	0.0%
#540 - Capital Improvements	\$ -	\$ -	\$ -	\$ 7,500	\$ 59,464	0.0%
#600 - Internal Service Fund	\$ 1,870,809	\$ 1,700,214	\$ 2,059,737	\$ 1,934,013	\$ 2,325,769	12.9%
TOTALS	\$ 2,270,805	\$ 1,974,542	\$ 2,381,656	\$ 2,229,790	\$ 2,681,666	12.6%

CITY MANAGER'S OFFICE

Fiscal Year 2019-2020

DEPARTMENTAL OVERVIEW

The City Manager is responsible for oversight of all City functions, and carrying out the policies established by City Council. The City Manager's office is responsible for Administration, including Human Resources and Risk Management, City Clerk/Records Management, Public Information, Organizational Development, Information Technology / GIS, and Economic Development. These functions combine offer a high-level of service and support to City residents, businesses, civic organizations, City Council members and employees.

As the Chief Administrator for the City and its 160 full-time and approximately 50 seasonal employees, the City Manager is committed to building a customer-focused workforce, sustainable fiscal practices, preserving the safety of citizens, and effective economic development.

POSITION INFORMATION

<i>AUTHORIZED POSITIONS</i>	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
City Manager	1.00	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00	-
TOTALS	2.00	2.00	2.00	2.00	0.00

CITY MANAGER'S OFFICE

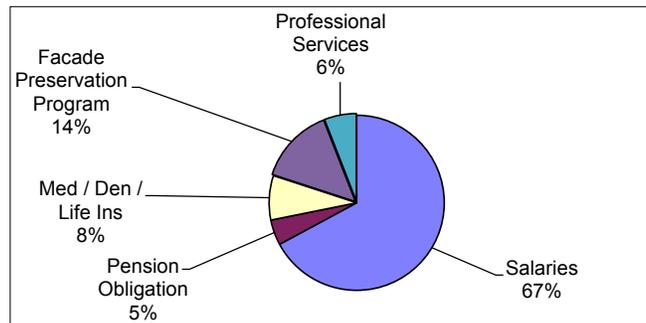
ADMINISTRATION Fiscal Year 2019-2020

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 261,124	\$ 314,983	\$ 282,503	\$ 225,166	\$ 283,756	\$ 1,253	0.4%
Retirement	\$ 10,236	\$ 10,073	\$ 9,484	\$ 6,280	\$ 15,575	\$ 6,091	64.2%
Pension Obligation	\$ 10,084	\$ 12,005	\$ 14,514	\$ 14,514	\$ 19,856	\$ 5,342	36.8%
Workers Comp	\$ 1,230	\$ 1,046	\$ 1,271	\$ 747	\$ 1,277	\$ 6	0.5%
OPEB Unfunded Liability	\$ -	\$ 12,680	\$ 11,988	\$ 11,988	\$ 12,250	\$ 262	2.2%
Med / Den / Life Ins	\$ 32,577	\$ 34,628	\$ 24,253	\$ 18,063	\$ 34,613	\$ 10,360	42.7%
SUI	\$ 742	\$ 662	\$ 616	\$ 750	\$ 476	\$ (140)	-22.7%
FICA	\$ 14,769	\$ 17,228	\$ 16,249	\$ 7,362	\$ 16,624	\$ 375	2.3%
Facade Preservation Program	\$ -	\$ -	\$ -	\$ 7,500	\$ 59,434	\$ 59,434	0.0%
Materials & Supplies	\$ -	\$ 36	\$ 500	\$ 250	\$ 625	\$ 125	25.0%
Insurance	\$ 6,657	\$ 8,757	\$ 8,303	\$ 8,303	\$ 8,342	\$ 39	0.5%
Communications	\$ 1,356	\$ 1,429	\$ 1,450	\$ 888	\$ 1,422	\$ (28)	-1.9%
Membership/Dues	\$ 2,657	\$ 2,828	\$ 2,795	\$ 2,000	\$ 2,795	\$ -	0.0%
Training/Travel/Conf/Mtgs	\$ 10,023	\$ 9,224	\$ 10,600	\$ 5,000	\$ 7,200	\$ (3,400)	-32.1%
Professional Services	\$ 17,404	\$ 23,616	\$ 25,000	\$ 10,000	\$ 25,000	\$ -	0.0%
TOTALS	\$ 368,859	\$ 449,195	\$ 409,526	\$ 318,811	\$ 489,245	\$ 79,719	19.5%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 18,563	\$ 32,956	\$ -	\$ -	\$ -	\$ -	0.0%
#600 - Internal Service Fund	\$ 350,296	\$ 416,239	\$ 409,526	\$ 311,311	\$ 429,781	\$ 20,255	87.8%
#540 - Capital Improvements	\$ -	\$ -	\$ -	\$ 7,500	\$ 59,464	\$ 59,464	12.2%
TOTALS	\$ 368,859	\$ 449,195	\$ 409,526	\$ 318,811	\$ 489,245	\$ 79,719	100.0%

TOP FIVE EXPENDITURES



CITY MANAGER'S OFFICE

HUMAN RESOURCES Fiscal Year 2019-2020

POSITION INFORMATION

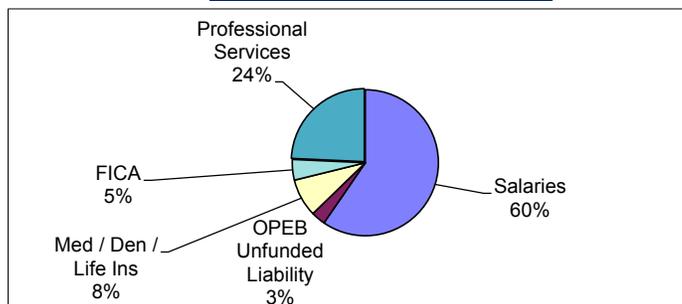
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Human Resources/Strategic Initiatives Manager	1.00	1.00	1.00	-	-1.00
Human Resources Manager	-	-	-	1.00	1.00
Human Resources Sr Administrative Analyst	1.00	1.00	0.25	1.00	0.75
Human Resources Analyst I	-	1.00	2.00	-	-2.00
Human Resources Tech	0.50	0.50	0.50	0.50	-
TOTALS	2.50	3.50	3.75	2.50	-1.25

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 264,766	\$ 318,681	\$ 289,981	\$ 279,620	\$ 231,009	\$ (58,972)	-20.3%
Retirement	\$ 16,668	\$ 14,395	\$ 13,189	\$ 12,609	\$ 11,229	\$ (1,960)	-14.9%
Pension Obligation	\$ 10,137	\$ 12,094	\$ 494	\$ 476	\$ 660	\$ 166	33.6%
Workers Comp	\$ 1,249	\$ 1,086	\$ 1,305	\$ 1,190	\$ 1,040	\$ (265)	-20.3%
OPEB Unfunded Liability	\$ -	\$ 12,680	\$ 17,982	\$ 17,982	\$ 12,250	\$ (5,732)	-31.9%
Med / Den / Life Ins	\$ 24,916	\$ 30,830	\$ 51,197	\$ 36,538	\$ 32,643	\$ (18,554)	-36.2%
SUI	\$ 1,493	\$ 1,365	\$ 1,848	\$ 1,848	\$ 952	\$ (896)	-48.5%
FICA	\$ 19,813	\$ 23,526	\$ 22,184	\$ 21,178	\$ 17,672	\$ (4,512)	-20.3%
Materials & Supplies	\$ 993	\$ 2,341	\$ 2,472	\$ 2,140	\$ 1,646	\$ (826)	-33.4%
Insurance	\$ 6,246	\$ 11,064	\$ 7,240	\$ 8,148	\$ 6,672	\$ (568)	-7.8%
Communications	\$ 1,201	\$ 1,177	\$ 1,200	\$ 1,219	\$ 1,200	\$ -	0.0%
Advertising	\$ 9,663	\$ 1,785	\$ 4,985	\$ 3,000	\$ 6,500	\$ 1,515	30.4%
Membership/Dues	\$ 3,234	\$ 549	\$ 1,820	\$ 1,500	\$ 3,510	\$ 1,690	92.9%
Training/Travel/Conf/Mtgs	\$ 3,949	\$ 8,256	\$ 13,560	\$ 7,500	\$ 7,800	\$ (5,760)	-42.5%
Professional Services	\$ 91,939	\$ 81,076	\$ 84,082	\$ 84,546	\$ 94,134	\$ 10,052	12.0%
TOTALS	\$ 456,267	\$ 520,905	\$ 513,539	\$ 479,494	\$ 428,917	\$ (84,622)	-16.5%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 General Fund	\$ 20,833	\$ 4,896	\$ 27,872	\$ 15,000	\$ 13,650	\$ (14,222)	3.2%
#600 Internal Svcs Fund	\$ 435,434	\$ 516,009	\$ 485,667	\$ 464,494	\$ 415,267	\$ (70,400)	96.8%
TOTALS	\$ 456,267	\$ 520,905	\$ 513,539	\$ 479,494	\$ 428,917	\$ (84,622)	100.0%

TOP FIVE EXPENDITURES



CITY MANAGER'S OFFICE

ECONOMIC DEVELOPMENT Fiscal Year 2019-2020

POSITION INFORMATION

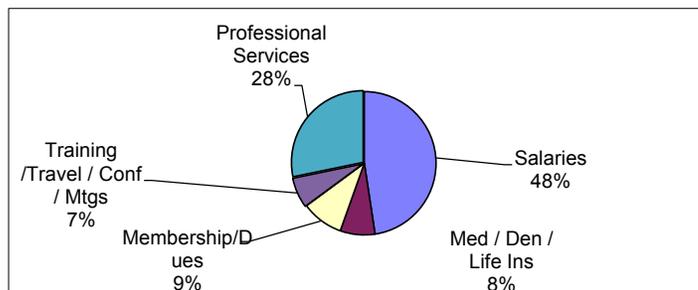
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Economic Development Manager	1.00	1.00	1.00	1.00	-
Seasonal Intern	-	0.50	0.50	0.50	-
TOTALS	1.00	1.50	1.50	1.50	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 112,278	\$ 116,877	\$ 115,753	\$ 109,413	\$ 117,827	\$ 2,074	1.8%
Retirement	\$ 5,238	\$ 3,889	\$ 4,255	\$ 4,205	\$ 4,496	\$ 241	5.7%
Pension Obligation	\$ 3	\$ 9	\$ 31	\$ 31	\$ 64	\$ 33	106.5%
Workers Comp	\$ 2,502	\$ 929	\$ 2,703	\$ 2,676	\$ 2,753	\$ 50	1.8%
OPEB Unfunded Liability	\$ -	\$ 6,340	\$ 5,994	\$ 5,994	\$ 6,125	\$ 131	2.2%
Med / Den / Life Ins	\$ 18,852	\$ 18,962	\$ 19,680	\$ 19,009	\$ 19,402	\$ (278)	-1.4%
SUI	\$ 517	\$ 655	\$ 528	\$ 528	\$ 408	\$ (120)	-22.7%
FICA	\$ 8,263	\$ 8,692	\$ 8,855	\$ 8,110	\$ 9,014	\$ 159	1.8%
Materials & Supplies	\$ 1,030	\$ 269	\$ -	\$ -	\$ -	\$ -	0.0%
Insurance	\$ 467	\$ 8,040	\$ 3,776	\$ 3,465	\$ 3,474	\$ (302)	-8.0%
Communications	\$ 176	\$ 1,747	\$ 1,704	\$ 1,496	\$ 1,720	\$ 16	0.9%
Taxes	\$ -	\$ 15	\$ -	\$ -	\$ -	\$ -	0.0%
Advertising	\$ 10,030	\$ 3,200	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0.0%
Lease Expense	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	0.0%
Membership/Dues	\$ 26,351	\$ 19,302	\$ 26,100	\$ 26,100	\$ 23,400	\$ (2,700)	-10.3%
Training /Travel / Conf / Mtgs	\$ 5,537	\$ 6,549	\$ 11,350	\$ 10,000	\$ 17,000	\$ 5,650	49.8%
Professional Services	\$ 59,606	\$ 40,801	\$ 86,118	\$ 75,050	\$ 69,900	\$ (16,218)	-18.8%
Grants/Loans	\$ 109,550	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 360,600	\$ 236,476	\$ 294,047	\$ 273,277	\$ 282,783	\$ (11,264)	-3.8%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 240,395	\$ 218,619	\$ 276,147	\$ 258,227	\$ 264,883	\$ (11,264)	93.7%
#261 - CDBG Grants	\$ 6,475	\$ 17,857	\$ 17,900	\$ 5,978	\$ 17,900	\$ -	6.3%
#264 - Cal Home Grants	\$ 109,550	\$ -	\$ -	\$ 3,888	\$ -	\$ -	0.0%
#267 - HOME Grants	\$ 4,180	\$ -	\$ -	\$ 5,184	\$ -	\$ -	0.0%
TOTALS	\$ 360,600	\$ 236,476	\$ 294,047	\$ 273,277	\$ 282,783	\$ (11,264)	100.0%

TOP FIVE EXPENDITURES



CITY MANAGER'S OFFICE

CITY CLERK Fiscal Year 2019-2020

POSITION INFORMATION

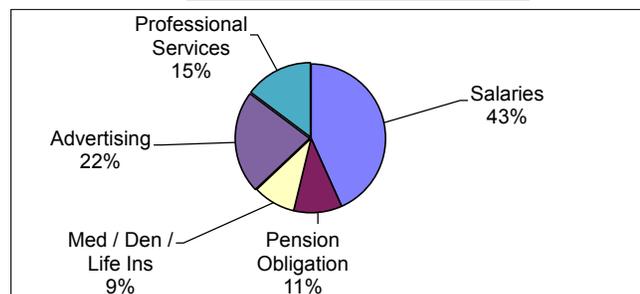
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
City Clerk	1.00	1.00	1.00	1.00	-
Deputy City Clerk	1.00	1.00	1.00	1.00	-
TOTALS	2.00	2.00	2.00	2.00	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 152,336	\$ 154,939	\$ 158,256	\$ 158,094	\$ 163,209	\$ 4,953	3.1%
Retirement	\$ 14,457	\$ 13,392	\$ 14,579	\$ 14,333	\$ 16,618	\$ 2,039	14.0%
Pension Obligation	\$ 20,162	\$ 23,992	\$ 30,036	\$ 28,966	\$ 39,584	\$ 9,548	31.8%
Workers Comp	\$ 716	\$ 619	\$ 712	\$ 707	\$ 734	\$ 22	3.1%
OPEB Unfunded Liability	\$ -	\$ 12,680	\$ 11,988	\$ 11,988	\$ 12,250	\$ 262	2.2%
Med / Den / Life Ins	\$ 33,713	\$ 30,555	\$ 32,285	\$ 29,998	\$ 34,722	\$ 2,437	7.5%
SUI	\$ 742	\$ 616	\$ 616	\$ 616	\$ 476	\$ (140)	-22.7%
FICA	\$ 10,946	\$ 11,169	\$ 12,107	\$ 11,520	\$ 12,486	\$ 379	3.1%
Materials & Supplies	\$ 1,874	\$ 2,234	\$ 3,252	\$ 1,900	\$ 3,402	\$ 150	4.6%
Advertising	\$ 54,550	\$ -	\$ 80,200	\$ 75,000	\$ 84,000	\$ 3,800	4.7%
Insurance	\$ 3,104	\$ 8,908	\$ 6,315	\$ 5,796	\$ 6,078	\$ (237)	-3.8%
Communications	\$ 1,121	\$ 1,074	\$ 1,200	\$ 1,025	\$ 1,190	\$ (10)	-0.8%
Membership/Dues	\$ 430	\$ 355	\$ 800	\$ 600	\$ 800	\$ -	0.0%
Training/Travel/Conf/Mtgs	\$ 9,446	\$ 13,248	\$ 15,150	\$ 15,000	\$ 15,650	\$ 500	3.3%
Professional Services	\$ 41,416	\$ 42,373	\$ 104,012	\$ 104,000	\$ 55,600	\$ (48,412)	-46.5%
TOTALS	\$ 345,013	\$ 316,154	\$ 471,508	\$ 459,543	\$ 446,799	\$ (24,709)	-5.2%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#600 - Internal Service Fund	\$ 345,013	\$ 316,154	\$ 471,508	\$ 459,543	\$ 446,799	\$ (24,709)	100.0%
TOTALS	\$ 345,013	\$ 316,154	\$ 471,508	\$ 459,543	\$ 446,799	\$ (24,709)	100.0%

TOP FIVE EXPENDITURES



CITY MANAGER'S OFFICE

PUBLIC INFORMATION Fiscal Year 2019-2020

POSITION INFORMATION

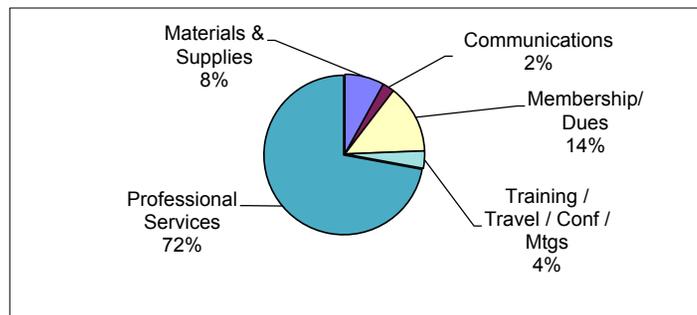
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Administrative Analyst/PIO	1.00	1.00	0.15	-	-0.15
TOTALS	1.00	1.00	0.15	0.00	-0.15

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 77,612	\$ 37,805	\$ 11,444	\$ -	\$ -	\$ (11,444)	-100.0%
Retirement	\$ 7,664	\$ 3,280	\$ 1,054	\$ -	\$ -	\$ (1,054)	-100.0%
Pension Obligation	\$ 10,081	\$ 11,996	\$ -	\$ -	\$ -	\$ -	0.0%
Workers Comp	\$ 366	\$ 320	\$ 51	\$ -	\$ -	\$ (51)	-100.0%
OPEB Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Med / Den / Life Ins	\$ 14,861	\$ 7,928	\$ 2,229	\$ -	\$ -	\$ (2,229)	-100.0%
SUI	\$ 371	\$ 62	\$ 46	\$ -	\$ -	\$ (46)	-100.0%
FICA	\$ 5,693	\$ 2,762	\$ 875	\$ -	\$ -	\$ (875)	-100.0%
Materials & Supplies	\$ 326		\$ 4,000	\$ -	\$ 4,000	\$ -	0.0%
Insurance	\$ 2,887	\$ 2,538	\$ 376	\$ 345	\$ -	\$ (376)	-100.0%
Communications	\$ 1,052	\$ 630	\$ -	\$ -	\$ 1,190	\$ 1,190	100.0%
Membership/Dues		\$ 4,497	\$ 6,094	\$ 1,000	\$ 6,980	\$ 886	14.5%
Training / Travel / Conf / Mtgs	\$ 23,101	\$ 1,139	\$ 1,450	\$ 700	\$ 1,755	\$ 305	21.0%
Professional Services	\$ 1,775	\$ 7,516	\$ 31,312	\$ 34,133	\$ 36,000	\$ 4,688	15.0%
TOTALS	\$ 145,789	\$ 80,473	\$ 58,931	\$ 36,178	\$ 49,925	\$ (9,006)	-15.3%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#600 - Internal Service Fund	\$ 145,789	\$ 80,473	\$ 58,931	\$ 36,178	\$ 49,925	\$ (9,006)	100.0%
TOTALS	\$ 145,789	\$ 80,473	\$ 58,931	\$ 36,178	\$ 49,925	\$ (9,006)	100.0%

TOP FIVE EXPENDITURES



CITY MANAGER'S OFFICE

INFORMATION TECHNOLOGY / GIS Fiscal Year 2019-2020

POSITION INFORMATION

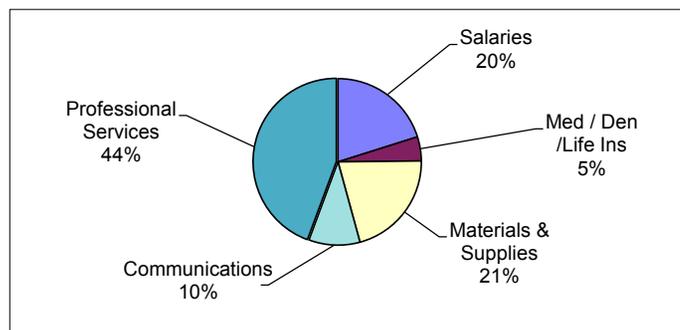
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Information Systems Manager	-	-	-	1.00	1.00
GIS Analyst I / II	-	-	-	1.00	1.00
TOTALS	0.00	0.00	0.00	2.00	2.00

BUDGET SUMMARY

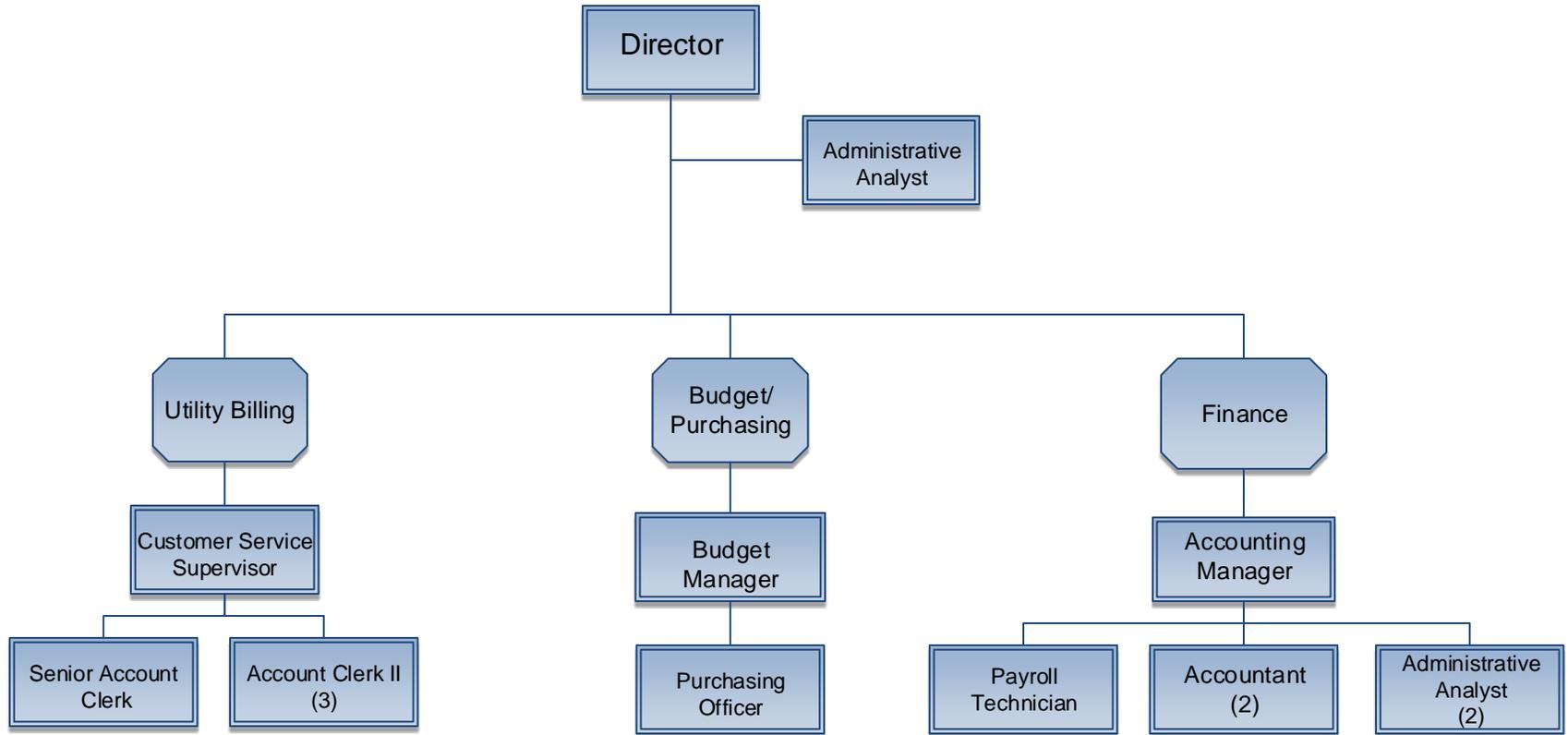
EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ -	\$ -	\$ -	\$ -	\$ 163,563	\$ 163,563	100.0%
Retirement	\$ -	\$ -	\$ -	\$ -	\$ 6,518	\$ 6,518	100.0%
Pension Obligation	\$ -	\$ -	\$ -	\$ -	\$ 128	\$ 128	100.0%
Workers Comp	\$ -	\$ -	\$ -	\$ -	\$ 3,958	\$ 3,958	100.0%
OPEB Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ 12,250	\$ 12,250	100.0%
Med / Den /Life Ins	\$ -	\$ -	\$ -	\$ -	\$ 38,060	\$ 38,060	100.0%
SUI	\$ -	\$ -	\$ -	\$ -	\$ 476	\$ 476	100.0%
FICA	\$ -	\$ -	\$ -	\$ -	\$ 12,513	\$ 12,513	100.0%
Materials & Supplies	\$ 284,992	\$ 76,353	\$ 102,500	\$ 84,000	\$ 170,000	\$ 67,500	65.9%
Communications	\$ 74,048	\$ 83,441	\$ 74,292	\$ 64,571	\$ 80,492	\$ 6,200	8.3%
Equipment Maintenance	\$ -	\$ 24,558	\$ 139,255	\$ 154,009	\$ 16,500	\$ (122,755)	-88.2%
Professional Services	\$ 235,237	\$ 186,987	\$ 318,058	\$ 359,907	\$ 360,214	\$ 42,156	13.3%
Renewals & Warranties	\$ -	\$ -	\$ -	\$ -	\$ 119,325	\$ 119,325	100.0%
TOTALS	\$ 594,277	\$ 371,339	\$ 634,105	\$ 662,487	\$ 983,997	\$ 349,892	55.2%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#600 - Internal Service Fund	\$ 594,277	\$ 371,339	\$ 634,105	\$ 662,487	\$ 983,997	\$ 349,892	100.0%
TOTALS	\$ 594,277	\$ 371,339	\$ 634,105	\$ 662,487	\$ 983,997	\$ 349,892	100.0%

TOP FIVE EXPENDITURES



Finance



FINANCE

Fiscal Year 2019-2020

AUTHORIZED POSITION INFORMATION

DIVISION	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Proposed	FTE Change
ADMINISTRATION	3.00	3.00	2.00	2.00	-
BUDGET/PURCHASING	2.00	2.00	2.00	2.00	-
FINANCE / ACCOUNTING	5.00	5.00	5.25	6.00	0.75
UTILITY BILLING	4.00	4.00	4.00	5.00	1.00
TOTALS	14.00	14.00	13.25	15.00	1.75

DEPARTMENT BUDGET SUMMARY

DIVISION EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	% of Change
ADMINISTRATION	\$ 548,392	\$ 530,802	\$ 523,950	\$ 560,991	\$ 436,530	-16.7%
BUDGET/PURCHASING	\$ 369,289	\$ 387,658	\$ 531,468	\$ 509,617	\$ 506,020	-4.8%
FINANCE / ACCOUNTING	\$ 1,402,240	\$ 1,182,290	\$ 1,604,814	\$ 1,575,238	\$ 1,752,086	9.2%
UTILITY BILLING	\$ 652,996	\$ 716,174	\$ 814,742	\$ 796,947	\$ 816,852	0.3%
TOTALS	\$ 2,972,917	\$ 2,816,924	\$ 3,474,974	\$ 3,442,793	\$ 3,511,488	1.1%

EXPENDITURE CATEGORIES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	% of Total
Salaries	\$ 1,030,935	\$ 1,048,661	\$ 969,861	\$ 1,079,283	\$ 1,103,333	31.4%
Retirement	\$ 89,794	\$ 76,424	\$ 79,564	\$ 64,898	\$ 81,609	2.3%
Pension Obligation	\$ 110,952	\$ 132,064	\$ 150,544	\$ 147,776	\$ 158,941	4.5%
Workers Comp	\$ 4,853	\$ 4,292	\$ 4,807	\$ 4,118	\$ 4,937	0.1%
OPEB Unfunded Liability	\$ -	\$ 63,400	\$ 83,917	\$ 83,917	\$ 91,874	2.6%
Med/Den/Life Ins	\$ 171,097	\$ 165,567	\$ 187,506	\$ 176,943	\$ 232,634	6.6%
SUI	\$ 5,257	\$ 5,255	\$ 4,621	\$ 4,751	\$ 3,571	0.1%
FICA	\$ 72,795	\$ 74,923	\$ 80,026	\$ 78,882	\$ 83,288	2.4%
Retiree Medical	\$ 619,795	\$ 359,292	\$ 633,994	\$ 580,328	\$ 659,741	18.8%
County Collection Fees	\$ 150,922	\$ 134,700	\$ 155,124	\$ 150,385	\$ 153,927	4.4%
Trustee Fees	\$ 1,794	\$ -	\$ -	\$ -	\$ -	0.0%
Materials & Supplies	\$ 82,607	\$ 80,515	\$ 127,459	\$ 131,450	\$ 110,200	3.1%
Fuel and Oil	\$ 1,453	\$ 1,474	\$ 3,500	\$ 200	\$ -	0.0%
Insurance	\$ 29,605	\$ 60,941	\$ 45,504	\$ 41,769	\$ 41,160	1.2%
Communications	\$ 5,867	\$ 6,881	\$ 5,515	\$ 5,242	\$ 6,733	0.2%
Lease Expense	\$ 7,467	\$ 56,051	\$ 73,830	\$ 55,250	\$ 42,500	1.2%
Membership/Dues	\$ 2,726	\$ 1,888	\$ 7,860	\$ 3,500	\$ 3,245	0.1%
Training/Travel/Conf/Mtgs	\$ 9,405	\$ 8,194	\$ 15,850	\$ 10,550	\$ 22,950	0.7%
Professional Services	\$ 575,593	\$ 536,402	\$ 845,492	\$ 823,551	\$ 710,845	20.2%
TOTALS	\$ 2,972,917	\$ 2,816,924	\$ 3,474,974	\$ 3,442,793	\$ 3,511,488	100.0%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	% of Change
#100 General Fund	\$ 375,481	\$ 99,567	\$ 358,870	\$ 410,058	\$ 360,827	0.5%
#223 Street Fund	\$ 20,811	\$ 15,947	\$ 18,939	\$ 15,103	\$ 10,978	-42.0%
#225 Water Connection	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	-100.0%
#240 PFE Transportation	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	-100.0%
#248 Development Svcs Fund	\$ 126,208	\$ 131,065	\$ 120,109	\$ 115,661	\$ 130,918	9.0%
#270-278 L&L / CFD	\$ 37,066	\$ 37,626	\$ 39,604	\$ 36,317	\$ 41,280	4.2%
#284 Successor Agency	\$ 1,794	\$ 5,076	\$ -	\$ -	\$ -	0.0%
#600 Internal Svcs Fund	\$ 1,509,198	\$ 1,645,020	\$ 1,927,774	\$ 1,805,529	\$ 1,953,427	1.3%
#710 Water Fund	\$ 317,432	\$ 257,256	\$ 251,308	\$ 310,768	\$ 287,805	14.5%
#711 Water Capital Replacement	\$ -	\$ -	\$ 5,000	\$ 2,500	\$ -	-100.0%
#715 Water Non Operations	\$ -	\$ -	\$ 2,500	\$ 1,250	\$ -	-100.0%
#720 Wastewater Fund	\$ 241,848	\$ 263,744	\$ 321,340	\$ 325,548	\$ 321,440	0.0%
#730 Solid Waste Fund	\$ 277,631	\$ 311,252	\$ 354,593	\$ 353,569	\$ 357,453	0.8%
#740 Transit Fund	\$ 42,433	\$ 27,210	\$ 34,958	\$ 28,008	\$ 28,664	-18.0%
#750 Airport Fund	\$ 23,015	\$ 23,161	\$ 19,979	\$ 18,482	\$ 18,696	-6.4%
TOTALS	\$ 2,972,917	\$ 2,816,924	\$ 3,474,974	\$ 3,442,793	\$ 3,511,488	1.1%

FINANCE

Fiscal Year 2019-2020

DEPARTMENTAL OVERVIEW

The Finance Department provides services to enable the rest of the organization to deliver direct services to the community of Lincoln. The department is comprised of the following core services: Administration, Budgeting, Finance, Accounting, Utility Billing, and Purchasing.

The Finance Department is responsible for sound fiscal management that facilitates meeting the needs of the organization by achieving the following goals and objectives: • Maintain the integrity of the City's financial reporting system • Provide timely and accurate information which will enable City leadership to make informed decisions regarding the financial affairs of the City • Manage and protect the City's financial resources • Manage the City's budgetary process • Manage the City's Investment Portfolio • Coordinate the efficient purchase of goods and services to support City operations

POSITION INFORMATION

AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Director	1.00	1.00	1.00	1.00	-
Financial Analyst	-	-	-	-	-
Senior Administrative Analyst	1.00	1.00	-	-	-
Administrative Analyst	1.00	1.00	1.00	1.00	-
TOTALS	3.00	3.00	2.00	2.00	0.00

FINANCE

ADMINISTRATION

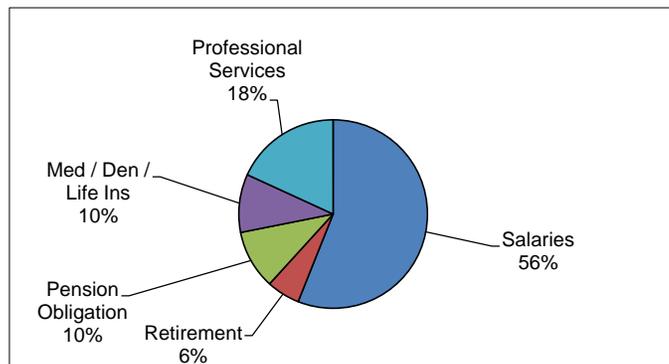
Fiscal Year 2019-2020

BUDGET SUMMARY

<i>EXPENDITURES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 314,404	\$ 313,190	\$ 222,378	\$ 265,035	\$ 219,116	\$ (3,262)	-1.5%
Retirement	\$ 29,818	\$ 26,376	\$ 20,485	\$ 14,971	\$ 22,310	\$ 1,825	8.9%
Pension Obligation	\$ 30,244	\$ 35,989	\$ 30,034	\$ 28,965	\$ 39,584	\$ 9,550	31.8%
Workers Comp	\$ 1,483	\$ 1,283	\$ 1,001	\$ 702	\$ 986	\$ (15)	-1.5%
OPEB Unfunded Liability	\$ -	\$ 19,020	\$ 11,988	\$ 11,988	\$ 12,250	\$ 262	2.2%
Med / Den / Life Ins	\$ 37,984	\$ 38,205	\$ 20,184	\$ 21,938	\$ 38,935	\$ 18,751	92.9%
SUI	\$ 1,113	\$ 924	\$ 616	\$ 631	\$ 476	\$ (140)	-22.7%
FICA	\$ 20,916	\$ 21,356	\$ 15,194	\$ 18,086	\$ 15,569	\$ 375	2.5%
Materials & Supplies	\$ -	\$ -	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0.0%
Insurance	\$ 7,769	\$ 13,473	\$ 7,711	\$ 7,078	\$ 7,759	\$ 48	0.6%
Communications	\$ 1,200	\$ 1,177	\$ 1,200	\$ 1,196	\$ 1,200	\$ -	0.0%
Membership/Dues	\$ 1,025	\$ 1,045	\$ 1,275	\$ 500	\$ 745	\$ (530)	-41.6%
Training/Travel/Conf/Mtgs	\$ 4,740	\$ 5,304	\$ 5,450	\$ 5,400	\$ 5,400	\$ (50)	-0.9%
Professional Services	\$ 97,696	\$ 53,460	\$ 185,234	\$ 183,301	\$ 71,000	\$ (114,234)	-61.7%
TOTALS	\$ 548,392	\$ 530,802	\$ 523,950	\$ 560,991	\$ 436,530	\$ (87,420)	-16.7%

<i>FUNDING SOURCES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 15,360	\$ 600	\$ 30,960	\$ 30,961	\$ -	\$ (30,960)	0.0%
#278 - CFD	\$ -	\$ -	\$ 1,500	\$ -	\$ 2,000	\$ 500	0.5%
#600 - Internal Services	\$ 454,709	\$ 517,299	\$ 352,150	\$ 366,948	\$ 374,530	\$ 22,380	85.8%
#710 - Water Fund	\$ 78,323	\$ 1,183	\$ -	\$ 23,742	\$ -	\$ -	0.0%
#720 - Wastewater Fund	\$ -	\$ 5,860	\$ 69,550	\$ 69,550	\$ 30,000	\$ (39,550)	6.9%
#730 - Solid Waste Fund	\$ -	\$ 5,860	\$ 69,790	\$ 69,790	\$ 30,000	\$ (39,790)	6.9%
TOTALS	\$ 548,392	\$ 530,802	\$ 523,950	\$ 560,991	\$ 436,530	\$ (87,420)	100.0%

TOP FIVE EXPENDITURES



FINANCE

BUDGET/PURCHASING

Fiscal Year 2019-2020

POSITION INFORMATION

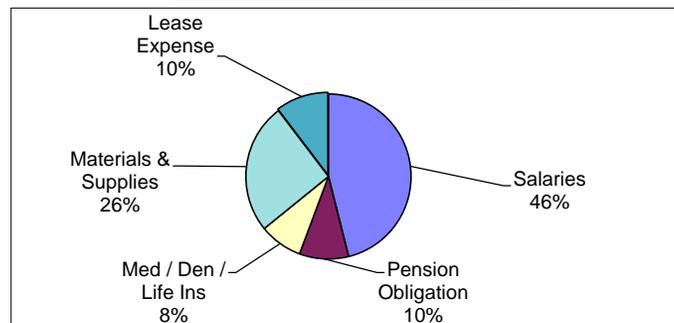
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Purchasing Manager	1.00	1.00	-	-	-
Budget Manager	-	-	-	1.00	1.00
Senior Administrative Analyst	-	-	1.00	-	-1.00
Purchasing Officer II	1.00	1.00	1.00	1.00	-
TOTALS	2.00	2.00	2.00	2.00	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 142,478	\$ 131,682	\$ 171,318	\$ 177,620	\$ 189,268	\$ 17,950	10.5%
Retirement	\$ 13,642	\$ 9,654	\$ 15,644	\$ 15,089	\$ 18,762	\$ 3,118	19.9%
Pension Obligation	\$ 20,162	\$ 23,992	\$ 30,034	\$ 28,966	\$ 39,584	\$ 9,550	31.8%
Workers Comp	\$ 666	\$ 617	\$ 764	\$ 794	\$ 829	\$ 65	8.5%
OPEB Unfunded Liability	\$ -	\$ 12,680	\$ 11,988	\$ 11,988	\$ 12,250	\$ 262	2.2%
Med / Den / Life Ins	\$ 16,355	\$ 16,180	\$ 35,159	\$ 33,977	\$ 34,722	\$ (437)	-1.2%
SUI	\$ 742	\$ 616	\$ 616	\$ 616	\$ 476	\$ (140)	-22.7%
FICA	\$ 10,596	\$ 9,774	\$ 13,106	\$ 13,245	\$ 14,479	\$ 1,373	10.5%
Materials & Supplies	\$ 80,664	\$ 77,806	\$ 123,409	\$ 123,000	\$ 104,800	\$ (18,609)	-15.1%
Fuel and Oil	\$ 1,453	\$ 1,474	\$ 3,500	\$ 200	\$ -	\$ (3,500)	-100.0%
Insurance	\$ 2,963	\$ 8,207	\$ 6,675	\$ 6,127	\$ 6,773	\$ 98	1.5%
Communications	\$ 3,970	\$ 4,973	\$ 3,640	\$ 3,345	\$ 4,777	\$ 1,137	31.2%
Lease Expense	\$ 7,467	\$ 56,051	\$ 73,830	\$ 55,250	\$ 42,500	\$ (31,330)	-42.4%
Membership/Dues	\$ 322	\$ 544	\$ 4,385	\$ 2,000	\$ 400	\$ (3,985)	-90.9%
Training/Travel/Conf/Mtgs	\$ 58	\$ 135	\$ 900	\$ 900	\$ 1,900	\$ 1,000	111.1%
Professional Services	\$ 67,751	\$ 33,273	\$ 36,500	\$ 36,500	\$ 34,500	\$ (2,000)	-5.5%
TOTALS	\$ 369,289	\$ 387,658	\$ 531,468	\$ 509,617	\$ 506,020	\$ (25,448)	-4.8%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#600 Internal Svcs Fund	\$ 369,289	\$ 387,658	\$ 531,468	\$ 509,617	\$ 506,020	\$ (25,448)	100.0%
TOTALS	\$ 369,289	\$ 387,658	\$ 531,468	\$ 509,617	\$ 506,020	\$ (25,448)	100.0%

TOP FIVE EXPENDITURES



FINANCE

FINANCE / ACCOUNTING

Fiscal Year 2019-2020

POSITION INFORMATION

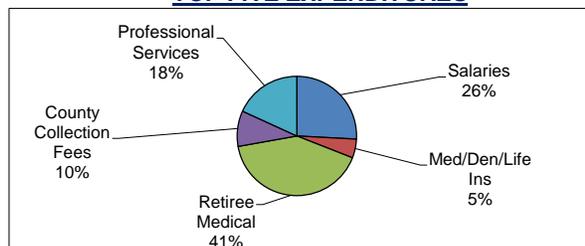
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Accounting Manager	1.00	1.00	1.00	1.00	-
Accountant I / II / Senior	2.00	2.00	2.25	2.00	-0.25
Administrative Analyst	-	-	-	2.00	2.00
Payroll Technician	1.00	1.00	1.00	1.00	-
A/P Specialist	1.00	1.00	1.00	-	-1.00
TOTALS	5.00	5.00	5.25	6.00	0.75

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 364,193	\$ 367,262	\$ 306,540	\$ 355,936	\$ 413,443	\$ 106,903	34.9%
Retirement	\$ 23,511	\$ 21,143	\$ 23,387	\$ 14,733	\$ 21,287	\$ (2,100)	-9.0%
Pension Obligation	\$ 20,221	\$ 24,098	\$ 30,252	\$ 29,176	\$ 20,268	\$ (9,984)	-33.0%
Workers Comp	\$ 1,715	\$ 1,519	\$ 1,829	\$ 1,427	\$ 1,860	\$ 31	1.7%
OPEB Unfunded Liability	\$ -	\$ 31,700	\$ 29,970	\$ 29,970	\$ 36,750	\$ 6,780	22.6%
Med/Den/Life Ins	\$ 60,979	\$ 51,914	\$ 54,286	\$ 63,103	\$ 81,759	\$ 27,473	50.6%
SUI	\$ 1,855	\$ 2,175	\$ 1,848	\$ 1,848	\$ 1,428	\$ (420)	-22.7%
FICA	\$ 26,284	\$ 26,939	\$ 31,100	\$ 26,750	\$ 31,628	\$ 528	1.7%
Retiree Medical	\$ 619,795	\$ 359,292	\$ 633,994	\$ 580,328	\$ 659,741	\$ 25,747	4.1%
County Collection Fees	\$ 150,922	\$ 134,700	\$ 155,124	\$ 150,385	\$ 153,927	\$ (1,197)	-0.8%
Trustee Fees	\$ 1,794	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Materials & Supplies	\$ 1,391	\$ 1,814	\$ 2,850	\$ 5,850	\$ 4,200	\$ 1,350	47.4%
Insurance	\$ 10,359	\$ 13,383	\$ 19,590	\$ 17,982	\$ 18,000	\$ (1,590)	-8.1%
Membership/Dues	\$ 1,379	\$ 299	\$ 2,200	\$ 1,000	\$ 2,100	\$ (100)	-4.5%
Training/Travel/Conf/Mtgs	\$ 4,437	\$ 1,961	\$ 8,000	\$ 4,000	\$ 15,000	\$ 7,000	87.5%
Professional Services	\$ 113,405	\$ 144,091	\$ 303,844	\$ 292,750	\$ 290,695	\$ (13,149)	-4.3%
TOTALS	\$ 1,402,240	\$ 1,182,290	\$ 1,604,814	\$ 1,575,238	\$ 1,752,086	\$ 147,272	9.2%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 General Fund	\$ 360,121	\$ 98,967	\$ 327,910	\$ 379,097	\$ 360,827	\$ 32,917	20.6%
#223 Street Fund	\$ 20,811	\$ 15,947	\$ 18,939	\$ 15,103	\$ 10,978	\$ (7,961)	0.6%
#225 Water Connection	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ (15,000)	0.0%
#240 PFE Transportation	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ (5,000)	0.0%
#248 Development Svcs Fund	\$ 126,208	\$ 131,065	\$ 120,109	\$ 115,661	\$ 130,918	\$ 10,809	7.5%
#270-278 L&L / CFD	\$ 37,066	\$ 37,626	\$ 38,104	\$ 36,317	\$ 39,280	\$ 1,176	2.2%
#284 Successor Agency	\$ 1,794	\$ 5,076	\$ -	\$ -	\$ -	\$ -	0.0%
#600 Internal Svcs Fund	\$ 685,200	\$ 739,169	\$ 896,153	\$ 857,387	\$ 1,072,877	\$ 176,724	61.2%
#710 Water Fund	\$ 20,176	\$ 20,177	\$ 28,526	\$ 21,752	\$ 15,435	\$ (13,091)	0.9%
#711 Water Capital Replacement	\$ -	\$ -	\$ 5,000	\$ 2,500	\$ -	\$ (5,000)	0.0%
#715 Water Non Operations	\$ -	\$ -	\$ 2,500	\$ 1,250	\$ -	\$ (2,500)	0.0%
#720 Wastewater Fund	\$ 24,963	\$ 24,184	\$ 29,664	\$ 24,131	\$ 19,201	\$ (10,463)	1.1%
#730 Solid Waste Fund	\$ 60,453	\$ 59,708	\$ 62,972	\$ 55,550	\$ 55,210	\$ (7,762)	3.2%
#740 Transit Fund	\$ 42,433	\$ 27,210	\$ 34,958	\$ 28,008	\$ 28,664	\$ (6,294)	1.6%
#750 Airport Fund	\$ 23,015	\$ 23,161	\$ 19,979	\$ 18,482	\$ 18,696	\$ (1,283)	1.1%
TOTALS	\$ 1,402,240	\$ 1,182,290	\$ 1,604,814	\$ 1,575,238	\$ 1,752,086	\$ 147,272	100.0%

TOP FIVE EXPENDITURES



FINANCE

UTILITY BILLING Fiscal Year 2019-2020

POSITION INFORMATION

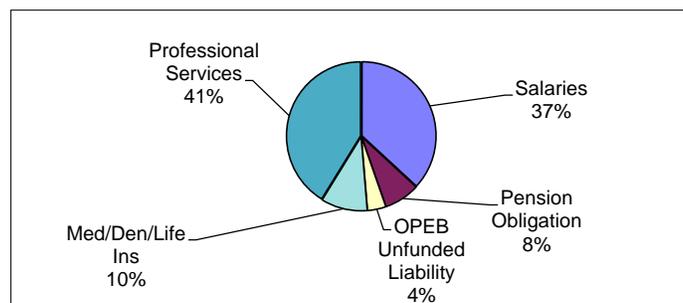
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Customer Services Supervisor	1.00	1.00	1.00	1.00	-
Account Clerk I / II / Senior	2.00	2.00	2.00	4.00	2.00
Office Assistant II	1.00	1.00	1.00	-	-1.00
TOTALS	4.00	4.00	4.00	5.00	1.00

