



**LINCOLN-SMD 1 WASTEWATER AUTHORITY  
MEETING MINUTES**

Regular Meeting of the Board of Directors

April 12, 2024, at 10:00 a.m.

---

**Board of Directors**

COUNTY OF PLACER

Jim Holmes, Chair  
Shanti Landon

CITY OF LINCOLN

Holly Andreatta, Vice Chair  
Dan Karleskint

**General Manager and Secretary**

George Barber

**Legal Counsel**

Wes Miliband

**PRELIMINARY MATTERS**

- A. CALL TO ORDER - *The meeting was called to order at 10:03 am.*
- B. PLEDGE OF ALLEGIANCE-*The pledge was led by Chair Holmes.*
- C. ROLL CALL

*Jim Holmes, Chair*

*Holly Andreatta, Vice Chair*

*Dan Karleskint, Director*

*Shanti Landon, Director*

*Staff present:*

*George Barber, General Manager and Board Secretary*

*Wes Miliband, Legal Counsel*

- D. PUBLIC COMMENT ON NON-AGENDA ITEMS

*There were no public comments on non-agenda items.*

**ACTION CALENDAR**

- 1. APPROVAL OF MINUTES – 03/08/24 Regular Meeting

*Motion to approve by Director Andreatta, Second by Director Landon, Approved 4-0.*

- 2. CONSENT ITEMS

- 2.1 APPROVAL AND AUTHORIZATION TO MOVE THE AUTHORITY WEBSITE TO GHD DIGITAL FOR WEBSITE HOSTNG AND WEB CONTENT MANAGEMENT.



Director Karleskint asked to remove the item from consent for discussion. Director Karleskint expressed concern that the proposal did not include web content management. After discussion, Director Karleskint moved for the approval and authorization to move the Authority website to GHD Digital for website hosting, second by Director Landon, Approved 4-0.

3. **GENERAL MANAGER'S REPORT AND UPDATE** – A written and verbal report was provided discussing the operations contract process, an update on the appraisal process, the need for a Sewer Management Plan, and the Industrial Pretreatment Program. Direction was given to bring back the Industrial Pretreatment Program as an agenda item for consideration.
4. **OPERATIONS REPORT AND UPDATE** - A written and verbal report was provided by Gary Hengst, Chief Operator, Board questions were answered as he discussed projects and operations.
5. **OLD BUSINESS: WASTEWATER TREATMENT AND RECLAMATION FACILITY PLC REPLACEMENTS** - A written and verbal report was provided, updating the Board on new pricing and the successful pilot efforts. Motion to approve by Director Landon, second by Director Karleskint, Approved 4-0.
6. **CONSIDER THE CANCELLATION OF THE JULY 2024 BOARD MEETING AND SET A SPECIAL BOARD MEETING DATE** – After discussion of availability, a motion to cancel the regular July Board Meeting and set a special meeting for Monday, July 8, 2024 was made by Director Landon and a second by Director Andreatta and approved 4-0.
7. **WWTRF IMPROVEMENT PROJECT UV OPTIONS** – A written and verbal report was provided regarding the UV portion of the work for the upcoming WWTRF Improvement Project. It was moved by Director Landon and a second by Director Andreatta to direct the design engineer Stantec to plan for the replacement of the UV system with the same model and include walls as appropriate around the roof structure. The motion was approved 4-0.
8. **WASTE DISCHARGE REQUIREMENTS TENTATIVE ORDER, NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT CA0084476, FOR THE LiSWA WASTEWATER TREATMENT AND RECLAMATION FACILITY** – A verbal and written update was provided to the Board.
9. **CONSIDER ACCEPTING THE OPERATIONS CONTRACT AD HOC COMMITTEE RECOMMENDATION AND DIRECT STAFF AND LEGAL COUNSEL TO NEGOTIATE A FINAL CONTRACT FOR CONSIDERATION BY THE BOARD REGARDING THE OPERATION, MAINTENANCE AND MANAGEMENT OF LiSWA's WASTEWATER TREATMENT AND RECLAMATION FACILITIES** – Legal Counsel provided the following introduction:” Questions have arisen regarding this RFQ and its subsequent proposal process involving contractor licensing matters. We will be further investigating these issues when we proceed with negotiations but, in all events, a final contract will require applicable laws to be followed. To be clear, no contract is being awarded today. Further, no proposer has been deemed to date as unqualified. This process has and continues to be selection of a professional service provider to operate and maintain LiSWA's wastewater treatment and reclamation facility. Thank you”. Director Karleskint from the Board expressed appreciation for all of the proposer's efforts, recognized the ad hoc committee worked hard to review and discuss proposals, conduct interviews and formed a recommendation to the Board. He further discussed the various factors from expertise, staff synergy, cost proposals and the like lead the committee to recommend Jacobs be selected for staff to negotiate a contract with for the Board's review and potential approval at a later date. It was moved by Director Karleskint and a second by Director Andreatta



to direct staff to negotiate a contract for Board review and consideration. Motion was approved by 4-0 vote.

10. CONSIDER PROVIDING CONSENT TO TOTAL ENERGIES (THE POWER PURCHASE AGREEMENT HOLDER FOR LISWA) TO PARTICIPATE IN THE CALIFORNIA DEMAND SIDE GRID SUPPORT PROGRAM. – A written and verbal presentation was provided. After discussion and concerns regarding potential impacts to LiSWA, it was moved by Director Karleskint and seconded by Director Landon to provide conditional approval for consent, subject to satisfactory answers to follow up questions of the Board or staff. Motion was approved 4-0.
11. 2024/25 BUDGET PRESENTATION – Board provided input on the first presentation of the proposed 2024/25 budget and requested email updates at each iteration of the Budget.
12. LEGAL REPORT – Counsel had no report.
13. DIRECTOR'S COMMENTS – No comments.

The Board recessed the meeting for a Special Meeting of the Board of Directors at 11:24 am. The recess was ended at 11:27 am and the Board entered Closed Session.

14. CLOSED SESSION MATTERS: CONVENE TO CLOSED SESSION FOR MATTER(S) LISTED ON THE AGENDA
  - 14.1 THREAT TO PUBLIC SERVICES OR FACILITIES pursuant to Gov. Code § 54957 (a) Consultation with: George Barber, General Manager and Jennifer Brown, City of Lincoln Chief Innovation and Technology Officer
  - 14.2 Public Employee Evaluation (Government Code § 54957(b)(1)) Title: General Manager and Board Secretary

The Board came out of closed session at 12:17 pm. Legal Counsel reported there was no reportable action.

## **ADJOURNMENT**

---

THE FOLLOWING INFORMATION IS PROVIDED TO ASSIST WITH PUBLIC PARTICIPATION:

Americans with Disabilities Act (ADA): In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the Lincoln City Clerk's Office at (916) 434-2490. The meeting room is wheelchair accessible and disabled parking is available. Notification at least 24 hours prior to the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

Agenda Availability: The main posting location of the LiSWA Agenda is on the public kiosk outside the entrance of Lincoln City Hall, 600 6th Street, Lincoln, California. Agenda Packets are available for review at the Lincoln City Clerk's Office, 600 6th Street, Lincoln, California.