BUDGET SUMMARY

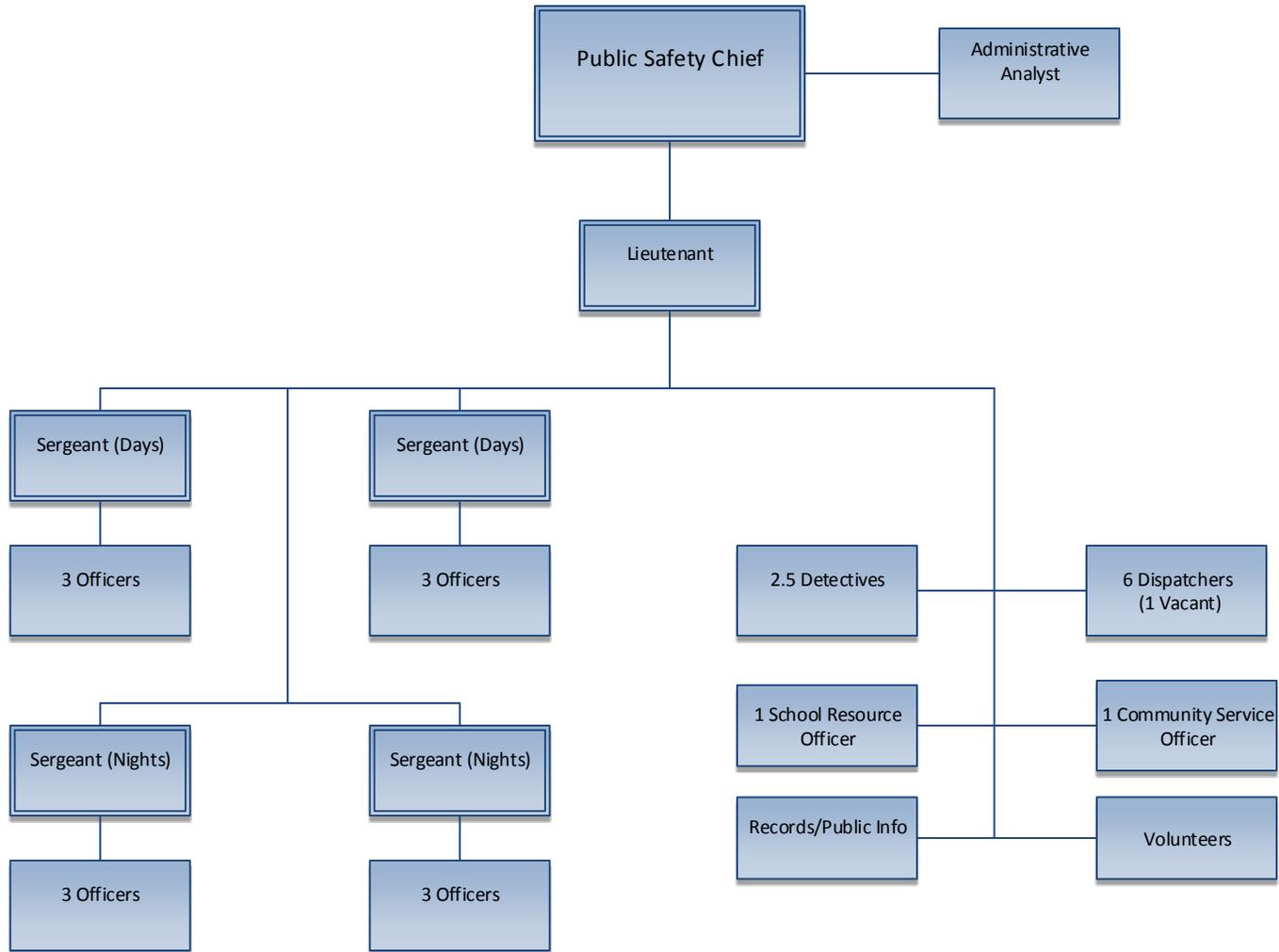
EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 209,860	\$ 236,527	\$ 269,625	\$ 280,692	\$ 281,506	\$ 11,881	4.4%
Retirement	\$ 22,823	\$ 19,251	\$ 20,048	\$ 20,105	\$ 19,250	\$ (798)	-4.0%
Pension Obligation	\$ 40,325	\$ 47,985	\$ 60,224	\$ 60,669	\$ 59,505	\$ (719)	-1.2%
Workers Comp	\$ 989	\$ 873	\$ 1,213	\$ 1,195	\$ 1,262	\$ 49	4.0%
OPEB Unfunded Liability	\$ -	\$ -	\$ 29,971	\$ 29,971	\$ 30,624	\$ 653	2.2%
Med/Den/Life Ins	\$ 55,779	\$ 59,268	\$ 77,877	\$ 57,925	\$ 77,218	\$ (659)	-0.8%
SUI	\$ 1,547	\$ 1,540	\$ 1,541	\$ 1,656	\$ 1,191	\$ (350)	-22.7%
FICA	\$ 14,999	\$ 16,854	\$ 20,626	\$ 20,801	\$ 21,612	\$ 986	4.8%
Materials & Supplies	\$ 552	\$ 895	\$ -	\$ 1,400	\$ -	\$ -	0.0%
Insurance	\$ 8,514	\$ 25,878	\$ 11,528	\$ 10,582	\$ 8,628	\$ (2,900)	-25.2%
Communications	\$ 697	\$ 731	\$ 675	\$ 701	\$ 756	\$ 81	12.0%
Training/Travel/Conf/Mtgs	\$ 170	\$ 794	\$ 1,500	\$ 250	\$ 650	\$ (850)	-56.7%
Professional Services	\$ 296,741	\$ 305,578	\$ 319,914	\$ 311,000	\$ 314,650	\$ (5,264)	-1.6%
TOTALS	\$ 652,996	\$ 716,174	\$ 814,742	\$ 796,947	\$ 816,852	\$ 2,110	0.3%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#600 Internal Services Fund	\$ -	\$ 894	\$ 148,003	\$ 71,577	\$ -	\$ (148,003)	0.0%
#710 Water Fund	\$ 218,933	\$ 235,896	\$ 222,782	\$ 265,274	\$ 272,370	\$ 49,588	33.3%
#720 Wastewater Fund	\$ 216,885	\$ 233,700	\$ 222,126	\$ 231,867	\$ 272,239	\$ 50,113	33.3%
#730 Solid Waste Fund	\$ 217,178	\$ 245,684	\$ 221,831	\$ 228,229	\$ 272,243	\$ 50,412	33.3%
TOTALS	\$ 652,996	\$ 716,174	\$ 814,742	\$ 796,947	\$ 816,852	\$ 2,110	100.0%

TOP FIVE EXPENDITURES



Police Department



POLICE DEPARTMENT

Fiscal Year 2019-2020

AUTHORIZED POSITION INFORMATION

DIVISION	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
SUPPORT SERVICES and OPERATIONS	32.00	32.00	32.50	32.50	-
TOTALS	32.00	32.00	32.50	32.50	0.00

DEPARTMENT BUDGET SUMMARY

DIVISION EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
SUPPORT SERVICES and OPERATIONS	\$ 5,376,964	\$ 5,618,524	\$ 5,860,693	\$ 5,887,485	\$ 6,147,294	4.9%
TOTALS	\$ 5,376,964	\$ 5,618,524	\$ 5,860,693	\$ 5,887,485	\$ 6,147,294	4.9%

EXPENDITURE CATEGORIES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Total
Salaries	\$ 3,104,669	\$ 3,262,011	\$ 3,401,362	\$ 3,515,817	\$ 3,433,904	55.9%
Retirement	\$ 381,356	\$ 381,684	\$ 436,769	\$ 413,720	\$ 472,399	7.7%
Pension Obligation	\$ 377,046	\$ 262,034	\$ 280,087	\$ 270,124	\$ 348,547	5.7%
Workers Comp	\$ 177,917	\$ 108,659	\$ 119,119	\$ 125,771	\$ 114,437	1.9%
OPEB Unfunded Liability	\$ -	\$ 196,540	\$ 191,808	\$ 191,808	\$ 196,000	3.2%
Med/Den/Life Ins	\$ 321,144	\$ 335,538	\$ 420,265	\$ 368,616	\$ 411,348	6.7%
SUI	\$ 12,723	\$ 10,097	\$ 10,164	\$ 10,402	\$ 7,854	0.1%
FICA	\$ 224,720	\$ 235,408	\$ 253,664	\$ 246,371	\$ 249,749	4.1%
Materials & Supplies	\$ 48,504	\$ 71,304	\$ 54,500	\$ 54,500	\$ 83,008	1.4%
Uniforms	\$ 8,635	\$ 14,530	\$ 15,000	\$ 15,000	\$ 15,000	0.2%
Fuel and Oil	\$ 43,484	\$ 42,609	\$ 48,250	\$ 54,400	\$ 48,250	0.8%
Insurance	\$ 60,677	\$ 170,928	\$ 122,389	\$ 112,342	\$ 113,582	1.8%
Communications	\$ 92,060	\$ 96,636	\$ 104,111	\$ 104,000	\$ 99,305	1.6%
Membership/Dues	\$ 1,514	\$ 3,223	\$ 2,470	\$ 2,470	\$ 3,270	0.1%
Training/Travel/Conf/Mtgs	\$ 15,751	\$ 15,934	\$ 26,000	\$ 20,000	\$ 21,000	0.3%
Lease Expense	\$ 192,028	\$ 128,977	\$ 62,262	\$ 74,618	\$ 62,263	1.0%
Utilities	\$ 33,911	\$ 32,372	\$ 36,600	\$ 32,526	\$ 38,900	0.6%
Professional Services	\$ 257,641	\$ 226,814	\$ 260,873	\$ 260,000	\$ 403,478	6.6%
Booking Fees	\$ 23,184	\$ 23,226	\$ 15,000	\$ 15,000	\$ 25,000	0.4%
TOTALS	\$ 5,376,964	\$ 5,618,524	\$ 5,860,693	\$ 5,887,485	\$ 6,147,294	100.0%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
#100 - General Fund	\$ 5,257,438	\$ 5,491,109	\$ 5,736,693	\$ 5,722,567	\$ 5,993,294	4.5%
#253 - SLES	\$ 116,077	\$ 127,415	\$ 100,000	\$ 130,918	\$ 130,000	30.0%
#610 - Vehicle/Equip Replace	\$ -	\$ -	\$ 24,000	\$ 34,000	\$ 24,000	0.0%
#750 - Airport Fund	\$ 3,449	\$ -	\$ -	\$ -	\$ -	-
TOTALS	\$ 5,376,964	\$ 5,618,524	\$ 5,860,693	\$ 5,887,485	\$ 6,147,294	4.9%

POLICE DEPARTMENT

Fiscal Year 2019-2020

DEPARTMENTAL OVERVIEW

Lincoln Police Department provides 24x7 municipal law enforcement services historically under the direction of the Chief of Police (Government Code §38630). Following the termination of the Fire Department's Shared Services Agreement with the City of Rocklin, the Lincoln Chief of Police now serves as a Public Safety Chief, overseeing both the Police and Fire Departments effective July 1, 2019. The Department's core service responsibilities include, but are not limited to, the following: 1. Provide a public safety answering point and resources to respond to immediate threats to life and property. 2. Provide a police presence to deter and interdict crime and public offenses 3. Investigate crime and public offenses; identify and apprehend offenders and prepare cases for prosecution. 4. Undertake activities and maintain systems as mandated by state and federal law, such as:

- a. Domestic violence investigation, reporting and interdiction
- b. Child abuse investigation, reporting and interdiction
- c. Hate crime investigation, reporting and interdiction
- d. Injury/fatal traffic collision investigation and reporting
- e. Unattended death investigation and reporting
- f. Prisoner detention and welfare
- g. Sex, drug, arson offender registration, tracking and reporting
- h. Peace Officer, dispatcher and other non-sworn training
- i. Internal Affairs and citizen complaint investigations
- j. State and Federal Uniform Crime Reporting (UCR)
- k. Police records retention, dissemination and destruction pursuant to state laws
- l. Property & evidence collection, storage & destruction pursuant to chain-of-custody best practices and state requirements
- m. Vicious animal initial-response, quarantine and reporting

The Police Department budget supports police operations, and maintains the City's 24x7 public safety answering point (PSAP), managing all incoming 911/E911 calls as well as requests for police, Fire Department and emergency medical services (EMS).

All police operations are housed in a central police facility at 770 7th Street that also contains a public lobby and counter. The delivery of uniformed police field services is facilitated by a fleet of specialized patrol and support vehicles.

The police department sponsors a 45 member volunteer Citizens on Patrol (COPS) program that supports the department's operations and provides a variety of community safety programs.

POSITION INFORMATION

AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Public Safety Chief	1.00	1.00	1.00	1.00	-
Police Lieutenant	1.00	-	-	1.00	1.00
Police Sergeant	5.50	5.50	5.50	4.50	-1.00
Police Officer	16.00	17.00	17.00	17.00	-
Community Service Officer	1.00	1.00	1.00	1.00	-
Police Records Supervisor / Clerk	0.50	0.50	-	-	-
Public Safety Dispatcher I / II / Senior	6.00	6.00	6.00	6.00	-
Confidential Secretary	1.00	1.00	1.00	-	-1.00
Admin Analyst II / PIO	-	-	1.00	2.00	1.00
TOTALS	32.00	32.00	32.50	32.50	0.00

POLICE DEPARTMENT

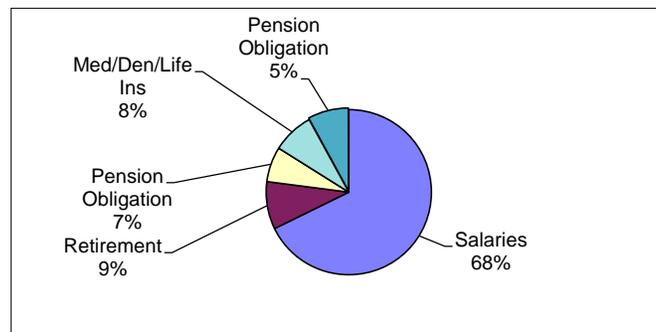
SUPPORT SERVICES and OPERATIONS Fiscal Year 2019-2020

BUDGET SUMMARY

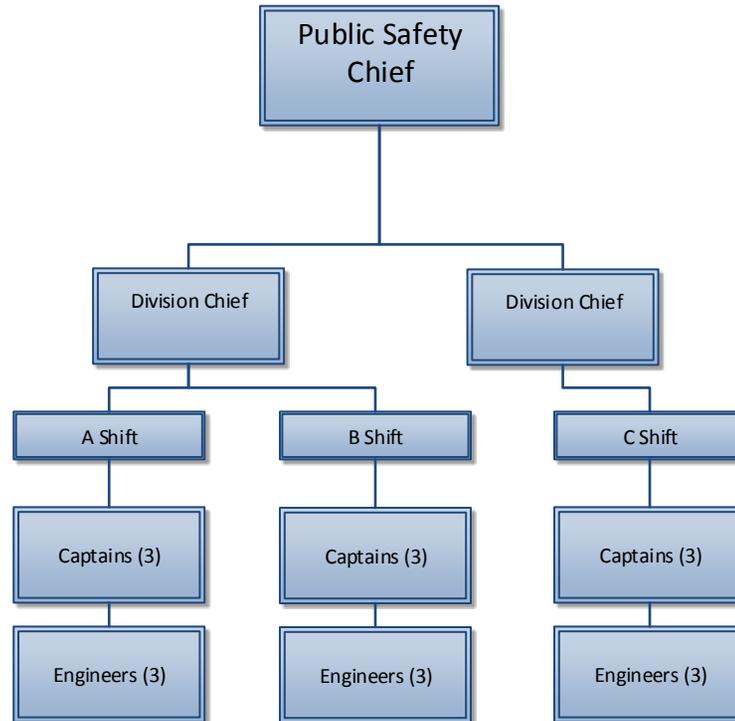
EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 3,104,669	\$ 3,262,011	\$ 3,401,362	\$ 3,515,817	\$ 3,433,904	\$ 32,542	1.0%
Retirement	\$ 381,356	\$ 381,684	\$ 436,769	\$ 413,720	\$ 472,399	\$ 35,630	8.2%
Pension Obligation	\$ 377,046	\$ 262,034	\$ 280,087	\$ 270,124	\$ 348,547	\$ 68,460	24.4%
Workers Comp	\$ 177,917	\$ 108,659	\$ 119,119	\$ 125,771	\$ 114,437	\$ (4,682)	-3.9%
OPEB Unfunded Liability	\$ -	\$ 196,540	\$ 191,808	\$ 191,808	\$ 196,000	\$ 4,192	2.2%
Med/Den/Life Ins	\$ 321,144	\$ 335,538	\$ 420,265	\$ 368,616	\$ 411,348	\$ (8,917)	-2.1%
SUI	\$ 12,723	\$ 10,097	\$ 10,164	\$ 10,402	\$ 7,854	\$ (2,310)	-22.7%
FICA	\$ 224,720	\$ 235,408	\$ 253,664	\$ 246,371	\$ 249,749	\$ (3,915)	-1.5%
Materials & Supplies	\$ 48,504	\$ 71,304	\$ 54,500	\$ 54,500	\$ 83,008	\$ 28,508	52.3%
Uniforms	\$ 8,635	\$ 14,530	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.0%
Fuel and Oil	\$ 43,484	\$ 42,609	\$ 48,250	\$ 54,400	\$ 48,250	\$ -	0.0%
Insurance	\$ 60,677	\$ 170,928	\$ 122,389	\$ 112,342	\$ 113,582	\$ (8,807)	-7.2%
Communications	\$ 92,060	\$ 96,636	\$ 104,111	\$ 104,000	\$ 99,305	\$ (4,806)	-4.6%
Membership/Dues	\$ 1,514	\$ 3,223	\$ 2,470	\$ 2,470	\$ 3,270	\$ 800	32.4%
Training/Travel/Conf/Mtgs	\$ 15,751	\$ 15,934	\$ 26,000	\$ 20,000	\$ 21,000	\$ (5,000)	-19.2%
Lease Expense	\$ 192,028	\$ 128,977	\$ 62,262	\$ 74,618	\$ 62,263	\$ 1	0.0%
Utilities	\$ 33,911	\$ 32,372	\$ 36,600	\$ 32,526	\$ 38,900	\$ 2,300	6.3%
Professional Services	\$ 257,641	\$ 226,814	\$ 260,873	\$ 260,000	\$ 403,478	\$ 142,605	54.7%
Booking Fees	\$ 23,184	\$ 23,226	\$ 15,000	\$ 15,000	\$ 25,000	\$ 10,000	66.7%
TOTALS	\$ 5,376,964	\$ 5,618,524	\$ 5,860,693	\$ 5,887,485	\$ 6,147,294	\$ 286,601	4.9%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 5,257,438	\$ 5,491,109	\$ 5,736,693	\$ 5,722,567	\$ 5,993,294	\$ 256,601	97.5%
#253 - SLES	\$ 116,077	\$ 127,415	\$ 100,000	\$ 130,918	\$ 130,000	\$ 30,000	2.1%
#610 - Vehicle/Equip Replace	\$ -	\$ -	\$ 24,000	\$ 34,000	\$ 24,000	\$ -	0.4%
#750 - Airport Fund	\$ 3,449	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 5,376,964	\$ 5,618,524	\$ 5,860,693	\$ 5,887,485	\$ 6,147,294	\$ 286,601	100.0%

TOP FIVE EXPENDITURES



Fire Department



FIRE DEPARTMENT

Fiscal Year 2019-2020

AUTHORIZED POSITION INFORMATION

<i>DIVISION</i>	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
ADMINISTRATION	-	-	-	-	-
OPERATIONS	20.00	20.00	20.00	20.00	-
TOTALS	20.00	20.00	20.00	20.00	0.00

DEPARTMENT BUDGET SUMMARY

<i>DIVISION EXPENDITURES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
ADMINISTRATION	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	0.0%
OPERATIONS	\$ 4,591,726	\$ 5,177,042	\$ 5,034,289	\$ 5,501,865	\$ 5,521,770	9.7%
TOTALS	\$ 4,611,974	\$ 5,197,290	\$ 5,054,537	\$ 5,522,113	\$ 5,542,018	9.6%

<i>EXPENDITURE CATEGORIES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Total
Salaries	\$ 2,705,794	\$ 2,932,609	\$ 2,602,272	\$ 2,930,073	\$ 3,063,787	55.3%
Retirement	\$ 350,312	\$ 351,750	\$ 368,042	\$ 363,043	\$ 422,547	7.6%
Workers Comp	\$ 194,311	\$ 203,255	\$ 203,237	\$ 219,214	\$ 223,090	4.0%
Med/Den/Life Ins	\$ 337,715	\$ 348,372	\$ 349,521	\$ 351,340	\$ 346,277	6.2%
FICA	\$ 182,436	\$ 201,473	\$ 183,297	\$ 158,909	\$ 197,028	3.6%
SUI	\$ 7,651	\$ 6,718	\$ 7,154	\$ 7,154	\$ 5,236	0.1%
Pension Obligation	\$ 179,171	\$ 200,558	\$ 183,510	\$ 176,982	\$ 227,891	4.1%
OPEB Annual Liability	\$ -	\$ 126,800	\$ 119,880	\$ 119,880	\$ 122,500	2.2%
Fuel and Oil	\$ 26,137	\$ 32,666	\$ 35,000	\$ 35,000	\$ 36,000	0.6%
Insurance	\$ 52,395	\$ 131,683	\$ 95,438	\$ 93,694	\$ 100,001	1.8%
Materials & Supplies	\$ 85,176	\$ 73,725	\$ 191,610	\$ 194,116	\$ 252,991	4.6%
Communications	\$ 42,770	\$ 38,348	\$ 44,184	\$ 42,633	\$ 30,426	0.5%
Utilities	\$ 58,752	\$ 59,709	\$ 62,300	\$ 60,000	\$ 59,500	1.1%
Professional Services	\$ 332,138	\$ 414,389	\$ 452,436	\$ 470,041	\$ 184,669	3.3%
Membership/Dues	\$ 1,075	\$ 930	\$ 1,020	\$ 1,065	\$ 1,620	0.0%
Training / Travel / Meetings	\$ 7,044	\$ 9,904	\$ 33,120	\$ 16,200	\$ 33,120	0.6%
Uniforms / Clothing	\$ 6,602	\$ 37,921	\$ 59,000	\$ 59,000	\$ 57,500	1.0%
Equipment	\$ 22,247	\$ 6,232	\$ 43,268	\$ 203,521	\$ 157,587	2.8%
Debt Service	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	0.4%
TOTALS	\$ 4,611,974	\$ 5,197,290	\$ 5,054,537	\$ 5,522,113	\$ 5,542,018	100.0%

<i>FUNDING SOURCES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
#100 - General Fund	\$ 4,517,100	\$ 5,110,485	\$ 4,959,289	\$ 5,223,344	\$ 5,269,183	6.2%
#242 - PFE - Fire	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	0.0%
#248 - Development Svcs	\$ 72,465	\$ 60,325	\$ 75,000	\$ 75,000	\$ 95,000	26.7%
#610 - Vehicle/Equip Fund	\$ -	\$ 6,232	\$ -	\$ 203,521	\$ 157,587	100.0%
#750 - Airport Fund	\$ 2,161	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 4,611,974	\$ 5,197,290	\$ 5,054,537	\$ 5,522,113	\$ 5,542,018	9.6%

FIRE DEPARTMENT

Fiscal Year 2019-2020

DEPARTMENTAL OVERVIEW

The Lincoln Fire Department strives to provide an exceptional level of service while working within its current economic limitations. Organizational freedom of vision, innovation and collaboration enhance our ability to better improve our service delivery, providing a sense of personal and economic security vital to our residents and business partners we serve.

On July 1, 2019, following a three year Fire Department Shared Services Agreement with the City of Rocklin, Lincoln transitioned to a new independent Fire Department management model with a shared Public Safety Chief overseeing both Fire and Police Departments. This new management model provides administrative oversight utilizing the public safety resources of the City to effectively manage the Fire Department. This model will provide increased efficiency and service delivery at minimal cost.

The departments emergency services are provided by its 18 full-time Captains, Engineers and Firefighters by staffing three fire stations on a 24/7 basis to answer more than 9,000 incidents a year. The two person engine companies allow the department to staff each of its three fire stations with the minimum number of personnel. The department also continues to provide and receive assistance when necessary from neighboring jurisdictions through our mutual and automatic aid agreements, as significant emergencies often exceed our current resource capabilities or volume capacity.

During this fiscal year the Lincoln Fire Department's primary focus will be to continue providing an exceptional level of service within resources available. We will strive to continue utilizing innovation and a collaborative methodology to enhance Firefighter training and preparedness, purchase and maintain equipment essential to service delivery and providing for the safety of personnel and community.

POSITION INFORMATION

AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Fire Chief	-	-	-	-	-
TOTALS	-	-	-	-	-

FIRE DEPARTMENT

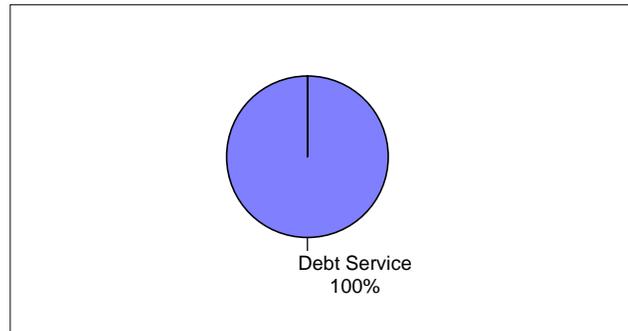
ADMINISTRATION Fiscal Year 2019-2020

BUDGET SUMMARY

<i>EXPENDITURES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2017-18	% of Change
Debt Service	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	-	0.0%
TOTALS	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	-	0.0%

<i>FUNDING SOURCES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2017-18	% of Total
#242 - PFE - Fire	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	-	100.0%
TOTALS	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	\$ 20,248	-	100.0%

EXPENDITURES BY CATEGORY



FIRE DEPARTMENT

OPERATIONS Fiscal Year 2019-2020

POSITION INFORMATION

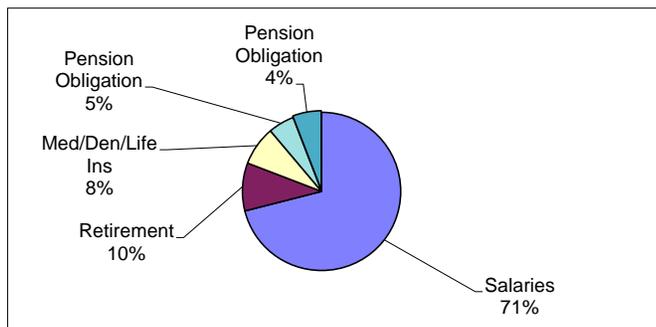
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Battalion Chief	2.00	2.00	2.00	2.00	-
Fire Captain	6.00	9.00	9.00	9.00	-
Fire Engineer	12.00	9.00	9.00	9.00	-
TOTALS	20.00	20.00	20.00	20.00	0.00

BUDGET SUMMARY

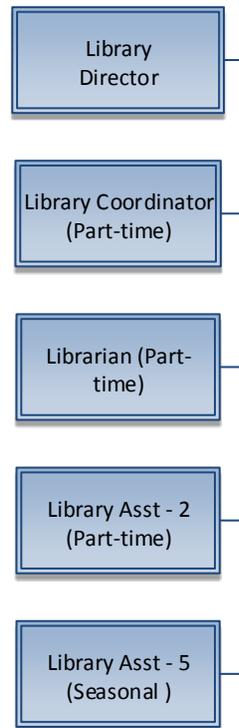
EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	Change From FY 2018-19	% of Change
Salaries	\$ 2,705,794	\$ 2,932,609	\$ 2,602,272	\$ 2,930,073	\$ 3,063,787	\$ 461,515	17.7%
Retirement	\$ 350,312	\$ 351,750	\$ 368,042	\$ 363,043	\$ 422,547	\$ 54,505	14.8%
Workers Comp	\$ 194,311	\$ 203,255	\$ 203,237	\$ 219,214	\$ 223,090	\$ 19,853	9.8%
Med/Den/Life Ins	\$ 337,715	\$ 348,372	\$ 349,521	\$ 351,340	\$ 346,277	\$ (3,244)	-0.9%
FICA	\$ 182,436	\$ 201,473	\$ 183,297	\$ 158,909	\$ 197,028	\$ 13,731	7.5%
SUI	\$ 7,651	\$ 6,718	\$ 7,154	\$ 7,154	\$ 5,236	\$ (1,918)	-26.8%
Pension Obligation	\$ 179,171	\$ 200,558	\$ 183,510	\$ 176,982	\$ 227,891	\$ 44,381	24.2%
OPEB Annual Liability	\$ -	\$ 126,800	\$ 119,880	\$ 119,880	\$ 122,500	\$ 2,620	2.2%
Fuel and Oil	\$ 26,137	\$ 32,666	\$ 35,000	\$ 35,000	\$ 36,000	\$ 1,000	2.9%
Insurance	\$ 52,395	\$ 131,683	\$ 95,438	\$ 93,694	\$ 100,001	\$ 4,563	4.8%
Materials & Supplies	\$ 85,176	\$ 73,725	\$ 191,610	\$ 194,116	\$ 252,991	\$ 61,381	32.0%
Communications	\$ 42,770	\$ 38,348	\$ 44,184	\$ 42,633	\$ 30,426	\$ (13,758)	-31.1%
Utilities	\$ 58,752	\$ 59,709	\$ 62,300	\$ 60,000	\$ 59,500	\$ (2,800)	-4.5%
Professional Services	\$ 332,138	\$ 414,389	\$ 452,436	\$ 470,041	\$ 184,669	\$ (267,767)	-59.2%
Membership/Dues	\$ 1,075	\$ 930	\$ 1,020	\$ 1,065	\$ 1,620	\$ 600	58.8%
Training / Travel / Meetings	\$ 7,044	\$ 9,904	\$ 33,120	\$ 16,200	\$ 33,120	\$ -	0.0%
Uniforms / Clothing	\$ 6,602	\$ 37,921	\$ 59,000	\$ 59,000	\$ 57,500	\$ (1,500)	-2.5%
Equipment	\$ 22,247	\$ 6,232	\$ 43,268	\$ 203,521	\$ 157,587	\$ 114,319	264.2%
TOTALS	\$ 4,591,726	\$ 5,177,042	\$ 5,034,289	\$ 5,501,865	\$ 5,521,770	\$ 487,481	9.7%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 4,517,100	\$ 5,110,485	\$ 4,959,289	\$ 5,223,344	\$ 5,269,183	\$ 309,894	95.4%
#248 - Development Svcs	\$ 72,465	\$ 60,325	\$ 75,000	\$ 75,000	\$ 95,000	\$ 20,000	1.7%
#610 - Vehicle/Equip Fund	\$ -	\$ 6,232	\$ -	\$ 203,521	\$ 157,587	\$ 157,587	2.9%
#750 - Airport Fund	\$ 2,161	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 4,591,726	\$ 5,177,042	\$ 5,034,289	\$ 5,501,865	\$ 5,521,770	\$ 487,481	100.0%

TOP FIVE EXPENDITURES



Library



LIBRARY

Fiscal Year 2019-2020

AUTHORIZED POSITION INFORMATION

DIVISION	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
TWELVE BRIDGES LIBRARY	5.58	5.93	5.71	5.86	0.15
TOTALS	5.58	5.93	5.71	5.86	0.15

DEPARTMENT BUDGET SUMMARY

DIVISION EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
TWELVE BRIDGES LIBRARY	\$ 542,819	\$ 613,653	\$ 689,218	\$ 687,705	\$ 757,465	9.9%
TOTALS	\$ 542,819	\$ 613,653	\$ 689,218	\$ 687,705	\$ 757,465	9.9%

EXPENDITURE CATEGORIES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Total
Salaries	\$ 249,014	\$ 263,517	\$ 287,395	\$ 299,641	\$ 327,002	43.2%
Retirement	\$ 10,723	\$ 10,321	\$ 11,641	\$ 10,197	\$ 14,025	1.9%
Pension Obligation	\$ 10,087	\$ 12,022	\$ 15,145	\$ 14,606	\$ 20,048	2.6%
Workers Comp	\$ 1,178	\$ 1,239	\$ 1,293	\$ 1,267	\$ 1,472	0.2%
OPEB Unfunded Liability	\$ -	\$ 19,020	\$ 29,970	\$ 29,970	\$ 30,625	4.0%
Med/Den/Life Ins	\$ 29,358	\$ 37,178	\$ 58,420	\$ 43,796	\$ 52,256	6.9%
SUI	\$ 4,763	\$ 3,274	\$ 2,985	\$ 2,985	\$ 2,306	0.3%
FICA	\$ 18,331	\$ 19,093	\$ 21,986	\$ 17,885	\$ 25,016	3.3%
Materials & Supplies	\$ 14,344	\$ 37,519	\$ 15,000	\$ 37,128	\$ 14,000	1.8%
Insurance	\$ 4,994	\$ 13,363	\$ 9,887	\$ 9,075	\$ 10,259	1.4%
Communications	\$ 28,368	\$ 14,818	\$ 31,116	\$ 22,638	\$ 24,580	3.2%
Membership/Dues	\$ 1,682	\$ 1,997	\$ 6,200	\$ 4,500	\$ 5,600	0.7%
Training/Travel/Conf/Mtgs	\$ 2,438	\$ 4,943	\$ 3,000	\$ 2,500	\$ 3,000	0.4%
Lease Expense	\$ 3,056	\$ 1,082	\$ 2,280	\$ 2,280	\$ 2,280	0.3%
Utilities	\$ 87,025	\$ 87,422	\$ 92,500	\$ 80,997	\$ 119,996	15.8%
Professional Services	\$ 11,617	\$ 14,529	\$ 13,400	\$ 21,240	\$ 19,000	2.5%
Collections	\$ 65,841	\$ 72,316	\$ 87,000	\$ 87,000	\$ 86,000	11.4%
TOTALS	\$ 542,819	\$ 613,653	\$ 689,218	\$ 687,705	\$ 757,465	100.0%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
#100 - General Fund	\$ 479,453	\$ 541,338	\$ 607,218	\$ 594,705	\$ 676,465	11.4%
#244 - Library PFE Fund	\$ 63,366	\$ 72,315	\$ 82,000	\$ 93,000	\$ 81,000	-1.2%
TOTALS	\$ 542,819	\$ 613,653	\$ 689,218	\$ 687,705	\$ 757,465	9.9%

LIBRARY

TWELVE BRIDGES LIBRARY Fiscal Year 2019-2020

DEPARTMENTAL OVERVIEW

The Library at Twelve Bridges provides library services to the community 31 hours per week, including programs that support early childhood education and student success. Initiatives for the 2019-2020 Fiscal Year include preparation for the opening of the co-located high school in 2021, expanding the Adult & Family Literacy program, and improving outreach and marketing. Library staff reached the following customer service benchmarks in 2017-2018:

Total Items circulated - 231,479

Library Visits - 238,312

Special Event & Program attendance- 9,500

Reference Questions Answered- 15,632

The 12 Bridges Library and the City of Lincoln would like to gratefully acknowledge the ongoing support of the Friends of the Library. Our Friends of the Library raise funds throughout the year via quarterly book sales, community fund raisers and grants. Members also volunteer in the library in many important roles. The funds raised by the Friends of the Library support library programming, such as Mother Goose on the Loose as well as enriching the lives of the entire community by purchasing electronic databases such as Brainfuse. The Friends of the Library are an integral part of the library and of Lincoln.

POSITION INFORMATION

<i>AUTHORIZED POSITIONS</i>	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Proposed	FTE Change
Director of Library Services	-	-	-	1.00	1.00
Library Manager	0.85	0.85	0.85	-	-0.85
Library Coordinator	1.00	1.00	0.75	0.75	-
Librarian	0.75	0.75	0.88	0.88	-
Library Assistant / Clerk	2.98	3.33	3.23	3.23	-
TOTALS	5.58	5.93	5.71	5.86	0.15

LIBRARY

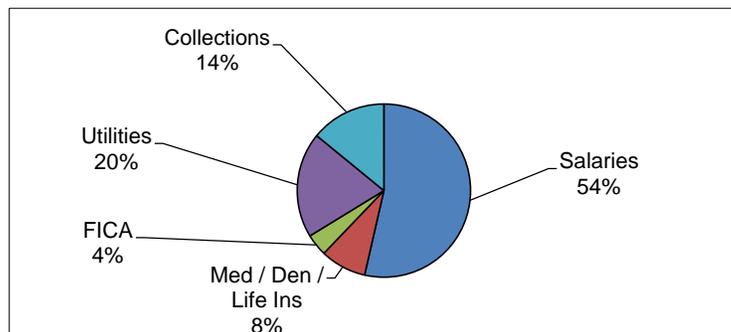
TWELVE BRIDGES LIBRARY Fiscal Year 2019-2020

BUDGET SUMMARY

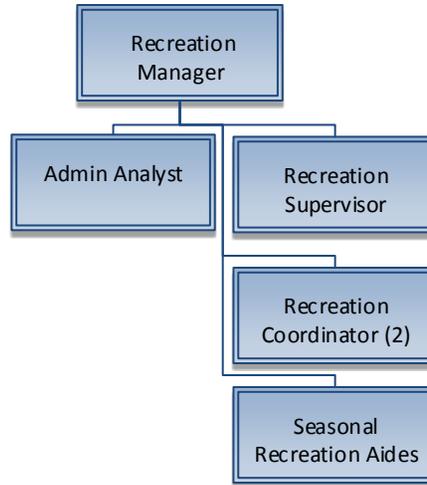
EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	Change From FY 2018-19	% of Change
Salaries	\$ 249,014	\$ 263,517	\$ 287,395	\$ 299,641	\$ 327,002	\$ 39,607	13.8%
Retirement	\$ 10,723	\$ 10,321	\$ 11,641	\$ 10,197	\$ 14,025	\$ 2,384	20.5%
Pension Obligation	\$ 10,087	\$ 12,022	\$ 15,145	\$ 14,606	\$ 20,048	\$ 4,903	32.4%
Workers Comp	\$ 1,178	\$ 1,239	\$ 1,293	\$ 1,267	\$ 1,472	\$ 179	13.8%
OPEB Unfunded Liability	\$ -	\$ 19,020	\$ 29,970	\$ 29,970	\$ 30,625	\$ 655	2.2%
Med / Den / Life Ins	\$ 29,358	\$ 37,178	\$ 58,420	\$ 43,796	\$ 52,256	\$ (6,164)	-10.6%
SUI	\$ 4,763	\$ 3,274	\$ 2,985	\$ 2,985	\$ 2,306	\$ (679)	-22.7%
FICA	\$ 18,331	\$ 19,093	\$ 21,986	\$ 17,885	\$ 25,016	\$ 3,030	13.8%
Materials & Supplies	\$ 14,344	\$ 37,519	\$ 15,000	\$ 37,128	\$ 14,000	\$ (1,000)	-6.7%
Insurance	\$ 4,994	\$ 13,363	\$ 9,887	\$ 9,075	\$ 10,259	\$ 372	3.8%
Communications	\$ 28,368	\$ 14,818	\$ 31,116	\$ 22,638	\$ 24,580	\$ (6,536)	-21.0%
Membership/Dues	\$ 1,682	\$ 1,997	\$ 6,200	\$ 4,500	\$ 5,600	\$ (600)	-9.7%
Training/Travel/Conf/Mtgs	\$ 2,438	\$ 4,943	\$ 3,000	\$ 2,500	\$ 3,000	\$ -	0.0%
Lease Expense	\$ 3,056	\$ 1,082	\$ 2,280	\$ 2,280	\$ 2,280	\$ -	0.0%
Utilities	\$ 87,025	\$ 87,422	\$ 92,500	\$ 80,997	\$ 119,996	\$ 27,496	29.7%
Professional Services	\$ 11,617	\$ 14,529	\$ 13,400	\$ 21,240	\$ 19,000	\$ 5,600	41.8%
Collections	\$ 65,841	\$ 72,316	\$ 87,000	\$ 87,000	\$ 86,000	\$ (1,000)	-1.1%
TOTALS	\$ 542,819	\$ 613,653	\$ 689,218	\$ 687,705	\$ 757,465	\$ 68,247	9.9%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 479,453	\$ 541,338	\$ 607,218	\$ 594,705	\$ 676,465	\$ 69,247	89.3%
#244 - Library PFE Fund	\$ 63,366	\$ 72,315	\$ 82,000	\$ 93,000	\$ 81,000	\$ (1,000)	10.7%
TOTALS	\$ 542,819	\$ 613,653	\$ 689,218	\$ 687,705	\$ 757,465	\$ 68,247	100.0%

TOP FIVE EXPENDITURES



Recreation Department



RECREATION DEPARTMENT

Fiscal Year 2019-2020

AUTHORIZED POSITION INFORMATION

DIVISION	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
ADMINISTRATION	1.55	2.15	1.50	1.50	-
ADULT SPORTS	4.30	4.30	4.35	4.35	-
YOUTH SPORTS	10.80	12.83	12.75	12.75	-
CAMPS	5.95	6.97	9.05	11.05	2.00
SPECIAL EVENTS	-	7.60	5.05	3.05	-2.00
AQUATICS	10.10	10.10	10.05	10.05	-
TOTALS	32.70	43.95	42.75	42.75	0.00

DIVISION BUDGET SUMMARY

DIVISION EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
ADMINISTRATION	\$ 232,248	\$ 275,990	\$ 279,049	\$ 284,347	\$ 345,439	23.8%
ADULT SPORTS	\$ 42,533	\$ 55,223	\$ 88,819	\$ 63,854	\$ 98,215	10.6%
YOUTH SPORTS	\$ 137,162	\$ 142,779	\$ 190,195	\$ 175,214	\$ 192,353	1.1%
CAMPS	\$ 235,032	\$ 257,343	\$ 226,639	\$ 228,209	\$ 295,862	30.5%
SPECIAL EVENTS	\$ -	\$ 40,632	\$ 97,551	\$ 73,324	\$ 116,079	19.0%
CONTRACT CLASSES	\$ -	\$ -	\$ 118,656	\$ 103,993	\$ 119,463	0.7%
AQUATICS	\$ 99,262	\$ 108,083	\$ 114,190	\$ 110,331	\$ 121,519	6.4%
TOTALS	\$ 746,237	\$ 880,050	\$ 1,115,099	\$ 1,039,272	\$ 1,288,930	15.6%

EXPENDITURE CATEGORIES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Total
Salaries	\$ 407,281	\$ 458,387	\$ 553,950	\$ 524,487	\$ 589,949	45.8%
Retirement	\$ 14,024	\$ 12,731	\$ 18,012	\$ 17,968	\$ 19,496	1.5%
Pension Obligation	\$ 20,168	\$ 12,111	\$ 15,267	\$ 14,724	\$ 20,360	1.6%
Workers Comp	\$ 8,024	\$ 2,826	\$ 12,071	\$ 9,955	\$ 13,010	1.0%
OPEB Unfunded Liability	\$ -	\$ 31,700	\$ 29,970	\$ 29,970	\$ 30,625	2.4%
Med/Den/Life Ins	\$ 3,868	\$ 3,878	\$ 23,970	\$ 21,714	\$ 55,752	4.3%
SUI	\$ 10,370	\$ 9,814	\$ 15,499	\$ 15,499	\$ 10,789	0.8%
FICA	\$ 31,158	\$ 35,067	\$ 42,376	\$ 35,786	\$ 45,132	3.5%
Materials & Supplies	\$ 56,685	\$ 68,919	\$ 96,759	\$ 90,885	\$ 115,203	8.9%
Clothing	\$ 2,168	\$ 2,551	\$ 3,500	\$ 3,500	\$ 3,650	0.3%
Insurance	\$ 8,018	\$ 24,595	\$ 19,169	\$ 16,218	\$ 18,537	1.4%
Communications	\$ 12,261	\$ 10,592	\$ 10,805	\$ 9,624	\$ 11,172	0.9%
Membership/Dues	\$ 1,618	\$ 5,794	\$ 9,450	\$ 7,000	\$ 40,915	3.2%
Fuel and Oil	\$ 1,408	\$ 1,667	\$ 2,000	\$ 1,800	\$ 2,000	0.2%
Advertising	\$ 32,041	\$ 48,062	\$ 44,310	\$ 44,000	\$ 47,650	3.7%
Training/Travel/Conf/Mtgs	\$ 2,384	\$ 464	\$ 6,400	\$ 2,950	\$ 8,800	0.7%
Professional Services	\$ 113,355	\$ 129,935	\$ 174,700	\$ 156,000	\$ 218,945	17.0%
Mayors Cup	\$ 21,406	\$ 20,957	\$ 36,891	\$ 37,192	\$ 36,945	2.9%
TOTALS	\$ 746,237	\$ 880,050	\$ 1,115,099	\$ 1,039,272	\$ 1,288,930	100.0%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
#100 - General Fund	\$ 746,237	\$ 880,050	\$ 1,115,099	\$ 1,039,272	\$ 1,288,930	15.6%
TOTALS	\$ 746,237	\$ 880,050	\$ 1,115,099	\$ 1,039,272	\$ 1,288,930	15.6%

RECREATION DEPARTMENT

ADMINISTRATION Fiscal Year 2019-2020

DIVISION OVERVIEW

The Recreation Department is dedicated to meeting the recreational needs of the citizens of Lincoln by providing quality programs and exceptional customer service. In addition, the division contributes to the City's park master planning and serves as a liaison with the Parks and Recreation Committee, the advisory body to the City of Lincoln on policy issues affecting the City's park and recreation programs. Recreation is broken up into seven program areas: Administration, Adult Sports, Aquatics, Camps, Contract Classes, Special Events, and Youth Sports.

Administration is responsible for overall support of the department, marketing, and facility/field scheduling, rentals & operations. Adult Sports provides adults in our community with fun programs & activities that promote a healthy lifestyle, increase physical fitness, reduce stress, and strengthen personal relationships. Aquatics programs provide the community and participants of all ages the benefits of swim instruction, water safety education, exercise, and fun. Camps provide benefits to the City and its residents by offering a cost effective solution for families who wish to keep their children active, meet new people, learn a new skill, and have fun during the summer months and holiday breaks. Contract Classes provide residents of all ages an opportunity to be active, healthy, meet new people, learn new skills or practice old skills in a variety of ways in a safe and fun environment. City hosted Special Events, like the summer movie and concert series, fun runs and many more, bring the community together in fun and exciting ways at little or no cost. These special events promote local businesses and manifest a strong sense of togetherness by providing residents unique recreational experiences suited for people of all ages and abilities. Youth Sports provide the youth of our community with programs that are fun, increase physical and social awareness, build self-esteem, improve leadership skills, and teach sportsmanship and teamwork, as well as countless other life skills.

POSITION INFORMATION

<i>AUTHORIZED POSITIONS</i>	<i>FY 2016-17</i>	<i>FY 2017-18</i>	<i>FY 2018-19</i>	<i>FY 2019-20 Adopted</i>	<i>FTE Change</i>
Recreation Supervisor / Manager	0.90	1.25	0.70	0.70	-
Recreation Coordinator	0.15	0.20	-	-	-
Administrative Analyst	0.50	0.70	0.80	0.80	-
Office Assistant I / II / Senior	-	-	-	-	-
TOTALS	1.55	2.15	1.50	1.50	0.00

RECREATION DEPARTMENT

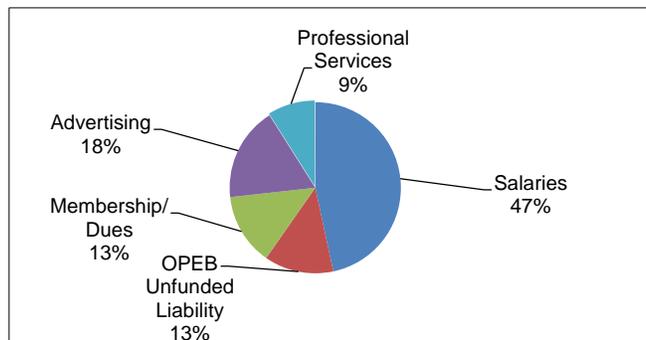
ADMINISTRATION Fiscal Year 2019-2020

BUDGET SUMMARY

<i>EXPENDITURES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 120,471	\$ 115,840	\$ 111,337	\$ 116,766	\$ 109,272	\$ (2,065)	-1.9%
Retirement	\$ 8,053	\$ 6,603	\$ 7,372	\$ 9,482	\$ 7,935	\$ 563	7.6%
Pension Obligation	\$ 20,168	\$ 12,111	\$ 15,267	\$ 14,724	\$ 20,360	\$ 5,093	33.4%
Workers Comp	\$ 1,842		\$ 1,636	\$ 1,847	\$ 1,630	\$ (6)	-0.4%
OPEB Unfunded Liability	\$ -	\$ 31,700	\$ 29,970	\$ 29,970	\$ 30,625	\$ 655	2.2%
Med/Den/Life Ins	\$ 2,529	\$ 2,285	\$ 2,369	\$ 12,199	\$ 16,722	\$ 14,353	605.9%
SUI	\$ 686	\$ 540	\$ 462	\$ 462	\$ 357	\$ (105)	-22.7%
FICA	\$ 9,219	\$ 8,866	\$ 8,517	\$ 8,696	\$ 8,359	\$ (158)	-1.9%
Materials & Supplies	\$ 1,805	\$ 1,792	\$ 7,000	\$ 1,050	\$ 4,500	\$ (2,500)	-35.7%
Clothing	\$ 932		\$ 500	\$ 500	\$ 500	\$ -	0.0%
Insurance	\$ 6,518	\$ 24,595	\$ 17,669	\$ 16,218	\$ 17,037	\$ (632)	-3.6%
Communications	\$ 10,353	\$ 7,658	\$ 7,690	\$ 6,633	\$ 7,692	\$ 2	0.0%
Membership/Dues	\$ 518	\$ 1,109	\$ 1,950	\$ 1,000	\$ 31,750	\$ 29,800	1528.2%
Fuel and Oil	\$ 1,408	\$ 1,667	\$ 2,000	\$ 1,800	\$ 2,000	\$ -	0.0%
Advertising	\$ 30,301	\$ 47,284	\$ 44,310	\$ 44,000	\$ 41,700	\$ (2,610)	-5.9%
Training/Travel/Conf/Mtgs	\$ 2,355	\$ -	\$ 3,500	\$ 1,500	\$ 6,500	\$ 3,000	85.7%
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000	100.0%
Mayors Cup	\$ 15,090	\$ 13,940	\$ 17,500	\$ 17,500	\$ 17,500	\$ -	0.0%
TOTALS	\$ 232,248	\$ 275,990	\$ 279,049	\$ 284,347	\$ 345,439	\$ 66,390	23.8%

<i>FUNDING SOURCES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 232,248	\$ 275,990	\$ 279,049	\$ 284,347	\$ 345,439	\$ 66,390	100.0%
TOTALS	\$ 232,248	\$ 275,990	\$ 279,049	\$ 284,347	\$ 345,439	\$ 66,390	100.0%

TOP FIVE EXPENDITURES



RECREATION DEPARTMENT

ADULT SPORTS Fiscal Year 2019-2020

POSITION INFORMATION

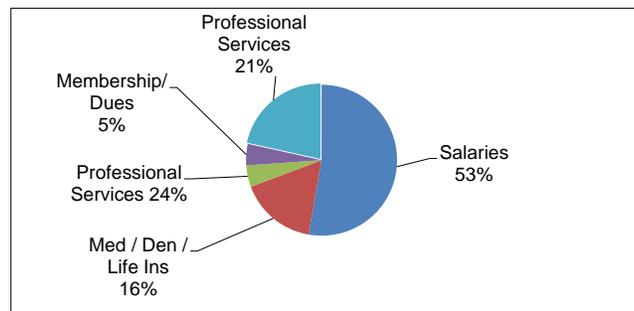
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Recreation Manager	0.05	0.05	0.05	0.05	-
Recreation Supervisor	0.20	0.20	0.30	0.30	-
Administrative Analyst	0.05	0.05	-	-	-
Various Seasonal (Full time equivalent)	4.00	4.00	4.00	4.00	-
TOTALS	4.30	4.30	4.35	4.35	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 29,211	\$ 28,480	\$ 47,965	\$ 30,342	\$ 46,303	\$ (1,662)	-3.5%
Retirement	\$ 943	\$ 787	\$ 2,148	\$ 890	\$ 2,205	\$ 57	2.7%
Workers Comp	\$ 601	\$ 193	\$ 1,161	\$ 552	\$ 1,121	\$ (40)	-3.4%
Med / Den / Life Ins	\$ 297	\$ 303	\$ 321	\$ 254	\$ 14,527	\$ 14,206	4425.5%
SUI	\$ 610	\$ 518	\$ 1,630	\$ 1,630	\$ 917	\$ (713)	-43.7%
FICA	\$ 2,235	\$ 2,179	\$ 3,669	\$ 1,736	\$ 3,542	\$ (127)	-3.5%
Materials & Supplies	\$ 5,718	\$ 7,047	\$ 4,825	\$ 4,800	\$ 4,050	\$ (775)	-16.1%
Insurance	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	0.0%
Communications	\$ 678	\$ 527	\$ 650	\$ 650	\$ 650	\$ -	0.0%
Membership/Dues	\$ 740	\$ 2,488	\$ 4,000	\$ 3,000	\$ 4,000	\$ -	0.0%
Advertising	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	0.0%
Professional Services	\$ -	\$ 12,701	\$ 20,950	\$ 20,000	\$ 18,900	\$ (2,050)	-9.8%
TOTALS	\$ 42,533	\$ 55,223	\$ 88,819	\$ 63,854	\$ 98,215	\$ 9,396	10.6%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 42,533	\$ 55,223	\$ 88,819	\$ 63,854	\$ 98,215	\$ 9,396	100.0%
TOTALS	\$ 42,533	\$ 55,223	\$ 88,819	\$ 63,854	\$ 98,215	\$ 9,396	100.0%

TOP FIVE EXPENDITURES



RECREATION DEPARTMENT

YOUTH SPORTS Fiscal Year 2019-2020

POSITION INFORMATION

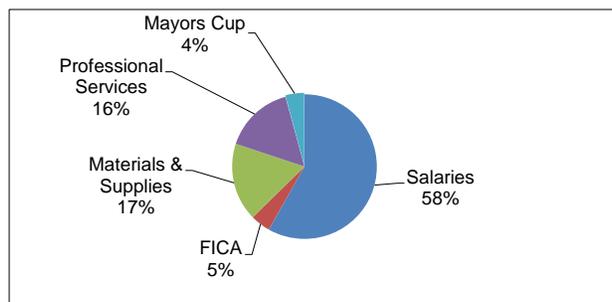
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Recreation Manager	-	-	0.05	0.05	-
Recreation Supervisor	0.05	0.75	0.70	0.70	-
Recreation Coordinator	0.70	-	-	-	-
Administrative Analyst	0.05	0.08	-	-	-
Various Seasonal (Full time equivalent)	10.00	12.00	12.00	12.00	-
TOTALS	10.80	12.83	12.75	12.75	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 74,508	\$ 80,201	\$ 101,413	\$ 87,227	\$ 104,373	\$ 2,960	2.9%
Retirement	\$ 2,132	\$ 1,774	\$ 2,100	\$ 1,906	\$ 2,203	\$ 103	4.9%
Workers Comp	\$ 1,618	\$ 611	\$ 2,454	\$ 2,478	\$ 2,526	\$ 72	2.9%
Med/Den/Life Ins	\$ 671	\$ 718	\$ 645	\$ 685	\$ 765	\$ 120	18.6%
SUI	\$ 1,850	\$ 1,600	\$ 3,480	\$ 3,480	\$ 2,061	\$ (1,419)	-40.8%
FICA	\$ 5,700	\$ 6,131	\$ 7,758	\$ 8,643	\$ 7,985	\$ 227	2.9%
Materials & Supplies	\$ 25,429	\$ 24,417	\$ 29,355	\$ 29,355	\$ 31,275	\$ 1,920	6.5%
Clothing	\$ 997	\$ 900	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.0%
Advertising	\$ 1,740	\$ -	\$ -	\$ -	\$ 1,270	\$ 1,270	100.0%
Communications	\$ 661	\$ 526	\$ 650	\$ 650	\$ 650	\$ -	0.0%
Membership/Dues	\$ -	\$ 1,699	\$ 1,700	\$ 1,700	\$ 1,700	\$ -	0.0%
Training/Travel/Conference	\$ -	\$ -	\$ 850	\$ 500	\$ 850	\$ -	0.0%
Professional Services	\$ 20,346	\$ 24,202	\$ 31,200	\$ 30,000	\$ 28,105	\$ (3,095)	-9.9%
Mayors Cup	\$ 1,510	\$ -	\$ 7,590	\$ 7,590	\$ 7,590	\$ -	0.0%
TOTALS	\$ 137,162	\$ 142,779	\$ 190,195	\$ 175,214	\$ 192,353	\$ 2,158	1.1%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 137,162	\$ 142,779	\$ 190,195	\$ 175,214	\$ 192,353	\$ 2,158	100.0%
TOTALS	\$ 137,162	\$ 142,779	\$ 190,195	\$ 175,214	\$ 192,353	\$ 2,158	100.0%

TOP FIVE EXPENDITURES



RECREATION DEPARTMENT

CAMPS Fiscal Year 2019-2020

POSITION INFORMATION

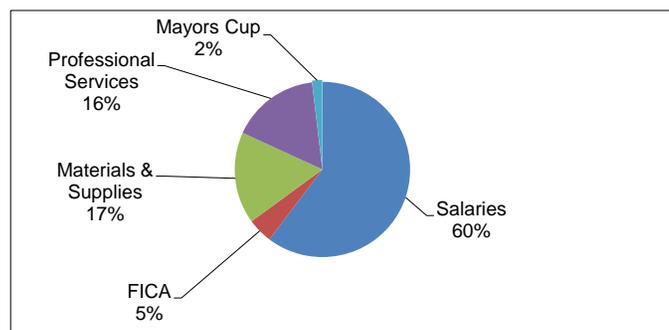
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Recreation Manager	0.05	0.05	0.05	0.05	-
Recreation Coordinator	0.85	0.85	1.00	1.00	-
Administrative Analyst	0.05	0.07	-	-	-
Various Seasonal (Full time equivalent)	5.00	6.00	8.00	10.00	2.00
TOTALS	5.95	6.97	9.05	11.05	2.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 102,516	\$ 118,185	\$ 138,299	\$ 147,771	\$ 169,202	\$ 30,903	22.3%
Retirement	\$ 2,429	\$ 2,076	\$ 2,728	\$ 2,397	\$ 3,193	\$ 465	17.0%
Workers Comp	\$ 2,234	\$ 1,051	\$ 3,347	\$ 2,572	\$ 4,095	\$ 748	22.3%
Med/Den/Life Ins	\$ 231	\$ 264	\$ 4,089	\$ 209	\$ 198	\$ (3,891)	-95.2%
SUI	\$ 3,376	\$ 3,542	\$ 3,941	\$ 3,941	\$ 4,002	\$ 61	1.5%
FICA	\$ 7,840	\$ 9,041	\$ 10,580	\$ 8,146	\$ 12,944	\$ 2,364	22.3%
Materials & Supplies	\$ 18,486	\$ 23,395	\$ 38,004	\$ 38,004	\$ 47,503	\$ 9,499	25.0%
Clothing	\$ -	\$ 561	\$ 750	\$ 750	\$ 650	\$ (100)	-13.3%
Advertising	\$ -	\$ -	\$ -	\$ -	\$ 1,280	\$ 1,280	100.0%
Communications	\$ 76	\$ 1,366	\$ 650	\$ 917	\$ 990	\$ 340	52.3%
Membership/Dues	\$ -	\$ 213	\$ 300	\$ 300	\$ 750	\$ 450	150.0%
Training/Travel/Conference	\$ 29	\$ -	\$ 300	\$ 150	\$ 200	\$ (100)	-33.3%
Professional Services	\$ 93,009	\$ 90,632	\$ 16,900	\$ 16,000	\$ 45,550	\$ 28,650	169.5%
Mayors Cup	\$ 4,806	\$ 7,017	\$ 6,751	\$ 7,052	\$ 5,305	\$ (1,446)	-21.4%
TOTALS	\$ 235,032	\$ 257,343	\$ 226,639	\$ 228,209	\$ 295,862	\$ 69,223	30.5%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of total
#100 - General Fund	\$ 235,032	\$ 257,343	\$ 226,639	\$ 228,209	\$ 295,862	\$ 69,223	100.0%
TOTALS	\$ 235,032	\$ 257,343	\$ 226,639	\$ 228,209	\$ 295,862	\$ 69,223	100.0%

TOP FIVE EXPENDITURES



RECREATION DEPARTMENT

SPECIAL EVENTS Fiscal Year 2019-2020

POSITION INFORMATION

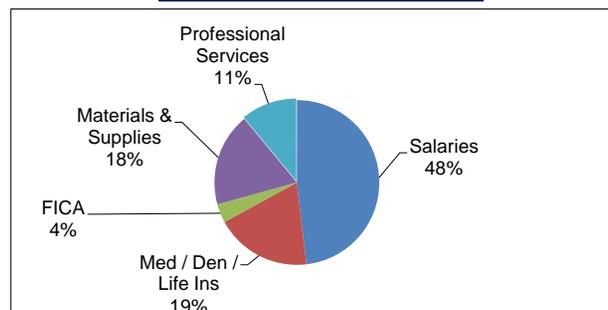
Authorized Positions	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Recreation Manager / Supervisor	-	0.10	0.05	0.05	-
Recreation Coordinator	-	0.45	1.00	1.00	-
Administrative Analyst	-	0.05	-	-	-
Various Seasonal (Full time equivalent)	-	7.00	4.00	2.00	-2.00
TOTALS	0.00	7.60	5.05	3.05	-2.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ -	\$ 26,415	\$ 49,848	\$ 38,787	\$ 49,672	\$ (176)	-0.4%
Retirement	\$ -	\$ 1,067	\$ 2,383	\$ 1,759	\$ 2,607	\$ 224	9.4%
Workers Comp	\$ -	\$ 185	\$ 1,206	\$ 904	\$ 1,202	\$ (4)	-0.3%
Med / Den / Life Ins	\$ -	\$ 155	\$ 15,841	\$ 5,580	\$ 19,488	\$ 3,647	23.0%
SUI	\$ -	\$ 263	\$ 760	\$ 760	\$ 330	\$ (430)	-56.6%
FICA	\$ -	\$ 2,021	\$ 3,813	\$ 2,769	\$ 3,800	\$ (13)	-0.3%
Materials & Supplies	\$ -	\$ 7,063	\$ 10,850	\$ 10,976	\$ 18,875	\$ 8,025	74.0%
Clothing	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	100.0%
Advertising	\$ -	\$ 778	\$ -	\$ -	\$ 2,900	\$ 2,900	100.0%
Communications	\$ -	\$ -	\$ 650	\$ 289	\$ 650	\$ -	0.0%
Membership/Dues	\$ -	\$ 285	\$ 1,500	\$ 1,000	\$ 2,715	\$ 1,215	81.0%
Professional Services	\$ -	\$ 2,400	\$ 8,200	\$ 8,000	\$ 11,340	\$ 3,140	38.3%
Mayors Cup	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,000	\$ (500)	-20.0%
TOTALS	\$ -	\$ 40,632	\$ 97,551	\$ 73,324	\$ 116,079	\$ 18,528	19.0%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ -	\$ 40,632	\$ 97,551	\$ 73,324	\$ 116,079	\$ 18,528	100.0%
TOTALS	\$ -	\$ 40,632	\$ 97,551	\$ 73,324	\$ 116,079	\$ 18,528	100.0%

TOP FIVE EXPENDITURES



RECREATION DEPARTMENT

CONTRACT CLASSES Fiscal Year 2019-2020

POSITION INFORMATION

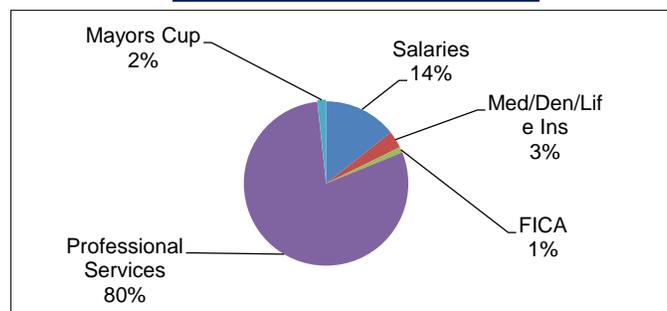
Authorized Positions	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Recreation Manager	-	-	0.05	0.05	-
Administrative Analyst	-	-	0.20	0.20	-
TOTALS	0.00	0.00	0.25	0.25	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ -	\$ -	\$ 18,156	\$ 16,765	\$ 17,000	\$ (1,156)	-6.4%
Retirement	\$ -	\$ -	\$ 919	\$ 1,058	\$ 933	\$ 14	1.5%
Workers Comp	\$ -	\$ -	\$ 163	\$ 156	\$ 158	\$ (5)	-3.1%
Med/Den/Life Ins	\$ -	\$ -	\$ 508	\$ 2,706	\$ 3,966	\$ 3,458	680.7%
SUI	\$ -	\$ -	\$ 71	\$ 71	\$ 55	\$ (16)	-22.5%
FICA	\$ -	\$ -	\$ 1,389	\$ 1,237	\$ 1,301	\$ (88)	-6.3%
Professional Services	\$ -	\$ -	\$ 97,450	\$ 82,000	\$ 94,050	\$ (3,400)	-3.5%
Mayors Cup	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	100.0%
TOTALS	\$ -	\$ -	\$ 118,656	\$ 103,993	\$ 119,463	\$ 807	0.7%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ -	\$ -	\$ 118,656	\$ 103,993	\$ 119,463	\$ 807	100.0%
TOTALS	\$ -	\$ -	\$ 118,656	\$ 103,993	\$ 119,463	\$ 807	100.0%

TOP FIVE EXPENDITURES



RECREATION DEPARTMENT

AQUATICS Fiscal Year 2019-2020

POSITION INFORMATION

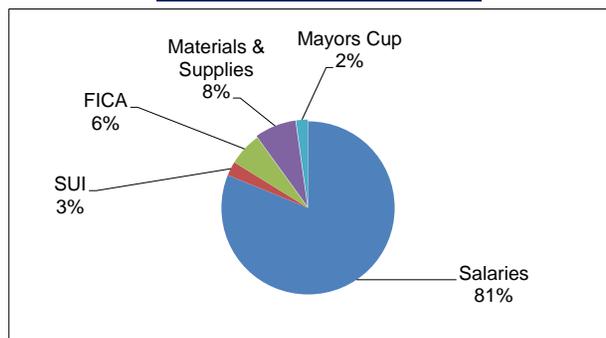
Authorized Positions	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Recreation Supervisor	0.05	0.05	0.05	0.05	-
Administrative Analyst	0.05	0.05	-	-	-
Various Seasonal / Pool Mgr / Asst Pool Mgr	10.00	10.00	10.00	10.00	-
TOTALS	10.10	10.10	10.05	10.05	0.00

BUDGET SUMMARY

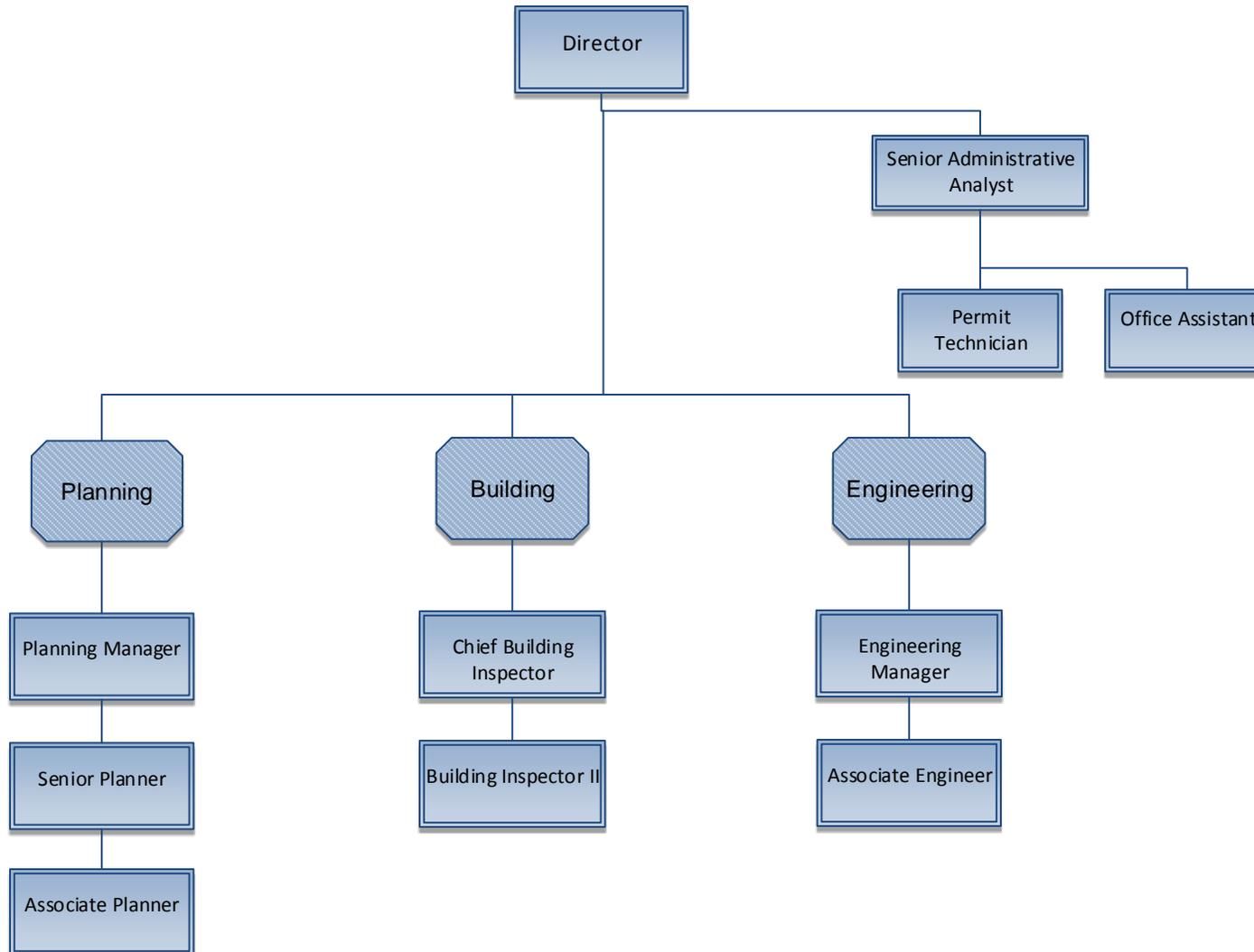
EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 80,575	\$ 89,266	\$ 86,932	\$ 86,829	\$ 94,127	\$ 7,195	8.3%
Retirement	\$ 467	\$ 424	\$ 362	\$ 476	\$ 420	\$ 58	16.0%
Workers Comp	\$ 1,729	\$ 786	\$ 2,104	\$ 1,446	\$ 2,278	\$ 174	8.3%
Med/Den/Life Ins	\$ 140	\$ 153	\$ 197	\$ 81	\$ 86	\$ (111)	-56.3%
SUI	\$ 3,848	\$ 3,351	\$ 5,155	\$ 5,155	\$ 3,067	\$ (2,088)	-40.5%
FICA	\$ 6,164	\$ 6,829	\$ 6,650	\$ 4,559	\$ 7,201	\$ 551	8.3%
Materials & Supplies	\$ 5,247	\$ 5,205	\$ 6,725	\$ 6,700	\$ 9,000	\$ 2,275	33.8%
Clothing	\$ 239	\$ 1,090	\$ 1,250	\$ 1,250	\$ 1,000	\$ (250)	-20.0%
Communications	\$ 493	\$ 515	\$ 515	\$ 485	\$ 540	\$ 25	4.9%
Membership/Dues	\$ 360	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Training/Travel/Conference	\$ -	\$ 464	\$ 1,750	\$ 800	\$ 1,250	\$ (500)	-28.6%
Mayors Cup	\$ -	\$ -	\$ 2,550	\$ 2,550	\$ 2,550	\$ -	0.0%
TOTALS	\$ 99,262	\$ 108,083	\$ 114,190	\$ 110,331	\$ 121,519	\$ 7,329	6.4%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 99,262	\$ 108,083	\$ 114,190	\$ 110,331	\$ 121,519	\$ 7,329	100.0%
TOTALS	\$ 99,262	\$ 108,083	\$ 114,190	\$ 110,331	\$ 121,519	\$ 7,329	100.0%

TOP FIVE EXPENDITURES



Community Development Department



COMMUNITY DEVELOPMENT

Fiscal Year 2019-2020

AUTHORIZED POSITION INFORMATION

SECTION	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
ADMINISTRATION	11.00	11.00	11.00	11.00	-
PLANNING	4.00	4.00	3.00	3.00	-
BUILDING	2.00	2.00	2.00	2.00	-
ENGINEERING	1.00	2.00	2.00	2.00	-
TOTALS	18.00	19.00	18.00	18.00	0.00

DEPARTMENT BUDGET SUMMARY

SECTION EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
ADMINISTRATION	\$ 442,936	\$ 486,200	\$ 563,545	\$ 517,540	\$ 607,964	7.9%
PLANNING	\$ 564,524	\$ 577,666	\$ 577,912	\$ 449,371	\$ 532,721	-7.8%
BUILDING	\$ 576,393	\$ 750,187	\$ 692,422	\$ 570,535	\$ 696,325	0.6%
ENGINEERING	\$ 206,802	\$ 258,499	\$ 263,639	\$ 172,205	\$ 298,383	13.2%
TOTALS	\$ 1,790,655	\$ 2,072,552	\$ 2,097,518	\$ 1,709,651	\$ 2,135,393	1.8%

EXPENDITURE CATEGORIES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Total
Salaries	\$ 985,758	\$ 983,611	\$ 1,006,011	\$ 745,317	\$ 1,017,475	47.6%
Retirement	\$ 66,614	\$ 49,162	\$ 56,256	\$ 36,134	\$ 50,322	2.4%
Pension Obligation	\$ 50,573	\$ 60,441	\$ 45,795	\$ 48,669	\$ 21,056	1.0%
Workers Comp	\$ 17,935	\$ 5,664	\$ 14,993	\$ 10,406	\$ 15,612	0.7%
OPEB Unfunded Liability	\$ -	\$ 76,080	\$ 65,934	\$ 65,934	\$ 67,378	3.2%
Med/Den/Life Ins	\$ 142,462	\$ 120,591	\$ 166,579	\$ 100,264	\$ 155,539	7.3%
SUI	\$ 4,706	\$ 4,262	\$ 3,913	\$ 4,013	\$ 2,904	0.1%
FICA	\$ 71,328	\$ 72,790	\$ 75,059	\$ 55,042	\$ 76,858	3.6%
Regulatory Fees	\$ 12,981	\$ 13,274	\$ 15,000	\$ 15,000	\$ 15,000	0.7%
Materials & Supplies	\$ 7,613	\$ 7,787	\$ 9,185	\$ 4,100	\$ 11,850	0.6%
Fuel & Oil	\$ 1,824	\$ 1,695	\$ 1,500	\$ 1,800	\$ 1,500	0.1%
Uniforms / Clothing	\$ 863	\$ 865	\$ 1,300	\$ -	\$ 1,300	0.1%
Advertising	\$ -	\$ -	\$ 1,192	\$ 550	\$ 400	0.0%
Insurance	\$ 18,756	\$ 63,073	\$ 39,847	\$ 36,575	\$ 30,794	1.4%
Communications	\$ 5,897	\$ 5,912	\$ 6,036	\$ 3,314	\$ 4,015	0.2%
Membership/Dues	\$ 3,029	\$ 2,584	\$ 5,016	\$ 3,250	\$ 7,790	0.4%
Training/Travel/Conf/Mtgs	\$ 8,216	\$ 846	\$ 9,800	\$ 7,200	\$ 26,200	1.2%
Lease Expense	\$ -	\$ 2,960	\$ 4,400	\$ 3,840	\$ 4,400	0.2%
Professional Services	\$ 384,850	\$ 592,855	\$ 561,302	\$ 559,843	\$ 616,600	28.9%
Planning Commission	\$ 7,250	\$ 8,100	\$ 8,400	\$ 8,400	\$ 8,400	0.4%
TOTALS	\$ 1,790,655	\$ 2,072,552	\$ 2,097,518	\$ 1,709,651	\$ 2,135,393	100.0%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
#100 - General Fund	\$ 772,998	\$ 839,998	\$ 829,206	\$ 709,729	\$ 817,572	-1.4%
#248 - Development Svcs	\$ 1,017,657	\$ 1,232,554	\$ 1,268,312	\$ 999,922	\$ 1,317,821	3.9%
TOTALS	\$ 1,790,655	\$ 2,072,552	\$ 2,097,518	\$ 1,709,651	\$ 2,135,393	1.8%

COMMUNITY DEVELOPMENT

ADMINISTRATION Fiscal Year 2019-2020

DEPARTMENTAL OVERVIEW

The Community Development Department (CDD) is part of a one-stop operation that addresses permitting and development aspects for all new development that occurs in the City. This includes operations within CDD Administration, Building, Planning, and Development Engineering.

CDD Administration provides direction, coordination of, and support to the Community Development Department operations.

Building provides for review and processing of building permit submittals for remodels and new construction, plan checking, permit issuance and field inspections, ensuring compliance with all applicable Building Codes. Related actions include abatement of dangerous structures.

Planning and Development Engineering review and process entitlement applications (such as conditional use permits, general development plans, design review and tentative maps, along with environmental review of these projects where required), and long-range planning actions (such as the oversight of the City's General Plan and other key policy documents that help guide future development).

POSITION INFORMATION

<i>AUTHORIZED POSITIONS</i>	<i>FY 2016-17</i>	<i>FY 2017-18</i>	<i>FY 2018-19</i>	<i>FY 2019-20 Proposed</i>	<i>FTE Change</i>
Community Development Director	1.00	1.00	1.00	1.00	-
Administrative Analyst I / II / Senior	1.00	1.00	1.00	1.00	-
Permit Technician	-	-	-	1.00	1.00
Office Assistant I / II / Senior	2.00	2.00	2.00	1.00	-1.00
Planning Commissioners	7.00	7.00	7.00	7.00	-
TOTALS	11.00	11.00	11.00	11.00	0.00

COMMUNITY DEVELOPMENT

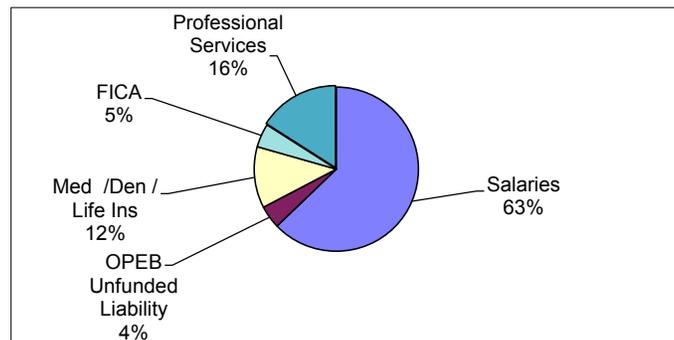
ADMINISTRATION Fiscal Year 2019-2020

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	Change From FY 2018-19	% of Change
Salaries	\$ 300,456	\$ 295,819	\$ 338,909	\$ 318,066	\$ 340,848	\$ 1,939	0.6%
Retirement	\$ 16,676	\$ 9,805	\$ 13,487	\$ 12,530	\$ 16,350	\$ 2,863	21.2%
Pension Obligation	\$ 10,140	\$ 12,102	\$ 250	\$ 284	\$ 412	\$ 162	64.8%
Workers Comp	\$ 3,910	\$ 2,116	\$ 4,493	\$ 4,426	\$ 4,540	\$ 47	1.0%
OPEB Unfunded Liability	\$ -	\$ 25,360	\$ 23,976	\$ 23,976	\$ 24,501	\$ 525	2.2%
Med /Den / Life Ins	\$ 53,862	\$ 43,263	\$ 74,520	\$ 50,677	\$ 65,493	\$ (9,027)	-12.1%
SUI	\$ 1,728	\$ 1,808	\$ 1,757	\$ 1,757	\$ 1,238	\$ (519)	-29.5%
FICA	\$ 22,001	\$ 21,889	\$ 24,026	\$ 23,413	\$ 25,096	\$ 1,070	4.5%
Regulatory Fees	\$ 12,981	\$ 13,274	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.0%
Materials & Supplies	\$ 1,046	\$ -	\$ 245	\$ -	\$ 400	\$ 155	63.3%
Insurance	\$ 3,017	\$ 21,398	\$ 14,354	\$ 13,175	\$ 10,486	\$ (3,868)	-26.9%
Communications	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,153	\$ 1,200	\$ -	0.0%
Membership/Dues	\$ 799	\$ 723	\$ 826	\$ 800	\$ 1,800	\$ 974	117.9%
Training/Travel/Conf/Mtgs	\$ 3,410	\$ -	\$ 2,400	\$ 1,200	\$ 1,200	\$ (1,200)	-50.0%
Lease Expense		\$ 2,960	\$ 4,400	\$ 3,840	\$ 4,400	\$ -	0.0%
Professional Services	\$ 4,460	\$ 26,383	\$ 35,302	\$ 38,843	\$ 86,600	\$ 51,298	145.3%
Planning Commission	\$ 7,250	\$ 8,100	\$ 8,400	\$ 8,400	\$ 8,400	\$ -	0.0%
TOTALS	\$ 442,936	\$ 486,200	\$ 563,545	\$ 517,540	\$ 607,964	\$ 44,419	7.9%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	Change From FY 2018-19	% of Total
#100 General Fund	\$ 211,330	\$ 211,802	\$ 230,041	\$ 209,515	\$ 265,151	\$ 35,110	43.6%
#248 Development Svcs Fund	\$ 231,606	\$ 274,398	\$ 333,504	\$ 308,025	\$ 342,813	\$ 9,309	56.4%
TOTALS	\$ 442,936	\$ 486,200	\$ 563,545	\$ 517,540	\$ 607,964	\$ 44,419	100.0%

TOP FIVE EXPENDITURES



COMMUNITY DEVELOPMENT

PLANNING Fiscal Year 2019-2020

POSITION INFORMATION

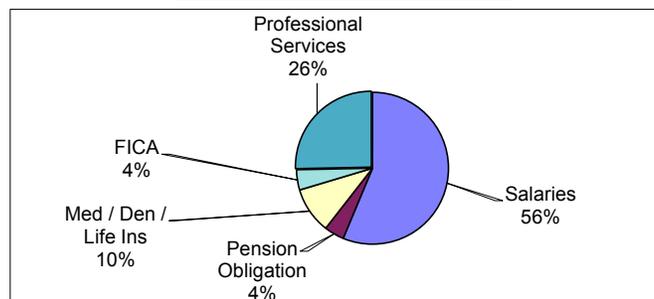
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Proposed	FTE Change
Planning Manager	1.00	1.00	1.00	1.00	-
Associate / Senior Planner	2.00	2.00	2.00	2.00	-
Code Enforcement Officer II	1.00	1.00	-	-	-
Code Enforcement Officer (seasonal)	-	-	-	-	-
TOTALS	4.00	4.00	3.00	3.00	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	Change From FY 2018-19	% of Change
Salaries	\$ 384,811	\$ 288,797	\$ 284,083	\$ 193,386	\$ 266,792	\$ (17,291)	-6.1%
Retirement	\$ 27,406	\$ 18,712	\$ 17,207	\$ 14,666	\$ 17,736	\$ 529	3.1%
Pension Obligation	\$ 20,268	\$ 24,170	\$ 15,325	\$ 18,283	\$ 20,076	\$ 4,751	31.0%
Workers Comp	\$ 7,082	\$ 701	\$ 1,278	\$ 1,701	\$ 1,201	\$ (77)	-6.0%
OPEB Unfunded Liability	\$ -	\$ 25,360	\$ 17,982	\$ 17,982	\$ 18,375	\$ 393	2.2%
Med / Den / Life Ins	\$ 46,533	\$ 45,530	\$ 58,662	\$ 34,684	\$ 46,578	\$ (12,084)	-20.6%
SUI	\$ 1,484	\$ 924	\$ 924	\$ 924	\$ 714	\$ (210)	-22.7%
FICA	\$ 27,370	\$ 20,916	\$ 21,732	\$ 13,957	\$ 20,410	\$ (1,322)	-6.1%
Materials & Supplies	\$ 828	\$ 5,828	\$ 5,000	\$ 2,500	\$ 5,000	\$ -	0.0%
Fuel & Oil	\$ 132	\$ 127	\$ -	\$ -	\$ -	\$ -	0.0%
Uniforms / Clothing	\$ 95	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Insurance	\$ 8,733	\$ 16,370	\$ 12,669	\$ 11,629	\$ 8,504	\$ (4,165)	-32.9%
Communications	\$ 1,654	\$ 1,444	\$ 650	\$ 559	\$ 435	\$ (215)	-33.1%
Membership/Dues	\$ 1,500	\$ 1,506	\$ 2,000	\$ 1,100	\$ 2,900	\$ 900	45.0%
Training/Travel/Conf/Mtgs	\$ 2,796	\$ 846	\$ 4,400	\$ 2,000	\$ 4,000	\$ (400)	-9.1%
Professional Services	\$ 33,832	\$ 126,435	\$ 136,000	\$ 136,000	\$ 120,000	\$ (16,000)	-11.8%
TOTALS	\$ 564,524	\$ 577,666	\$ 577,912	\$ 449,371	\$ 532,721	\$ (45,191)	-7.8%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 196,856	\$ 196,088	\$ 148,785	\$ 96,416	\$ 140,373	\$ (8,412)	26.4%
#248 Development Svcs Fund	\$ 367,668	\$ 381,578	\$ 429,127	\$ 352,955	\$ 392,348	\$ (36,779)	73.6%
TOTALS	\$ 564,524	\$ 577,666	\$ 577,912	\$ 449,371	\$ 532,721	\$ (45,191)	100.0%

TOP FIVE EXPENDITURES



COMMUNITY DEVELOPMENT

BUILDING Fiscal Year 2019-2020

POSITION INFORMATION

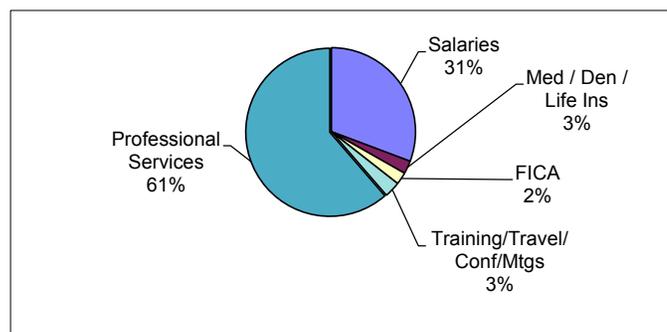
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Proposed	FTE Change
Chief Building Inspector	1.00	1.00	1.00	1.00	-
Building Inspector I / II / III	1.00	1.00	1.00	1.00	-
TOTALS	2.00	2.00	2.00	2.00	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	Change From FY 2018-19	% of Change
Salaries	\$ 169,342	\$ 211,979	\$ 190,010	\$ 112,004	\$ 200,323	\$ 10,313	5.4%
Retirement	\$ 16,588	\$ 13,678	\$ 17,283	\$ 4,259	\$ 7,887	\$ (9,396)	-54.4%
Pension Obligation	\$ 20,162	\$ 23,992	\$ 30,034	\$ 29,876	\$ 440	\$ (29,594)	-98.5%
Workers Comp	\$ 4,057	\$ 1,201	\$ 4,551	\$ 1,449	\$ 4,800	\$ 249	5.5%
OPEB Unfunded Liability	\$ -	\$ 12,680	\$ 11,988	\$ 11,988	\$ 12,251	\$ 263	2.2%
Med / Den / Life Ins	\$ 22,960	\$ 21,696	\$ 24,033	\$ 6,865	\$ 16,292	\$ (7,741)	-32.2%
SUI	\$ 679	\$ 616	\$ 616	\$ 716	\$ 476	\$ (140)	-22.7%
FICA	\$ 12,563	\$ 15,835	\$ 14,536	\$ 8,489	\$ 15,324	\$ 788	5.4%
Materials & Supplies	\$ 5,739	\$ 1,959	\$ 3,490	\$ 1,400	\$ 6,000	\$ 2,510	71.9%
Fuel & Oil	\$ 1,692	\$ 1,568	\$ 1,500	\$ 1,800	\$ 1,500	\$ -	0.0%
Uniforms / Clothing	\$ 768	\$ 865	\$ 1,300	\$ -	\$ 1,300	\$ -	0.0%
Advertising			\$ 1,192	\$ 550	\$ 400	\$ (792)	-66.4%
Insurance	\$ 3,674	\$ 9,137	\$ 7,013	\$ 6,437	\$ 5,962	\$ (1,051)	-15.0%
Communications	\$ 2,565	\$ 3,268	\$ 4,186	\$ 1,602	\$ 2,380	\$ (1,806)	-43.1%
Membership/Dues	\$ 730	\$ 355	\$ 690	\$ 600	\$ 990	\$ 300	43.5%
Training/Travel/Conf/Mtgs	\$ 2,010	\$ -	\$ -	\$ 2,500	\$ 20,000	\$ 20,000	100.0%
Professional Services	\$ 312,864	\$ 431,358	\$ 380,000	\$ 380,000	\$ 400,000	\$ 20,000	5.3%
TOTALS	\$ 576,393	\$ 750,187	\$ 692,422	\$ 570,535	\$ 696,325	\$ 3,903	0.6%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Proposed	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 307,913	\$ 368,719	\$ 387,923	\$ 362,454	\$ 340,547	\$ (47,376)	48.9%
#248 Development Svcs Fund	\$ 268,480	\$ 381,468	\$ 304,499	\$ 208,081	\$ 355,778	\$ 51,279	51.1%
TOTALS	\$ 576,393	\$ 750,187	\$ 692,422	\$ 570,535	\$ 696,325	\$ 3,903	100.0%

TOP FIVE EXPENDITURES



COMMUNITY DEVELOPMENT

ENGINEERING Fiscal Year 2019-2020

POSITION INFORMATION

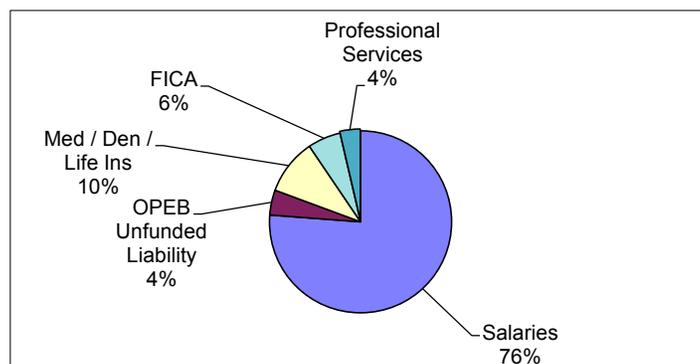
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Engineering Manager	-	-	-	1.00	1.00
Associate / Senior Engineer	1.00	2.00	2.00	1.00	-1.00
TOTALS	1.00	2.00	2.00	2.00	0.00

BUDGET SUMMARY

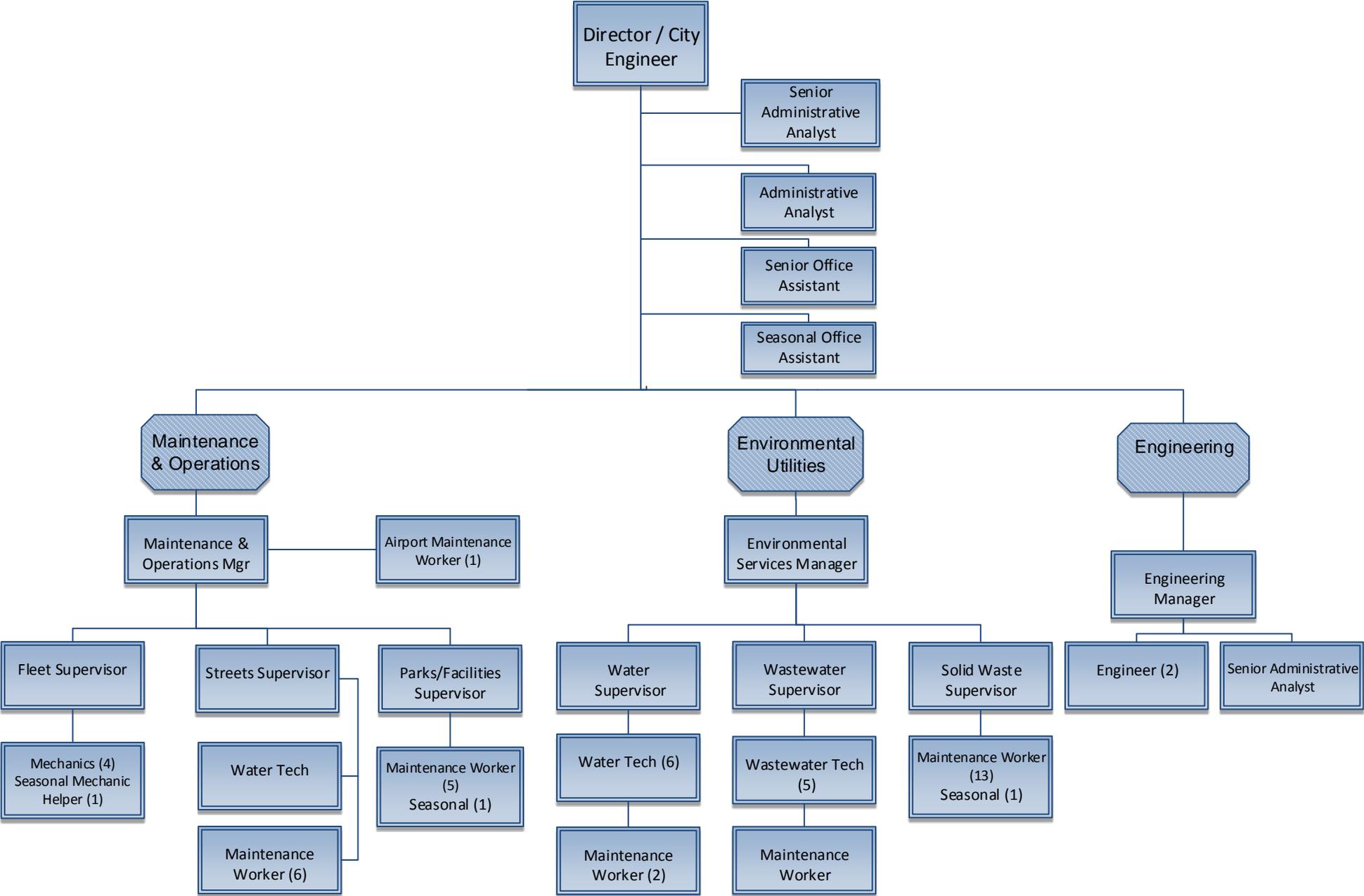
EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 131,149	\$ 187,016	\$ 193,009	\$ 121,861	\$ 209,512	\$ 16,503	8.6%
Retirement	\$ 5,944	\$ 6,967	\$ 8,279	\$ 4,679	\$ 8,349	\$ 70	0.8%
Pension Obligation	\$ 3	\$ 177	\$ 186	\$ 226	\$ 128	\$ (58)	-31.2%
Workers Comp	\$ 2,886	\$ 1,646	\$ 4,671	\$ 2,830	\$ 5,071	\$ 400	8.6%
OPEB Unfunded Liability	\$ -	\$ 12,680	\$ 11,988	\$ 11,988	\$ 12,251	\$ 263	2.2%
Med / Den / Life Ins	\$ 19,107	\$ 10,102	\$ 9,364	\$ 8,038	\$ 27,176	\$ 17,812	190.2%
SUI	\$ 815	\$ 914	\$ 616	\$ 616	\$ 476	\$ (140)	-22.7%
FICA	\$ 9,394	\$ 14,150	\$ 14,765	\$ 9,183	\$ 16,028	\$ 1,263	8.6%
Materials & Supplies	\$ -	\$ -	\$ 450	\$ 200	\$ 450	\$ -	0.0%
Insurance	\$ 3,332	\$ 16,168	\$ 5,811	\$ 5,334	\$ 5,842	\$ 31	0.5%
Communications	\$ 478	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Membership/Dues	\$ -	\$ -	\$ 1,500	\$ 750	\$ 2,100	\$ 600	40.0%
Training/Travel/Conf/Mtgs	\$ -	\$ -	\$ 3,000	\$ 1,500	\$ 1,000	\$ (2,000)	-66.7%
Professional Services	\$ 33,694	\$ 8,679	\$ 10,000	\$ 5,000	\$ 10,000	\$ -	0.0%
TOTALS	\$ 206,802	\$ 258,499	\$ 263,639	\$ 172,205	\$ 298,383	\$ 34,744	13.2%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 - General Fund	\$ 56,899	\$ 63,389	\$ 62,457	\$ 41,344	\$ 71,501	\$ 9,044	24.0%
#248 - Development Svcs	\$ 149,903	\$ 195,110	\$ 201,182	\$ 130,861	\$ 226,882	\$ 25,700	76.0%
TOTALS	\$ 206,802	\$ 258,499	\$ 263,639	\$ 172,205	\$ 298,383	\$ 34,744	100.0%

TOP FIVE EXPENDITURES



Public Works Department



PUBLIC WORKS

Fiscal Year 2019-2020

DEPARTMENT OVERVIEW

SECTION	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
ADMINISTRATION	6.50	6.50	7.00	6.50	-0.50
ENGINEERING	4.50	6.50	7.50	5.00	-
WATER	8.60	7.60	8.35	9.10	0.75
WASTEWATER	6.50	6.50	6.50	7.00	0.50
SOLID WASTE	14.00	14.00	15.00	15.00	-
STREETS	7.90	7.65	7.90	7.90	-
PARKS	4.25	4.25	5.25	4.50	-0.75
TRANSIT	2.00	2.00	1.00	0.00	-1.00
AIRPORT	2.00	1.25	2.00	1.00	-1.00
FACILITIES	2.75	2.75	1.50	2.50	1.00
FLEET	5.50	5.50	5.50	5.50	-
TOTALS	64.50	64.50	67.50	64.00	-1.00

DEPARTMENT BUDGET SUMMARY

SECTION EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
ADMINISTRATION	\$ 738,940	\$ 698,645	\$ 845,494	\$ 736,753	\$ 911,848	7.8%
ENGINEERING	\$ 1,377,269	\$ 1,822,284	\$ 2,676,451	\$ 2,454,031	\$ 2,284,010	-14.7%
WATER	\$ 8,599,605	\$ 9,235,363	\$ 10,385,221	\$ 10,391,914	\$ 11,170,452	7.6%
WASTEWATER	\$ 6,959,212	\$ 7,496,635	\$ 8,452,455	\$ 8,281,465	\$ 9,204,755	8.9%
SOLID WASTE	\$ 3,149,497	\$ 4,700,584	\$ 4,336,659	\$ 3,927,834	\$ 4,892,715	12.8%
STREETS	\$ 1,801,017	\$ 2,150,278	\$ 2,413,212	\$ 2,325,847	\$ 2,572,363	6.6%
PARKS	\$ 2,014,519	\$ 3,464,834	\$ 3,197,064	\$ 3,444,446	\$ 3,448,026	7.8%
TRANSIT	\$ 1,102,414	\$ 666,379	\$ 554,247	\$ 570,106	\$ 664,870	20.0%
AIRPORT	\$ 961,690	\$ 1,173,545	\$ 1,088,717	\$ 1,192,983	\$ 1,034,985	-4.9%
FACILITIES	\$ 840,186	\$ 1,155,078	\$ 1,287,744	\$ 1,224,035	\$ 1,337,650	3.9%
FLEET	\$ 1,054,260	\$ 1,002,104	\$ 1,333,100	\$ 1,308,019	\$ 1,323,275	-0.7%
TOTALS	\$ 28,598,609	\$ 33,565,729	\$ 36,570,364	\$ 35,857,433	\$ 38,844,949	6.2%

EXPENDITURE CATEGORIES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Total
Salaries	\$ 3,857,157	\$ 4,193,706	\$ 4,757,483	\$ 4,521,438	\$ 4,504,050	11.6%
Retirement	\$ 279,465	\$ 246,945	\$ 297,446	\$ 263,589	\$ 305,667	0.8%
Pension Obligation	\$ 383,188	\$ 452,837	\$ 526,809	\$ 532,495	\$ 635,451	1.6%
Workers Comp	\$ 261,942	\$ 210,449	\$ 291,492	\$ 306,868	\$ 296,332	0.8%
OPEB Unfunded Liability	\$ -	\$ 181,007	\$ 383,616	\$ 383,616	\$ 373,627	1.0%
Med/Den/Life Ins	\$ 734,634	\$ 787,611	\$ 936,255	\$ 778,968	\$ 826,858	2.1%
SUI	\$ 50,733	\$ 66,167	\$ 82,433	\$ 76,159	\$ 46,910	0.1%
FICA	\$ 252,442	\$ 260,632	\$ 304,841	\$ 272,517	\$ 313,019	0.8%
Materials & Supplies	\$ 1,263,239	\$ 1,275,109	\$ 2,070,227	\$ 2,089,988	\$ 2,106,725	5.4%
Fuel	\$ 246,697	\$ 316,409	\$ 314,990	\$ 317,876	\$ 318,490	0.8%
Insurance	\$ 102,738	\$ 237,585	\$ 187,652	\$ 172,545	\$ 169,500	0.4%
Communications	\$ 79,578	\$ 107,022	\$ 111,236	\$ 80,288	\$ 120,292	0.3%
Membership/Dues	\$ 53,920	\$ 130,025	\$ 147,220	\$ 138,000	\$ 145,840	0.4%
Taxes	\$ 25,364	\$ 30,151	\$ 36,343	\$ 36,143	\$ 37,537	0.1%
Training/Travel/Conf/Mtg	\$ 42,417	\$ 55,512	\$ 109,760	\$ 65,550	\$ 131,160	0.3%

PUBLIC WORKS

Fiscal Year 2019-2020

<i>EXPENDITURE CATEGORIES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Total
Equipment Maintenance	\$ 3,698	\$ 25,359	\$ 98,761	\$ 64,000	\$ 75,600	0.2%
Lease Expense	\$ 58,176	\$ 52,261	\$ 212,778	\$ 211,207	\$ 295,000	0.8%
Regulatory Fees	\$ 231,702	\$ 217,864	\$ 248,549	\$ 274,200	\$ 299,374	0.8%
Professional Services	\$ 3,969,047	\$ 3,821,754	\$ 5,385,500	\$ 5,074,874	\$ 5,955,925	15.3%
Clothing	\$ 32,589	\$ 35,419	\$ 44,000	\$ 40,684	\$ 43,550	0.1%
Advertising	\$ 33,621	\$ 24,895	\$ 64,050	\$ 33,600	\$ 67,050	0.2%
Building Maintenance	\$ -	\$ 56	\$ 22,000	\$ 10,500	\$ 46,000	0.1%
Facility/Grounds Maintenance	\$ 1,745	\$ 1,142	\$ 4,800	\$ 2,000	\$ 3,500	0.0%
Utilities	\$ 2,538,024	\$ 2,829,997	\$ 2,687,530	\$ 2,528,459	\$ 2,812,319	7.2%
Municipal Utilities	\$ -	\$ 1,371,670	\$ 789,600	\$ 1,152,303	\$ 1,099,300	2.8%
Special Events	\$ 16,761	\$ -	\$ 77,250	\$ 62,000	\$ 37,000	0.1%
Water Purchases	\$ 6,878,103	\$ 7,349,384	\$ 7,717,525	\$ 7,796,000	\$ 8,103,401	20.9%
Treatment Plant Operations	\$ 4,433,902	\$ 4,546,567	\$ 5,057,364	\$ 4,975,540	\$ 5,742,977	14.8%
Disposal Fees	\$ 1,817,239	\$ 1,852,829	\$ 2,090,095	\$ 1,890,248	\$ 2,090,095	5.4%
Airport Fuel	\$ 520,078	\$ 686,366	\$ 600,000	\$ 726,225	\$ 690,000	1.8%
Capital Outlay	\$ 430,410	\$ 2,198,999	\$ 912,759	\$ 979,553	\$ 1,152,400	3.0%
TOTALS	\$ 28,598,609	\$ 33,565,729	\$ 36,570,364	\$ 35,857,433	\$ 38,844,949	100.0%

<i>FUNDING SOURCES</i>	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	% of Change
#100 General Fund	\$ 392,185	\$ 569,883	\$ 960,267	\$ 907,422	\$ 985,256	2.6%
#221 - Streets Fund Gas Tax	\$ 403,572	\$ 604,035	\$ 685,047	\$ 633,723	\$ 842,558	23.0%
#223 Street Fund	\$ 1,252,479	\$ 1,353,231	\$ 1,436,233	\$ 1,430,113	\$ 1,375,369	-4.2%
#247 - PFE Drainage	\$ 1,926	\$ 2,020	\$ 2,020	\$ 2,046	\$ 2,080	3.0%
#248 Development Svcs Fund	\$ 435,900	\$ 588,675	\$ 960,380	\$ 744,278	\$ 573,630	-40.3%
#250 - State Grant Funds	\$ -	\$ 10,946	\$ -	\$ -	\$ -	0.0%
#270-277 L&L / CFD	\$ 2,423,136	\$ 3,835,769	\$ 3,621,548	\$ 3,878,405	\$ 4,492,467	24.0%
#290 - Oak Tree Mitigation Fund	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	0.0%
#600 Internal Svcs Fund	\$ 2,176,710	\$ 2,434,396	\$ 2,747,817	\$ 2,580,534	\$ 2,180,729	-20.6%
#710 Water Fund	\$ 8,533,700	\$ 9,246,043	\$ 10,287,851	\$ 10,251,891	\$ 11,204,597	8.9%
#711 - Water Capital Replace	\$ 190,880	\$ 168,988	\$ 601,100	\$ 574,960	\$ 504,600	-16.1%
#715 - Water Non-Operations	\$ 240,587	\$ 112,516	\$ 183,528	\$ 208,528	\$ 118,100	-35.7%
#720 Wastewater Fund	\$ 6,953,402	\$ 7,624,084	\$ 8,603,171	\$ 8,403,614	\$ 9,448,036	9.8%
#721 Wastewater Capital Replacement	\$ 543	\$ 223,848	\$ 177,926	\$ 244,926	\$ 119,700	-32.7%
#725 - Wastewater Non-Operations	\$ 1,237	\$ 32,845	\$ 42,155	\$ 42,000	\$ -	-100.0%
#726 - Regional Sewer Project	\$ 263,157	\$ -	\$ -	\$ -	\$ -	0.0%
#730 Solid Waste Fund	\$ 3,140,795	\$ 3,331,705	\$ 4,080,728	\$ 3,648,856	\$ 4,255,142	4.3%
#731 Solid Waste Capital Replacement	\$ 19,633	\$ 1,463,166	\$ 384,000	\$ 374,937	\$ 894,000	132.8%
#735 Solid Waste Non Operations	\$ 59,397	\$ 60,932	\$ 69,000	\$ 87,080	\$ 60,000	-13.0%
#740 Transit Fund	\$ 1,102,414	\$ 692,617	\$ 581,937	\$ 592,174	\$ 693,739	19.2%
#750 Airport Fund	\$ 1,006,956	\$ 1,210,030	\$ 1,115,656	\$ 1,221,946	\$ 1,064,946	-4.5%
TOTALS	\$ 28,598,609	\$ 33,565,729	\$ 36,570,364	\$ 35,857,433	\$ 38,844,949	6.2%

PUBLIC WORKS

Fiscal Year 2019-2020

DIVISION OVERVIEW

The Public Works Department provides infrastructure, public health and safety, and management services. The Department includes design, operations and maintenance for the majority of City facilities and City delivered services. These services are administered through the Department's operating areas, including Engineering, Water Supply, Streets/Water Distribution, Wastewater Collection and Treatment, Parks/Open-Space, Facilities, Solid Waste, Fleet, Airport, Transit, and Administration.

The Department operates facilities that are critical to maintaining public health and welfare and services that are very highly regulated by State and Federal government agencies. The nature of the functions overseen by Public Works requires a significant level of interaction with internal and external customers, including citizens, businesses, other City departments, and other users of City facilities. The direct customer contact provides substantial and immediate feedback, and staff has a high commitment to customer service.

The majority of the Department operations are funded through enterprise funds or through restricted funds with very little General Fund revenue. Due to the economic downturn, virtually all the operating areas have been performing with reduced staffing, which limits our ability to provide the optimum level of service. Individual operating areas have worked to minimize the day-to-day impact on all of our customers. However, the reduced resources have resulted in an increasing backlog of deferred maintenance and infrastructure investment.

POSITION INFORMATION

AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Public Services Director / City Engineer	1.00	1.00	1.00	1.00	-
Maintenance & Operations Manager	1.00	1.00	1.00	1.00	-
Environmental Services Manager	-	-	-	1.00	1.00
Purchasing Manager	-	-	1.00	-	-1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	-
Administrative Analyst	-	-	1.00	1.00	-
Office Assistant I / II / Senior	2.00	2.00	1.00	1.00	-
Seasonal Office Assistant (full-time equivalent)	1.50	1.50	1.00	0.50	-0.50
TOTALS	6.50	6.50	7.00	6.50	-0.50

PUBLIC WORKS

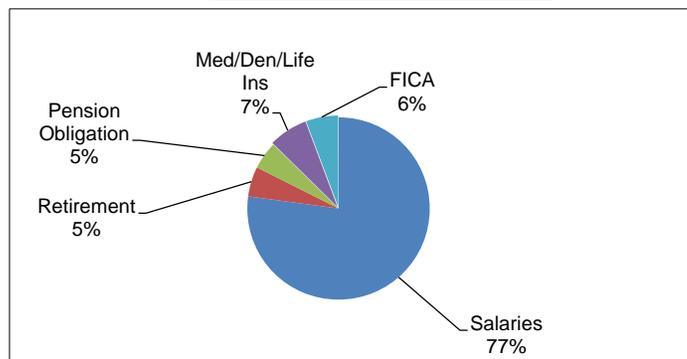
ADMINISTRATION Fiscal Year 2019-2020

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 505,086	\$ 500,663	\$ 596,687	\$ 525,768	\$ 625,612	\$ 28,925	4.8%
Retirement	\$ 29,743	\$ 22,921	\$ 35,066	\$ 23,783	\$ 42,915	\$ 7,849	22.4%
Pension Obligation	\$ 20,221	\$ 24,098	\$ 30,289	\$ 25,479	\$ 40,006	\$ 9,717	32.1%
Workers Comp	\$ 16,275	\$ 9,140	\$ 8,465	\$ 17,532	\$ 10,653	\$ 2,188	25.8%
OPEB Unfunded Liability	\$ -	\$ 12,997	\$ 35,964	\$ 35,964	\$ 36,750	\$ 786	2.2%
Med/Den/Life Ins	\$ 60,014	\$ 46,575	\$ 39,038	\$ 35,956	\$ 56,196	\$ 17,158	44.0%
SUI	\$ 2,499	\$ 1,690	\$ 2,465	\$ 2,157	\$ 1,667	\$ (798)	-32.4%
FICA	\$ 35,072	\$ 35,750	\$ 45,323	\$ 35,682	\$ 46,381	\$ 1,058	2.3%
Materials & Supplies	\$ 5,295	\$ 6,199	\$ 8,000	\$ 4,000	\$ 7,000	\$ (1,000)	-12.5%
Fuel	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ -	0.0%
Insurance	\$ 9,313	\$ 24,644	\$ 20,327	\$ 18,658	\$ 18,258	\$ (2,069)	-10.2%
Communications	\$ 3,964	\$ 4,612	\$ 5,550	\$ 3,528	\$ 4,980	\$ (570)	-10.3%
Professional Services	\$ 39,900	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Membership/Dues	\$ 380	\$ 980	\$ 2,800	\$ 1,200	\$ 3,350	\$ 550	19.6%
Taxes	\$ 1,926	\$ 2,020	\$ 2,020	\$ 2,046	\$ 2,080	\$ 60	3.0%
Training/Travel/Conf/Mtgs	\$ 9,252	\$ 6,356	\$ 11,500	\$ 5,000	\$ 14,000	\$ 2,500	21.7%
TOTALS	\$ 738,940	\$ 698,645	\$ 845,494	\$ 736,753	\$ 911,848	\$ 66,354	7.8%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#223 - Street Fund	\$ 142,404	\$ 90,812	\$ 122,675	\$ 122,477	\$ 133,120	\$ 10,445	14.6%
#247 - PFE Drainage	\$ 1,926	\$ 2,020	\$ 2,020	\$ 2,046	\$ 2,080	\$ 60	0.2%
#270-277 L&L / CFD	\$ 162,727	\$ 108,663	\$ 59,754	\$ 58,637	\$ 64,131	\$ 4,377	7.0%
#600 - Internal Services	\$ 47,683	\$ 60,478	\$ 158,668	\$ 52,864	\$ 31,330	\$ (127,338)	3.4%
#710 - Water Operations	\$ 165,601	\$ 140,993	\$ 170,163	\$ 171,811	\$ 226,383	\$ 56,220	24.8%
#720 - Wastewater Operations	\$ 107,772	\$ 121,376	\$ 141,882	\$ 142,187	\$ 201,370	\$ 59,488	22.1%
#730 - Solid Waste Operations	\$ 71,422	\$ 111,580	\$ 135,703	\$ 135,700	\$ 194,604	\$ 58,901	21.3%
#740 - Transit	\$ -	\$ 26,238	\$ 27,690	\$ 22,068	\$ 28,869	\$ 1,179	3.2%
#750 - Airport	\$ 39,405	\$ 36,485	\$ 26,939	\$ 28,963	\$ 29,961	\$ 3,022	3.3%
TOTALS	\$ 738,940	\$ 698,645	\$ 845,494	\$ 736,753	\$ 911,848	\$ 66,354	100.0%

TOP FIVE EXPENDITURES



PUBLIC WORKS

ENGINEERING Fiscal Year 2019-2020

DEPARTMENTAL OVERVIEW

The Engineering Department is focused on project and program support of activities that are primarily in the public right-of-way, public infrastructure, and City facilities. Such activities usually deal with public infrastructure such as roads, streets, bridges, and utility lines and waterways. The Engineering Department staff performs final review following initial review and conditioning by Community Development, and approves all new residential development improvements for conformance to the City of Lincoln Improvement Standards and Design Criteria. Staff also reviews and imposes "conditions of approval" for all new private development projects related to improvements within the public right-of-way as well as on-site grading and drainage. Other duties include review and approval for filing with Placer County all final maps and parcel maps and all accompanying legal documents.

Capital Improvements: The Engineering Department develops, implements and oversees the capital improvement program for public infrastructure. Projects are developed and coordinated to avoid duplication of efforts and "throw aways". Staff prepares project scopes, oversees design, manages bid process and project budget through construction.

Inspection Services: The Engineering Department inspects the installation of sewer main lines, laterals, and manholes; storm drain main lines, laterals, inlets, and manholes; water main lines and service lines; and fire hydrants, blow-offs, air release valves, and water tanks. The Department also inspects the installation of curb, gutters, and sidewalks and checks the subgrade, aggregate base grade, and pavement. Inspectors review each project's storm water pollution prevention plan to be sure it has been installed as specified by the plan, monitors construction water use, and ensures construction site cleanliness is maintained.

Traffic Engineering: The Engineering Department issues transportation permits for oversize vehicles and trucks that must travel outside of dedicated truck routes; reviews all accident reports for trends and to identify areas that may require mitigation measures; evaluates and responds to requests by the public for stop signs and other traffic control devices.

Transportation Programming: The Engineering Department represents the City on the Technical Advisory Committees for Placer County Transportation Planning Agency and the South Placer Regional Transportation Authority. Staff prepares grant applications to Caltrans for roadway projects, and maintains the City's Pavement Management Plan.

Flood Control: The Engineering Department represents the City on the Placer County Flood Control and Water Conservation District Technical Advisory Committee, and reviews and responds to requests for flood zone determinations.

POSITION INFORMATION

AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Construction Manager	1.00	-	-	-	-
Construction Inspector	-	1.00	1.00	1.00	-
GIS Analyst I / II	-	1.00	2.00	-	-2.00
Engineering Manager	-	-	-	1.00	1.00
Associate / Senior Engineer	2.00	3.00	3.00	2.00	-1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	-
Office Assistant	0.50	0.50	0.50	-	-0.50
TOTALS	4.50	6.50	7.50	5.00	-2.50

PUBLIC WORKS

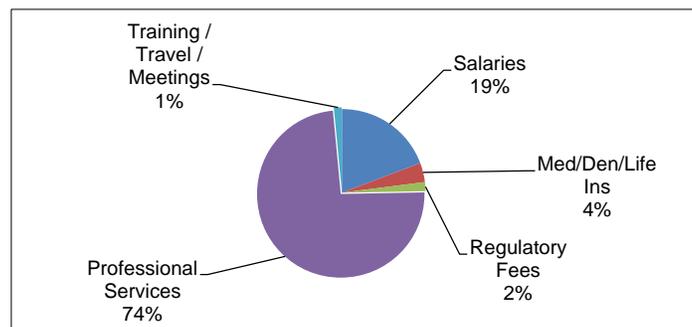
ENGINEERING Fiscal Year 2019-2020

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 389,404	\$ 660,707	\$ 804,921	\$ 779,768	\$ 410,900	\$ (394,021)	-49.0%
Retirement	\$ 25,937	\$ 32,775	\$ 43,068	\$ 37,225	\$ 16,601	\$ (26,467)	-61.5%
Pension Obligation	\$ 20,168	\$ 24,027	\$ 30,348	\$ 29,268	\$ 604	\$ (29,744)	-98.0%
Workers Comp	\$ 12,256	\$ 11,258	\$ 17,646	\$ 21,177	\$ 8,094	\$ (9,552)	-54.1%
OPEB Annual Liability	\$ -	\$ 34,870	\$ 47,952	\$ 47,952	\$ 30,626	\$ (17,326)	-36.1%
Med/Den/Life Ins	\$ 48,723	\$ 92,318	\$ 134,484	\$ 112,289	\$ 79,323	\$ (55,161)	-41.0%
FICA	\$ 27,271	\$ 46,969	\$ 60,625	\$ 54,467	\$ 30,912	\$ (29,713)	-49.0%
SUI	\$ 2,406	\$ 3,566	\$ 2,793	\$ 2,923	\$ 1,370	\$ (1,423)	-50.9%
Equipment Maintenance	\$ 3,698	\$ 9,213	\$ 39,761	\$ 35,000	\$ 16,800	\$ (22,961)	-57.7%
Fuel and Oil	\$ 329	\$ 1,938	\$ 1,500	\$ 2,400	\$ 1,500	\$ -	0.0%
Insurance	\$ 12,688	\$ 20,982	\$ 28,483	\$ 26,145	\$ 24,010	\$ (4,473)	-15.7%
Materials & Supplies	\$ 7,637	\$ 7,524	\$ 9,000	\$ 10,000	\$ 9,000	\$ -	0.0%
Lease Expense	\$ -	\$ 2,889	\$ 4,000	\$ 2,330	\$ 2,400	\$ (1,600)	-40.0%
Regulatory Fees	\$ 23,670	\$ 24,693	\$ 35,000	\$ 35,000	\$ 37,000	\$ 2,000	5.7%
Communications	\$ 1,819	\$ 3,768	\$ 3,860	\$ 3,811	\$ 3,420	\$ (440)	-11.4%
Professional Services	\$ 786,761	\$ 819,180	\$ 1,388,210	\$ 1,238,276	\$ 1,575,500	\$ 187,290	13.5%
Membership/Dues	\$ 374	\$ 4,734	\$ 2,740	\$ 1,000	\$ 3,090	\$ 350	12.8%
Training / Travel / Meetings	\$ 13,913	\$ 20,712	\$ 21,460	\$ 15,000	\$ 32,260	\$ 10,800	50.3%
Clothing	\$ 215	\$ 161	\$ 600	\$ -	\$ 600	\$ -	0.0%
TOTALS	\$ 1,377,269	\$ 1,822,284	\$ 2,676,451	\$ 2,454,031	\$ 2,284,010	\$ (392,441)	-14.7%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#223 Streets Fund	\$ 130,026	\$ 204,530	\$ 319,358	\$ 306,702	\$ 323,010	\$ 3,652	14.1%
#248 Development Svcs Fund	\$ 430,316	\$ 582,991	\$ 960,380	\$ 744,278	\$ 573,630	\$ (386,750)	25.1%
#250 - State Grant Fund	\$ -	\$ 10,946	\$ -	\$ -	\$ -	\$ -	0.0%
#270 - 286 L&L / CFD	\$ 92,458	\$ 102,994	\$ 99,167	\$ 140,840	\$ 685,290	\$ 586,123	30.0%
#600 Internal Service Fund	\$ 410,301	\$ 539,819	\$ 668,170	\$ 625,330	\$ 164,684	\$ (503,486)	7.2%
#710 Water Fund	\$ 27,136	\$ 54,902	\$ 261,467	\$ 245,026	\$ 253,962	\$ (7,505)	11.1%
#715 Water Non-Operations	\$ 134,687	\$ 19,697	\$ 77,628	\$ 77,628	\$ -	\$ (77,628)	0.0%
#720 Wastewater Fund	\$ 151,108	\$ 229,921	\$ 186,760	\$ 224,888	\$ 161,611	\$ (25,149)	7.1%
#725 Wastewater Non-Ops	\$ 1,237	\$ 32,845	\$ 42,155	\$ 42,000	\$ -	\$ (42,155)	0.0%
#730 Solid Waste Fund	\$ -	\$ 43,639	\$ 61,366	\$ 47,339	\$ 121,823	\$ 60,457	5.3%
TOTALS	\$ 1,377,269	\$ 1,822,284	\$ 2,676,451	\$ 2,454,031	\$ 2,284,010	\$ (392,441)	100.0%

TOP FIVE EXPENDITURES



PUBLIC WORKS

WATER Fiscal Year 2019-2020

POSITION INFORMATION

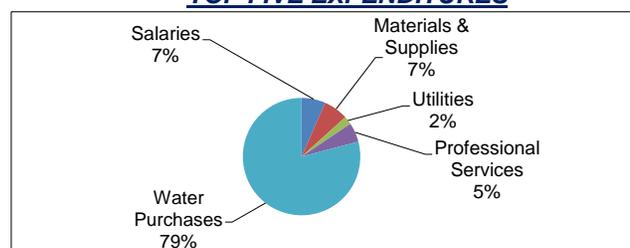
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Supervisor Water Facilities Operator	0.50	0.50	0.50	1.00	0.50
Water Tech I / II / Senior	5.00	5.00	5.00	6.00	1.00
Maintenance Worker I / II / Senior	3.10	2.10	2.85	2.10	-0.75
TOTALS	8.60	7.60	8.35	9.10	0.75

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 519,423	\$ 518,235	\$ 564,859	\$ 553,082	\$ 674,544	\$ 109,685	19.4%
Retirement	\$ 38,316	\$ 33,630	\$ 40,454	\$ 33,381	\$ 57,092	\$ 16,638	41.1%
Pension Obligation	\$ 60,490	\$ 80,970	\$ 90,186	\$ 96,118	\$ 148,542	\$ 58,356	64.7%
Workers Comp	\$ 44,305	\$ 34,514	\$ 54,339	\$ 50,297	\$ 63,181	\$ 8,842	16.3%
OPEB Unfunded Liability	\$ -	\$ -	\$ 50,949	\$ 50,949	\$ 58,188	\$ 7,239	14.2%
Med/Den/Life Ins	\$ 99,284	\$ 99,483	\$ 121,715	\$ 96,464	\$ 125,837	\$ 4,122	3.4%
SUI	\$ 2,967	\$ 2,341	\$ 2,649	\$ 2,649	\$ 2,047	\$ (602)	-22.7%
FICA	\$ 38,023	\$ 37,459	\$ 43,212	\$ 41,852	\$ 51,603	\$ 8,391	19.4%
Materials & Supplies	\$ 375,314	\$ 325,865	\$ 621,587	\$ 645,150	\$ 689,900	\$ 68,313	11.0%
Fuel and Oil	\$ 21,408	\$ 24,200	\$ 24,500	\$ 24,000	\$ 24,500	\$ -	0.0%
Insurance	\$ 13,307	\$ 29,595	\$ 21,753	\$ 19,967	\$ 25,628	\$ 3,875	17.8%
Advertising	\$ 12,983	\$ 5,736	\$ 25,000	\$ 12,000	\$ 25,000	\$ -	0.0%
Clothing	\$ 3,854	\$ 2,958	\$ 2,550	\$ 3,259	\$ 2,550	\$ -	0.0%
Communications	\$ 7,333	\$ 10,088	\$ 9,580	\$ 7,786	\$ 13,536	\$ 3,956	41.3%
Membership/Dues	\$ 46,559	\$ 109,491	\$ 120,300	\$ 120,000	\$ 116,900	\$ (3,400)	-2.8%
Equipment Maintenance	\$ -	\$ -	\$ 2,500	\$ 1,000	\$ 2,500	\$ -	0.0%
Building Maintenance	\$ -	\$ -	\$ 10,500	\$ 5,000	\$ 35,000	\$ 24,500	233.3%
Lease Expense	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	0.0%
Training/Travel/Conf/Mtgs	\$ 3,013	\$ 6,442	\$ 17,500	\$ 10,000	\$ 20,800	\$ 3,300	18.9%
Utilities	\$ 248,279	\$ 208,805	\$ 229,700	\$ 190,303	\$ 230,700	\$ 1,000	0.4%
Municipal Utilities	\$ -	\$ 3,989	\$ 3,600	\$ 1,697	\$ 2,600	\$ (1,000)	-27.8%
Professional Services	\$ 134,340	\$ 244,682	\$ 380,163	\$ 375,000	\$ 547,903	\$ 167,740	44.1%
Regulatory Fees	\$ 52,304	\$ 45,609	\$ 19,000	\$ 45,000	\$ 52,500	\$ 33,500	176.3%
Water Purchases	\$ 6,878,103	\$ 7,349,384	\$ 7,717,525	\$ 7,796,000	\$ 8,103,401	\$ 385,876	5.0%
Capital Outlay	\$ -	\$ 61,887	\$ 131,100	\$ 130,960	\$ 16,000	\$ (115,100)	-87.8%
TOTALS	\$ 8,599,605	\$ 9,235,363	\$ 10,385,221	\$ 10,391,914	\$ 11,170,452	\$ 785,231	7.6%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#710 - Water Operations	\$ 8,301,963	\$ 8,973,556	\$ 9,738,221	\$ 9,721,054	\$ 10,607,752	\$ 869,531	95.0%
#711 - Water Capital Replace	\$ 190,880	\$ 168,988	\$ 541,100	\$ 539,960	\$ 444,600	\$ (96,500)	4.0%
#715 - Water Non-Operations	\$ 105,900	\$ 92,819	\$ 105,900	\$ 130,900	\$ 118,100	\$ 12,200	1.1%
#750 - Airport Operations	\$ 862	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 8,599,605	\$ 9,235,363	\$ 10,385,221	\$ 10,391,914	\$ 11,170,452	\$ 785,231	100.0%

TOP FIVE EXPENDITURES



PUBLIC WORKS

WASTEWATER Fiscal Year 2019-2020

POSITION INFORMATION

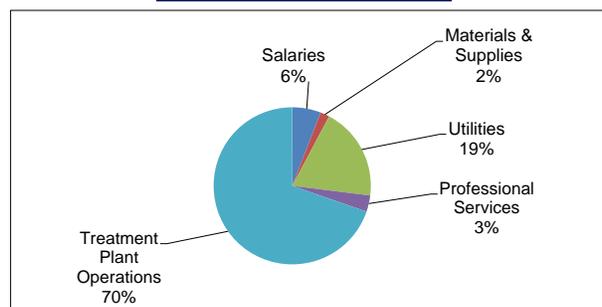
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Supervisor Water Facilities Operator	0.50	0.50	0.50	1.00	0.50
Wastewater Systems Tech I / II	3.00	5.00	5.00	5.00	-
Maintenance Worker I / II / Senior	3.00	1.00	1.00	1.00	-
TOTALS	6.50	6.50	6.50	7.00	0.50

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 414,701	\$ 438,670	\$ 447,726	\$ 449,534	\$ 485,461	\$ 37,735	8.4%
Retirement	\$ 27,298	\$ 25,313	\$ 28,814	\$ 26,483	\$ 31,062	\$ 2,248	7.8%
Pension Obligation	\$ 35,293	\$ 49,646	\$ 52,656	\$ 53,416	\$ 59,788	\$ 7,132	13.5%
Workers Comp	\$ 39,164	\$ 33,247	\$ 43,071	\$ 50,728	\$ 46,701	\$ 3,630	8.4%
OPEB Unfunded Liability	\$ -	\$ -	\$ 38,961	\$ 38,961	\$ 42,875	\$ 3,914	10.0%
Med/Den/Life Ins	\$ 97,355	\$ 102,374	\$ 112,166	\$ 108,963	\$ 129,110	\$ 16,944	15.1%
SUI	\$ 2,380	\$ 2,002	\$ 2,002	\$ 2,002	\$ 1,666	\$ (336)	-16.8%
FICA	\$ 29,650	\$ 31,231	\$ 34,251	\$ 39,131	\$ 37,138	\$ 2,887	8.4%
Materials & Supplies	\$ 70,093	\$ 89,022	\$ 146,000	\$ 140,000	\$ 155,000	\$ 9,000	6.2%
Fuel and Oil	\$ 30,386	\$ 39,879	\$ 38,000	\$ 38,000	\$ 38,000	\$ -	0.0%
Insurance	\$ 10,407	\$ 24,450	\$ 18,074	\$ 16,590	\$ 18,093	\$ 19	0.1%
Advertising	\$ 4,520	\$ 4,800	\$ 12,500	\$ 8,500	\$ 12,500	\$ -	0.0%
Clothing	\$ 5,774	\$ 5,947	\$ 7,050	\$ 6,509	\$ 7,050	\$ -	0.0%
Communications	\$ 15,651	\$ 34,343	\$ 14,900	\$ 15,370	\$ 19,958	\$ 5,058	33.9%
Membership/Dues	\$ 690	\$ 445	\$ 700	\$ 700	\$ 1,000	\$ 300	42.9%
Taxes	\$ 7,578	\$ 7,946	\$ 8,193	\$ 8,031	\$ 8,193	\$ -	0.0%
Equipment Maintenance	\$ -	\$ 15,483	\$ 50,000	\$ 25,000	\$ 50,000	\$ -	0.0%
Building Maintenance	\$ -	\$ -	\$ 2,500	\$ 1,000	\$ 2,500	\$ -	0.0%
Lease Expense	\$ 47,347	\$ 48,551	\$ 48,778	\$ 48,778	\$ 132,600	\$ 83,822	171.8%
Training/Travel/Conf/Mtgs	\$ 3,054	\$ 3,130	\$ 10,000	\$ 7,500	\$ 18,300	\$ 8,300	83.0%
Utilities	\$ 1,462,533	\$ 1,525,696	\$ 1,586,500	\$ 1,455,537	\$ 1,583,000	\$ (3,500)	-0.2%
Municipal Utilities	\$ -	\$ 64,917	\$ 52,500	\$ 53,306	\$ 56,000	\$ 3,500	6.7%
Professional Services	\$ 124,890	\$ 63,602	\$ 218,760	\$ 224,460	\$ 276,820	\$ 58,060	26.5%
Regulatory Fees	\$ 96,546	\$ 115,513	\$ 121,563	\$ 121,000	\$ 129,263	\$ 7,700	6.3%
Treatment Plant Operations	\$ 4,433,902	\$ 4,546,567	\$ 5,057,364	\$ 4,975,540	\$ 5,742,977	\$ 685,613	13.6%
Capital Outlay	\$ -	\$ 223,861	\$ 299,426	\$ 366,426	\$ 119,700	\$ (179,726)	-60.0%
TOTALS	\$ 6,959,212	\$ 7,496,635	\$ 8,452,455	\$ 8,281,465	\$ 9,204,755	\$ 752,300	8.9%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#720 - Wastewater Operations	\$ 6,694,522	\$ 7,272,787	\$ 8,274,529	\$ 8,036,539	\$ 9,085,055	\$ 810,526	98.7%
#721 Wastewater Capital Rep	\$ 543	\$ 223,848	\$ 177,926	\$ 244,926	\$ 119,700	\$ (58,226)	1.3%
#725 - Wastewater Non-Ops	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
#726 - Regional Sewer Project	\$ 263,157	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
#750 - Airport Fund	\$ 990	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 6,959,212	\$ 7,496,635	\$ 8,452,455	\$ 8,281,465	\$ 9,204,755	\$ 752,300	100.0%

TOP FIVE EXPENDITURES



PUBLIC WORKS

SOLID WASTE Fiscal Year 2019-2020

POSITION INFORMATION

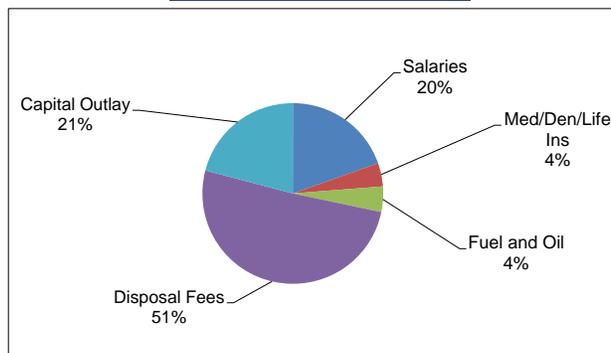
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Supervisor	1.00	1.00	1.00	1.00	-
Maintenance Worker I / II / Senior	12.00	12.00	13.00	13.00	-
Seasonal Maintenance Worker I / II	1.00	1.00	1.00	1.00	-
TOTALS	14.00	14.00	15.00	15.00	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 612,617	\$ 642,364	\$ 779,660	\$ 660,500	\$ 805,124	\$ 25,464	3.3%
Retirement	\$ 52,169	\$ 40,194	\$ 48,348	\$ 44,193	\$ 54,695	\$ 6,347	13.1%
Pension Obligation	\$ 90,740	\$ 87,204	\$ 105,343	\$ 102,358	\$ 138,992	\$ 33,649	31.9%
Workers Comp	\$ 37,840	\$ 31,675	\$ 35,786	\$ 39,984	\$ 36,955	\$ 1,169	3.3%
OPEB Unfunded Liability	\$ -	\$ -	\$ 83,916	\$ 83,916	\$ 85,750	\$ 1,834	2.2%
Med/Den/Life Ins	\$ 157,341	\$ 165,842	\$ 188,871	\$ 134,878	\$ 172,346	\$ (16,525)	-8.7%
SUI	\$ 5,652	\$ 4,377	\$ 4,928	\$ 4,928	\$ 3,808	\$ (1,120)	-22.7%
FICA	\$ 43,724	\$ 46,998	\$ 59,644	\$ 46,798	\$ 61,592	\$ 1,948	3.3%
Materials & Supplies	\$ 82,289	\$ 86,141	\$ 137,900	\$ 147,080	\$ 128,900	\$ (9,000)	-6.5%
Fuel and Oil	\$ 133,452	\$ 179,658	\$ 186,690	\$ 186,000	\$ 186,690	\$ -	0.0%
Insurance	\$ 15,953	\$ 40,025	\$ 29,483	\$ 27,062	\$ 29,496	\$ 13	0.0%
Advertising	\$ 15,759	\$ 13,674	\$ 24,250	\$ 12,000	\$ 27,250	\$ 3,000	12.4%
Clothing	\$ 8,346	\$ 8,077	\$ 10,700	\$ 8,000	\$ 11,200	\$ 500	4.7%
Communications	\$ 8,660	\$ 8,896	\$ 10,678	\$ 7,980	\$ 9,012	\$ (1,666)	-15.6%
Membership/Dues	\$ 362	\$ 952	\$ 1,020	\$ 500	\$ 1,020	\$ -	0.0%
Taxes	\$ 113	\$ 64	\$ 130	\$ 66	\$ 66	\$ (64)	-49.2%
Lease Expense	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	0.0%
Training/Travel/Conf/Mtgs	\$ 4,809	\$ 3,916	\$ 9,300	\$ 7,500	\$ 9,300	\$ -	0.0%
Utilities	\$ 10,049	\$ 10,117	\$ 10,160	\$ 10,106	\$ 10,174	\$ 14	0.1%
Professional Services	\$ 26,220	\$ 24,282	\$ 57,932	\$ 52,000	\$ 58,425	\$ 493	0.9%
Regulatory Fees	\$ 26,163	\$ 2,093	\$ 31,825	\$ 31,800	\$ 31,825	\$ -	0.0%
Disposal Fees	\$ 1,817,239	\$ 1,852,829	\$ 2,090,095	\$ 1,890,248	\$ 2,090,095	\$ -	0.0%
Capital Outlay	\$ -	\$ 1,451,206	\$ 350,000	\$ 349,937	\$ 860,000	\$ 510,000	145.7%
TOTALS	\$ 3,149,497	\$ 4,700,584	\$ 4,336,659	\$ 3,927,834	\$ 4,892,715	\$ 556,056	12.8%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#730 Solid Waste Operations	\$ 3,069,373	\$ 3,176,486	\$ 3,883,659	\$ 3,465,817	\$ 3,938,715	\$ 55,056	80.5%
#731 Solid Waste Cap Replace	\$ 19,633	\$ 1,463,166	\$ 384,000	\$ 374,937	\$ 894,000	\$ 510,000	18.3%
#735 Solid Waste Non Ops	\$ 59,397	\$ 60,932	\$ 69,000	\$ 87,080	\$ 60,000	\$ (9,000)	1.2%
#750 Airport Fund	\$ 1,094	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 3,149,497	\$ 4,700,584	\$ 4,336,659	\$ 3,927,834	\$ 4,892,715	\$ 556,056	100.0%

TOP FIVE EXPENDITURES



PUBLIC WORKS

STREETS

Fiscal Year 2019-2020

POSITION INFORMATION

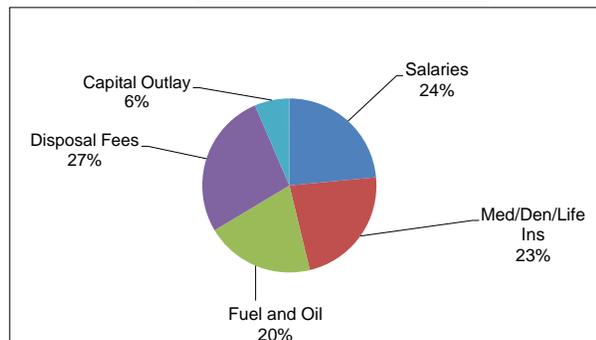
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Supervisor	1.00	1.00	1.00	1.00	-
Water Tech I	-	-	1.00	1.00	-
Maintenance Worker I / II / Senior	5.90	6.65	5.90	5.90	-
Seasonal Maintenance Worker I	1.00	-	-	-	-
TOTALS	7.90	7.65	7.90	7.90	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 311,956	\$ 423,303	\$ 471,908	\$ 472,603	\$ 508,704	\$ 36,796	7.8%
Retirement	\$ 20,793	\$ 22,486	\$ 25,425	\$ 24,872	\$ 29,571	\$ 4,146	16.3%
Pension Obligation	\$ 25,215	\$ 39,014	\$ 37,715	\$ 43,002	\$ 49,471	\$ 11,756	31.2%
Workers Comp	\$ 30,135	\$ 27,801	\$ 41,149	\$ 45,566	\$ 42,749	\$ 1,600	3.9%
OPEB Unfunded Liability	\$ -	\$ 44,380	\$ 47,952	\$ 47,952	\$ 45,938	\$ (2,014)	-4.2%
Med/Den/Life Ins	\$ 65,684	\$ 80,850	\$ 118,501	\$ 82,208	\$ 86,549	\$ (31,952)	-27.0%
SUI	\$ 2,120	\$ 2,703	\$ 2,664	\$ 2,664	\$ 1,880	\$ (784)	-29.4%
FICA	\$ 23,176	\$ 30,603	\$ 36,101	\$ 31,485	\$ 38,916	\$ 2,815	7.8%
Materials & Supplies	\$ 179,706	\$ 265,373	\$ 435,978	\$ 443,000	\$ 492,425	\$ 56,447	12.9%
Fuel and Oil	\$ 26,599	\$ 35,807	\$ 30,000	\$ 30,000	\$ 35,000	\$ 5,000	16.7%
Insurance	\$ 8,473	\$ 24,563	\$ 18,515	\$ 16,995	\$ 17,441	\$ (1,074)	-5.8%
Advertising	\$ 359	\$ 685	\$ 2,000	\$ 1,000	\$ 2,000	\$ -	0.0%
Clothing	\$ 4,137	\$ 6,353	\$ 8,600	\$ 8,000	\$ 8,600	\$ -	0.0%
Communications	\$ 6,471	\$ 10,684	\$ 10,300	\$ 7,174	\$ 9,742	\$ (558)	-5.4%
Membership/Dues	\$ 2,182	\$ 4,707	\$ 7,330	\$ 7,300	\$ 7,630	\$ 300	4.1%
Training/Travel/Conf/Mtgs	\$ 1,327	\$ 6,944	\$ 13,500	\$ 7,000	\$ 13,500	\$ -	0.0%
Utilities	\$ 390,896	\$ 402,302	\$ 401,650	\$ 360,029	\$ 436,759	\$ 35,109	8.7%
Professional Services	\$ 287,078	\$ 339,446	\$ 558,938	\$ 550,000	\$ 587,702	\$ 28,764	5.1%
Regulatory Fees	\$ 16,967	\$ 14,516	\$ 17,786	\$ 17,800	\$ 17,786	\$ -	0.0%
Capital Outlay	\$ 397,743	\$ 367,758	\$ 127,200	\$ 127,197	\$ 140,000	\$ 12,800	10.1%
TOTALS	\$ 1,801,017	\$ 2,150,278	\$ 2,413,212	\$ 2,325,847	\$ 2,572,363	\$ 159,151	6.6%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#221 - Streets Fund Gas Tax	\$ 403,572	\$ 604,035	\$ 685,047	\$ 633,723	\$ 842,558	\$ 157,511	32.8%
#223 - Streets Fund TDA	\$ 980,049	\$ 1,057,889	\$ 994,200	\$ 1,000,934	\$ 919,239	\$ (74,961)	35.7%
#270 - Landscape & Lighting	\$ 376,289	\$ 411,762	\$ 525,965	\$ 512,190	\$ 604,066	\$ 78,101	23.5%
#290 Oak Tree Mitigation	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	1.2%
#710 - Water Operations	\$ 39,000	\$ 76,592	\$ 118,000	\$ 114,000	\$ 116,500	\$ (1,500)	4.5%
#711 - Water Capital Replace	\$ -	\$ -	\$ 60,000	\$ 35,000	\$ 60,000	\$ -	2.3%
#750 - Airport Fund	\$ 2,107	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 1,801,017	\$ 2,150,278	\$ 2,413,212	\$ 2,325,847	\$ 2,572,363	\$ 159,151	100.0%

TOP FIVE EXPENDITURES



PUBLIC WORKS

PARKS

Fiscal Year 2019-2020

POSITION INFORMATION

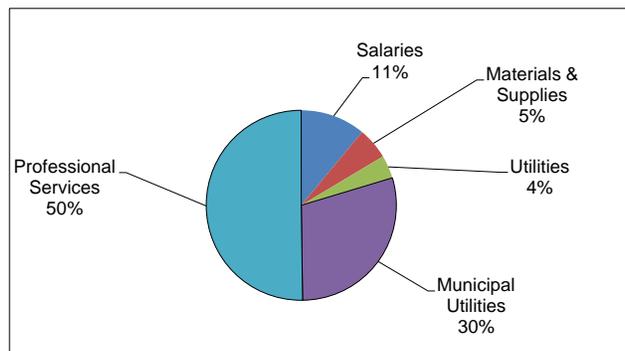
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Supervisor	0.50	0.50	0.50	0.50	-
Maintenance Worker I / II / Senior	3.00	3.00	4.00	3.00	-1.00
Maintenance Worker I Seasonal	0.75	0.75	0.75	1.00	0.25
TOTALS	4.25	4.25	5.25	4.50	-0.75

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 309,609	\$ 345,382	\$ 378,553	\$ 388,155	\$ 344,307	\$ (34,246)	-9.0%
Retirement	\$ 23,371	\$ 21,294	\$ 23,808	\$ 22,927	\$ 25,158	\$ 1,350	5.7%
Pension Obligation	\$ 39,821	\$ 47,385	\$ 59,349	\$ 61,735	\$ 78,178	\$ 18,829	31.7%
Workers Comp	\$ 23,573	\$ 20,675	\$ 33,537	\$ 29,413	\$ 30,242	\$ (3,295)	-9.8%
OPEB Unfunded Liability	\$ -	\$ 25,043	\$ 29,670	\$ 29,670	\$ 24,194	\$ (5,476)	-18.5%
Med/Den/Life Ins	\$ 66,425	\$ 67,108	\$ 77,102	\$ 67,865	\$ 68,483	\$ (8,619)	-11.2%
SUI	\$ 3,341	\$ 3,480	\$ 4,313	\$ 4,313	\$ 2,776	\$ (1,537)	-35.6%
FICA	\$ 22,411	\$ 25,202	\$ 28,959	\$ 26,840	\$ 26,340	\$ (2,619)	-9.0%
Materials & Supplies	\$ 133,969	\$ 144,276	\$ 194,962	\$ 191,000	\$ 168,000	\$ (26,962)	-13.8%
Fuel and Oil	\$ 9,711	\$ 10,348	\$ 7,500	\$ 10,026	\$ 7,500	\$ -	0.0%
Insurance	\$ 6,197	\$ 19,778	\$ 15,149	\$ 13,906	\$ 13,013	\$ (2,136)	-14.1%
Clothing	\$ 1,605	\$ 2,160	\$ 3,575	\$ 3,775	\$ 3,100	\$ (475)	-13.3%
Communications	\$ 4,906	\$ 4,830	\$ 26,178	\$ 4,436	\$ 25,758	\$ (420)	-1.6%
Membership/Dues	\$ 335	\$ 335	\$ 2,550	\$ 1,500	\$ 2,550	\$ -	0.0%
Training/Travel/Conf/Mtgs	\$ 2,405	\$ 890	\$ 3,500	\$ 1,550	\$ 4,000	\$ 500	14.3%
Utilities	\$ 87,575	\$ 105,548	\$ 102,400	\$ 175,724	\$ 122,600	\$ 20,200	19.7%
Municipal Utilities	\$ -	\$ 1,291,898	\$ 618,000	\$ 876,228	\$ 918,000	\$ 300,000	48.5%
Professional Services	\$ 1,253,709	\$ 1,305,292	\$ 1,582,926	\$ 1,530,350	\$ 1,567,127	\$ (15,799)	-1.0%
Capital Outlay	\$ 25,556	\$ 23,910	\$ 5,033	\$ 5,033	\$ 16,700	\$ 11,667	231.8%
TOTALS	\$ 2,014,519	\$ 3,464,834	\$ 3,197,064	\$ 3,444,446	\$ 3,448,026	\$ 250,962	7.8%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 General Fund	\$ 216,465	\$ 246,800	\$ 260,402	\$ 277,708	\$ 309,046	\$ 48,644	9.0%
#248 Development Services	\$ 5,584	\$ 5,684	\$ -	\$ -	\$ -	\$ -	0.0%
#270-277 L&L	\$ 1,791,662	\$ 3,212,350	\$ 2,936,662	\$ 3,166,738	\$ 3,138,980	\$ 202,318	91.0%
#750 - Airport Fund	\$ 808	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 2,014,519	\$ 3,464,834	\$ 3,197,064	\$ 3,444,446	\$ 3,448,026	\$ 250,962	100.0%

TOP FIVE EXPENDITURES



PUBLIC WORKS

TRANSIT Fiscal Year 2019-2020

POSITION INFORMATION

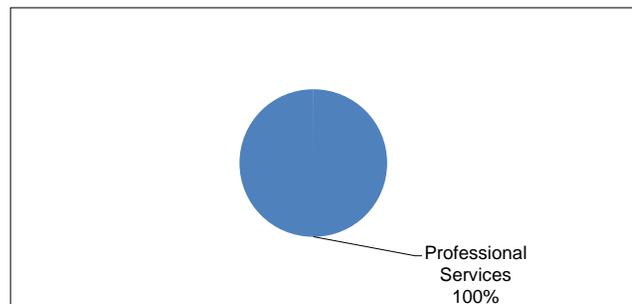
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Transit Operator	2.00	2.00	1.00	-	-1.00
TOTALS	2.00	2.00	1.00	0.00	-1.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 106,543	\$ 67,978	\$ 50,094	\$ 67,139	\$ -	\$ (50,094)	-100.0%
Retirement	\$ 9,922	\$ 5,576	\$ 4,615	\$ 4,490	\$ -	\$ (4,615)	-100.0%
Pension Obligation	\$ 20,162	\$ 24,900	\$ 15,018	\$ 14,483	\$ -	\$ (15,018)	-100.0%
Workers Comp	\$ 6,869	\$ 4,002	\$ 1,678	\$ 1,562	\$ -	\$ (1,678)	-100.0%
OPEB Unfunded Liability	\$ -	\$ 12,680	\$ 5,994	\$ 5,994	\$ -	\$ (5,994)	-100.0%
Med/Den/Life Ins	\$ 15,473	\$ 15,083	\$ 15,479	\$ 14,897	\$ -	\$ (15,479)	-100.0%
SUI	\$ 742	\$ 308	\$ 308	\$ 308	\$ -	\$ (308)	-100.0%
FICA	\$ 7,897	\$ 4,934	\$ 3,832	\$ 3,495	\$ -	\$ (3,832)	-100.0%
Insurance	\$ 2,395	\$ 6,191	\$ 2,325	\$ 2,134	\$ -	\$ (2,325)	-100.0%
Communications	293	40	-	-	\$ -	\$ -	0.0%
Professional Services	\$ 932,118	\$ 524,687	\$ 454,904	\$ 455,604	\$ 664,870	\$ 209,966	46.2%
TOTALS	\$ 1,102,414	\$ 666,379	\$ 554,247	\$ 570,106	\$ 664,870	\$ 110,623	20.0%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#740 - Transit	\$ 1,102,414	\$ 666,379	\$ 554,247	\$ 570,106	\$ 664,870	\$ 110,623	100.0%
TOTALS	\$ 1,102,414	\$ 666,379	\$ 554,247	\$ 570,106	\$ 664,870	\$ 110,623	100.0%

TOP FIVE EXPENDITURES



PUBLIC WORKS

AIRPORT Fiscal Year 2019-2020

POSITION INFORMATION

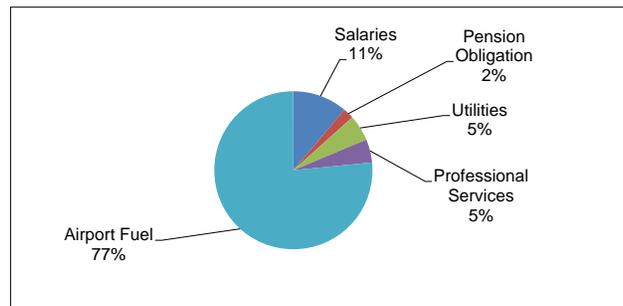
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Airport Manager	-	-	-	-	-
Airport Maintenance Worker I / II / Senior	2.00	1.25	2.00	1.00	-1.00
TOTALS	2.00	1.25	2.00	1.00	-1.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 175,215	\$ 127,515	\$ 169,866	\$ 156,517	\$ 100,528	\$ (69,338)	-40.8%
Retirement	\$ 11,922	\$ 8,584	\$ 11,704	\$ 11,396	\$ 5,876	\$ (5,828)	-49.8%
Pension Obligation	\$ 20,162	\$ 14,995	\$ 30,034	\$ 33,467	\$ 19,792	\$ (10,242)	-34.1%
Workers Comp	\$ 2,744	\$ 326	\$ 8,374	\$ 6,936	\$ 4,956	\$ (3,418)	-40.8%
OPEB Unfunded Liability	\$ -	\$ 6,340	\$ 5,994	\$ 5,994	\$ 6,125	\$ 131	2.2%
Med/Den/Life Ins	\$ 37,573	\$ 30,749	\$ 39,108	\$ 37,886	\$ 19,337	\$ (19,771)	-50.6%
SUI	\$ 742	\$ 409	\$ 308	\$ 500	\$ 238	\$ (70)	-22.7%
FICA	\$ 12,365	\$ 8,974	\$ 12,995	\$ 10,950	\$ 7,690	\$ (5,305)	-40.8%
Materials & Supplies	\$ 12,966	\$ 18,895	\$ 26,300	\$ 20,000	\$ 15,500	\$ (10,800)	-41.1%
Fuel and Oil	\$ 5,036	\$ 5,450	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.0%
Insurance	\$ 13,540	\$ 16,511	\$ 13,989	\$ 13,140	\$ 3,571	\$ (10,418)	-74.5%
Clothing	\$ 1,619	\$ 1,412	\$ 2,000	\$ 1,867	\$ 1,350	\$ (650)	-32.5%
Advertising	\$ -	\$ -	\$ 300	\$ 100	\$ 300	\$ -	0.0%
Communications	\$ 8,883	\$ 8,927	\$ 9,645	\$ 8,973	\$ 9,619	\$ (26)	-0.3%
Facility/Grounds Maintenance	\$ 1,745	\$ 1,142	\$ 4,800	\$ 2,000	\$ 3,500	\$ (1,300)	-27.1%
Equipment Maintenance	\$ -	\$ 663	\$ 3,200	\$ 1,500	\$ 1,000	\$ (2,200)	-68.8%
Building Maintenance	\$ -	\$ 56	\$ 4,000	\$ 2,000	\$ 3,500	\$ (500)	-12.5%
Membership/Dues	\$ 3,038	\$ 3,115	\$ 1,480	\$ 1,800	\$ 2,000	\$ 520	35.1%
Training/Travel/Conf/Mtgs	\$ 1,229	\$ 220	\$ 3,000	\$ 1,500	\$ 1,000	\$ (2,000)	-66.7%
Taxes	\$ 15,747	\$ 20,121	\$ 26,000	\$ 26,000	\$ 27,198	\$ 1,198	4.6%
Lease Expense	\$ 10,829	\$ 821	\$ -	\$ 99	\$ -	\$ -	0.0%
Utilities	\$ 39,568	\$ 39,044	\$ 42,100	\$ 39,227	\$ 48,000	\$ 5,900	14.0%
Municipal Utilities	\$ -	\$ 10,866	\$ 1,500	\$ 13,006	\$ 8,700	\$ 7,200	480.0%
Regulatory Fees	\$ 10,359	\$ 10,192	\$ 7,975	\$ 7,900	\$ 7,350	\$ (625)	-7.8%
Professional Services	\$ 56,330	\$ 81,475	\$ 59,045	\$ 59,000	\$ 42,855	\$ (16,190)	-27.4%
Airport Fuel	\$ 520,078	\$ 686,366	\$ 600,000	\$ 726,225	\$ 690,000	\$ 90,000	15.0%
Capital Outlay	\$ -	\$ 70,377	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 961,690	\$ 1,173,545	\$ 1,088,717	\$ 1,192,983	\$ 1,034,985	\$ (53,732)	-4.9%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#750 - Airport	\$ 961,690	\$ 1,173,545	\$ 1,088,717	\$ 1,192,983	\$ 1,034,985	\$ (53,732)	100.0%
TOTALS	\$ 961,690	\$ 1,173,545	\$ 1,088,717	\$ 1,192,983	\$ 1,034,985	\$ (53,732)	100.0%

TOP FIVE EXPENDITURES



PUBLIC WORKS

FACILITIES Fiscal Year 2019-2020

POSITION INFORMATION

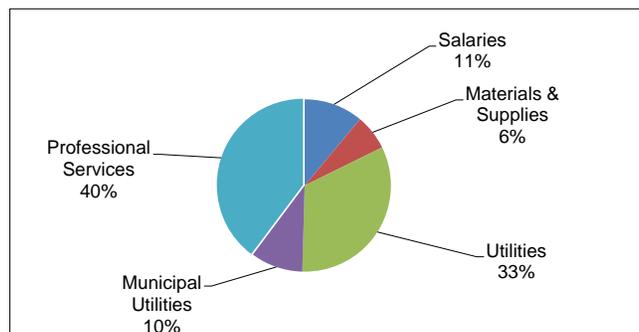
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20 Adopted	FTE Change
Supervisor	0.50	0.50	0.50	0.50	-
Maintenance Worker I / II / Senior	2.00	2.00	1.00	2.00	1.00
Seasonal Maintenance Worker I	0.25	0.25	-	-	-
TOTALS	2.75	2.75	1.50	2.50	1.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 111,453	\$ 86,423	\$ 77,160	\$ 68,028	\$ 128,886	\$ 51,726	67.0%
Retirement	\$ 7,586	\$ 5,672	\$ 5,634	\$ 5,252	\$ 8,475	\$ 2,841	50.4%
Pension Obligation	\$ 10,588	\$ 12,605	\$ 15,768	\$ 15,207	\$ 20,846	\$ 5,078	32.2%
Workers Comp	\$ 10,765	\$ 6,678	\$ 7,423	\$ 5,871	\$ 12,399	\$ 4,976	67.0%
OPEB Unfunded Liability	\$ -	\$ 12,997	\$ 6,294	\$ 6,294	\$ 12,556	\$ 6,262	99.5%
Med/Den/Life Ins	\$ 19,592	\$ 19,668	\$ 20,328	\$ 19,693	\$ 21,009	\$ 681	3.4%
SUI	\$ 764	\$ 323	\$ 323	\$ 323	\$ 488	\$ 165	51.1%
FICA	\$ 8,220	\$ 6,265	\$ 5,903	\$ 4,370	\$ 9,860	\$ 3,957	67.0%
Materials & Supplies	\$ 70,419	\$ 50,968	\$ 95,000	\$ 99,758	\$ 77,500	\$ (17,500)	-18.4%
Fuel and Oil	\$ 4,851	\$ 4,214	\$ 4,800	\$ 3,500	\$ 3,300	\$ (1,500)	-31.3%
Insurance	\$ 2,650	\$ 6,787	\$ 3,384	\$ 3,106	\$ 4,655	\$ 1,271	37.6%
Clothing	\$ 1,635	\$ 993	\$ 2,975	\$ 2,900	\$ 3,150	\$ 175	5.9%
Communications	\$ 18,459	\$ 17,874	\$ 17,460	\$ 18,134	\$ 21,067	\$ 3,607	20.7%
Special Events	\$ 16,761		\$ 77,250	\$ 62,000	\$ 37,000	\$ (40,250)	-52.1%
Training/Travel/Conf/Mtgs	\$ 1,187	\$ 2,040	\$ 6,500	\$ 3,000	\$ 4,500	\$ (2,000)	-30.8%
Utilities	\$ 299,124	\$ 538,485	\$ 315,020	\$ 297,533	\$ 381,086	\$ 66,066	21.0%
Municipal Utilities	\$ -	\$ -	\$ 114,000	\$ 208,066	\$ 114,000	\$ -	0.0%
Regulatory Fees	\$ 4,859	\$ 3,967	\$ 13,400	\$ 11,000	\$ 13,650	\$ 250	1.9%
Professional Services	\$ 244,162	\$ 379,119	\$ 499,122	\$ 390,000	\$ 463,223	\$ (35,899)	-7.2%
Capital Outlay	\$ 7,111	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTALS	\$ 840,186	\$ 1,155,078	\$ 1,287,744	\$ 1,224,035	\$ 1,337,650	\$ 49,906	3.9%

FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#100 General Fund	\$ 175,720	\$ 323,083	\$ 699,865	\$ 629,714	\$ 676,210	\$ (23,655)	50.6%
#600 - Internal Services	\$ 664,466	\$ 831,995	\$ 587,879	\$ 594,321	\$ 661,440	\$ 73,561	49.4%
TOTALS	\$ 840,186	\$ 1,155,078	\$ 1,287,744	\$ 1,224,035	\$ 1,337,650	\$ 49,906	100.0%

TOP FIVE EXPENDITURES



PUBLIC WORKS

FLEET

Fiscal Year 2019-2020

POSITION INFORMATION

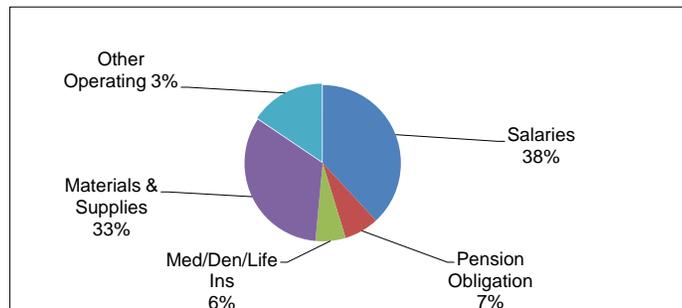
AUTHORIZED POSITIONS	FY 2016-17	FY 2017-18	FY 2017-18	FY 2018-19 Adopted	FTE Change
Supervisor	1.00	1.00	1.00	1.00	-
Equipment Mechanic I / II / Senior	4.00	4.00	4.00	4.00	-
Mechanics Helper - Seasonal	0.50	0.50	0.50	0.50	-
TOTALS	5.50	5.50	5.50	5.50	0.00

BUDGET SUMMARY

EXPENDITURES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Change
Salaries	\$ 401,150	\$ 382,466	\$ 416,049	\$ 400,344	\$ 419,984	\$ 3,935	0.9%
Retirement	\$ 32,408	\$ 28,500	\$ 30,510	\$ 29,587	\$ 34,222	\$ 3,712	12.2%
Pension Obligation	\$ 40,328	\$ 47,993	\$ 60,103	\$ 57,962	\$ 79,232	\$ 19,129	31.8%
Workers Comp	\$ 38,016	\$ 31,133	\$ 40,024	\$ 37,802	\$ 40,402	\$ 378	0.9%
OPEB Unfunded Liability	\$ -	\$ 31,700	\$ 29,970	\$ 29,970	\$ 30,625	\$ 655	2.2%
Med/Den/Life Ins	\$ 67,170	\$ 67,561	\$ 69,463	\$ 67,869	\$ 68,668	\$ (795)	-1.1%
SUI	\$ 2,255	\$ 1,565	\$ 1,848	\$ 1,848	\$ 1,428	\$ (420)	-22.7%
FICA	\$ 29,498	\$ 29,650	\$ 31,828	\$ 28,991	\$ 32,129	\$ 301	0.9%
Materials & Supplies	\$ 325,551	\$ 280,846	\$ 395,500	\$ 390,000	\$ 363,500	\$ (32,000)	-8.1%
Fuel and Oil	\$ 14,925	\$ 14,915	\$ 15,000	\$ 18,950	\$ 15,000	\$ -	0.0%
Insurance	\$ 7,815	\$ 24,059	\$ 16,170	\$ 14,842	\$ 15,335	\$ (835)	-5.2%
Clothing	\$ 5,404	\$ 7,358	\$ 5,950	\$ 6,374	\$ 5,950	\$ -	0.0%
Communications	\$ 3,139	\$ 2,960	\$ 3,085	\$ 3,096	\$ 3,200	\$ 115	3.7%
Equipment Maintenance	\$ -	\$ -	\$ 3,300	\$ 1,500	\$ 5,300	\$ 2,000	60.6%
Building Maintenance	\$ -	\$ -	\$ 5,000	\$ 2,500	\$ 5,000	\$ -	0.0%
Memberships/Dues	\$ -	\$ 5,266	\$ 8,300	\$ 4,000	\$ 8,300	\$ -	0.0%
Training/Travel/Conf/Mtgs	\$ 2,228	\$ 4,862	\$ 13,500	\$ 7,500	\$ 13,500	\$ -	0.0%
Regulatory Fees	\$ 834	\$ 1,281	\$ 2,000	\$ 4,700	\$ 10,000	\$ 8,000	400.0%
Professional Services	\$ 83,539	\$ 39,989	\$ 185,500	\$ 200,184	\$ 171,500	\$ (14,000)	-7.5%
TOTALS	\$ 1,054,260	\$ 1,002,104	\$ 1,333,100	\$ 1,308,019	\$ 1,323,275	\$ (9,825)	-0.7%

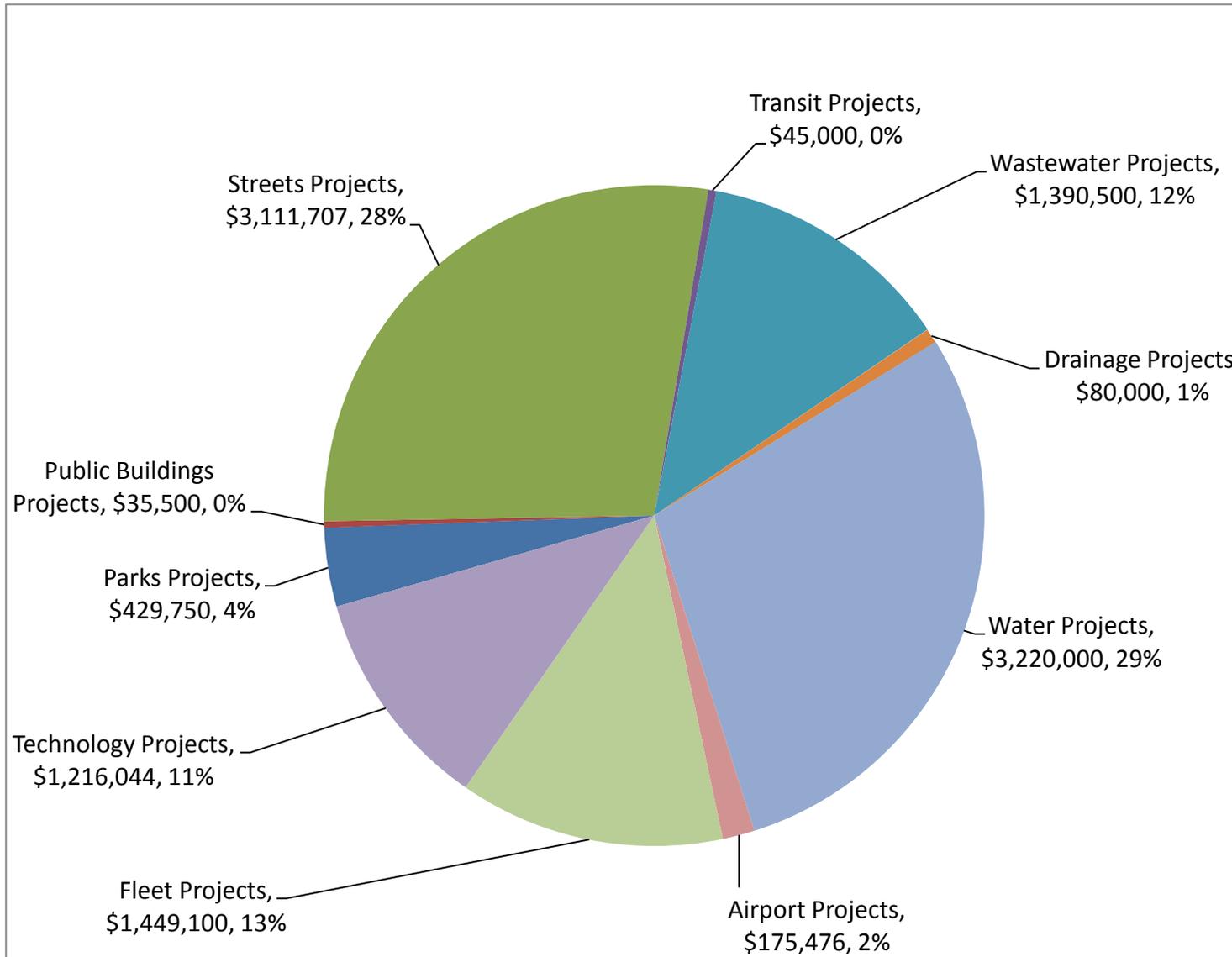
FUNDING SOURCES	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Projected	FY 2019-20 Adopted	Change From FY 2018-19	% of Total
#600 - Internal Services	\$ 1,054,260	\$ 1,002,104	\$ 1,333,100	\$ 1,308,019	\$ 1,323,275	\$ (9,825)	100.0%
TOTALS	\$ 1,054,260	\$ 1,002,104	\$ 1,333,100	\$ 1,308,019	\$ 1,323,275	\$ (9,825)	100.0%

TOP FIVE EXPENDITURES



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Capital Improvement Projects by Project Type



	221	223	241	244	245	270	298	540	610	630	711	721	725	731	740	750	755
Priority	Streets - Gas tax	Streets - TDA	PFE - Police	Library PFE	Park Tax	Landscape & Lighting	Federal Grants	Capital Improvements	Vehicle Replacement	Technology	Water Capital	Wastewater Capital	Wastewater PFE	Solid Waste Capital	Transit	Airport	Federal Aviation Grants
Total Projected Cash balance FYE 2018/19	\$3,075,747	\$2,424,403	784,530	900,890	229,998	3,382,290	\$0	3,815,952	\$380,250	\$794,502	\$14,396,597	\$9,967,988	\$1,772,475	\$3,101,695	(\$426,127)	(\$6,971,615)	\$4,157
Total Revenues Allocated FY 2019/20	\$2,140,555	\$2,029,781	\$323,736	\$21,333	83,393	4,213,596	\$8,365,903	17,202	\$31,845	10,587	2,755,446	129,566	1,453,067	74,825	1,517,680	\$1,585,524	\$267,177
Total Operating Expenses Allocated FY 2019/20	1,386,466	\$1,776,853	-	81,000	-	\$4,268,792	-	59,434	181,587	\$0	\$518,252	\$0	\$0	35,551	\$825,804	1,430,493	\$0
Prior Year approved Encumbrance	\$1,394,101	900,432		\$50,000	\$75,719		\$7,705,903	\$903,117			\$6,624,788	\$5,031,569	\$377,725	\$67,000	\$192,303	\$11,000	\$112,500
Total CIP Available Funds	\$2,435,735	\$1,776,899	\$1,108,266	\$791,223	\$237,672	\$3,327,094	\$660,000	\$2,870,603	\$230,508	\$805,089	\$10,009,003	\$5,065,985	\$2,847,817	\$3,073,969	\$73,446	(\$6,827,584)	\$158,834
TOTAL 2019/20 CIP REQUESTS	\$1,495,000	\$1,251,707	396,044	30,000	\$193,000	\$213,700	\$660,000	\$35,500	\$130,000	\$790,000	\$3,327,700	\$1,449,950	\$100,000	\$860,000	\$45,000	\$17,548	\$157,928
Projected Ending Fund Balance FYE 2019/20	\$940,735	\$525,192	\$712,222	\$761,223	\$44,672	\$3,113,394	\$0	\$2,835,103	\$100,508	\$15,089	\$6,681,303	\$3,616,035	\$2,747,817	\$2,213,969	\$28,446	(\$6,845,132)	\$906
PARKS																	
1 Pool heater replacement					38,000												
3 Foskett Park ADA Parking lot						132,000											
4 McBean Park ADA Parking Lot						65,000											
5 Foskett Park Retaining Wall												39,750					
6 McBean Pool Site Access Improvements Ph2					155,000												
STREETS																	
1 Gladding Road Storm Drain	27,500																
2 Lincoln Boulevard Repaving	732,500	732,500															
3 Auburn Rav Bridge Repl. @ McBean Park Dr		269,207															
4 Bridge Maintenance Project	270,000																
5 1st Street Resurfacing Phase 1							660,000										
6 Pothole Repair - Various Locations	250,000																
7 Bicycle Infrastructure Project		45,000															
8 McBean Sidewalk gap closure - Ph 1		125,000															
WATER																	
1 Westwood Well Pump Replacement											30,000						
2 Water Distribution Rehabilitation - 19/20	75,000										2,925,000						
3 Fiddymont Well Pump Replacement											40,000						
4 SCADA Install for New Facilities Ph2											150,000						
WASTEWATER																	
1 WWTRF Expansion Phase 1													100,000				
2 Silver Spur Sanitary Sewer Lift Station												660,000					
3 Sewer Rehab - Various hot spots												107,500					
4 Q Street Sanitary Sewer Lift Station												13,000					
5 WWTRF Screen Replacement												510,000					
DRAINAGE																	
1 New Storm Drain Manholes		40,000															
2 Storm Drain Replacement Program		40,000															
AIRPORT																	
1 Reconstruct Runway 15-33																17,548	157,928
PUBLIC BLDGS																	
1 Community Center ADA Elevator Lift								35,500									
TRANSIT																	
1 Bus Stop Amenity Improvements															45,000		
VEHICLES																	
V001 Scott Breathing Air System									65,000								
V002 (3) Dodge Charger patrol cars									65,000								
V003 Excavator for Parks/Water/Wastewater						16,700					16,700	16,700					
V004 Organics Truck															290,000		
V005 Front Loader															350,000		
V006 Commercial Roll-off Truck															220,000		
V007 Backhoe											135,000						
V008 (2) 1 Ton Utility trucks with diesel	140,000																
V009 Chevy 1500										31,000							
V010 Ford F250 Utility Truck												41,000					
V011 Ford van for inspection camera												31,000					
V012 Chevy 1500												31,000					
TECHNOLOGY																	
1 City-wide Financial Software										790,000							
2 Public Safety Radio System upgrade			396,044														
3 Integrated Library System Migration				30,000													

Parks

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
1	118	Pool heater replacement		\$ 38,000					\$ 38,000
2	451	Foskett Park ADA Parking lot		\$ 132,000					\$ 132,000
3	152	McBean Park ADA Parking Lot		\$ 65,000					\$ 65,000
4	120	Foskett Park Retaining Wall		\$ 39,750					\$ 39,750
5	415b	McBean Pool Site Access Improvements Ph2		\$ 155,000					\$ 155,000
									\$ -
CURRENT FISCAL YEAR PROJECTS			\$ -	\$ 429,750	\$ -	\$ -	\$ -	\$ -	\$ 429,750

Future year projects

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
		12 Bridges Backstop Repair						\$ 49,250	\$ 49,250
		Aitken Park Shade Structure						\$ 200,000	\$ 200,000
		Brentford Circle Park						\$ 3,200,000	\$ 3,200,000
		Community Center Park						\$ 3,400,000	\$ 3,400,000
		Foskett Park Post and Cable						\$ 63,000	\$ 63,000
		Foskett Park Soccer Field Renovation						\$ 205,000	\$ 205,000
		Jimenez Park Parking Lot Paving						\$ 335,000	\$ 335,000
		Jimenez Park Ph 3 - Soccer Fields						\$ 1,778,000	\$ 1,778,000
		Jimenez Park Ph 4 - Baseball Fields						\$ 2,860,000	\$ 2,860,000
		Joiner Park Parking Lot						\$ 370,000	\$ 370,000
		Joiner Park Shade and Picnic Area						\$ 58,500	\$ 58,500
		McBean Bandstand Electrical						\$ 46,000	\$ 46,000
		McBean Baseball Dugouts						\$ 960,000	\$ 960,000
		McBean Baseball Stadium Ph2						\$ 4,990,000	\$ 4,990,000
		Moore Road Class 1 Trail						\$ 630,000	\$ 630,000
FUTURE YEAR PROJECTS					\$ -	\$ -	\$ -	\$ 19,144,750	\$ 19,144,750

TOTAL PARKS PROJECTS			\$ -	\$ 429,750	\$ -	\$ -	\$ -	\$ 19,144,750	\$ 19,574,500
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Project Title:

Pool heater Replacement - McBean Pool

Department/Division/Contact

Public Works/ Facilities/ Scott Boynton

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

McBean Pool

Strategic Goal Relevance

Legislative/Regulatory; Health & Safety; Council Priority

Prioritization	
Depart. Score	Final Rank

Project No.
118

Relevant Graphic Detail



Project Description/Business Justification

Project proposes replacement of pool heater. Current heater had to be dismantled for repair in January 2019 due to the inability of staff to get it to operate. Extensive corrosion was discovered inside that will limit the heater's life significantly. Without this heater, the pool cannot operate during the times of year it currently does and this will impact the Recreation department's ability to hold swim classes due to cold water temperatures.

Project's Return on Investment

Continual usage of pool and programs

Operating Cost Impacts of Project/Request

Project will reduce operating cost by approximately 10% in repairs and staff time. Staff anticipates about a 15% reduction in gas usage due to energy efficiency of a new unit.

Project's Impact on Other Departments

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 38,000					\$ 38,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ 38,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 245 Park Tax	\$ -	\$ 38,000	\$ -				\$ 38,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ 38,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Foskett Park Parking Lots ADA Compliance

Department/Division/Contact

Engineering/Ray Leftwich

Project Duration

Fiscal Year Start =

2019/20

Fiscal Year End =

2019/20

Project Location or Request

Foskett Regional Park- Parking Lots 1 - 4

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Compliance with ADA Transition Plan and ADAAG Compliance

Prioritization

Depart. Final

Project No.

451

Relevant Graphic Detail



Project Description/Business Justification

The ADA Transition Plan Update has prioritized the identified barriers for each City owned facility and the parking lot for Foskett Park is priority number 1. Completing these improvements will allow for compliant access to all citizens who visit the park to enjoy the park facilities. Also completing these improvements will reduce the City's liability. The project will consist of the following components:

- *Lot 1 - correcting access aisle dimensions and slopes
- *Lot 2 - Correcting slopes and dimensions on access stalls and aisle
- *Lot 3 - Adding accessible stalls, correcting slopes and dimensions on access stalls and aisle, adding proper signage
- *Lot 4 - Correcting slopes and dimensions on access stalls and aisle, adding proper signage and remedying abrupt edges

Project's Return on Investment

Operating Cost Impacts of Project/Request

N/A

Project's Impact on Other Departments

N/A

Project Linkages/Synergies

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 7,000					\$ 7,000
Design/Engineering		\$ 15,000					\$ 15,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 110,000					\$ 110,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 132,000	\$ -	\$ -	\$ -	\$ -	\$ 132,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 270 Landscape & Lighting	\$ -	\$ 132,000	\$ -	\$ -	\$ -		\$ 132,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 132,000	\$ -	\$ -	\$ -	\$ -	\$ 132,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

McBean Park ADA Parking Lot Updates

Department/Division/Contact

Engineering/Ray Leftwich

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

McBean Park Off Street Parking and Path of Travel

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Compliance with ADA Transition Plan and ADAAG Compliance

Prioritization	
Depart.	Final

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Project No.

452

Relevant Graphic Detail



Project Description/Business Justification

The ADA Transition Plan Update has prioritized the identified barriers for each City owned facility and the off street parking including the path of travel for McBean Park is priority number 1. Completing these improvements will allow for compliant access to all citizens who visit and play at the park. Also completing these improvements will reduce the City's liability. The project will consist of the following components: Correcting slopes and dimensions on access stalls and aisle, adding proper signage and remedying abrupt edges. This project will continue to build on the improvements started in FY 18/19.

Project's Return on Investment

Operating Cost Impacts of Project/Request

Project's Impact on Other Departments

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 7,000					\$ 7,000
Design/Engineering		\$ 3,000					\$ 3,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 55,000					\$ 55,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 270 Landscape & Lighting	\$ -	\$ 65,000	\$ -	\$ -	\$ -		\$ 65,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Operating cost will remain the same for the facility.



Project Title:

Foskett Park Retaining Wall

Department/Division/Contact

Public Works/Parks/Scott Boynton

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Foskett Regional Park - 1911 Finney Way

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

To protect the reclaimed water lines (water infrastructure) at the entry-way to the Park.

Prioritization

Depart. Score	Final Rank

Project No.

120

Relevant Graphic Detail



Project Description/Business Justification

The proposed project will add a concrete retaining wall to the north side of the Foskett park entry to protect any exposed domestic and reclaimed water lines. The face of the wall should be imprinted with the name of the park, "Foskett Regional Park."

Project's Return on Investment

Operating Cost Impacts of Project/Request

N/A

Project's Impact on Other Departments

N/A

Project Linkages/Synergies

Project is consistent with improving the City's infrastructure.

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

Guesstimate based on experience with recent projects.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 3,000					\$ 3,000
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 36,750					\$ 36,750
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 39,750	\$ -	\$ -	\$ -	\$ -	\$ 39,750

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721 - Wastewater	\$ -	\$ 39,750	\$ -				\$ 39,750
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 39,750	\$ -	\$ -	\$ -	\$ -	\$ 39,750

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations				\$ -	\$ -	\$ -	\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:			\$ -	\$ -			\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

No operating costs will be attributed to the wall in the short-term. The wall will require replacement at the end of its lifecycle; which is anticipated to be 30 years or more.



Project Title:

McBean Pool Site Access Improvements Ph2

Department/Division/Contact

Engineering / Andrew Kellen

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

McBean Pool 65 McBean Park Drive. Project would provide exterior on-site improvements to comply with ADA Accessibility Guidelines (ADAAG).

Strategic Goal Relevance

Infrastructure and ADA Transition Plan Implementation

Legislative/Regulatory; Health & Safety; Council Priority

ADAAG, California Building Code and compliance with the City's ADA Transition Plan.

Prioritization	
Depart. Score	Final Rank

Project No. 415b

Relevant Graphic Detail



Project Description/Business Justification

The following project elements are identified in the current ADA Transition Plan:

1. East sidewalk from McBean Park Drive along Parking Lot 1 - provide directional signs.
2. Stair west of pool adjacent to McBean Park Drive - provide new handrail, extend stair handrail at top and bottom.
3. Path of travel at angled walk from Pool South to BBQ area driveway - modify cross slope.
4. Path of travel east of Parking lot 1 along BBQ area fence - modify cross slope.
5. Pool entrance stairs from Fire Station yard - provide new hand rail, extend stair handrail at top and bottom, remove landing and replace with appropriate slope.
6. Ramp and stairs at pool entry doors - provide new handrail including extensions and modify stair nosing.
7. Ramp from sidewalk on McBean Park Drive to entry door - provide new handrail and ramp handrail extensions and rebuild bottom landing with appropriate slopes.

Project's Return on Investment

Operating Cost Impacts of Project/Request

Project's Impact on Other Departments

Project Linkages/Synergies

This project is related to the implementation of the ADA Transition Plan including the Plan Update and the other proposed projects for site access improvements: McBean Baseball Field, Community Center, and Twelve Bridges Library.

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 20,000					\$ 20,000
Design/Engineering		\$ 35,000					\$ 35,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 100,000					\$ 100,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ 155,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 245 Park Tax	\$ -	\$ 155,000	\$ -				\$ 155,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ 155,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Streets

CPPC Rank	CP#	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
1	297	Gladding Road Storm Drain	\$ 75,000	\$ 27,500					\$ 102,500
2	333	Lincoln Boulevard Repaving	\$ 115,000	\$ 1,465,000					\$ 1,580,000
3	353	Auburn Rav Bridge Repl. @ McBean Park Dr	\$ 2,207,898	\$ 269,207	\$ 8,695,793	\$ 4,424,200			\$ 15,597,098
4	439	Bridge Maintenance Project	\$ 80,000	\$ 270,000					\$ 350,000
5	391	1st Street Resurfacing Phase 1	\$ 1,981,126	\$ 660,000					\$ 2,641,126
6	458	Pothole Repair - Various Locations	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000
7	440	Bicycle Infrastructure Project		\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 225,000
8	453	McBean Sidewalk gap closure - Ph 1		\$ 125,000					\$ 125,000
									\$ -
CURRENT FISCAL YEAR PROJECTS			\$ 4,709,024	\$ 3,111,707	\$ 8,990,793	\$ 4,719,200	\$ 295,000	\$ 295,000	\$ 22,120,724

Ongoing Projects requiring no additional funding

	CP#	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
	421	Crosswalk Enhancements	\$ 388,583						\$ 388,583
	438	1st Street Traffic Improvements	\$ 215,000						\$ 215,000
	354	Lincoln Boulevard Phase 2	\$ 3,590,285						\$ 3,590,285
	423	PGE Rule 20A - Alley between 5th & 6th	funded by PG&E						\$ -
			\$ 4,193,868						\$ 4,193,868

Future year projects

CPPC Rank	CP#	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
		1st and R Street Crosswalk						\$ 165,000	\$ 165,000
		ADA Improvements - City Hall Parking Areas						\$ 123,000	\$ 123,000
		Ferrari Ranch Road UPRR Crossing						\$ 340,000	\$ 340,000
		Twelve Bridges Drive Slurry Seal						\$ 1,800,000	\$ 1,800,000
		ADA Downtown Curb Ramps						\$ 188,000	\$ 188,000
		Auburn Ravine Bridge @ Lincoln Boulevard						\$ 13,781,500	\$ 13,781,500
		Beermans Alley Utility Replacement						\$ 680,000	\$ 680,000

Future year projects - Streets

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
		East Joiner Parkway Widening						\$ 8,630,000	\$ 8,630,000
		East Side Street Rehab						\$ 9,000,000	\$ 9,000,000
		Ferrari Ranch Road Ramp Metering						\$ 215,000	\$ 215,000
		Fiddymment Road Repaving						\$ 3,915,000	\$ 3,915,000
		1st Street Resurfacing Ph2 - H St to L St						\$ 300,000	\$ 300,000
		HDMB Resurfacing Project						\$ 534,000	\$ 534,000
		High School Area Street Resurfacing						\$ 1,920,000	\$ 1,920,000
		Joiner Parkway Rehab Ph 2						\$ 2,511,654	\$ 2,511,654
		Lincoln Blvd Ph 3						\$ 3,375,000	\$ 3,375,000
		McBean Sidewalk Gap Closure Ph 2						\$ 125,000	\$ 125,000
		McBean Sidewalk Gap Closure Ph 3						\$ 104,000	\$ 104,000
		McBean Sidewalk Gap Closure Ph 4						\$ 104,000	\$ 104,000
		McBean Sidewalk Gap Closure Ph 5						\$ 104,000	\$ 104,000
		Moore Road Repaving Project						\$ 6,000,000	\$ 6,000,000
		Moore Road Trench Repair						\$ 1,125,000	\$ 1,125,000
		Lincoln Blvd Ph 4						\$ 1,822,000	\$ 1,822,000
		Twelve Bridges Drive - Joiner Parkway Trail						\$ 770,000	\$ 770,000
FUTURE YEAR PROJECTS					\$ -	\$ -	\$ -	\$ 57,632,154	\$ 57,632,154

TOTAL STREETS PROJECTS			\$ 8,902,892	\$ 3,111,707	\$ 8,990,793	\$ 4,719,200	\$ 295,000	\$ 57,927,154	\$ 83,946,746
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Project Title:

Gladding Road Storm Drain

Department/Division/Contact

Engineering/Travis Williams

Project Duration

Fiscal Year Start =	2018/19
Fiscal Year End =	2019/20

Project Location or Request

On Gladding Road at the crossing of Markham Ravine.

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Safety

Prioritization	
Depart. Score	Final Rank

Project No.
297

Relevant Graphic Detail



Project Description/Business Justification

The current culvert crossing has failed and a large void is developing under the road where soil is being washed away. This project would expose the failed pipe, make any repairs necessary and backfill the trench and any voids under the road surface.

Project's Return on Investment

Operating Cost Impacts of Project/Request

This project would eliminate the need for ongoing surface patching that has been required by public services by addressing the source of the road failures.

Project's Impact on Other Departments

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 10,000	\$ 5,000					\$ 15,000
Design/Engineering	\$ 5,000	\$ 2,500					\$ 7,500
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 60,000	\$ 20,000					\$ 80,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 75,000	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ 102,500

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 221 - Gas Tax	\$ 75,000	\$ 27,500	\$ -				\$ 102,500
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 75,000	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ 102,500

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Lincoln Boulevard Repaving

Department/Division/Contact

City Engineer/Araceli Cararez

Project Duration

Fiscal Year Start =	2018/19
Fiscal Year End =	2019/20

Project Location or Request

Lincoln Boulevard from Sterling Parkway to Auburn Ravine bridge

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Depart. Score	Final Rank

Project No.

333

Relevant Graphic Detail



Project Description/Business Justification

The existing pavement on Lincoln Boulevard is rutting and beginning to deteriorate. The current PCI is 62. A grind and 2" overlay is necessary to prevent the roadway from deteriorating.

Project's Return on Investment

A decrease in maintenance costs that are likely in the near future.

Operating Cost Impacts of Project/Request

Decrease in maintenance costs.

Project's Impact on Other Departments

Decrease in maintenance costs.

Project Linkages/Synergies

N/A

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Year	FY19/20	FY19/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 40,000	\$ 140,000					\$ 180,000
Design/Engineering	\$ 75,000	\$ 25,000					\$ 100,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 1,300,000					\$ 1,300,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 115,000	\$ 1,465,000	\$ -	\$ -	\$ -	\$ -	\$ 1,580,000

Funding Sources	Prior Year	FY19/20	FY19/21	FY21/22	FY22/23	Future Years	Total
Fund: 223-TDA	\$ -	\$ 732,500	\$ -	\$ -			\$ 732,500
Fund: 221-Streets	\$ 115,000	\$ 732,500					\$ 847,500
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 115,000	\$ 1,465,000	\$ -	\$ -	\$ -	\$ -	\$ 1,580,000

OPERATING COSTS

Expenditures	Prior Year	FY19/20	FY19/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Year	FY18/19	FY19/20	FY19/21	FY21/22	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Auburn Rav Bridge Repl. @ McBean Park Dr

Department/Division/Contact/Contact

City Engineer/Ray Leftwich

Project Duration

Fiscal Year Start =	2015/16
Fiscal Year End =	2021/22

Project Location or Request

Bridge over Auburn Ravine on McBean Park Drive

Strategic Goal Relevance

Infrastructure - Reconstruct to provide 100-year flood protection. Widen bridge to improve multi-modal use and increase vehicle capacity.

Legislative/Regulatory; Health & Safety; Council Priority

Regulatory-Bridge reconstruction will comply with regulation to provide 100 year flood capacity.

Prioritization	
Depart. Score	Final Rank

--	--

Project No.

353

Relevant Graphic Detail



Project Description/Business Justification

Reconstruct bridge to provide 100-year flood protection and widen to provide sidewalks, bike and NEV lanes. Bridge will include two 12' westbound lanes and one 12' eastbound lane, with two 7' combined bike/NEV lanes, 6' sidewalk on each side. The bridge will be approximately 200 feet in length. Funding for design has been allocated in previous Fiscal Years. Project design has taken longer than anticipated due in large part to a design disagreement between Caltrans and the Central Valley Flood Control District.

Project's Return on Investment

The project will make use of Caltrans HBP grant funding to improve an important gateway to downtown Lincoln.

Operating Cost Impacts of Project/Request

Public Services maintenance costs for the bridge will decrease with new structure.

Project's Impact on Other Departments

Less maintenance for Public Services

Project Linkages/Synergies

The bridge widening is essential to accommodate the increase in vehicles generated by the forthcoming Crocker Knoll and Village 1 developments in the immediate vicinity. The creation of the bike, NEV and sidewalks will provide multi-modal access between downtown and the adjacent housing developments, both existing and planned.

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forwar

Expenditures were provided by the City's design consultant, Quincy Engineering, and are based on preliminary design concepts.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 269,207	\$ 545,793	\$ 402,200			\$ 1,217,200
Design/Engineering	\$ 1,447,898						\$ 1,447,898
Permitting	\$ 200,000						\$ 200,000
Land/ROW/Acquisition	\$ 560,000						\$ 560,000
Construction			\$ 8,150,000	\$ 4,022,000			\$ 12,172,000
Equipment							
Contingency							
Total Expenditures	\$ 2,207,898	\$ 269,207	\$ 8,695,793	\$ 4,424,200	\$ -	\$ -	\$ 15,597,098

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 250 Hwy 193 Relinq	\$ 253,246						\$ 253,246
Fund: 298 Fed Grant	\$ 1,954,652		\$ 7,500,000	\$ 3,500,000	\$ -		\$ 12,954,652
Fund: 240 Streets PFE			\$ 1,195,793	\$ 924,200	\$ -		\$ 2,119,993
Fund: 223 Streets TDA		\$ 269,207					\$ 269,207
Fund:							\$ -
Total Funding Sources	\$ 2,207,898	\$ 269,207	\$ 8,695,793	\$ 4,424,200	\$ -	\$ -	\$ 15,597,098

OPERATING COSTS

Expenditures	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	Future Years	Total
Fund:							\$ -
Fund:							
Fund:							
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

PFE and/or developer funding required for construction of golf cart lane.



Project Title:

Bridge Maintenance Project

Department/Division/Contact

Engineering

Project Duration

Fiscal Year Start =	2018/19
Fiscal Year End =	2019/20

Project Location or Request

1. Lincoln Boulevard bridge over Auburn Ravine 2. Twelve Bridges Drive bridge over Orchard Creek 3. Joiner Parkway bridge over Auburn Ravine 4. Brentford Circle bridge over Ingram Slough

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

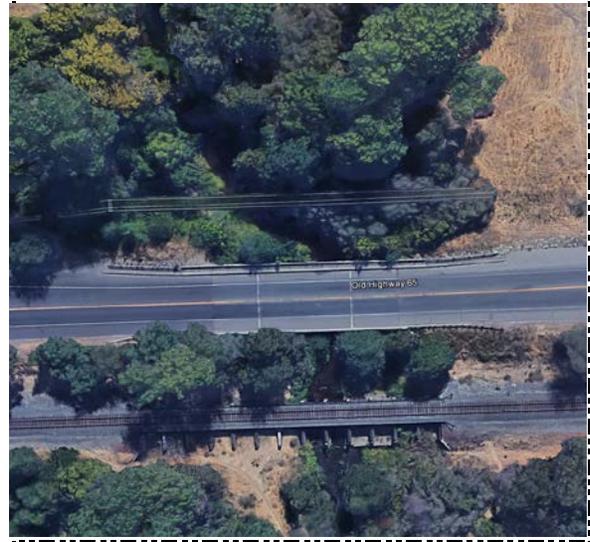
Prioritization

Depart.	Final

Project No.

439

Relevant Graphic Detail



Project Description/Business Justification

This project would provide necessary maintenance to four bridges as recommended by Caltrans Bridge Inspection Reports dating back to 2015. The reports recommend the following work: **Lincoln Boulevard/Auburn Ravine** - 1. Backfill the eroded area between the left edge of roadway and the abutment on left wingwall. 2. There are areas in the diaphragms and girders with spalled and delaminated areas. Remove all unsound concrete, blast clean the rebar, and patch the spalls. 3. Clean the joints at bents 2 and 4 and replace the pourable joint seals; **Twelve Bridges/Orchard Creek** - Treat bridge deck with methacrylate; **Joiner Parkway/Auburn Ravine** - 1. Treat deck and approach slab surfaces with methacrylate. 2. Remove debris from column 8 at bent 3. 3. Patch the spalls and protect the rebar in columns 1 and 2 of bent 3. **Brentford Circle/Ingram Slough** - Treat bridge deck with methacrylate.

Project's Return on Investment

Decrease in bridge deck maintenance and decrease in likelihood of the bridge requiring emergency repairs.

Operating Cost Impacts of Project/Request

Decrease in maintenance costs.

Project's Impact on Other Departments

Decrease in maintenance costs.

Project Linkages/Synergies

N/A

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 20,000					\$ 20,000
Design/Engineering	\$ 80,000						\$ 80,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 250,000					\$ 250,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 80,000	\$ 270,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 221 Gas Tax	\$ 80,000	\$ 270,000	\$ -				\$ 350,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 80,000	\$ 270,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

1st Street Resurfacing - Phase 1

Department/Division/Contact

City Engineer/Lindy Childers

Project Duration

Fiscal Year Start =

2015/16

Fiscal Year End =

2019/20

Project Location or Request

1st Street - Revised project limits to be O Street to Alley east of L Street (Original Project limits were Lincoln Boulevard to R Street)

Strategic Goal Relevance

Infrastructure - Replacement of existing infrastructure.

Legislative/Regulatory; Health & Safety; Council Priority

Legislative - Improvements to various ADA facilities. Safety - Improvements to drainage and substandard roadway conditions.

Project Description/Business Justification

The project consists of rehabilitation of the existing roadway surface. Various ADA and drainage improvements will be constructed with the project. Project includes underground storm drain improvements.

Project's Return on Investment

Operating Cost Impacts of Project/Request

No impact to other departments. City's Public Works department's responsibilities will not change with this project. Anticipate less time for maintenance activities with the road rehabilitation and drainage improvements.

Project's Impact on Other Departments

No impact to other departments. City's Public Works department's responsibilities will not change with this project.

Project Linkages/Synergies

This project has similar objectives and will provide similar results as the Lincoln Blvd. Ph2 and Ph3, E. 5th Street, E. 9th Street, and Street Resurfacing Project.

Prioritization		Project No.
Dept. Score	Final Rank	
		391

Relevant Graphic Detail



Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

Project length based on Federal funding availability and estimated pavement area incorporating percentages for various ADA and drainage improvements.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 10,621	\$ 273,150					\$ 283,771
Design/Engineering	\$ 298,551						\$ 298,551
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 1,671,954	\$ 386,850					\$ 2,058,804
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 1,981,126	\$ 660,000	\$ -	\$ -	\$ -	\$ -	\$ 2,641,126

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 298 Federal Grant Fund - RSTP	\$ 1,671,954	\$ 660,000	\$ -				\$ 2,331,954
Fund: 223 Streets TDA	\$ 263,299						\$ 263,299
Fund: 221 Gas Tax	\$ 42,000						\$ 42,000
Fund: 740 Transit	\$ 3,873						\$ 3,873
Fund:							\$ -
Total Funding Sources	\$ 1,981,126	\$ 660,000	\$ -	\$ -	\$ -	\$ -	\$ 2,641,126

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (if Necessary)



Project Title:

Pothole Repair - Various Locations

Department/Division/Contact

Engineering/Andrew Kellen

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	ongoing

Project Location or Request

Various locations around the City

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Depart. Score	Final Rank

Project No.
458

Relevant Graphic Detail



Project Description/Business Justification

Pothole repairs will be made on various streets throughout the City that are not on a near term cycle for street resurfacing or utility replacement. Full pavement removal and replacement (dig-outs) will be utilized to ensure that the repairs will hold up long term.

Project's Return on Investment

A decrease in maintenance costs to temporarily patch potholes. Public good will from improving road conditions.

Operating Cost Impacts of Project/Request

Decrease in maintenance costs.

Project's Impact on Other Departments

Decrease in maintenance costs.

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 240,000
Design/Engineering	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 120,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 1,140,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 221 Gas Tax	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Project will repair some of the more problematic pothole problems in the City and relieve some of the burden off of Public Services operating crews.



Project Title:
Bicycle Infrastructure Project

Department/Division/Contact
Engineering

Project Duration
Fiscal Year Start = 2019/20
Fiscal Year End = TBD

Project Location or Request
5th Street between O Street and Lincoln Blvd.

Strategic Goal Relevance
Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority
Health & Safety

Prioritization	
Dept. Score	Final Rank

Project No.
440

Relevant Graphic Detail



Project Description/Business Justification

The city receives approximately \$45,000 per year in Local Transportation Funds (LTF) to be used for bicycle and pedestrian projects. This money will be put towards improving the City of Lincoln's bicycle network as outlined in the current Bicycle Transportation Plan update. In FY 19/20, it is anticipated that the project will install bicycle lanes on 5th Street between O Streets and Lincoln Boulevard.

Project's Return on Investment

Operating Cost Impacts of Project/Request

Additional maintenance for the Public Services streets division.

Project's Impact on Other Departments

Additional maintenance for the Public Services streets division.

Project Linkages/Synergies

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering			\$ 45,000			\$ 45,000	\$ 90,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 45,000	\$ 45,000		\$ 45,000	\$ 45,000		\$ 180,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 270,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 223 TDA Funds	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 270,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 270,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

McBean Sidewalk Gap Closure - Phase 1

Department/Division/Contact

Engineering / Andrew Kellen

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

McBean Park Drive between F Street and E Street

Strategic Goal Relevance

Infrastructure - Repair/replace uneven sidewalks along portions of McBean Park Dr.

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety - This project brings our current pedestrian pathway up to current ADA standards.

Prioritization	
Depart. Score	Final Rank

Project No.
453

Relevant Graphic Detail



Project Description/Business Justification

The sidewalk along McBean Park Drive is a commonly used pedestrian path with pedestrian traffic from Lincoln Boulevard to McBean Memorial Park. There are numerous trip hazards and non-compliant ramps that need to be addressed for public safety and convenience. The project includes replacement of the sidewalk and curb ramps on the south side of McBean Park Drive from the east side of F St to the west side of E Street.

Project's Return on Investment

Ensure to optimize Caltrans Relinquishment funds, which are to be applied to specific projects and locations.

Operating Cost Impacts of Project/Request

The new sidewalk would reduce trip/fall claims as well as eliminate any near term sidewalk maintenance in this area.

Project's Impact on Other Departments

Reduce sidewalk maintenance costs.

Project Linkages/Synergies

This project is linked to the McBean Sidewalk Improvement Project, along with Lincoln Blvd. Phase 2, and would provide a continuous accessible route from Lincoln Blvd to McBean Park.

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 15,000					\$ 15,000
Design/Engineering		\$ 15,000					\$ 15,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 95,000					\$ 95,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 223 Street Fund - TDA	\$ -	\$ 125,000	\$ -				\$ 125,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Crosswalk Enhancement Various Locations

Department/Division/Contact

City Engineer/Araceli Cazarez

Project Duration

Fiscal Year Start =	2016/17
Fiscal Year End =	2019/20

Project Location or Request

Various locations near schools throughout the City and McBean Park.

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety - Creating a more pedestrian friendly corridor for students and parents walking to school and a local park.

Prioritization	
Depart. Score	Final Rank

Project No.

421

Relevant Graphic Detail



Project Description/Business Justification

Install crosswalk enhancements at 10 unsignalized locations. The project locations have been strategically chosen as they represent some of the greatest concentration of pedestrian use within the City. Of the 10 proposed In-roadway warning light systems, all but two are adjacent to an existing school. Those two are along McBean Park Drive near D Street and A Street.

Project's Return on Investment

Operating Cost Impacts of Project/Request

The project will increase the operating work load for the streets department in maintaining the crosswalk enhancement. However, impact is not anticipated to take effect any time soon.

Project's Impact on Other Departments

The project will have an impact on the streets department for long-term maintenance of the enhancements.

Project Linkages/Synergies

Other capital projects that are related include Lincoln Blvd. Phase 1 (completed); Lincoln Blvd Phase 3 and Lincoln Blvd. Phase 2 all which include pedestrian safety aspects. This project received Highway Safety Improvement Program funding for preliminary engineering and construction of the enhancements.

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

A quote was obtained for the crosswalk enhancement system; however the cost for the design of the system is a best judgement.

CAPITAL COSTS

Expenditures	Prior Year	FY 19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 35,000						\$ 35,000
Design/Engineering	\$ 50,000						\$ 50,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 303,583						\$ 303,583
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 388,583	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 388,583

Funding Sources	Prior Year	FY 19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:298 - HSIP	\$ 245,100						\$ 245,100
Fund: 221 Gas Tax	\$ 143,483						\$ 143,483
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 388,583	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 388,583

OPERATING COSTS

Expenditures	Prior Year	FY 19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Year	FY 19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:
1st Street Traffic Improvements

Department/Division/Contact
Engineering

Project Duration
Fiscal Year Start = 2018/19
Fiscal Year End = 2018/19

Project Location or Request
1st Street between Fuller Lane and Joiner Parkway, in front of Creekside Oaks Elementary School

Strategic Goal Relevance
Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority
Health & Safety

Prioritization	
Dept. Score	Final Rank

Project No.
438

Relevant Graphic Detail



Project Description/Business Justification

Public safety is an issue during pick up and drop off times in front of Creekside Oaks Elementary School. Poor circulation and minimal parking onsite have created a situation whereby vehicles are making mid-block u-turns while school children are crossing the street. In a temporary effort to mitigate the situation, delineators were placed down the center of the street to prevent the mid-block u-turns. While this has improved the situation, the delineators have been a target of vandalism on three occasions in the six months since they have been in place, creating a headache for Public Services. This project proposes a long term solution whereby the travel lanes would be shifted to the south, eliminating parking on the south side of the street to prevent mid-block pedestrian crossings, and a drive-through pick up and drop off zone would be created on the north side of the street, protected by a vertical curb. Class II bicycle lanes would also be installed in both directions.

Project's Return on Investment

Increased public safety in and around an elementary school. Additionally, this project would provide good will for the community that resides in the area as the project would improve the flow of vehicular traffic.

Operating Cost Impacts of Project/Request

Public Services maintenance costs will decrease.

Project's Impact on Other Departments

Public Services would benefit from not having to maintain the delineators.

Project Linkages/Synergies

N/A

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 20,000						\$ 20,000
Design/Engineering	\$ 35,000						\$ 35,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 160,000						\$ 160,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 215,000	\$ -	\$ 215,000				

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 221 - Streets Gas Tax	\$ 170,000		\$ -				\$ 170,000
Fund: 223 - Streets TDA	\$ 45,000						\$ 45,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 215,000	\$ -	\$ 215,000				

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Project Title:

Lincoln Blvd.Ph2 & HWY Safety Imprv Proj

Department/Division/Contact/Contact

City Engineer/Araceli Cazarez

Project Duration

Fiscal Year Start = 2016/17
 Fiscal Year End = 2018/19

Project Location or Request

Lincoln Blvd. from McBean Park Drive to Sterling Parkway

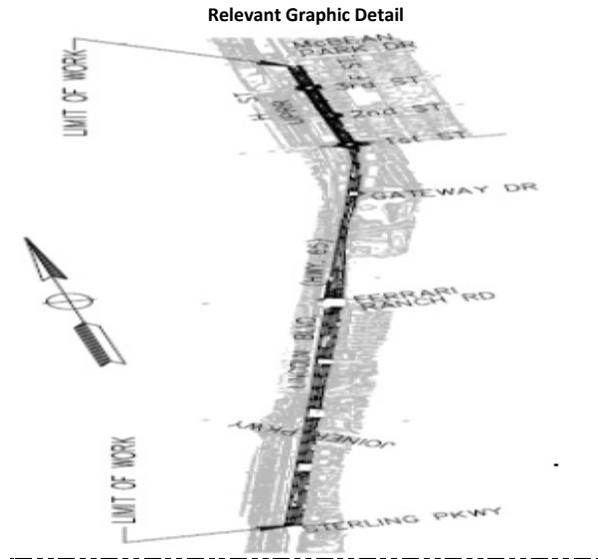
Strategic Goal Relevance

Economic Development & Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Legislative/Regulatory - ADA

Prioritization		Project No.
Depart.	Score	Final Rank
		354



Project Description/Business Justification

Phase 2 will provide improvements to a quarter-mile stretch of Lincoln Boulevard from First Street to McBean Park Drive (this stretch includes four different intersections). The project will include the following elements:

- Curb returns with bulb-outs to shorten the pedestrian path, enhanced crosswalks, and sidewalks with terra cotta bands.
- Street trees with an irrigation system that includes capacity for expansion for future shrub planting.
- Site furnishings to include bike racks, benches, and trash receptacles.
- Decorative street lights.
- Replacement of damaged and non-conforming sidewalks including ADA compliant pedestrian ramps.
- Class 2 bike/NEV access along the project corridor.

The HSIP Project consists of lighting and equipment upgrades to five traffic signals and systemic traffic signal timing improvements to a total of 11 traffic signals along Lincoln Boulevard from Sterling Parkway to 7th St. including the addition of Class II NEV/Bike lanes from Sterling Parkway to 1st St.

Project's Return on Investment

Utilization of grant funds from the California Department of Transportation - CMAQ, State Route 65 Relinquishment funds and Transportation Development Act funds.

Operating Cost Impacts of Project/Request

The streets operating cost is anticipated to decrease with the improved roadway.

Project's Impact on Other Departments

The project will impact the facilities department with the additional landscaping, benches and other furnishings to maintain.

Project Linkages/Synergies

Improved drainage facilities. Other capital projects that are related include Lincoln Blvd. Phase 1 (completed); Lincoln Blvd Bridge Crossing Auburn Ravine and Lincoln Blvd. Phase 3 (pedestrian railroad crossings upgrade).

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

Planning level of opinion of probable construction cost was prepared in April 2015 for the HSIP project.

CAPITAL COSTS

Expenditures	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 396,552						\$ 396,552
Design/Engineering	\$ 39,954						\$ 39,954
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 3,153,779						\$ 3,153,779
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 3,590,285		\$ -	\$ -	\$ -	\$ -	\$ 3,590,285

Funding Sources	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 298-CMAQ	\$ 1,051,501						\$ 1,051,501
Fund: 298-HSIP	\$ 919,951						\$ 919,951
Fund: 223 Streets TDA	\$ 487,126						\$ 487,126
Fund:250 Relinquishment	\$ 541,683						\$ 541,683
Fund: 221 SB1/Gas Tax	\$ 447,279						\$ 447,279
Fund:711 Water Cap Repl	\$ 142,745						\$ 142,745
Total Funding Sources	\$ 3,590,285		\$ -	\$ -	\$ -	\$ -	\$ 3,590,285

OPERATING COSTS

Expenditures	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

PG&E R20A Alley between 5th and 6th St

Department/Division/Contact

City Engineer/Araceli Cazarez

Project Duration

Fiscal Year Start = 2017/18
 Fiscal Year End = 2018/19

Project Location or Request

Convert overhead utility lines and facilities to underground between 5th and 6th Street just east of Lincoln Blvd.

Strategic Goal Relevance

Economic Development--project is anticipated to spur economic activity in downtown area.

Legislative/Regulatory; Health & Safety; Council Priority

Council Priority--Economic Development of downtown.

Prioritization
 Depart. Score Final Rank

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Project No.

423

Relevant Graphic Detail



Project Description/Business Justification

Rule 20A tariff program requires PG&E to allocate work credits to all cities to be used exclusively for the conversion of overhead facilities to underground facilities. The City had a work credit balance of \$849,331 as of April 30, 2015 with the potential to borrow \$431,310 (five years of future allocation) for a total of \$1,280,641. The project area including the alley between 5th and 6th Streets has been identified as an acceptable project by PG&E. The City is awaiting revised agreements to be approved by the CPUC before beginning the project. Agreements and resolutions will need to be approved by Council. The cost to the City will be any staff time needed to manage and coordinate including construction inspection cost. Project schedule is contingent upon PG&E's ability to develop and deliver project. Staff is continuously working with PG&E to find ways to move project forward.

Project's Return on Investment

Use of PG&E allocation funds for the intended use and beautification of the downtown.

Operating Cost Impacts of Project/Request

It is not anticipated the project will have additional operating cost.

Project's Impact on Other Departments

The project will require initial input on utility coordination; but will not be a burden.

Project Linkages/Synergies

This project is directly linked to Lincoln Blvd. Phases 1, 2 and 3 with the objective of creating a more pedestrian friendly corridor to encourage more residents to go downtown.

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 10,000						\$ 10,000
Design/Engineering	\$ 20,000						\$ 20,000
Permitting	\$ 15,000						\$ 15,000
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 45,000	\$ -	\$ 45,000				

Funding Sources	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: PGE Tariff				\$ -	\$ -		\$ -
Fund: 223 Streets TDA	\$ 45,000	\$ -	\$ -				\$ 45,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 45,000	\$ -	\$ 45,000				

OPERATING COSTS

Expenditures	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Year	FY17/18	FY18/19	FY19/20	FY20/21	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Water

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
1	454	Westwood Well Pump Replacement		\$ 30,000					\$ 30,000
2	455	Water Distribution Rehabilitation - 19/20		\$ 3,000,000					\$ 3,000,000
3	456	Fiddymont Well Pump Replacement		\$ 40,000					\$ 40,000
4	457	SCADA Install for New Facilities Ph2		\$ 150,000					\$ 150,000
									\$ -
CURRENT FISCAL YEAR PROJECTS			\$ -	\$ 3,220,000	\$ -	\$ -	\$ -	\$ -	\$ 3,220,000

Ongoing Projects requiring no additional funding

	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
	442	East Side Water and Sewer Rehab	\$ 4,710,000						\$ 4,710,000
	377	Tank #3 at Verdera North	\$ 12,466,220						\$ 12,466,220
	443	Verdera Water Modifications	\$ 50,000						\$ 50,000
	441	Rehab at Glen Edwards Middle School	\$ 1,558,000						\$ 1,558,000
			\$ 18,784,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,784,220

FUTURE YEAR PROJECTS

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
		Water Distribution Rehab FY 20/21			\$ 3,600,000				\$ 3,600,000
		Water Distribution Rehab FY 21/22				\$ 3,575,000			\$ 3,575,000
		Water Distribution Rehab FY 22/23					\$ 3,770,000		\$ 3,770,000
FUTURE YEAR PROJECTS					\$ 3,600,000	\$ 3,575,000	\$ 3,770,000	\$ -	\$ 10,945,000

TOTAL WATER PROJECTS

			\$ 18,784,220	\$ 3,220,000	\$ 3,600,000	\$ 3,575,000	\$ 3,770,000	\$ -	\$ 32,949,220
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Project Title:

Westwood Well Pump Replacement

Department/Division/Contact

Engineering/Ray Leftwich

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Replace the Westwood Well Pump that has reached its useful life.

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Depart. Score	Final Rank

Project No.
454

Relevant Graphic Detail



Project Description/Business Justification

The Westwood well pump has reached or is nearing the end of its useful life and staff is preparing to replace it prior to failure. The well pump would be replaced with a new 125 horsepower submersible pump. Staff has researched and the lead time for a pump is at least 7 months and therefore would like to have the item budgeted to have the pump ordered and ready for install upon failure of the existing pump.

Project's Return on Investment

The return on investment is a calculation dependent of various factors including the amount of time the well would be out of commission should it fail prior to the new pump being delivered.

Operating Cost Impacts of Project/Request

Operating cost would decrease with the new assets installed.

Project's Impact on Other Departments

It is anticipated the project will provide a benefit to the Public Services department due to the decrease in maintenance/repair time. It will also provide a benefit to the public's safety by providing the necessary water supply when needed.

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 30,000					\$ 30,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 711 Water Cap Replace	\$ -	\$ 30,000	\$ -				\$ 30,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Water Distribution Rehab FY 19/20

Department/Division/Contact

Egnineering/Andrew Kellen

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Replace old and deteriorated water lines, services and fire hydrants along East Avenue from McBean Park Drive to 9th Street, and 7th Street from East Avenue to A Street

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Depart. Score	Final Rank

Project No.
455

Relevant Graphic Detail



Project Description/Business Justification

Replace old and deteriorated water pipelines and fire hydrants that provide inadequate fire flow and water pressure. Repair or replace various sized water valves. Replace water laterals that have a history of leaking. The project includes replacement of approximately 3,000 linear feet of water main, six fire hydrants and 25 water services. This project would also include approximately 60 lineal feet of storm drain improvements on East Avenue near 5th Street.

Project's Return on Investment

The return on investment is a calculation dependent of various factors including the number of service calls to the area and amount of time spent for each repair, water savings due to reduction in leaks which leads to lower production and treatment cost.

Operating Cost Impacts of Project/Request

Operating cost would decrease with the new assets installed.

Project's Impact on Other Departments

It is anticipated the project will provide a benefit to the Public Services department due to the decrease in maintenance/repair time. It will also provide a benefit to the public's safety by providing adequate fire flows and preventing sewer overflow for the respective water and sewer systems.

Project Linkages/Synergies

Project is linked to the Pavement Management Plan and the Water Master Plan. The project is being coordinated in order to address utility deficiencies before resurfacing the roadways.

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 350,000					\$ 350,000
Design/Engineering		\$ 350,000					\$ 350,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 2,300,000					\$ 2,300,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 711 Water Cap Replace	\$ -	\$ 2,925,000	\$ -				\$ 2,925,000
Fund: 221 Gas Tax	\$ -	\$ 75,000					\$ 75,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Operating costs will be reduced depending on the severity of the existing waterline to be replaced.



Project Title:

Fiddymment Well Pump Replacement

Department/Division/Contact

Engineering/Ray Leftwich

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Replace the Fiddymment Well Pump that has reached its useful life.

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Depart. Score	Final Rank

Project No.
456

Relevant Graphic Detail



Project Description/Business Justification

The Fiddymment well pump has reached or is nearing the end of its useful life and staff is preparing to replace it prior to failure. The well pump would be replaced with a new 200 horsepower submersible pump. Staff has researched and the lead time for a pump is at least 7 months and therefore would like to have the item budgeted to have the pump ordered and ready for install upon failure of the existing pump.

Project's Return on Investment

The return on investment is a calculation dependent of various factors including the amount of time the well would be out of commission should it fail prior to the new pump being delivered.

Operating Cost Impacts of Project/Request

Operating cost would decrease with the new assets installed.

Project's Impact on Other Departments

It is anticipated the project will provide a benefit to the Public Services department due to the decrease in maintenance/repair time. It will also provide a benefit to the public's safety by providing the necessary water supply when needed.

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 40,000					\$ 40,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 711 Water Cap Replace	\$ -	\$ 40,000	\$ -				\$ 40,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Operating costs will be reduced as the new pump will require less maintenance.



Project Title:
SCADA Install for New Facilities Ph2

Department/Division/Contact
Public Services/Water/Jeff Miller

Project Duration
Fiscal Year Start = 2019/20
Fiscal Year End = 2020/21

Project Location or Request
 Tank #3 Verdera, Bella Circle Pressure Regulating Valve/Station, Village 19 Pressure Regulating Valve/Station

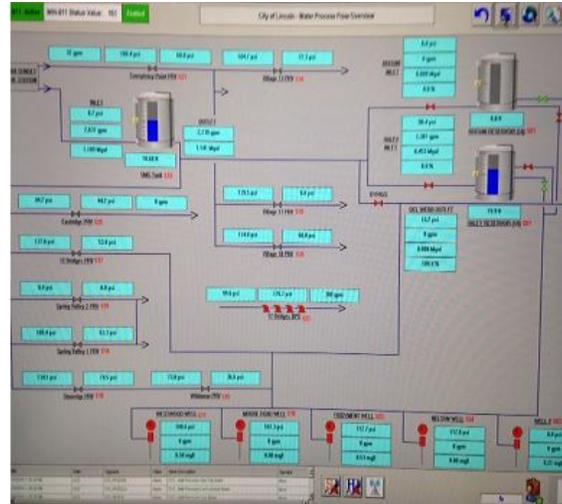
Strategic Goal Relevance
 Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority
 Health and Safety; Council Priority

Prioritization
Dept. Score **Final Rank**

Project No.
457

Relevant Graphic Detail



Project Description/Business Justification

The construction of Tank #3 (5 Million Gallon Tank) and a new pressure regulating station (Bella Circle PRV) will need to be connected to the Supervisory Control And Data Acquisition (SCADA) system, which controls the monitoring, reporting, and operation of the City's water system. In addition, Village 19 Pressure Reducing Valve/Station needs to be connected to the existing system.

Project's Return on Investment

The return on investment cannot be calculated in terms of dollars, but rather in terms of the City continuing to meet its responsibility of providing water to its residents. This would avoid any injuries or damage as well as costly lawsuits and fines stemming from water contamination.

Operating Cost Impacts of Project/Request

Costs of maintenance and operation of the system are estimated to be \$1500.

Project's Impact on Other Departments

Project Linkages/Synergies

The project is imperative to providing the basic necessity of clean water and is consistent with improving and protecting the City's infrastructure and its commitment to health and safety.

Strength of Projection(s) & Detail

Project cost based on best professional estimate made by the engineer who designed the SCADA.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 150,000					\$ 150,000
Preliminary Engineering							\$ -
Total Expenditures	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 711 Water Cap. Rep.		\$ 150,000					\$ 150,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance			\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 6,000
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 6,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 710 Water Operations			\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 6,000
Fund:							
Fund:							
Total Funding Sources	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 6,000



Project Title:

Water /Sewer Rehab - East Side

Department/Division/Contact

Engineering/Araceli Cazarez

Project Duration

Fiscal Year Start =	2017/18
Fiscal Year End =	2019/20

Project Location or Request

Replace old and deteriorated water lines, services and fire hydrants and sewer main lines, services and manholes on the east side of town along E.6th, E.7th, E.8th, E.9th to S. Herold and along S.Herold from E.9th to E.6th.

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization		Project No.
Depart. Score	Final Rank	
		442



Project Description/Business Justification

Replace old and deteriorated water pipelines and fire hydrants that provide inadequate fire flow and water pressure. Repair or replace various sized water valves. Replace water laterals that have a history of leaking. This area has been identified as a priority due to recent water leaks, age of system and need for street/drainage improvements. This area also includes dated sewer mainlines, laterals, clean outs and manholes that are critical for replacement. The project includes replacement of approximately 4,700 linear feet of water main and 4,000 linear feet of sewer main for the following boundaries: **S. Herold** from East 9th to East 6th; **East 6th** from East Ave to Herold Ave.; **East 7th** from East Ave to end; **East 8th** from East Ave to end; **East 9th** from East Ave to S.Herold. For FY18/19 design would be completed for water and sewer improvements to be constructed Spring 2019; with the roadway design completed to 30% for future FY construction.

Project's Return on Investment

The return on investment is a calculation dependent on various factors including the number of service calls to the area and amount of time spent for each repair, water savings due to reduction in leaks which leads to lower production and treatment cost.

Operating Cost Impacts of Project/Request

Operating cost would decrease with the new assets installed.

Project's Impact on Other Departments

It is anticipated the project will provide a benefit to the Public Services department due to the decrease in maintenance/repair time. It will also provide a benefit to the public's safety by providing adequate fire flows and preventing sewer overflow for the respective water and sewer systems.

Project Linkages/Synergies

Project is linked to the Pavement Management Plan, Sewer Master Plan and Water Master Plan. The project is being coordinated in order to address utility deficiencies before resurfacing the roadways.

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 250,000						\$ 250,000
Design/Engineering	\$ 275,000						\$ 275,000
Permitting							\$ -
Land/ROW/Acquisition	\$ 200,000						\$ 200,000
Construction	\$ 3,985,000						\$ 3,985,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 4,710,000	\$ -	\$ 4,710,000				

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 711 Water Cap Replace	\$ 1,880,000						\$ 1,880,000
Fund: 721 Wastewater Cap Re	\$ 2,830,000						\$ 2,830,000
Fund:			\$ -				\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 4,710,000	\$ -	\$ 4,710,000				

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Operating costs will be reduced depending on the severity of the existing sewer and waterline to be replaced.



Project Title:

Tank#3 at Verdera North

Department/Division/Contact

City Engineer/Ray Leftwich

Project Duration

Fiscal Year Start =	2015/16
Fiscal Year End =	2019/20

Project Location or Request

City owned property at the Old City Pond site near Sierra College Blvd. and Twelve Bridges Drive.

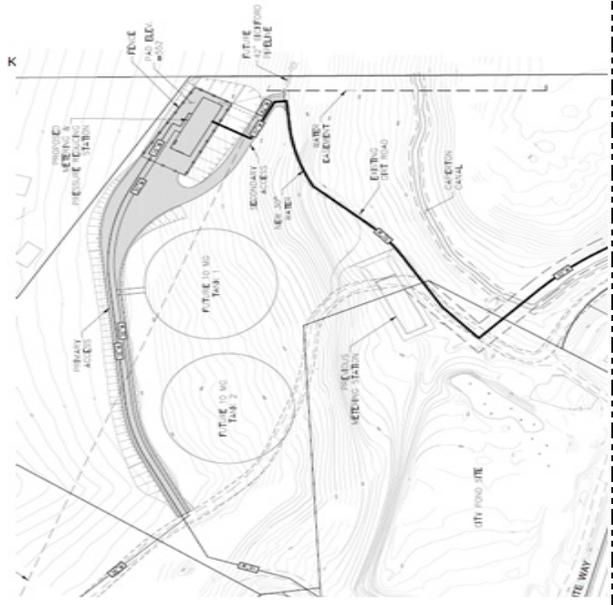
Strategic Goal Relevance

Infrastructure - Increase storage capacity of PCWA supplied water for current operations and future development, and improve water operations to the Twelve Bridges area.

Legislative/Regulatory; Health & Safety; Council Priority

Prioritization		Project No.
Dept. Score	Final Rank	377

Relevant Graphic Detail



Project Description/Business Justification

The Project includes the following elements:

- Mass grading of tank site as well as development of access roads on- and off-site
- Placing cut soils from the tank site and compacting fill in the existing, adjacent City pond site creating eight new residential lots
- Construction of a 10MG circular, pre-stressed concrete tank and associated tank piping, valves and appurtenances.
- Chemical test wash down station
- Extending electric and communication utilities to the site
- Environmental Permitting (CEQA) and rough grading plan for a second 10MG tank site adjacent to Tank #3
- A 16-inch main from the metering station to the higher elevation users in Verdera.

Related improvements include the Lincoln-Penryn Phase 3 Pipeline, a 36-inch waterline connecting Tank#3 to the existing system in Twelve Bridges Drive.

Project's Return on Investment

ROI = 8-yrs. Based on capital cost of \$13.316M, Lincoln water impact fees of \$5,839/unit, and average of 300 new connections in this service area per year. \$13.316M/\$5,839=2,281 new connections to break even. ROI = 2,281/300 = 7.6 years

Operating Cost Impacts of Project/Request

Slight increase in operating costs due to regular maintenance of new facility, water quality testing and property maintenance.

Project's Impact on Other Departments

The project benefits public safety by providing additional fire flow capacity and increased operating pressure.

Project Linkages/Synergies

This project is being constructed in conjunction with the Lincoln-Penryn Phase 3 Pipeline, to acquire and store more water supplied by PCWA. It will also position the City to better receive larger volumes from the future Bickford water transmission main.

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

Anticipated completion December 2019.

CAPITAL COSTS

Expenditures	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 1,265,689						\$ 1,265,689
Design/Engineering	\$ 799,029						\$ 799,029
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 10,401,502						\$ 10,401,502
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 12,466,220	\$ -	\$ 12,466,220				

Funding Sources	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 560 AD 95-1	\$ 2,148,000						\$ 2,148,000
Fund: 597 CFD 2003-1	\$ 1,294,766						\$ 1,294,766
Fund: 715 Water PFE	\$ 5,939,454						\$ 5,939,454
Fund: 711 Water Capital Repl	\$ 3,084,000						\$ 3,084,000
Fund:							\$ -
Total Funding Sources	\$ 12,466,220	\$ -	\$ 12,466,220				

OPERATING COSTS

Expenditures	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							
Maintenance							
Personnel Costs							
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Year	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 710 Water Operations			\$ -	\$ -	\$ -	\$ -	\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Construction of the tank project will require prepaid funding by developers, which will entitle the developers to future fee credits.



Prioritization

Project Title:

Water Improvements in Catta Verdera

Depart. Score

Final Rank

Project No.

443

Department/Division/Contact

Engineering

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Near the intersection of Camino Verdera and Vista De Madera in the Catta Verdera development & Catta Verdera Clubhouse.

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Relevant Graphic Detail



Project Description/Business Justification

A water valve on an existing 14" PVC waterline will be removed and the waterline plugged. This water valve is problematic in that should it ever be opened or should it ever fail, the water tank would be drained. The project would remove the existing water valve, cap both ends of the 14" waterline, and backfill the trench all within an undeveloped portion of land. Additionally, an existing fire hydrant will be reconnected at the Catta Verdera clubhouse that was taken off line when a water main was abandoned.

Project's Return on Investment

Operating Cost Impacts of Project/Request

Decrease in maintenance costs.

Project's Impact on Other Departments

Decrease in potential for a water leak and possibility of water tank being drained.

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 50,000						\$ 50,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 50,000	\$ -	\$ 50,000				

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 711 - Water Fund	\$ 50,000	\$ -	\$ -				\$ 50,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 50,000	\$ -	\$ 50,000				

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Water Dist Rehab - Glen Edwards MS Area

Department/Division/Contact

Engineering/Araceli Cazarez

Project Duration

Fiscal Year Start =	2018/19
Fiscal Year End =	2018/19

Project Location or Request

Replace old and deteriorated water pipelines, services and fire hydrants and sewer main lines, services and manholes along L and O Street from 3rd to 1st and 3rd Street from O to L Street.

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Dept. Score	Final Rank

Project No.
441

Relevant Graphic Detail



Project Description/Business Justification

Replace old and deteriorated water pipelines and fire hydrants that provide inadequate fire flow and water pressure. Repair or replace various sized water valves. Replace water laterals that have a history of leaking. This area has been identified as a priority due to recent water leaks, age of system and campus improvements to the Glen Edwards Middle School. This area also includes dated sewer mainlines, laterals, clean outs and manholes that are critical for replacement. The project includes replacement of approximately 4,665 linear feet of water main and 1,300 linear feet of sewer main for the following boundaries: **3rd Street** from O St to L St; **L Street** from 3rd to 1st; **O Street** from 3rd to 1st. Water and sewer improvements would be designed for Spring 2019 construction.

Project's Return on Investment

The return on investment is a calculation dependent of various factors including the number of service calls to the area and amount of time spent for each repair, water savings due to reduction in leaks which leads to lower production and treatment cost.

Operating Cost Impacts of Project/Request

Operating cost would decrease with the new assets installed.

Project's Impact on Other Departments

It is anticipated the project will provide a benefit to the Public Services department due to the decrease in maintenance/repair time. It will also provide a benefit to the public's safety by providing improved fire flows and preventing sewer overflow for the respective water and sewer systems.

Project Linkages/Synergies

Project is linked to the Water Master Plan and the Glen Edwards Middle School Improvements Project.

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 133,000						\$ 133,000
Design/Engineering	\$ 160,000						\$ 160,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 1,265,000						\$ 1,265,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 1,558,000	\$ -	\$ 1,558,000				

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 711 Water Cap Replace	\$ 1,558,000		\$ -	\$ -	\$ -	\$ -	\$ 1,558,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 1,558,000	\$ -	\$ 1,558,000				

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Operating costs will be reduced depending on the severity of the existing waterline to be replaced.

Wastewater

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
1	411	WWTRF Expansion Phase 1	\$ 1,840,000	\$ 100,000					\$ 1,940,000
2	425	Silver Spur Sanitary Sewer Lift Station	\$ 90,000	\$ 660,000					\$ 750,000
3	435	Sewer Rehab - Various hot spots	\$ 1,791,000	\$ 107,500					\$ 1,898,500
4	125	Q Street Sanitary Sewer Lift Station		\$ 13,000					\$ 13,000
5	130	WWTRF Screen Replacement		\$ 510,000					\$ 510,000
									\$ -
TOTAL CURRENT YEAR PROJECTS			\$ 3,721,000	\$ 1,390,500	\$ -	\$ -	\$ -	\$ -	\$ 5,111,500

Ongoing Projects requiring no additional funding

	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
	409	Citywide Solar							\$ -

FUTURE YEAR PROJECTS

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
		Aeration Conversion - Oxidation Ditches						\$ 2,586,000	\$ 2,586,000
		Aviation and Venture Sewer Rehab						\$ 450,000	\$ 450,000
		East Joiner Pump Station						\$ 59,400	\$ 59,400
		East Joiner Sewer Inflow and Infiltration						\$ 947,000	\$ 947,000
		High School Area Sewer Rehab						\$ 2,250,000	\$ 2,250,000
		Markham Sewer Point Repairs						\$ 270,000	\$ 270,000
		Sewer System Rehab 20/21			\$ 1,950,000				\$ 1,950,000
		Sewer System Rehab 21/22				\$ 2,845,000			\$ 2,845,000
		Sewer System Rehab 22/23					\$ 1,950,000		\$ 1,950,000
		Sewer System Rehab Future Years						\$ 4,880,000	\$ 4,880,000
		Aviation Drive Pump						\$ 1,020,000	\$ 1,020,000
		Lincoln Crossing Trunk						\$ 1,840,000	\$ 1,840,000
		Sewer Restriction - North East Avenue						\$ 2,170,000	\$ 2,170,000
		NRPS Collection Sewer						\$ 2,615,000	\$ 2,615,000

FUTURE YEAR PROJECTS - WASTEWATER

CPIC Rank	CPIC #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
		Old Town North						\$ 2,475,000	\$ 2,475,000
		Old Town South A						\$ 1,900,000	\$ 1,900,000
		Old Town South B						\$ 1,625,000	\$ 1,625,000
		UPRR Sewer Rehabilitation Ph 1						\$ 2,215,000	\$ 2,215,000
		WWTRF Expansion Ph 2						\$ 14,950,000	\$ 14,950,000
		3rd Street Lift Station						\$ 75,000	\$ 75,000
		Joiner, Machado and Singer Parks Reclamation						\$ 880,000	\$ 880,000
		UPRR Sewer Rehabilitation Ph 2						\$ 1,835,000	\$ 1,835,000
		CCTV Wastewater Collection System						\$ 1,300,000	\$ 1,300,000
FUTURE YEAR PROJECTS					\$ 1,950,000	\$ 2,845,000	\$ 1,950,000	\$ 46,342,400	\$ 53,087,400
TOTAL WASTEWATER PROJECTS			\$ 3,721,000	\$ 1,390,500	\$ 1,950,000	\$ 2,845,000	\$ 1,950,000	\$ 46,342,400	\$ 58,198,900



Project Title:

WWTRF Expansion Phase 1

Department/Division/Contact

Engineering / Ray Leftwich

Project Duration

Fiscal Year Start =	2017/18
Fiscal Year End =	2020/21

Project Location or Request

WWTRF

Strategic Goal Relevance

Infrastructure, Economic Development

Legislative/Regulatory; Health & Safety; Council Priority

Plant requires immediate expansion in order to facilitate continued development.

Prioritization	
Depart. Score	Final Rank

Project No.

411

Relevant Graphic Detail



Project Description/Business Justification

Expand WWTRF capacity by 1.2mgd with addition of Oxidation Ditch and related components. Next expansion will include addition of a Clarifier and related components for additional 0.9mgd of capacity. WWTRF is nearing facility capacity and additional capacity is needed to facilitate future development. Currently the City has 29,120 EDUs obligated with only 28,000 EDU plant capacity. The obligated EDUs are a mix of existing City and County connections, pre-paid developer and County connections and County reserved connections. The addition of the oxidation ditch will provide for an additional 6,046 EDUs with the Phase 1 expansion project.

Project's Return on Investment

Operating Cost Impacts of Project/Request

Operation of WWTRF is funded through monthly utility bills of rate payers. Capital cost of project will be funded through payment of Connection Fees from builders and developers as a requirement of Building Permits and Final Maps.

Project's Impact on Other Departments

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 140,000	\$ 3,757,050					\$ 3,897,050
Design/Engineering	\$ 1,700,000	\$ 100,000					\$ 1,800,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 25,047,000					\$ 25,047,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 1,840,000	\$ 28,904,050	\$ -	\$ -	\$ -	\$ -	\$ 30,744,050

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 725 Waste Water PFE	\$ 1,840,000	\$ 100,000	\$ -	\$ -			\$ 1,940,000
Fund: SRF or Muni Bond		\$ 28,804,050	\$ -	\$ -			\$ 28,804,050
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 1,840,000	\$ 28,904,050	\$ -	\$ -	\$ -	\$ -	\$ 30,744,050

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Silver Spur Sanitary Sewer Lift Station

Department/Division/Contact

Engineering / Araceli Cazarez

Project Duration

Fiscal Year Start =	2018/19
Fiscal Year End =	2019/20

Project Location or Request

Silver Spur Circle

Strategic Goal Relevance

Infrastructure, and Health & Safety

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization		Project No.
Depart.	Final	425

Relevant Graphic Detail



Project Description/Business Justification

The existing sanitary sewer lift station that services the residents along Silver Spur Circle is old, requires constant maintenance and the wet well is in imminent threat of collapsing. The entire sanitary sewer lift station including wet well, pump, electrical cabinet, pipes and valves needs to be replaced to ensure the safe functionality of the neighborhood sewer system.

Project's Return on Investment

A decrease in maintenance costs and the elimination of the need for emergency repairs to fix a wet well collapse that is likely in the near future.

Operating Cost Impacts of Project/Request

Decrease in maintenance costs.

Project's Impact on Other Departments

Decrease in maintenance costs.

Project Linkages/Synergies

N/A

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

Based on actual contracts for PM and Design, and Pre Design Report by Stantec

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 15,000	\$ 50,000					\$ 65,000
Design/Engineering	\$ 75,000	\$ 10,000					\$ 85,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 600,000					\$ 600,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 90,000	\$ 660,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721 WW Capital Rep	\$ 90,000	\$ 660,000	\$ -				\$ 750,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 90,000	\$ 660,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

OPERATING COSTS

Expenditures	Prior Years	FY17/18	FY18/19	FY19/20	FY19/21	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY17/18	FY18/19	FY19/20	FY19/21	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Sewer Rehab - Various hot spots in town

Department/Division/Contact

Engineering/Lindy Childers

Project Duration

Fiscal Year Start = 2017/18
 Fiscal Year End = 2019/20

Project Location or Request

Replacement of approximately 3000 linear feet of sewer line in multiple locations

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Dept. Score	Final Rank

Project No.

435

Relevant Graphic Detail



Project Description/Business Justification

The existing sewer lines (6", 8", 10") are not functioning as designed in the following locations. The sewer system needs to be rehabilitated to reduce the frequency of maintenance and pumping out of the system.
 1) N-O Alley north of 4th up to 6th; 2) 5th from N-O Alley to M-N Alley; 3) Intersection of 6th and M-N Alley; 4) J-K Alley from 1st up north to mid-block; 5) J St from 1st to 2nd; 6) Hollingsworth Dr south of 1st; 7) 1st St from Hollingsworth to I; 8) 1st St from D to Ina.

Project's Return on Investment

Decrease in maintenance and emergency pumping during wet weather conditions.

Operating Cost Impacts of Project/Request

Decrease in maintenance costs.

Project's Impact on Other Departments

Decrease maintenance costs.

Project Linkages/Synergies

The First Street Pavement Rehabilitation project design is underway with anticipated construction in 2019. The sewer line rehabilitation on First St. needs to be constructed in advance of the pavement rehabilitation project.

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

Engineer's 65% design estimate

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 300,000						\$ 300,000
Design/Engineering	\$ 250,000						\$ 250,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 1,241,000	\$ 107,500	\$ 1,343,500				\$ 2,692,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 1,791,000	\$ 107,500	\$ 1,343,500	\$ -	\$ -	\$ -	\$ 3,242,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721 WW Capital Rep	\$ 1,791,000	\$ 107,500	\$ 1,343,500				\$ 3,242,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 1,791,000	\$ 107,500	\$ 1,343,500	\$ -	\$ -	\$ -	\$ 3,242,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Q St Sewer Lift Station Panel Enclosure

Department/Division/Contact

Engineering/Andrew Kellen

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Q Street near 8th Street

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Depart. Score	Final Rank

Project No.
125

Relevant Graphic Detail



Project Description/Business Justification

The control panel for the existing Q Street sanitary sewer lift station is not protected by a fence or barrier. As a result, the panel has been subjected to vandalism, such as graffiti, which requires regular maintenance. Additionally, the location and lack of protection makes the control panel vulnerable to vehicular damage, which could potentially take the pump station offline and require immediate emergency action. This project would construct a secure enclosure for the lift station control panel and install additional bollards to protect the panel.

Project's Return on Investment

A decrease in maintenance costs and significant risk reduction of total station shutdown.

Operating Cost Impacts of Project/Request

Decrease in maintenance costs.

Project's Impact on Other Departments

Decrease in maintenance costs.

Project Linkages/Synergies

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 3,000					\$ 3,000
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 10,000					\$ 10,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000

Funding Sources		FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721 WW Capital Rep	\$ -	\$ 13,000	\$ -				\$ 13,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

WWTRF - Screen Replacement

Department/Division/Contact

Engineering

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Wastewater Treatment and Reclamation Facility. Fiddymont Road.

Strategic Goal Relevance

Infrastructure maintenance and WWTRF permit compliance.

Legislative/Regulatory; Health & Safety; Council Priority

Prioritization		Project No.
Depart.	Final	130

Relevant Graphic Detail



Project Description/Business Justification

The WWTRF headworks step screen has failed and historically did not meet performance needs. It has been recommended that the existing screen be replaced by a higher performing perforated plate screen rather than repair the failed screen. This project proposes to replace the existing step screen with a new perforated plate screen and washer compactor and associated equipment.

Project's Return on Investment

Operating Cost Impacts of Project/Request

Operating cost savings cannot be quantified, but costs will be reduced with the installation of the higher efficiency and higher performing perforated plate screen.

Project's Impact on Other Departments

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

Project budget is based on an engineers opinion of probable costs.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 31,500					\$ 31,500
Design/Engineering		\$ 31,500					\$ 31,500
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 112,000					\$ 112,000
Equipment		\$ 335,000					\$ 335,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 510,000	\$ -	\$ -	\$ -	\$ -	\$ 510,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721 WW Capital Rep.	\$ -	\$ 510,000	\$ -				\$ 510,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 510,000	\$ -	\$ -	\$ -	\$ -	\$ 510,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

No net quantifiable change in operation and maintenance costs.

Drainage

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
1	447	New Storm Drain Manholes	\$ 120,000	\$ 40,000	\$ 80,000				\$ 240,000
2	367	Storm Drain Replacement Program	\$ 80,000	\$ 40,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 440,000
									\$ -
			\$ 200,000	\$ 80,000	\$ 160,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 680,000

FUTURE YEAR PROJECTS

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
		Ashwood Court Drainage Improvements						\$ 125,000	\$ 125,000
		Auburn Ravine Bank Reinforcement Project						\$ 1,000,000	\$ 1,000,000
		East Avenue Storm Drain Investigation						\$ 65,000	\$ 65,000
		Lakeview Farms Volumetric Storage Ph 1						\$ 4,051,699	\$ 4,051,699
		Lakeview Farms Volumetric Storage Ph 2						\$ 15,950,000	\$ 15,950,000
					\$ -	\$ -	\$ -	\$ 21,191,699	\$ 21,191,699

TOTAL DRAINAGE PROJECTS

			\$ 200,000	\$ 80,000	\$ 160,000	\$ 80,000	\$ 80,000	\$ 21,271,699	\$ 21,871,699
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CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
1	T002	City-wide Financial Software	\$ 20,000	\$ 790,000	\$ 410,000				\$ 1,220,000
2	T007	Public Safety Radio System upgrade		\$ 396,044					\$ 396,044
3	T008	Integrated Library System Migration		\$ 30,000					\$ 30,000
		CURRENT FISCAL YEAR PROJECTS	\$ 20,000	\$ 1,216,044	\$ 410,000	\$ -	\$ -	\$ -	\$ 1,646,044

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Project Title:

New Storm Drain Manholes

Department/Division/Contact

Engineering/Travis Williams

Project Duration

Fiscal Year Start =

2019/20

Fiscal Year End =

ongoing

Project Location or Request

This project installs new storm drain manholes in areas with limited access for maintenance

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Dept. Score	Final Rank

Project No.

447

Relevant Graphic Detail



Project Description/Business Justification

There are numerous areas in downtown Lincoln that experience flooding during storm events. In some instances, the flooding is a result of lines that are in need of maintenance but have no access points. This project will identify the storm drain lines that are prone to flooding and construct new manholes as access points for maintenance and inspection.

Project's Return on Investment

With additional access points, the lines will be easier to maintain and this will decrease the potential for flooding. In addition, the City will be able to inspect the lines and identify any failed areas which could be repaired with point inspections rather than full line replacement.

Operating Cost Impacts of Project/Request

Project's Impact on Other Departments

Decreases the storm response needs.

Project Linkages/Synergies

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 15,000	\$ 5,000					\$ 20,000
Design/Engineering	\$ 5,000	\$ -					\$ 5,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 100,000	\$ 35,000					\$ 135,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 120,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 223 TDA Streets	\$ 120,000	\$ 40,000	\$ -				\$ 160,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 120,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Storm Drain Replacement Program

Department/Division/Contact

Engineering/Travis Williams

Project Duration

Fiscal Year Start =	2018/19
Fiscal Year End =	ongoing

Project Location or Request

This project evaluates and repairs storm drain infrastructure throughout the City.

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Prioritization	
Depart. Score	Final Rank

Project No.
367

Relevant Graphic Detail



Project Description/Business Justification

An aging storm drain system throughout the City requires maintenance to prolong the life of the system. Improvements may be related to broken or failing storm drain replacement or new infrastructure that will aid in maintenance operations. The FY 2019/20 storm water rehab projects will be identified by public works and engineering department staff.

Project's Return on Investment

This project will help offset costs related to flooding and storm drain maintenance performed by City crews.

Operating Cost Impacts of Project/Request

This replacement program would provide an overall reduction in operating costs by alleviating flooding and maintenance calls

Project's Impact on Other Departments

Decreases the storm response through preventative maintenance.

Project Linkages/Synergies

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 5,000					\$ 5,000
Design/Engineering			\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 32,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 80,000	\$ 35,000	\$ 72,000	\$ 72,000	\$ 72,000	\$ 72,000	\$ 403,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 80,000	\$ 40,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 440,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 223 TDA Streets	\$ -	\$ 40,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 360,000
Fund: 221 Gas Tax	\$ 80,000						\$ 80,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 80,000	\$ 40,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 440,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Airport

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
1	230	Reconstruct Runway 15-33	\$ 110,000	\$ 175,476	\$ 541,000	\$ 8,500,000			\$ 9,326,476
CURRENT FISCAL YEAR PROJECTS			\$ 110,000	\$ 175,476	\$ 541,000	\$ 8,500,000	\$ -	\$ -	\$ 9,326,476

Ongoing Projects requiring no additional funding

	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
	434	Obstruction Mitigation Plan	\$ 93,500						\$ 93,500
	229	Remove Airport Fuel Island	\$ 868,500						\$ 868,500
			\$ 962,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 962,000

FUTURE YEAR PROJECTS

	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
		Airport ADA Parking Lot Improvements						\$ 18,500	\$ 18,500
		Reconstruct Airport Taxiways						\$ 5,543,000	\$ 5,543,000
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,561,500	\$ 5,561,500

TOTAL AIRPORT PROJECTS			\$ 1,072,000	\$ 175,476	\$ 541,000	\$ 8,500,000	\$ -	\$ 5,561,500	\$ 15,849,976
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Project Title:

Reconstruct Runway 15-33

Department/Division/Contact

Public Services/Airport

Project Duration

Fiscal Year Start =	2018/19
Fiscal Year End =	2021/22

Project Location or Request

Lincoln Regional Airport

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Depart. Score	Final Rank

Project No.
230

Relevant Graphic Detail



Project Description/Business Justification

Runway 15-33 is nearing the end of its service life and requires complete reconstruction. The pavement is weathering and cracks have developed due to thermal expansion and contraction. The pavement maintenance analysis conducted in 2008 and updated in 2015 indicated that the pavement on the runway has a remaining life of 2 to 3 years with forecast traffic.

Project's Return on Investment

N/A

Operating Cost Impacts of Project/Request

N/A

Project's Impact on Other Departments

Decrease in maintenance for Public Services

Project Linkages/Synergies

N/A

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management				\$ 850,000			\$ 850,000
Design/Engineering			\$ 541,000				\$ 541,000
Permitting	\$ 110,000	\$ 175,475					\$ 285,475
Land/ROW/Acquisition							\$ -
Construction				\$ 7,650,000			\$ 7,650,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 110,000	\$ 175,475	\$ 541,000	\$ 8,500,000	\$ -	\$ -	\$ 9,326,475

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 750 - Airport	\$ 11,000	\$ 17,548	\$ 54,100	\$ 850,000	\$ -		\$ 932,648
Fund: 755 - FAA Grant	\$ 99,000	\$ 157,928	\$ 486,900	\$ 7,650,000	\$ -		\$ 8,393,828
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 110,000	\$ 175,475	\$ 541,000	\$ 8,500,000	\$ -	\$ -	\$ 9,326,475

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Obstruction Mitigation Plan

Prioritization

Depart. Score	Final Rank

Project No.

434

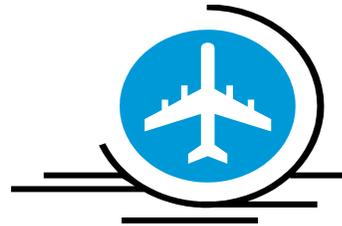
Department/Division/Contact

Public Services/Airport/Jennifer Hanson

Project Duration

Fiscal Year Start =	2016/17
Fiscal Year End =	2018/19

Relevant Graphic Detail



Project Location or Request

Airport

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

FAA Requirement

Project Description/Business Justification

The goal of the project is to collect detailed survey information for the airport to determine where obstructions currently exist. The work and the development of the subsequent exhibits and obstruction mitigation plan will adhere to FAA Circulars 150/530D-16A General Guidance for Aeronautical Surveys and 150/530D-17B General Guidance and Specifications for Aeronautical Survey Airport Imagery. The final product will be a survey level map of the airport that identifies all obstructions as well as a plan for obstruction mitigation. The mapping will not only be used for obstruction mitigation but also for design of new construction projects.

Project's Return on Investment

Regulatory requirement.

Operating Cost Impacts of Project/Request

Not applicable.

Project's Impact on Other Departments

Not applicable.

Project Linkages/Synergies

The project is linked to the development of the Airport Layout Plan.

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

The price has been confirmed by the current airport engineer and the FAA.

CAPITAL COSTS

<i>Expenditures</i>	<i>Prior Years</i>	<i>FY19/20</i>	<i>FY20/21</i>	<i>FY20/21</i>	<i>FY21/22</i>	<i>Future Years</i>	<i>Total</i>
Project/Const. Mgmt	\$ 8,500						\$ 8,500
Design/Engineering	85,000						85,000
Permitting							\$ -
Land/ROW/Acquisition							-
Construction							\$ -
Equipment							-
Preliminary Engineering							\$ -
Total Expenditures	\$ 93,500	\$ -	\$ 93,500				

<i>Funding Sources</i>	<i>Prior Year</i>	<i>FY19/20</i>	<i>FY20/21</i>	<i>FY20/21</i>	<i>FY21/22</i>	<i>Future Years</i>	<i>Total</i>
Fund: 750 Airport	\$ 8,500						\$ 8,500
Fund: 755 FAA Grants	85,000						85,000
Fund:							\$ -
Fund:							-
Fund:							\$ -
Total Funding Sources	\$ 93,500	\$ -	\$ 93,500				

OPERATING COSTS

<i>Expenditures</i>	<i>Prior Year</i>	<i>FY19/20</i>	<i>FY20/21</i>	<i>FY20/21</i>	<i>FY21/22</i>	<i>Future Years</i>	<i>Total</i>
On-Going Operations							\$ -
Maintenance							-
Personnel Costs							\$ -
Other (Specify)							-
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Funding Sources</i>	<i>Prior Year</i>	<i>FY19/20</i>	<i>FY20/21</i>	<i>FY20/21</i>	<i>FY21/22</i>	<i>Future Years</i>	<i>Total</i>
Fund:							\$ -
Fund:							
Fund:							
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

This is a planning level project and therefore will not impact operations.



Project Title:

Remove & Replace Airport Fuel Island

Department/Division/Contact

Public Services/Airport

Project Duration

Fiscal Year Start =	2018/19
Fiscal Year End =	2018/19

Project Location or Request

Lincoln Regional Airport

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Depart. Score	Final Rank

Project No.
229

Relevant Graphic Detail



Project Description/Business Justification

The existing Airport Fuel island is in disrepair. Currently, the only way that we are allowed to use it is if the City staff operates the pumps thereby tying up staff. The project would remove the existing fuel tanks and construct a new fuel island west of the existing location.

Project's Return on Investment

N/A

Operating Cost Impacts of Project/Request

N/A

Project's Impact on Other Departments

Decrease in Public Services time to pump fuel.

Project Linkages/Synergies

N/A

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate

 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY20/21	FY21/20	Future Years	Total
Project/Const. Management	\$ 128,500						\$ 128,500
Design/Engineering	\$ 80,000						\$ 80,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 660,000						\$ 660,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 868,500	\$ -	\$ 868,500				

Funding Sources	Prior Years	FY19/20	FY20/21	FY20/21	FY21/20	Future Years	Total
Fund: 540	\$ -	\$ -					\$ -
Fund:	\$ 868,500						\$ 868,500
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 868,500	\$ -	\$ 868,500				

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY20/21	FY21/20	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY20/21	FY21/20	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Public Buildings

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
1	123	Community Center ADA Elevator Lift		\$ 35,500					\$ 35,500
									\$ -
CURRENT FISCAL YEAR PROJECTS			\$ -	\$ 35,500	\$ -	\$ -	\$ -	\$ -	\$ 35,500

Ongoing Projects requiring no additional funding

	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
	373	Twelve Bridges Library Awnings	\$ 283,763						\$ 283,763

FUTURE YEAR PROJECTS

	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
		2000 Flightline Building						\$ 35,000	\$ 35,000
		ADA Improvements - Fire Stations 33, 34 and 35						\$ 555,000	\$ 555,000
		ADA Improvements - Police Facility Parking Lot						\$ 288,000	\$ 288,000
		Civic Center Exterior Painting						\$ 32,500	\$ 32,500
		Community Center Roof Repair						\$ 345,000	\$ 345,000
		Community Center Site Access Improvements Ph 2						\$ 165,000	\$ 165,000
		Fire Station 33 Exterior Painting						\$ 60,000	\$ 60,000
		Fire Station 35 Driveway						\$ 300,000	\$ 300,000
		Fire Station 35 Fencing						\$ 51,000	\$ 51,000
		Pavilion Flooring and Kitchen						\$ 70,350	\$ 70,350
		Police Facility Interior Improvements						\$ 35,000	\$ 35,000
		Police Facility Roof Repair						\$ 65,000	\$ 65,000
		Safety Glass at Public Counters						\$ 85,000	\$ 85,000
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,086,850	\$ 2,086,850

TOTAL PUBLIC BUILDING PROJECTS			\$ 283,763	\$ 35,500	\$ -	\$ -	\$ -	\$ 2,086,850	\$ 2,406,113
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Project Title:

Community Center ADA Elevator/Lift

Department/Division/Contact

Engineering/Ray Leftwich

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Community Center 2010 1st Street

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Compliance with ADA Transition Plan and ADAAG Compliance

Prioritization

Depart.	Final

Project No.

123

Relevant Graphic Detail



Project Description/Business Justification

The ADA Transition Plan Update has prioritized the identified barriers for each City owned facility including the accessible routes at the Community Center. These barriers have been identified as top priority to be corrected to allow for compliant access to all citizens and reduce the liability for the City. The project will consist of the following components:

Replacing the platform lift with a compliant working lift to provide access to the stage for those individuals in wheelchairs or disabled otherwise.

Project's Return on Investment

Operating Cost Impacts of Project/Request

There will be no operating cost impacts with the implementation of this project.

Project's Impact on Other Departments

Out sourcing key repairs will not impact the facilities operations.

Project Linkages/Synergies

Other projects that are related include other ADA improvements at other facilities.

Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management		\$ 500					\$ 500
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction		\$ 35,000					\$ 35,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 35,500	\$ -	\$ -	\$ -	\$ -	\$ 35,500

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 540 Capital Imp	\$ -	\$ 35,500	\$ -	\$ -	\$ -		\$ 35,500
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 35,500	\$ -	\$ -	\$ -	\$ -	\$ 35,500

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Library Improvements - Awnings

Department/Division/Contact

City Engineer/Lindy Childers

Project Duration

Fiscal Year Start =	2015/16
Fiscal Year End =	2018/19

Project Location or Request

Twelve Bridges Library

Strategic Goal Relevance

Infrastructure - maintaining a safe facility for the comfort and health of residents

Legislative/Regulatory; Health & Safety; Council Priority

Council priority

Prioritization
Depart. Score **Final Rank**

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Project No.

373

Relevant Graphic Detail



Project Description/Business Justification

The existing entry awnings were designed as a sun shade element of the building. Water intrusion occurs at the entry causing a slip and fall hazard during rain events. Reconstruction of new entry awnings will be designed to shed water appropriately away from entry doorways. An additional non-decorative awning is to be constructed over the existing staff entry to provide cover during rain events for city staff, volunteer staff, and vendors who service the library.

Project's Return on Investment

Operating Cost Impacts of Project/Request

Staff time and building maintenance costs are anticipated to decrease due to less daily maintenance and cleanup required during rain events.

Project's Impact on Other Departments

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate / #ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 59,000						\$ 59,000
Design/Engineering	\$ 44,738						\$ 44,738
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 128,765						\$ 128,765
Equipment	\$ 51,260						\$ 51,260
Other (Specify)							\$ -
Total Expenditures	\$ 283,763	\$ -	\$ 283,763				

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 244 Library PFE	\$ 283,763	\$ -	\$ -				\$ 283,763
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 283,763	\$ -	\$ 283,763				

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Transit

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
1	386	Bus Stop Amenity Improvements	\$ 283,000	\$ 45,000					\$ 328,000
									\$ -
CURRENT FISCAL YEAR PROJECTS			\$ 283,000	\$ 45,000	\$ -	\$ -	\$ -		\$ 328,000

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Project Title:

Bus Stop Amenity Improvements

Department/Division/Contact

Public Works/Engineering/Angela Frost/Alan Mitchell

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Various bus shelter locations within the Downtown Lincoln Circulator Route

Strategic Goal Relevance

Infrastructure

Legislative/Regulatory; Health & Safety; Council Priority

Health and Safety

Prioritization	
Depart. Score	Final Rank

Project No.
386

Relevant Graphic Detail



Project Description/Business Justification

This project would construct, purchase, and/or install additional passenger amenities, including: new benches, lighting, security cameras and possible reconstruction of some of the older shelters. These improvements will increase the safety and security of Lincoln's bus shelters and will provide a better rider experience. The hope is that these improvements will entice new riders to consider public transit for their transportation needs, and increased ridership will assist with the City's local and regional efforts to reduce greenhouse gas emissions.

Project's Return on Investment

Operating Cost Impacts of Project/Request

The maintenance of bus shelters is currently being done by the City's Facilities Division. These services would simply continue, no additional services or costs would be incurred due to the bus stop amenity improvements.

Project's Impact on Other Departments

None

Project Linkages/Synergies

Strength of Projection(s) & Detail

Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management	\$ 18,000						\$ 18,000
Design/Engineering		\$ 10,000					\$ 10,000
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction	\$ 265,000	\$ 35,000					\$ 300,000
Equipment							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ 283,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 328,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 740 Transit	\$ 283,000	\$ 45,000	\$ -				\$ 328,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 283,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 328,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance							\$ -
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital &/or Operating Costs Detail (If Necessary)

Vehicles

Cap #	Dept	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
V001	Fire	Scott Breathing Air System		\$ 65,000					\$ 65,000
V002	Police	(3) Dodge Charger patrol cars		\$ 65,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 145,000
V003	multi	Excavator for Parks/Water/Wastewater		\$ 50,100					\$ 50,100
V004	Solid Waste	Organics Truck		\$ 290,000					\$ 290,000
V005	Solid Waste	Front Loader		\$ 350,000					\$ 350,000
V006	Solid Waste	Commercial Roll-off Truck		\$ 220,000					\$ 220,000
V007	Streets	Backhoe		\$ 135,000					\$ 135,000
V008	Streets	(2) 1 Ton Utility trucks with diesel		\$ 140,000					\$ 140,000
V009	Water	Chevy 1500		\$ 31,000					\$ 31,000
V010	Wastewater	Ford F250 Utility Truck		\$ 41,000					\$ 41,000
V011	Wastewater	Ford van for inspection camera		\$ 31,000					\$ 31,000
V012	WWTP	Chevy 1500		\$ 31,000					\$ 31,000
CURRENT FISCAL YEAR PROJECTS			\$ -	\$ 1,449,100	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 1,529,100

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Project Title:

Scott Breathing Air System

Department/Division/Contact

Fire Department / Operations/ Davis

Project Duration

Fiscal Year Start =

2019/20

Fiscal Year End =

2019/20

Project Location or Request

Fire Station #33 (17 McBean Park Drive)

Strategic Goal Relevance

Operational Efficiency

Legislative/Regulatory; Health & Safety; Council Priority

Health & Safety

Prioritization	
Dept. Score	Final Rank

Project No.

V001

Relevant Graphic Detail



Project Description/Business Justification

The Fire Department utilizes Self Contained Breathing Apparatus (SCBA) to provide maximum respiratory safety for its personnel in the course of carrying out their mission. These SCBA's utilize a compressed cylinder of atmospheric air, which requires a specialized compressor to refill/recharge the cylinders for repeated use. The Fire Department's present air compressor was purchased in 2001 and no longer will meet the functional and operational needs of the Fire Department. Therefore, a new Scott/3M Breathing Air System is needed to maintain the departments SCBAs and operational efficiency; as well as to comply with Federal, State & OSHA requirements related to respiratory protection.

Project's Return on Investment

N/A

Operating Cost Impacts of Project/Request

N/A

Project's Impact on Other Departments

Minimal impact on the Facilities Division of Public Services related to installation and power needs of the new unit.

Project Linkages/Synergies

The Fire Department is participating in a regional grant to obtain new SCBAs in FY 18/19. This new breathing air system will fully integrate, function and support these new SCBA units into the future.

Strength of Projection(s) & Detail

Amounts below based on quotes.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 65,000					\$ 65,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 610 Vehicle/Equip Rep	\$ -	\$ 65,000	\$ -				\$ 65,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance	\$ 1,500		\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 610	\$ 1,500		\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500

Capital &/or Operating Costs Detail (If Necessary)

Current maintenance and inspection costs would continue for the new compressor. These professional services are budgeted within the Fire Departments operating budget for the old compressor, as shown above.



Project Title:

Parks/Water/Wastewater - Excavator

Department/Division/Contact

PW/Parks-Water-Wastewater/Scott Boynton

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Corporation Yard

Strategic Goal Relevance

Organizational Efficiency - this excavator will make it much easier to perform numerous tasks which require digging in close quarters.

Legislative/Regulatory; Health & Safety; Council Priority

Use of this equipment will help reduce flooding and sewage spills.

Prioritization

Depart.	Final
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Project No.

V002

Relevant Graphic Detail



Project Description/Business Justification

Purchase of this excavator will enhance the capabilities of three divisions of public services. Parks division will be equipped to remove the 50-or-so beaver dams that block streams each year. Water and Wastewater division maintenance will have their operational efficiency improved, particularly when working in confined areas with limited access. There are a number of tasks for which a compact excavator is the perfect piece of equipment, including water distribution repair and sewer system maintenance. Purchase cost is to be shared between Parks, Water and Wastewater divisions.

Project's Return on Investment

ROI is anticipated to be nearly 100% within 10 years, based on a conservative vehicle replacement program, utilizing funds from the various revenue sources for the Parks, Water and Wastewater divisions. Additional ROI is anticipated from enhanced efficiency.

Operating Cost Impacts of Project/Request

Operating costs will include periodic maintenance of the equipment.

Project's Impact on Other Departments

Other departments will benefit because infrastructure maintenance will be easier.

Project Linkages/Synergies

Strength of Projection(s) & Detail

Purchase price based on quotes. Maintenance costs based on historical data.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 50,000					\$ 50,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 270 Landscape & Lighting	\$ -	\$ 16,666	\$ -	\$ -	\$ -	\$ -	\$ 16,666
Fund: 711 Water Non-Ops	\$ -	\$ 16,667					\$ 16,667
Fund: 721 Wastewater Non-Ops		\$ 16,667					\$ 16,667
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance		\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 270 Landscape & Lighting		\$ 34	\$ 67	\$ 100	\$ 100	\$ 2,334	\$ 2,635
Fund: 711 Water Non-Ops		\$ 34	\$ 67	\$ 100	\$ 100	\$ 2,334	\$ 2,635
Fund: 721 Wastewater Non-Ops		\$ 34	\$ 67	\$ 100	\$ 100	\$ 2,334	\$ 2,635
Total Funding Sources	\$ -	\$ 102	\$ 201	\$ 300	\$ 300	\$ 7,002	\$ 7,905

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Police - Patrol Cars - 3 Dodge Chargers

Department/Division/Contact

Police/Doug Lee

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Police Station

Strategic Goal Relevance

Organizational Efficiency - vehicle will support Police Department operations

Legislative/Regulatory; Health & Safety; Council Priority

Safety - reliability of response to 911 calls and other emergencies will be supported with the purchase of these vehicles.

Project Description/Business Justification

As the police department's fleet of patrol vehicles ages, there is a continuous need to replace the vehicles that are the oldest or have the highest mileage. For the 19/20 FY it has been determined that there are three patrol cars in need of replacement, all of which will have more than 100,000 miles on their odometers by the time the new units arrive. The selection of Dodge Chargers as replacement vehicles, at about \$28,000 each, provides an economical alternative to the Ford Interceptor SUVs, at about \$50,000 each. The three Dodge Chargers will be purchased via a 5-year lease at approximately \$20,000 per year (total), in order to lessen the impact on the General Fund. In addition, approximately \$10,000 per vehicle will need to be budgeted in 19/20 for the purchase and installation of emergency equipment.

Project's Return on Investment

No direct ROI is anticipated, though purchase of the new vehicles will eliminate the need to spend thousands of dollars on the anticipated transmission and engine failures as the vehicles currently in use continue to accumulate mileage.

Operating Cost Impacts of Project/Request

No new on-going costs are associated with this CIP. Maintenance costs are expected to decrease compared with the older vehicles currently in use.

Project's Impact on Other Departments

Project Linkages/Synergies

Prioritization	
Dept. Score	Final Rank

Project No.
V003

Relevant Graphic Detail



Strength of Projection(s) & Detail

Lease costs based on quotes. Maintenance costs based on historical data. See below.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment (3 Dodge Chargers)		\$ 65,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 145,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 65,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 145,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 610 Vehicle/Equip Rep	\$ -	\$ 65,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 145,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 65,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 145,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance (for 3 vehicles)			\$ 1,500	\$ 3,000	\$ 3,000	\$ 30,000	\$ 37,500
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ -	\$ 1,500	\$ 3,000	\$ 3,000	\$ 30,000	\$ 37,500

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 100		\$ -	\$ 1,500	\$ 3,000	\$ 3,000	\$ 30,000	\$ 37,500
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ 1,500	\$ 3,000	\$ 3,000	\$ 30,000	\$ 37,500

Capital &/or Operating Costs Detail (If Necessary)

\$20,000 is budgeted for the each full year of lease payments. The reason that the first year's equipment expense is \$65,000 is because it includes \$15,000 per vehicle for emergency equipment, including radios and computers: \$20,000 lease + 3 x \$15,000 = \$65,000



Project Title:

Solid Waste - Frontloader

Project Title:

Public Works/Solid Waste/Mark Foster

Project Duration

Fiscal Year Start =

2019/20

Fiscal Year End =

2019/20

Project Location or Request

Corp Yard

Strategic Goal Relevance

Economic Development--project is anticipated to maintain or improve commercial garbage collection and reduce operating and maintenance expenses.

Legislative/Regulatory; Health & Safety; Council Priority

Meets ARB regulatory requirement to replace all 2009 and earlier model diesel powered garbage trucks.

Prioritization
Dept. Score Final Rank

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Project No.

V004

Relevant Graphic Detail



Project Description/Business Justification

Purchase of one Heil commercial (Autocar ACX chassis with Heil Python body) solid waste collection vehicle through National Joint Powers Alliance (NJPA), a nationally approved government purchasing cooperative. NJPA's cooperative contract purchasing leverages the national purchasing power of more than 50,000 member agencies while also streamlining the required purchasing process. As a municipal national contracting agency, NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts under the guidance of the Uniform Municipal Contracting Law. The truck is needed to replace a 2008 model with more than 115,000 miles that has reached the end of its useful service life.

Project's Return on Investment

Return on investment should be 100% (purchase cost entirely recouped) within 7 years, based on a conservative vehicle replacement schedule, using solid waste revenues.

Operating Cost Impacts of Project/Request

Maintenance costs are expected to decrease.

Project's Impact on Other Departments

Project is expected to enhance the appearance of the Solid Waste fleet and the service levels to commercial customers, which should favorably impact the City's public image.

Project Linkages/Synergies

None

Strength of Projection(s) & Detail

Purchase price based on quotes. Maintenance costs based on historical data.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 350,000					\$ 350,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 731 Solid Waste Capital	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance		\$ 300	\$ 2,000	\$ 2,000	\$ 3,000	\$ 30,000	\$ 37,300
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ 300	\$ 2,000	\$ 2,000	\$ 3,000	\$ 30,000	\$ 37,300

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 731		\$ 300	\$ 2,000	\$ 2,000	\$ 3,000	\$ 30,000	\$ 37,300
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 300	\$ 2,000	\$ 2,000	\$ 3,000	\$ 30,000	\$ 37,300

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Solid Waste - Organics Truck

Department/Division/Contact

Public Works/Solid Waste/Mark Foster

Project Duration

Fiscal Year Start =

2019/20

Fiscal Year End =

2019/20

Project Location or Request

Corporation Yard

Strategic Goal Relevance

Organizational Efficiency--this vehicle will enable the solid waste division to comply with regulations requiring the collection and proper disposal of restaurant food waste.

Legislative/Regulatory; Health & Safety; Council Priority

AB 1826 Chesbro January 1, 2016, requires local jurisdictions across the state to implement an organic waste recycling program to divert organic waste generated by businesses

Project Description/Business Justification

Purchase of an Autocar chassis, equipped with a Brown Industrial body, will address the need to collect organic food waste from local businesses. This is a new type of collection for the Solid Waste Division, required by legislation. This truck is designed to dump up to three waste carts (cans) and simultaneously wash them out while containing all of the washout water. Food waste is inherently messy and difficult to handle, so the design of the truck body is intended to keep the mess to a minimum. Anticipated vehicle life is 10 years, though the body may need to be replaced before that time, given the corrosive nature of food waste.

Project's Return on Investment

ROI is anticipated to be 100% within 10 years, based on a conservative vehicle replacement program, utilizing funds from the various revenue sources for the Solid Waste Division.

Operating Cost Impacts of Project/Request

There will be some increase in maintenance costs and in the workload for the Solid Waste Division.

Project's Impact on Other Departments

Project Linkages/Synergies

Prioritization
Dept. Score Final Rank

Project No.

V005

Relevant Graphic Detail



Strength of Projection(s) & Detail

Purchase price based on quotes. Maintenance costs based on historical data for similar vehicles.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 290,000					\$ 290,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 731 Solid Waste Capital	\$ -	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance		\$ 300	\$ 2,000	\$ 2,000	\$ 3,000	\$ 30,000	\$ 37,300
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ 300	\$ 2,000	\$ 2,000	\$ 3,000	\$ 30,000	\$ 37,300

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 731		\$ 300	\$ 2,000	\$ 2,000	\$ 3,000	\$ 30,000	\$ 37,300
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 300	\$ 2,000	\$ 2,000	\$ 3,000	\$ 30,000	\$ 37,300

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Solid Waste - Commercial Roll-Off Truck

Prioritization

Depart. Final

Project No.

V006

Department/Division/Contact

Public Works /Solid Waste/Mark Foster

Relevant Graphic Detail

Project Duration

Fiscal Year Start =

2019/20

Fiscal Year End =

2019/20

Project Location or Request

Corporation Yard



Strategic Goal Relevance

Organizational Efficiency - the new vehicle will maintain or improve commercial roll-off garbage collection.

Legislative/Regulatory; Health & Safety; Council Priority

The new vehicle will reduce emissions and provide compliance with current and future ARB regulations.

Project Description/Business Justification

The purchase of an Autocar ACX chassis with Amrep roll-off body for collection of solid waste roll-off bins is needed to replace a 1996 model currently in use, which has over 375,000 miles and has reached the end of its useful service life. The projected life of a new roll-off truck is fifteen years, after which it may be sold as surplus, moved to reserve status or kept in service, depending upon condition.

Project's Return on Investment

ROI is anticipated to be 100% within 10 years, based on a conservative vehicle replacement program, utilizing funds from the various revenue sources for the Solid Waste Division.

Operating Cost Impacts of Project/Request

Maintenance costs on the new vehicle are expected to decrease in comparison with the truck currently in use.

Project's Impact on Other Departments

None

Project Linkages/Synergies

None

Strength of Projection(s) & Detail

Purchase price based on quotes. Maintenance costs based on historical data.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 220,000					\$ 220,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 731 Solid Waste Capital	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance		\$ 300	\$ 1,500	\$ 1,500	\$ 15,000	\$ 20,000	\$ 38,300
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 300	\$ 1,500	\$ 1,500	\$ 15,000	\$ 20,000	\$ 38,300

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 731		\$ 300	\$ 1,500	\$ 1,500	\$ 15,000	\$ 20,000	\$ 38,300
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 300	\$ 1,500	\$ 1,500	\$ 15,000	\$ 20,000	\$ 38,300

Capital &/or Operating Costs Detail (if Necessary)



Project Title:

Streets - (2) 1-Ton Utility Trucks w/diesel

Department/Division/Contact

Public Works/Streets/Mark Swarsbrook

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Corporation Yard

Strategic Goal Relevance

Organizational Efficiency - vehicles will maintain or improve current response times for work orders.

Legislative/Regulatory; Health & Safety; Council Priority

Regulatory

Prioritization	
Depart.	Final

Project No.
V007

Relevant Graphic Detail



Project Description/Business Justification

Two 1-ton models, each with a lift gate, are needed to tow heavy equipment such as pavement rollers, striping machines, compressors and to carry heavy items such as fire hydrants, pumps, and generators. The higher weight rating is also needed in order to legally and safely pull some of the heavier trailers in the Streets Department. As equipped with the utility body, this configuration is also the most efficient and functional for use as an on-call vehicle, avoiding the need for the assigned driver to switch vehicles in order to respond to an after-hours call. Projected vehicle life for each of the proposed trucks is ten years, after which they may be sold as surplus, moved to reserve status or kept in service, depending upon condition. Once these new 1-ton trucks are in service, there is one 2001 1/2 ton which will be moved to surplus and one 2003 1-ton that will be surplus. The vehicle replacement scores on these old vehicles are 35 and 34 (replacement recommended for scores above 27).

Project's Return on Investment

ROI is anticipated to be 100% within 10 years, based on a conservative vehicle replacement program, utilizing funds from various revenue sources for the Streets Division.

Operating Cost Impacts of Project/Request

Maintenance costs for the new vehicles will be lower compared to older units in the fleet.

Project's Impact on Other Departments

Project Linkages/Synergies

Streets division interacts with most departments.

Strength of Projection(s) & Detail

Purchase price based on quotes. Maintenance costs based on historical data.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 140,000					\$ 140,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 221 Streets Gas Tax	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance		\$ 400	\$ 1,000	\$ 1,000	\$ 1,000	\$ 14,000	\$ 17,400
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ 400	\$ 1,000	\$ 1,000	\$ 1,000	\$ 14,000	\$ 17,400

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 223		\$ 400	\$ 1,000	\$ 1,000	\$ 1,000	\$ 14,000	\$ 17,400
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 400	\$ 1,000	\$ 1,000	\$ 1,000	\$ 14,000	\$ 17,400

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Water - light duty hauling - Chevy 1500

Department/Division/Contact

Public Works/Water/Jeff Miller

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Corporation Yard

Strategic Goal Relevance

Organizational Efficiency - vehicle will maintain or improve current response times for work orders.

Legislative/Regulatory; Health & Safety; Council Priority

Regulatory/Safety - vehicle will be used for water service maintenance.

Project Description/Business Justification

Purchase of this vehicle addresses the shortage of full sized pickup trucks in the water division. A 1500 model is needed to tow equipment that is used throughout the City. Water Division staff spends the majority of their work day either driving or working out of their trucks so the double cab is needed for additional leg room and for the storage of equipment and personal items (lunch, clothing, etc.). This truck will be used for water repairs and meter reading. The various repair tasks assigned to the Water division are expected to increase in future years as the city grows and infrastructure ages. Purchase of this pickup truck is needed in order to maintain current service levels and avoid increases in operating costs associated with delays in repairs. Projected vehicle life is fifteen years, after which it may be sold as surplus, moved to reserve status or kept in service, depending upon condition.

Project's Return on Investment

ROI is anticipated to be 100% within 10 years, based on a conservative vehicle replacement program, utilizing funds from the various revenue sources for the Water Division.

Operating Cost Impacts of Project/Request

A minor increase in annual maintenance cost is anticipated for the addition of this vehicle to the city's fleet. Maintenance costs for the vehicle will be lower compared to older units in the fleet.

Project's Impact on Other Departments

No direct impact on other departments is anticipated.

Project Linkages/Synergies

Prioritization

Depart.	Final

Project No.

V008

Relevant Graphic Detail



Strength of Projection(s) & Detail

Purchase price based on quotes. Maintenance costs based on historical data.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 31,000					\$ 31,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 711 Water Capital	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance		\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 711		\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Wastewater - utility truck - Ford F250

Department/Division/Contact

Public Works/Wastewater/Jeff Miller

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Corporation Yard

Strategic Goal Relevance

Infrastructure - vehicle will support infrastructure repair activities.
Organizational Efficiency - vehicle will maintain or improve current response times for work orders.

Legislative/Regulatory; Health & Safety; Council Priority

Regulatory/Safety - vehicle will be used for sewer and storm drain maintenance.

Project Description/Business Justification

Purchase of this vehicle addresses the shortage of full sized pickup trucks in the Wastewater division. An F250 model is needed to tow equipment that is used throughout the city. The Ford F250 will be equipped with a tow package, lightbar, bed liner and Scelzi utility body. The utility body is needed for storage of tools, fittings and other hardware. The truck will be used for a wide variety of repair activities on the city's sewage and storm drain systems. Projected vehicle life is fifteen years, after which it may be sold as surplus, moved to reserve status or kept in service, depending upon condition. No vehicles will be replaced by this new pickup truck. The various repair tasks assigned to the Wastewater division are expected to increase in future years as the city grows and infrastructure ages. Purchase of this utility truck is needed in order to maintain current service levels and avoid increases in operating costs associated with delays in repairs.

Project's Return on Investment

ROI is anticipated to be 100% within 10 years, based on a conservative vehicle replacement program, utilizing funds from the various revenue sources for the Wastewater Division.

Operating Cost Impacts of Project/Request

A minor increase in annual maintenance cost is anticipated for the addition of this vehicle to the city's fleet. Maintenance costs for the vehicle will be lower compared to older units in the fleet.

Project's Impact on Other Departments

No direct impact on other departments is anticipated.

Project Linkages/Synergies

Prioritization

Depart.	Final

Project No.

V009

Relevant Graphic Detail



Strength of Projection(s) & Detail

Purchase price based on quotes. Maintenance costs based on historical data. See below.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 41,000					\$ 41,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ 41,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721 Wastewater Capital	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ 41,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ 41,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance		\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721	\$ -	\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Wastewater - Camera/Inspection Van

Department/Division/Contact

Public Works/Wastewater/Jeff Miller

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Corporation Yard

Strategic Goal Relevance

Infrastructure - vehicle will support pipe inspection and repairs.
Organizational Efficiency - equipment will improve pipe inspections.

Legislative/Regulatory; Health & Safety; Council Priority

EPA bulletin EPA 832-F-99-031 recommends CCTV inspections for sewer lines with diameters of 0.1-1.2 m (4 - 48 inches.)

Project Description/Business Justification

The purchase of a van to permanently house, protect and transport the wastewater division's newly acquired \$75,000 camera will allow more efficient implementation of a regular inspection program during all weather conditions. The wastewater division currently does not have an appropriate vehicle to house the equipment, so this van would be an addition to the fleet.

Project's Return on Investment

ROI is anticipated to be 100% within 10 years, based on a conservative equipment replacement program, utilizing funds from the various revenue sources for the Wastewater Division.

Operating Cost Impacts of Project/Request

A minor increase in annual maintenance cost is anticipated for the addition of this vehicle to the city's fleet.

Project's Impact on Other Departments

This camera will support Community Development by assisting with inspection of new installations and additions.

Project Linkages/Synergies

Prioritization	
Depart.	Final

Project No.
V010

Relevant Graphic Detail



Strength of Projection(s) & Detail

Purchase price based on quotes. Maintenance costs based on historical data.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 31,000					\$ 31,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721 Wastewater Capital	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance		\$ 100	\$ 100	\$ 200	\$ 300	\$ 6,000	\$ 6,700
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 100	\$ 100	\$ 200	\$ 300	\$ 6,000	\$ 6,700

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721		\$ 100	\$ 100	\$ 200	\$ 300	\$ 6,000	\$ 6,700
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 100	\$ 100	\$ 200	\$ 300	\$ 6,000	\$ 6,700

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Water Distribution - Backhoe

Department/Division/Contact

Public Works/Water Distribution/Mark Swarsbrook

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Corporation Yard

Strategic Goal Relevance

Organizational Efficiency - this model backhoe is the standard piece of equipment for a wide variety of Public Services activities.

Legislative/Regulatory; Health & Safety; Council Priority

Project Description/Business Justification

Purchase of this backhoe will enhance the capabilities of the Streets division to perform a wide variety of maintenance and construction functions. There are a number of tasks for which this model backhoe is the perfect piece of equipment, including water distribution repair, street repair, sign maintenance, tree maintenance, material transport, cleanup, sidewalk maintenance, and many others. This new backhoe will replace a 25 year-old model which will be sold as surplus, helping maintain compliance with California emission regulations.

Project's Return on Investment

ROI is anticipated to be 100% within 20 years, based on a conservative vehicle replacement program, utilizing funds from the various revenue sources for the Water Division. Some ROI is also anticipated from enhanced efficiency.

Operating Cost Impacts of Project/Request

Operating costs will include periodic maintenance and repair of the equipment, though maintenance costs for this new equipment will be lower compared to older units in the fleet.

Project's Impact on Other Departments

Other departments will benefit because infrastructure maintenance will be easier.

Project Linkages/Synergies

Streets division interacts with most departments.

Prioritization		Project No.
Depart.	Final	V011

Relevant Graphic Detail



Strength of Projection(s) & Detail

Purchase price based on quotes. Maintenance costs based on historical data.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 135,000					\$ 135,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 711 Water Capital	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance		\$ 200	\$ 500	\$ 2,000	\$ 2,000	\$ 20,000	\$ 24,700
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ 200	\$ 500	\$ 2,000	\$ 2,000	\$ 20,000	\$ 24,700

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 710		\$ 200	\$ 500	\$ 2,000	\$ 2,000	\$ 20,000	\$ 24,700
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 200	\$ 500	\$ 2,000	\$ 2,000	\$ 20,000	\$ 24,700

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

WWTP - light duty hauling - Chevy 1500

Department/Division/Contact

Public Works/WWTP/Gary Hengst

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Waste Water Treatment Reclamation Facility

Strategic Goal Relevance

Organizational Efficiency - the truck will be used to support wastewater treatment operations.

Legislative/Regulatory; Health & Safety; Council Priority

Regulatory; Health and Safety - prevention of backups and sewage spills.

Project Description/Business Justification

Purchase of this vehicle addresses the shortage of full sized pickup trucks at Lincoln's wastewater treatment plant. In prior years the plant has borrowed spare vehicles from the other divisions in Public Works, but there are no more spares. The double cab is needed for the additional leg room and for the storage of equipment and personal items (lunch, clothing, etc.). Projected vehicle life is fifteen years, after which it may be sold as surplus, moved to reserve status or kept in service, depending upon condition.

Project's Return on Investment

ROI is anticipated to be 100% within 10 years, based on a conservative vehicle replacement program, utilizing funds from the various revenue sources for the Wastewater Division.

Operating Cost Impacts of Project/Request

Maintenance costs for the vehicle will be lower compared to older units in the fleet.

Project's Impact on Other Departments

No direct impact is anticipated.

Project Linkages/Synergies

Prioritization

Depart.	Final

Project No.

V012

Relevant Graphic Detail



Strength of Projection(s) & Detail

Purchase price based on quotes. Maintenance costs based on historical data.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 31,000					\$ 31,000
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721 Wastewater Capital	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance		\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 721		\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 100	\$ 200	\$ 300	\$ 300	\$ 7,000	\$ 7,900

Capital &/or Operating Costs Detail (If Necessary)

Technology

CPPC Rank	CIP #	PROJECT TITLE	PRIOR YEAR	FISCAL YEAR 19/20	FISCAL YEAR 20/21	FISCAL YEAR 21/22	FISCAL YEAR 22/23	FUTURE YEARS	TOTAL
1	T002	City-wide Financial Software	\$ 20,000	\$ 790,000	\$ 410,000				\$ 1,220,000
2	T007	Public Safety Radio System upgrade		\$ 396,044					\$ 396,044
3	T008	Integrated Library System Migration		\$ 30,000					\$ 30,000
CURRENT FISCAL YEAR PROJECTS			\$ 20,000	\$ 1,216,044	\$ 410,000	\$ -	\$ -	\$ -	\$ 1,646,044

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Project Title:

City-wide Financial Software

Department/Division/Contact

City Manager/Information Technology/Jennifer Brown

Project Duration

Fiscal Year Start =	2018/19
Fiscal Year End =	2020/21

Project Location or Request

City-wide software which meets the needs of all departments either replacing or interfacing with existing software. Creating efficiencies and adding functionality to departments city-wide.

Strategic Goal Relevance

Oganizational Efficiency; Team Cohesion

Legislative/Regulatory; Health & Safety; Council Priority

Council Priority

Project Description/Business Justification

Purchase software designed to enhance all aspects of City operations through a flexible automated system that communicates across city and departmental functions. All modules should be fully-integrated to the general ledger accounting functions to eliminate redundant data entry and quickly update the general ledger to avoid errors and provide current and accurate financial accounting. Software package would include all aspects of accounting, grants management, Payroll, TimeCards, HR functions, Budgeting, Purchasing and inventory and more. Entries into one module are reflected in all related modules. Additional modules would include a GIS-centric database which allows permitting, managing inspections, tracking projects and allows payments to be processed.

Project's Return on Investment

Initial cost is substantial however, the cost due to lost productivity because of manual processes, duplicate work, and a lack of city-wide system would be reduced.

Operating Cost Impacts of Project/Request

Current systems in place require ongoing maintenance and support so assumption is that ongoing costs for the new software would be similar to costs for current software

Project's Impact on Other Departments

Software would be used by all city departments potentially reducing lost productivity, workarounds, etc.

Project Linkages/Synergies

Encompasses requests by multiple departments for various software purchases.

Prioritization	
Depart. Score	Final Rank

Project No. T002

Relevant Graphic Detail



Strength of Projection(s) & Detail

- Bid Numbers
 Engineer's Estimate
 Quote
 Best Judgement
 Guesstimate/#ers Rolled Forward

Based on a quote from one potential software vendor.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment/Software	\$ 20,000	\$ 790,000	\$ 410,000				\$ 1,220,000
Preliminary Engineering							\$ -
Total Expenditures	\$ 20,000	\$ 790,000	\$ 410,000	\$ -	\$ -	\$ -	\$ 1,220,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 630 Technology	\$ 20,000	\$ 790,000					\$ 810,000
Fund: unfunded			\$ 410,000				\$ 410,000
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ 20,000	\$ 790,000	\$ 410,000	\$ -	\$ -	\$ -	\$ 1,220,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance				\$ 250,000	\$ 250,000	\$ 250,000	\$ 750,000
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 750,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 600				\$ 250,000	\$ 250,000	\$ 250,000	\$ 750,000
Fund:							
Fund:							
Total Funding Sources	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 750,000

Capital &/or Operating Costs Detail (If Necessary)



Project Title:

Public Safety Radio System Upgrade

Department/Division/Contact

Police Department/Matt Alves

Project Duration

Fiscal Year Start =	2019/20
Fiscal Year End =	2019/20

Project Location or Request

Lincoln Police Department

Strategic Goal Relevance

Infrastructure, Organizational Efficiency

Legislative/Regulatory; Health & Safety; Council Priority

Field communications for law, fire, and any other city department wishing to participate.

Prioritization	
Dept. Score	Final Rank

Project No.
T011

Relevant Graphic Detail



Project Description/Business Justification

Radio system upgrade to replace the current 11 year old obsolete police and fire radio system. A radio system is the primary method of field communications for police and fire agencies. Communications occur between dispatch and field units via building mounted, vehicle mounted, and handheld radios. The radio system Lincoln Police and Fire use was installed over 10 years ago. The system is no longer supported by Motorola and parts are not available through formal means. Replacement parts could possibly be found by other agencies who used to use a similar system or online sources like eBay. When a component of the system fails, finding replacement parts may be impossible.

Project's Return on Investment

There is a modest initial cost for the project. After the initial system is installed, there is an annual System Upgrade cost which ensures every two years the system software and hardware is refreshed, updated, or replaced. These services are included as part of the ongoing System Upgrade Agreement. The agreement is approximately \$20,000 per year.

Operating Cost Impacts of Project/Request

No cost impact on other departments.

Project's Impact on Other Departments

No negative impacts on other departments. With the system that is being considered, other departments would benefit by having the ability to also use the system and communicate with each other using department talkgroups.

Project Linkages/Synergies

None

Strength of Projection(s) & Detail

Budgetary estimates were provided by Placer County Radio Services Group- our radio maintenance provider. They provided their figures by estimating from a nearly identical install of the same system they did for the Auburn Police Department. Figures obtained 1-10-19.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment		\$ 289,200					\$ 289,200
Other (Contingency)		\$ 44,204					\$ 44,204
Total Expenditures	\$ -	\$ 333,404	\$ -	\$ -	\$ -	\$ -	\$ 333,404

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 241 Police PFE	\$ -	\$ 333,404	\$ -				\$ 333,404
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 333,404	\$ -	\$ -	\$ -	\$ -	\$ 333,404

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations		\$ 34,440	\$ 34,440	\$ 34,440	\$ 34,440	\$ 34,440	\$ 172,200
Maintenance		\$ 28,200	\$ 28,200	\$ 28,200	\$ 28,200	\$ 28,200	\$ 141,000
Personnel Costs							\$ -
Other (Specify)							\$ -
							\$ -
Total Expenditures	\$ -	\$ 62,640	\$ 62,640	\$ 62,640	\$ 62,640	\$ 62,640	\$ 313,200

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: Police PFE		\$ 62,640					\$ 62,640
Fund:			\$ 62,640	\$ 62,640	\$ 62,640	\$ 62,640	\$ 250,560
Fund:							\$ -
Total Funding Sources	\$ -	\$ 62,640	\$ 62,640	\$ 62,640	\$ 62,640	\$ 62,640	\$ 313,200

Capital &/or Operating Costs Detail (if Necessary)

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Project Title:
 Integrated Library System Migration

Department/Division/Contact
 Library/Library/Kathryn Hunt

Project Duration
Fiscal Year Start = 2019/20
Fiscal Year End = 2019/20

Project Location or Request
 485 Twelve Bridges Drive

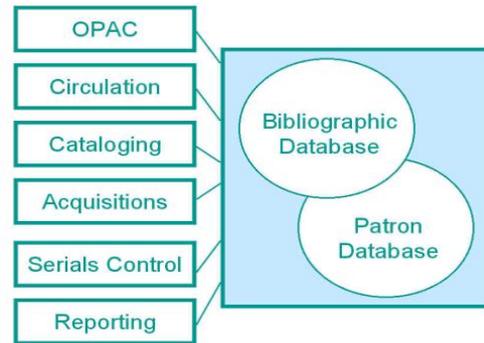
Strategic Goal Relevance
 N/A - Necessary Action

Legislative/Regulatory; Health & Safety; Council Priority
 N/A

Prioritization	
Depart.	Final

Project No.
 T012

Relevant Graphic Detail



Project Description/Business Justification

The Lincoln Public Library currently shares an integrated library system (ILS) with Sierra College. The Council of Chief Librarians (CCL) of the California Community Colleges has entered into a contract with Ex Libris for a new, state-wide ILS with migration anticipated for early 2020. The library will not be able to transfer with Sierra College to this new ILS. While the Library may remain on the current system, the cost implications of no longer sharing that contract are unclear, and there are many functions that would increase organizational efficiency and customer satisfaction that are not available on the current system.

Project's Return on Investment

With a comparably priced system, ROI on the one-time migration cost of est. \$30,000 would be roughly 5 years, based on annual savings in notifications (\$2500/year), staff time handling customer service issues related to technology deficits (\$2000/year), and staff time saved through more efficient workflows (\$2000/year).

Operating Cost Impacts of Project/Request

There will be an annual contract that will replace the current service contract with Ex Libris.

Project's Impact on Other Departments

Heavy impact on IT during the data migration process.

Project Linkages/Synergies

Opportunity to link library software to other City software during migration

Strength of Projection(s) & Detail

Based on a quote from an open source ILS support company; may vary dramatically depending on the vendor.

CAPITAL COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Project/Const. Management							\$ -
Design/Engineering							\$ -
Permitting							\$ -
Land/ROW/Acquisition							\$ -
Construction							\$ -
Equipment							\$ -
Other (Specify)		\$ 30,000					\$ 30,000
Total Expenditures	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund: 244 Library PFE	\$ -	\$ 30,000	\$ -				\$ 30,000
Fund:	\$ -						\$ -
Fund:							\$ -
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

OPERATING COSTS

Expenditures	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
On-Going Operations							\$ -
Maintenance						\$ 10,000	\$ 10,000
Personnel Costs							\$ -
Other (Specify)							\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000

Funding Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Fund:100						\$ 10,000	\$ 10,000
Fund:							\$ -
Fund:							\$ -
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000

Capital &/or Operating Costs Detail (If Necessary)

Would replace a current \$11,000/year service cost on the General Fund

Gann Appropriations Limit Calculation FY 2019-20

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds *of taxes* that State and local agencies can appropriate and spend each year.

The limit is different for every agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in FY 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in the City's population.

For FY 2019-2020, the estimated tax proceeds appropriated by the City Council of the City of Lincoln are under the Limit. The Appropriation Limit for FY 2019-2020 is \$30,442,719. This is the maximum amount of tax proceeds the City is able to appropriate and spend in FY 2019-2020. The appropriations subject to the Limit are \$15,171,725 leaving the City with an appropriations capacity under the Limit of \$15,270,994.

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an Appropriations Limit for the upcoming fiscal year. The resolution adopting the FY 2019-20 budget includes language adopting this Gann Appropriations Limit calculation.

Per Capita Change Over Prior Year*	1.0385
Population Increase Over Prior Year	1.0098
Ratio of Change	1.0487
2018 – 19 Appropriation Limit	\$29,029,635
2019 – 20 Appropriation Limit	<u>\$30,442,719</u>
General Government Operating Appropriations	\$39,157,315
Less Exclusions: Non-Proceeds of Taxes	<u>\$23,985,590</u>
Total Appropriations Subject to Limit	\$15,171,725
Calculated Appropriations Limit	\$30,442,719
Margin:	<u>\$15,270,994</u>

* The City Council reserves the right to adjust the Appropriations Limit by using the Consumer Price Index.



CITY OF LINCOLN POLICY AND PROCEDURE

Department: Finance	Effective Date: May 29, 2019
Subject: Budget Policy (rev 1)	Supersedes: Budget Policy
Pages: 7	Council Approval: April 23, 2019

1. Purpose

This policy is intended to:

- Demonstrate that the budget process is well-integrated with all City activities
- Provide for a process that effectively involves all stakeholders – the City Council, residents, the business community, and City staff
- Provide for a communication framework that is transparent and timely
- Fairly present and fully disclose the financial position of the City in conformity with accounting practices generally accepted in the United States of America

The Budget Policy address and establishes guidelines for the following components:

- Operating Budget
- Capital Improvement Projects
- Budget Execution and Controls
- Revenues and Expenditures

2. Introduction

The City of Lincoln is committed to sound financial management through integrity, prudent stewardship, planning, accountability, full disclosure, and communication. An adopted set of financial policies that are consistently followed will assist the City in achieving its current and future goals in a fiscally responsible and sustainable manner. These policies establish guidelines for developing and monitoring the City's annual operating and capital budget as recommended by the Government Finance Officers Association (GFOA) and the Generally Acceptable Accounting Principles (GAAP). This document shall be reviewed on a regular basis to reflect the highest standards of fiscal management and the City's budgetary goals. The purpose of this Budget Policy is to enable the City to achieve and maintain a long-term stable and positive financial condition, as well as to provide guidelines for the preparation of the Annual Budget.

The City Manager shall prepare and submit the annual budget and capital program to the City Council and make available to the public a complete report on the finances and administrative activities of the City at the end of each fiscal year. The City Manager shall also keep the City Council fully advised as to the financial condition and future needs of



CITY OF LINCOLN POLICY AND PROCEDURE

the City and shall make recommendations to the City Council concerning the affairs of the City.

3. Background

The City is governed by the City Council/City Manager form of government. A five-member City Council is elected at large to four-year terms to oversee the City operations and to guide the future development of the City. Councilmember terms are staggered so that a measure of continuity is maintained in the transition from one Council to the next. The City utilizes a mayoral rotation system to determine which Councilmembers shall be chosen to serve as Mayor and Mayor Pro Tem. The City Council also serves as the Board of Directors for the Successor Agency to the Former Redevelopment Agency of the City of Lincoln and the Lincoln Public Financing Authority.

The City's fiscal year is July 1 through June 30. As such, the City adopts the Annual Budget (which includes both the operating budget and the capital budgets) in June of each year for the following fiscal year. It is necessary for the City Council to adopt the budget prior to the beginning of each fiscal year.

The City uses strategic planning to map its goals and manage the resources necessary for achieving them. The City's Strategic Plan defines the direction for the City and provides a framework for the strategies and activities of the departments. The budget process is structured each year to achieve the fiscal and policy goals for the upcoming fiscal year while adhering to the timeline defined by the adopted budget calendar. The budget process is composed of the following phases: identification of goals and objectives, budget development, budget review, budget adoption, and budget monitoring.

4. Fund Accounting

To provide proper accountability for the different kinds of resources, the accounting records of the City are organized into funds. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds are grouped into the three main categories: Governmental Funds, Proprietary Funds, and Fiduciary Funds. General descriptions of each type of fund is provided below:

Governmental Funds: The City uses numerous individual governmental funds. Their reported fund balances are considered a measure of available spendable resources. These funds are maintained on a modified accrual basis of accounting. The major governmental funds are identified below:



CITY OF LINCOLN POLICY AND PROCEDURE

- A. *General Fund*: The General Fund includes the general operating fund of the City. General property taxes, sales tax, franchise taxes, licenses, fines, and certain intergovernmental revenues are recorded in this fund. The General Fund primarily pays for public safety services, the library, and recreation.
- B. *Special Revenue Funds*: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally or administratively restricted to expenditures for specific purposes. Some examples of special revenue funds used by the City include: the Local Gasoline Tax Fund, Public Facility Element Funds, and Community Service Funds.
- C. *Debt Service Funds*: Debt service funds are used to account for the accumulation of resources for the payment of principal, interest and related costs of the City's general long-term debt not paid from the special assessment fund.

Proprietary Funds: Proprietary Funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the City's Water, Wastewater, Solid Waste, and Airport operations (which are considered to be major funds) and Transit (which is reported as a non-major fund). The City of Lincoln maintains two different types of proprietary funds: Enterprise and Internal Service Funds.

- A. *Enterprise Funds*: Enterprise Funds are used to report the same functions presented as business type activities in the government-wide statements. The City of Lincoln uses enterprise funds to account for its water, wastewater, solid-waste, transit, and airport operations.
- B. *Internal Service Funds*: Internal Service Funds are an accounting method used to accumulate and allocate costs of providing services to other funds. The City of Lincoln uses the internal service funds to account for its vehicle and equipment fleet, facility maintenance, administrative services, and for its management of some general facilities, such as City Hall or the Police Department.

Fiduciary Funds: Fiduciary (trust) funds account for assets belonging to others, which are administered by the City such as the Police Trust and Agency Fund and the City's Pension Trust Funds.

Fund Balance: Fund balance is classified into five categories (note that a distinction is made between the portions that are spendable and non-spendable):

- A. *Non-Spendable Fund Balance*: The Non-Spendable Fund Balance is the portion of net resources that cannot be spent because of their form (i.e. inventory, long-



CITY OF LINCOLN POLICY AND PROCEDURE

term loans, or pre-pays) or because they must remain intact. An examples would be the principal of an endowment.

- B. *Restricted Fund Balance*: The Restricted Fund Balance is the portion of net resources on which limitations are imposed by creditors, grantors, contributors, or by laws or regulations of other governments (i.e. externally imposed limitations). Amounts can be spent only for the specific purposes stipulated by external resource providers or as allowed by law through constitutional provisions or enabling legislation. Examples include impact fees and rate payer revenue.
- C. *Committed Fund Balance*: The Committed Fund Balance is the portion of net resources upon which the Council has imposed limitations on use. These are funds that can be used only for the specific purposes determined by a *formal action* of the council. Commitments may be changed or lifted only by the Council taking the same *formal action* that originally imposed the constraint. The formal action must be approved before the end of the fiscal year in which the commitment will be reflected on the financial statements.
- D. *Assigned Fund Balance*: The Assigned Fund Balance is the portion of net resources for which an *intended* use has been established by the City Council or the City Official authorized to do so by the City Council. Assignments of fund balance are much less formal than commitments and do not require formal action for their imposition or removal. In governmental funds other than the General Fund, Assigned Fund Balance represents the amount that is not restricted or committed. This indicates that resources are, at a minimum, intended to be used for the purpose of that fund.
- E. *Unassigned Fund Balance*: The Unassigned Fund Balance is the amount in the General Fund in excess of what can properly be classified in one of the other four categories of fund balance. It is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose. Negative residual amounts for all other governmental funds are reported in this classification.

5. Budget Development

Budget development is a multi-step process that shall include opportunities for the public to be involved through-out the process. The following steps and principles shall be followed and/or incorporated during the annual budget development process.

- A. *Financial Projections*: The development of a five-year financial projection is the first step in the annual budget process. The projections are based on City Council



CITY OF LINCOLN POLICY AND PROCEDURE

strategic priorities and forecasts of anticipated revenues and expenditures. It also provides a comprehensive, long-range analysis of the City's General Fund by incorporating economic assumptions and newly-prioritized or mandated expenditures. The information presented in the projection will serve as the basis for determining the coming year's operating budget allocations. The annual Capital Improvements Program (CIP) budget development process also uses the information from the financial projection, but initially begins with the identification and prioritization of capital improvement projects by the asset-owning City departments. The City's CIP shall provide a five-year citywide assessment of infrastructure needs and will outline the proposed capital priorities.

- B. *Balanced Budget:* A balanced budget is a fundamental requirement of a government agency. The City shall adopt and maintain a balanced annual operating budget and an integrated capital budget by the end of each fiscal year. For each fund, annual expenditures shall not exceed annual revenues plus available unrestricted fund balances. Any budgeted use of fund balance resources should not cause the City to drop below the established reserve target. It shall be a goal of the City to achieve a long-term structurally balanced budget. Ongoing expenditures are supported by ongoing revenues.

A structurally balanced budget shall be achieved through efficiencies, permanent reductions to the expenditure base, and/or ongoing revenue enhancements. It does not rely on reserves or the use of one-time revenues for ongoing expenditures.

- C. *Public Involvement:* Public involvement shall be encouraged in the annual budget decision-making process through public hearings, public outreach, and the dissemination of accessible information. Public participation efforts will allow the City to improve performance by identifying public needs, priorities, and service-delivery expectations. Increased public involvement will allow the City to be more responsive to community needs, thereby increasing the value the public receives from City government.

6. Budget Document

The City Council shall require that the City Manager submit a proposed budget containing a complete financial plan for each fiscal year. Such a budget shall be submitted to the City Council not more than one hundred twenty (120) days but not less than sixty (60) days prior to the beginning of each fiscal year.



CITY OF LINCOLN POLICY AND PROCEDURE

A. *Budget Document Components:* The budget shall contain the following basic segments for review and evaluation:

- A brief budget message which shall outline the proposed financial policies of the City for the fiscal year, set forth the reasons for any major changes in expenditure and revenue items from the previous fiscal year, and explain any major change in financial policy
- Fund Revenue and Expenditure Summary
- Departmental Expenditures Summary
- Departmental Budgets
- Schedule of Outstanding Bonded Debt
- Capital Improvement Project Summary
- Funded Position Summary
- Gann Appropriations Limit Calculations
- Reserve Policy

The proposed budget submitted to City Council will compare revenues and expenditures for at least the last complete fiscal year, the estimated total amount of each item for the current fiscal year, and the proposed total amounts for the ensuing fiscal year.

B. *Public Involvement:* The budget review process will include City Council participation in the development of each segment through various budget workshops and will allow for citizen participation in the process through a public hearing on the proposed budget. Required notice of the hearing will be published in the Lincoln News Messenger. The notice shall contain the following:

- The time and place where copies of the budget are available for public inspection.
- The time and place, not less than two (2) weeks after such publication, for a public hearing on the proposed budget.

A copy of the proposed budget will be filed with the City Clerk and will also be available on the City's website and at the Twelve Bridges Library.

C. *Budget Calendar:* A Budget Calendar will be presented to City Council for consideration and approval in February of each year. The purpose of the Budget Calendar is to identify the schedule for completion of the budget process.



CITY OF LINCOLN POLICY AND PROCEDURE

Public hearings will be conducted at City Hall to obtain taxpayer comments. Generally, before the first of July, after adjustment as appropriate by the City Council, the budget is to be legally enacted through council motion.

- D. *Amendment before adoption:* After the public hearing, the City Council may adopt the budget with or without amendments. In amending the proposed budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service, provided that no amendment to the proposed budget shall increase expenditures to an amount greater than the estimated income (including the use of available Fund Balance).
- E. *Adoption:* The City Council will adopt the proposed budget by resolution on or before the last scheduled City Council meeting of the fiscal year (typically the fourth Tuesday in June). If it fails to adopt the proposed budget by this date, the amounts appropriated for operations for the current fiscal year will be deemed adopted for the ensuing fiscal year on a month-to-month basis, with all items in it pro-rated accordingly, until such time as the City Council adopts a budget for the ensuing fiscal year. Adoption of the budget will constitute appropriations of the amounts specified therein as expenditures from the funds indicated and will constitute a levy of the property tax therein proposed. The adopting resolution shall include identification of total authorized revenues and expenditures by fund.

7. Budget Principles

The following principles will be adhered to during the annual budget process. The purpose of the identified budget principles is to facilitate sustainable fiscal health and to demonstrate that the City is committed to sound financial management.

- A. *Balanced Budget:* the total of proposed expenditures shall not exceed the total estimated revenue unless specifically authorized by City Council. The City's goal is to balance the operating budget with current revenues, whereby current revenues would match and fund ongoing expenditures/expenses. The City considers the budget balanced when total expenditures/expenses are equal to total revenues. However, the budget is also balanced in situations where total expenditures/expenses are less than total revenues. There are also instances when the City might plan to spend excess fund balances accumulated from previous years (while maintaining established reserves) on one-time or non-routine expenditures. The City considers the budget to be balanced in this case also, provided the funding from previous years is available, and a plan is in place to not build ongoing expenditures/expenses into this type of funding. This type of



CITY OF LINCOLN POLICY AND PROCEDURE

balanced budget is especially prevalent when capital projects are budgeted using proceeds from the issuance of bonds.

- B. *Planning:* The budget process will be coordinated so that major policy issues are identified prior to the budget approval date. This will allow City Council adequate time for consideration of appropriate decisions and analysis of the financial impacts.
- C. *Reporting:* Summary financial reports will be presented to the City Council on a quarterly basis. These reports will be in an appropriate format to enable the City Council to understand the overall budget and the City's financial status. These reports will also give the current status of revenues and expenditures to-date compared with the corresponding budgets for each fund.
- D. *Control and Accountability:* Each department director, appointed by the City Manager, will be responsible for the goals and objectives adopted and for monitoring their individual departmental budget for compliance with spending limitations. The Finance Director and the City Manager may transfer funds within the operations and maintenance or capital line items within a fund without City Council approval. All other transfers of appropriation or budget amendments that alter the original adopted budgets at the fund level require City Council approval as outlined in the following section.
- E. *Budget Amendments:* The City Council shall authorize any budget amendment that increases appropriations or revenues. This may only occur if the City Manager certifies there are available revenues in excess of those estimated in the budget to accommodate the increased appropriation. In addition, in order to meet a public emergency affecting life, health, property, or the public peace, the City Council may make emergency appropriations to the adopted budget.
- F. *Reserves:* The Annual Budget shall identify reserves required by adopted reserve policies. If a reserve is not fully funded an explanation shall be included in the budget document providing the reason why the reserve is not funded per policy. Only City Council has the authority to modify or otherwise amend reserve policies.
- G. *Surpluses:* During the annual budget process, each fund shall be reviewed to determine whether or not a surplus exists. A surplus exists when the available fund balance exceeds the total of proposed expenditures for the fiscal year, funded reserves levels, and future planned projects or expenditures. In some situations, it may take several years or more to accumulate enough funds to pay for future planned projects or expenditures. If it is determined that a surplus exists, staff shall identify the surplus during the annual budget process and shall develop a plan to



CITY OF LINCOLN POLICY AND PROCEDURE

address the surplus. *It is expected that all corrective actions to address surpluses be completed within a reasonable amount of time (typically within one fiscal year).*

- H. *Encumbrances*: The City will not encumber funds for operating use at year- end.
- I. *Equity*: The City shall make every effort to maintain equity in its revenue system. The City shall seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities, and customer classes, and ensure an ongoing return on investment for the City.
- J. *Interfund Loans*: An evaluation of any interfund loan that is in effect shall be provided each year during the annual budget process. The purpose of the requirement is to ensure the long-term monitoring of all interfund loans with the main purpose to eliminate all interfund loans.
- K. *Diversified Revenue*: The City shall to strive to diversify its income through the identification of alternative revenue sources. The purpose of this requirement is to provide greater protection from economic downturns.
- L. *Realistic and Conservative Estimates*: Revenues shall be estimated realistically and conservatively, taking into account the volatile nature of various revenue sources.
- M. *Administration*: The benefits of a revenue source should exceed the cost of levying and collecting that revenue.
- N. *Non-Recurring Revenues*: One-time or non-recurring revenues should not be used to finance current ongoing operations. Non-recurring revenues should be used only for non-recurring expenditures and not for budget balancing purposes.
- O. *Interest Income*: Interest income earned from investments will be distributed to the funds in accordance with the equity balance of the fund from which the monies were provided to be invested.
- P. *Intergovernmental Revenues*: All potential grants will be reviewed for any matching requirements and ongoing long-term maintenance and operations expense and must be approved by the City Council and addressed in the adopted budget or amendments to the budget. All potential grants shall also be in compliance with the current Grants Management Policy. Operational requirements (ongoing costs) set up as a result of an awarded grant should be discontinued once the terms and



CITY OF LINCOLN POLICY AND PROCEDURE

conditions of the grant have been completed, unless City Council approves continuance of the program and related expenses.

- Q. *Revenue Monitoring*: Revenues will be regularly compared to budgeted revenues as they are received. Variances will be investigated, and any abnormalities will be addressed in the quarterly report to the City Council.

Approved: _____

A handwritten signature in cursive script, appearing to read "Paul S. Janner", written over a horizontal line.

Date: _____

A handwritten date "5/28/2019" written in cursive script, positioned above a horizontal line.

RESOLUTION NO. 2019-080

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINCOLN
ADOPTING A BUDGET POLICY**

WHEREAS, the City of Lincoln is committed to sound financial management through integrity, prudent stewardship, planning, accountability, full disclosure, and

WHEREAS, an adopted set of financial policies that are consistently followed will assist the City in achieving its current and future goals in a fiscally responsible and sustainable manner; and

WHEREAS, the City of Lincoln adopts an operating budget and a capital improvement project budget on an annual basis; and

WHEREAS, it has been determined that it is of benefit to the City of Lincoln to establish a budget and surplus policy.

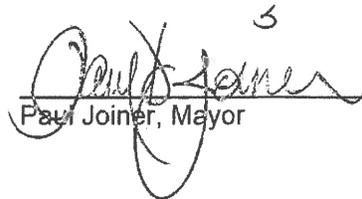
NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Lincoln approves the Budget Policy.

PASSED AND ADOPTED this day of April 23, 2019.

AYES: COUNCILMEMBERS: Gilbert, Andreatta, Karleskint, Silhi, Joiner

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:


Paul Joiner, Mayor

ATTEST:


Gwen Scanlon, City Clerk

RESOLUTION NO. 2019- 146

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINCOLN ADOPTING THE ANNUAL BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FY 2019-20 AND ADOPTING AN APPROPRIATIONS LIMIT.

WHEREAS, The City of Lincoln budget for FY 2019-20 reflects the financial plan using available resources to meet the essential needs of our community; and

WHEREAS, the City of Lincoln budget for FY 2019-20 contains an appropriation limit for FY 2018-19 pursuant to Article XIII B of the California Constitution;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINCOLN DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The proposed budget for the City of Lincoln entitled "City of Lincoln Annual Budget Fiscal Year 2019-20", a copy of which is on file with the City Clerk, is hereby adopted.

SECTION 2. The City of Lincoln Annual Budget Fiscal Year 2019-20 includes revenues of \$89,586,817 and expenditures of \$114,376,770 for all funds.

SECTION 3. The Capital Improvement Plan for Fiscal Year 2019-20 funded expenditures total \$49,579,280 which are included in the Annual Budget expenditures.

SECTION 4. The City's budget is controlled at the fund level. Except as otherwise provided in this resolution, no expenditures will exceed the approved budget.

SECTION 5. The expenditures shown in the department, division and fund summaries are herein and hereby appropriated to the departments for expenditure in the amounts for the purposes stated therein. Requisitions for encumbrances and expenditures of the various appropriations described in the budget shall be made by those departments and employees designated as the requisitioning authorities.

SECTION 6. The City Manager is authorized to submit grant applications for any and all activities within the jurisdiction of the City of Lincoln consistent with the 2019 Grant Management Policy. The City Manager is authorized to accept such grants, to amend the City's budget to receive and allocate the grant funds and to implement the actions required by the grant for any projects and programs currently within the City's jurisdiction, provided that the activities are fully funded by the grant or within the City's budget.

SECTION 7. The City Manager is authorized to make transfers of fund balances to accommodate reserve requirements.

SECTION 8. It is recognized that the Annual Budget Fiscal Year 2019-20 is not in compliance with the General Fund Reserve Policy. The City Council finds that it is in the City's best interest to adopt an Annual Budget that does not meet the stated reserve levels for the Catastrophic Reserve, the Economic Reserve, and the Capital Replacement Reserve.

SECTION 9. The City Manager is authorized to transfer appropriations among funds subject to the requirement that a loan agreement is executed and a fund balance does not become negative as a result of the transfer.

SECTION 10. The City Manager is authorized to amend the City's budget to reflect all required debt service payments.

SECTION 11. The City Manager or his/her designee is authorized to transfer appropriations within a fund, or within the capital improvement program budget, but not between the two budgets.

SECTION 12. Pursuant to Article XIII B of the California Constitution, the appropriations limit for the City of Lincoln is hereby established as \$30,442,719 for FY 2019-20.

SECTION 13. At the end of FY 2018-19, certain purchase orders exist as outstanding encumbrances related to Capital Improvement Projects representing contractual obligations of previously budgeted funds. In addition, certain amounts have been included in the FY 2018-19 budget that relate to one-time allocations for specific projects and services, but remain unspent. The outstanding encumbrances and, at the City Manager's discretion, any unspent one-time allocations are deemed to be re-budgeted as an addition to the budget amounts previously approved in this resolution. All such amounts have been removed from available balances in the FY 2018-19 projections and therefore have no effect on the available fund balances presented herein.

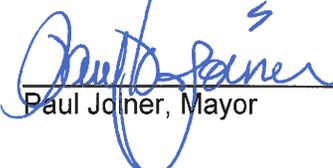
SECTION 14. This resolution shall take effect immediately.

PASSED AND ADOPTED this 11th day of June 2019.

AYES: COUNCILMEMBERS: Gilbert, Karleskint, Andreatta, Silhi, Joiner

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:



Paul Joiner, Mayor

ATTEST:



Gwen Scanlon, City Clerk



10C

CITY COUNCIL REPORT

SUBJECT: Fiscal Year 2019-20 Budget

SUBMITTED BY: Ruthann Codina, Budget Manager

DEPARTMENT: Finance

DATE: June 11, 2019

STRATEGIC RELEVANCE: Sustainable Fiscal Health

STAFF RECOMMENDATION(S):

Staff recommends that the City Council adopt a Resolution approving the Annual Budget and Capital Improvement Plan for Fiscal Year 2019-20 and adopting an Appropriations Limit for the City of Lincoln.

BACKGROUND / INTRODUCTION:

The purpose of this staff report is to present the proposed Fiscal Year 2019-2020 Annual Budget and Capital Improvement Program (CIP) to City Council for consideration. The proposed budget includes the following:

- Total Budgeted Annual Budget Revenues are \$89,586,817. This total amount incorporates anticipated revenue for all funds.
- Total Budgeted Annual Expenses are \$114,376,770. This total amount incorporates anticipated expenses for all funds.

This budget was developed to be consistent with the City's Mission, Vision, Strategic Priorities, and Values that assist the City with balancing the demands of the City with the realities of time and money constraints. The City Council readopted (with slight modifications) the Mission, Vision, Strategic Priorities, and Values at the April 23, 2019, City Council Meeting. They are provided below:

- **Mission Statement:** To provide the highest level of service responsive to our community's expectations and to enhance the quality of life and economic vitality.
- **Vision Statement:** America's Hometown – A City of Opportunity.



- **Strategic Priorities:**

- **Economic Development:** Strategic Investments that ensure long-term fiscal sustainability via growth of jobs and local revenues.
- **Infrastructure:** Underlying foundation on which the continuation and growth of our community depends.
- **Organizational Excellence:** To bring about an optimal organizational size and structure to ensure agility in meeting operational demands and achieving sustainable practices in the face of rapidly changing environments.
- **Team Cohesion:** Council and staff unity in fulfilling the organization's vision and mission.
- **Sustainable Fiscal Health:** Sound financial management, sound accounting policies and procedures, being good stewards of the public's money, and being transparent with the City's financials.

- **Values:**

- **Customer Focus:** To astonish our customers, not just satisfy them.
- **Team Orientation:** Together everyone achieves more.
- **Innovation/Creativity:** Build a team of innovative thinkers.
- **Integrity:** The best team polices itself.
- **Accountability:** Expectation + Ownership = Ultimate Motivation.
- **Collaboration:** Council and Staff to work cooperatively with the community, stakeholders, and other agencies.
- **Transparency:** To share information with citizens and stakeholders that is needed to make informed decisions and hold officials accountable for the conduct of the people's business.

Financial Outlook: Although the City has experienced revenue growth, the City is currently undergoing a number of financial difficulties that are causing continued impacts to services provided by the following funds:

- **General Fund 100:** The General Fund continues to experience difficulties levels due to low property and sales tax revenues and increased expenditures related to the Airport and the Lighting and Landscaping District (LLAD).



- **Lighting and Landscaping District Fund 270:** The assessment revenue collected for the LLAD is insufficient to cover expenses for all zones within the LLAD and the payment of municipal utilities will continue to increase this deficit. A long-term solution includes reducing expenditures and requesting an assessment increase that is subject to voter approval.
- **Airport Fund 750:** Although there has been significant improvement made to increase revenues in the fund, the increases are not adequate to overcome the existing deficit.
- **Drainage PFE Fund 247:** The Drainage PFE fund continues to experience a deficit due to the purchase of the Lakeview Farms Detention Basin.
- **Fire PFE Fund 242:** The Fire PFE Fund continues to experience a deficit due to the construction of the City's three fire stations.
- **Development Services Fund 248:** Fund 248 continues to experience an annual operating deficit that is offset by the unassigned fund balance. However, it is imperative that this deficit be addressed through greater cost recovery and the establishment of updated fees.

Budget Policy: On April 23, 2019, City Council adopted Resolution 2019-080, a Resolution of the City Council of the City of Lincoln adopting a Budget Policy. The purpose of the budget policy is to:

- Demonstrate that the budget process is well-integrated with all City activities
- Provide for a process that effectively involves all stakeholders – the City Council, residents, the business community, and City staff
- Provide for a communication framework that is transparent and timely
- Fairly present and fully disclose the financial position of the City in conformity with Generally Accepted Accounting Practices

Additionally, the City's Budget Policy states:

- The City's fiscal year is July 1 through June 30. As such, the City adopts the Annual Budget (which includes both the operating budget and the capital budgets) in June of each year for the following fiscal year. It is necessary for the City Council to adopt the budget prior to the beginning of each fiscal year.
- The City Council shall require that the City Manager submit a proposed budget containing a complete financial plan for each fiscal year. Such a budget shall be submitted to the City Council not more than one hundred twenty (120) days but not less than sixty (60) days prior to the beginning of each fiscal year.



The City held budget workshops with City Council on April 24th and May 1st. At the April 24th City Council workshop, City Council and Staff discussed the Capital Improvement Program budget for the upcoming fiscal year. At the May 1st City Council workshop, City Council and Staff discussed the Operating Budget for the General Fund, Special Revenue Funds, and Enterprise Funds.

These budget workshops gave staff an opportunity to receive direction from City Council regarding changes or additions to the preliminary budget. The workshops also provided an opportunity for the public to participate in the budget process.

The City achieves a balanced budget when operating revenues exceed operating expenses. Within an annual budget the City may elect to use one-time revenues (i.e. fund balances) to fund a one-time expense such as a capital project. The City's Budget Policy states:

- The City shall adopt and maintain a balanced annual operating budget and an integrated capital budget by the end of each fiscal year. For each fund, annual expenditures shall not exceed annual revenues plus available unrestricted fund balances. Any budgeted use of fund balance resources should not cause the City to drop below the established reserve target. It shall be a goal of the City to achieve a long-term structurally balanced budget. Ongoing expenditures are supported by ongoing revenues.
- A structurally balanced budget shall be achieved through efficiencies, permanent reductions to the expenditure base, and/or ongoing revenue enhancements. It does not rely on reserves or the use of one-time revenues for ongoing expenditures.

FINDINGS/ANALYSIS:

The proposed Annual Budget is generally in compliance with the adopted Budget Policy. Full implementation of the Budget Policy will likely not be experienced until the 2020/2021 Fiscal Year because the current Budget Policy was adopted very late in the annual budget process. A summary of compliance is provided below:

Five-year financial projections: Revenue is projected to grow at a very conservative pace and it is not anticipated that new sources of revenue will be obtained during the upcoming fiscal year or during the next five years. The five-year financial projections will be improved in subsequent budgets. However, the data below provides a general projection for each of the three main sources of revenue for the General Fund:

- **Property Tax:** Property tax is projected to grow at a rate of 6% per year. This projection is very dependent on the overall health of the economy and the construction rate of new homes. New home construction started to increase in the latter half of the current fiscal year.
- **Sales Tax:** Sales tax revenues are projected to increase at 1% per year.



- **Intergovernmental Revenues:** Intergovernmental revenues are expected to increase at 4% per year.

It is anticipated that revenue projections will be updated at the mid-year budget review.

Balanced Budget: The Budget Policy requires the City present a balanced budget where revenues exceed expenditures. As indicated below, the proposed budget meets this requirement:

- The General Fund has a balanced budget (i.e. revenues exceed expenses)
- Budgeted Revenues for General Fund are \$20,065,024
- Budgeted Expenses for General Fund are \$20,485,259

Although the proposed budget is balanced, several potential and actual General Fund obligations remain unfunded:

- **Airport Interfund Debt:** The Airport Fund (750) has experienced a long-term deficit that has been traditionally accounted for as a Due To/Due From loan at the end of the fiscal year. According to standard accounting principles, Due To/Due From Loans should only be utilized for short-term loans that are repaid within 90 days. Prior to this item, at the same City Council Meeting that the proposed budget is being considered, an interfund loan was proposed to City Council regarding the adoption of an interfund loan agreement in the amount of \$4,950,000. The repayment of this debt obligation should remain a top priority for the City.
- **Municipal Water Refunds:** The City Council is still undergoing consideration of refunds to utility customers related to municipal water use. The total potential liability to the General Fund associated with Municipal Water Refunds ranges from \$250,000 to \$500,000. Staff is currently reaffirming potential liability amounts and will provide additional information to City Council in the near future.
- **Public Safety Service Levels:** Police and Fire services levels are still not meeting the stated services levels. This is an ongoing issue that should be considered when committing General Fund revenues.
- **Other Post Employment Benefits:** Long-term pension obligations associated with funding the Other Post Employment Benefits (OPEB) and the impacts of the PERS discount rate reduction

Public Involvement: The adopted Budget Policy requires public involvement through the budget process. As noted previously, two budget workshops were held that requested input from the public. It should be noted that Staff recommends enhanced public involvement during next year's budget process.



General Fund Reserves: The City Council adopted a General Fund Reserve Policy through Resolution 2018-139. General Fund Reserves at year end are calculated as follows:

	Projected Beginning Balance as of July 1, 2019	Total Inflows	Total Outflows	Projected Ending Balance as of June 30, 2020
Undesignated	1,914,287	20,065,024	(20,485,259)*	1,494,052
Operating	4,674,039			4,674,039
Catastrophic	2,000,000		(2,000,000)*	0
Economic Development	2,356,063		(2,356,063)*	0
Capital Replacement	351,150		(24,000)	327,150
OPEB	2,094,818			2,094,818
PERS UAL	678,711			678,711
Designated	383,785			393,785

*Includes increase in outflow to accommodate interfund loan for the Airport.

General Reserve Analysis: The narrative below is intended to provide a brief analysis of the City's compliance with the reserve policy:

- General Fund Operating Reserve:** To maintain the ability of the City to meet operational expenses on a daily basis and provide services to the City's residents, the City shall maintain a committed Operating Reserve equal to 25% of the Annual General Fund Outflows in the adopted budget. The Annual General Fund Outflows include operating expenditures, transfers out, and allocations. Transfers within the General Fund are not included within the Annual General Fund Outflows calculation. The 25% level is based on the City's current cash flow requirements due to the timing of revenue receipts and the payment of expenditures.

Compliance Analysis: The proposed reserve level for the FY 2019/2020 Budget is \$4,674,039. This is lower than the required 25% target (\$4,972,830) based on the level of expenditures in the proposed budget. The General Fund Reserve Policy requires the City Manager to prepare a plan within six months to restore the reserve level to the stated goal of 25% of the total budgeted General Fund Outflows within 24 months. It is not recommended that this plan be developed until the City Council consider the potential and actual General Fund obligations previously discussed. Action on any one of the items may impact each of the spendable General Fund Reserves.



- **General Fund Catastrophic Reserve:** To maintain the ability of the City to meet operational expenses during times of declared emergency or major catastrophe, the City shall maintain a committed Catastrophic Reserve of \$2 million. An emergency or major catastrophe is defined as a one-time event that threatens the health and safety of the community (not a recurring threat). It is recognized that during a time of emergency, the City will need to expend more resources than normal to meet the community's needs. In addition to an increased level of expenditures, the tax base of the City may be impaired after a major catastrophic event. This reserve shall be exclusive of all other reserves. This reserve may only be drawn upon pursuant to an emergency as declared by the City Council under the Municipal Code.

Compliance Analysis: The proposed funding level for the Catastrophic Reserve is \$0 and therefore, the adoption of the proposed 2019/2020 Annual Budget will not be in compliance with the adopted General Fund Reserve Policy. Staff recommends City Council have a comprehensive discussion regarding General Fund Reserves to determine whether there is a desire to reaffirm the existing General Fund Reserve Policy or if modifications are warranted.

- **Economic Reserve:** The policy requires that the City shall maintain a committed Economic Reserve balance of a minimum of 15% of annual General Fund operating expenditures.

Compliance Analysis: The proposed funding level for the Economic Reserve is \$0 and therefore the adoption of the proposed 2019/2020 Annual Budget will not be in compliance with the adopted General Fund Reserve Policy. The policy states that if the reserve falls below 5% of annual expenditures then staff shall develop a plan to restore the 5% level within 24 months and to the 15% level within 48 months. The replenishment of the Economic Reserve is of lower funding priority than the Catastrophic Reserve. As with the Catastrophic Reserve, Staff recommends that the City Council have a comprehensive discussion regarding General Fund Reserves to determine whether there is a desire to reaffirm the existing General Fund Reserve Policy or if modifications are warranted.

- **Capital Replacement Reserve:** The City shall maintain a committed Capital Replacement Reserve with annual contributions in the amount of \$300,000.

Compliance Analysis: Staff is recommending that the Capital Replacement Reserve not be fully funded this year until City Council has the opportunity to consider the other obligations that may impact the General Fund. Staff will also be recommending at a later date that the Capital Replacement Reserve be eliminated because it will be more straightforward to capitalize assets if the funds are not held in a reserve and then transferred to the fund that will be purchasing the asset.



The three remaining reserves are considered self-restricted and are not spendable:

- **Other Post Employee Benefit (OPEB) Reserve:** The City shall maintain a committed OPEB Reserve to fund annual contributions for active employees. The annual contributions shall be calculated in accordance with required annual financial statement reporting, applying data from bi-annual actuarial reports. This reserve shall be exclusive of all other reserves. The annual contributions shall be included in the adopted fiscal year budgets and funds from the OPEB Reserve will be transferred to the City's irrevocable OPEB Trust.

Compliance Analysis: Staff will be transferring the balance of the OPEB Reserve to the OPEB Trust upon the close of the fiscal year. Additionally, staff will be recommending that the OPEB Reserve be eliminated because it is not necessary, and because when the City's auditors calculate the City's OPEB liability, only money within the trust is considered when calculating liability. This action will be proposed at a subsequent City Council Meeting.

- **Assigned Fund Balance:** The Assigned Fund Balance is composed of funding for the City's participation in the self-insurance pool and Mayor's cup funding for Recreation Scholarships. These funds are self-restricted and not available for expenditure.

Compliance Analysis: The City Council established the Assigned Reserves for designated purposes and the proposed budget adheres to this policy.

Fund Surplus: The Budget Policy requires the City to review fund balances each year to determine if a surplus exists. A surplus is defined by each fund's reserve policy and planned expenditures. If projected year-end fund balances exceed these stated considerations, then a surplus may exist. The City currently only has stated reserve policies for the General Fund, Water Operations, and Water Capital Replacement. Staff is in the process of developing reserve policies for Wastewater Funds, Solid Waste Funds, and Lighting and Landscaping District Fund that will be presented to City Council for approval. Once the draft reserve policies are completed, staff will the present them to City Council for consideration. Staff will then begin to develop reserve recommendations for the remaining funds and will present them to City Council as they are completed.

- **General Fund Surplus Analysis:** As noted in the analysis previously provided, the General Fund does not currently have a surplus. The City is reducing many of the stated reserve levels to pay for obligations that have been recommended by the State Audit.
- **Water Operations Fund:** Based on an analysis of the Water Operations Fund and the Water Capital Replacement Fund, it has been determined that a surplus exists. The projected year-end fund balance for Fund 710 for is \$11,458,814. The identified operational reserve is 25% of annual operating expenditures. The operating expenditures (including transfer-outs) for Fiscal Year 19/20 are \$12,573,209. This would result in an operating reserve of \$3,135,422.75. The



projected year-end fund balance far exceeds the stated operating reserve. The stated reserve level for Fund 711 is \$4,000,000. The projected year-end fund balance for Fund 711 is \$6,681,303. This balance exceeds the stated reserve balance. Staff will complete a more in-depth analysis in the near future to determine whether or not rates should be reduced and, if so, by how much to address this surplus.

Appropriations Limit: Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds from taxes that state and local agencies can appropriate and spend each year.

The limit is different for every agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in FY 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per-capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in the City's population.

For FY 2019-20, the estimated tax proceeds appropriated by the City Council of the City of Lincoln are under the limit. The Appropriation Limit for FY 2019-20 is \$30,442,719. This is the maximum amount of tax proceeds the City is able to appropriate and spend in FY 2019-20.

CONCLUSIONS:

City staff believes this proposed budget complies with the City's Budget Policy per resolution 2019-20 (see attachment B).

City Council can either adopt the Fiscal Year 2019-20 Budget as presented or provide Staff with additional direction and adopt an updated Fiscal Year 2019-20 Budget at the second City Council meeting in June.

FISCAL IMPACT:

The adopted Fiscal Year 2019-20 Budget shall serve as the authorized spending plan for the City's operations and capital improvements.

REPORT ACCOUNTABILITY:

This Staff Report has been reviewed by the City Attorney for legal sufficiency and by the City Manager for content.

The Finance Department has reviewed this staff report and certifies budgeted funds are available, unless a budget amendment is being requested as part of this action item.

ATTACHMENTS:

- Attachment A Resolution to adopt Fiscal Year 2019-20 Budget and Appropriation Limit
- Attachment B City of Lincoln Budget Policy
- Attachment C General Fund Reserve Policy
- Attachment D Proposed Fiscal Year 2019/20 and Appropriation Limit