



**LINCOLN-SMD 1 WASTEWATER AUTHORITY  
MEETING MINUTES**

Regular Meeting of the Board of Directors

November 17, 2023, at 10:00 a.m.

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**PRELIMINARY MATTERS**

- A. CALL TO ORDER - The meeting was called to order at 10:00 am.
- B. PLEDGE OF ALLEGIANCE- The pledge was led by Legal Counsel.
- C. ROLL CALL

Dan Karleskint, Chair  
Jim Holmes, Vice Chair  
Holly Andreatta, Director  
Shanti Landon, Director  
Staff present:  
George Barber, General Manager and Board Secretary  
Wes Miliband, Legal Counsel

- D. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

**ACTION CALENDAR**

- 1. APPROVAL OF MINUTES – 10/13/23 Regular Meeting  
  
Motion to approve by Director Andreatta, Second by Director Landon, Approved 4-0
- 2. CONSENT ITEMS
  - 2.1 APPROVAL AND AUTHORIZATION TO EXECUTE AGREEMENT FOR MUNICIPAL FINANCE ADVISORY SERVICES WITH DEL RIO ADVISORS, LLC.  
  
Motion to approve by Director Holmes, Second by Director Andreatta, Approved 4-0
- 3. GENERAL MANAGER'S REPORT AND UPDATE - A written and verbal report was provided discussing Operation RFQ, DMV, and website.
- 4. OPERATIONS REPORT AND UPDATE - A written and verbal report was provided by Gary Hengst, Chief Operator, Board questions were answered as he discussed projects and operations.
- 5. CANCEL REGULAR MEETING OF THE BOARD OF DIRECTORS FOR FEBRUARY 9, 2024 AND WWTRF OPERATIONS CONTRACT INTERVIEWS AND SET A SPECIAL MEETING DATE FOR THE FOLLOWING WEEK - Motion to approve the cancellation and to set the date for



the following Friday, February 16, by Director Holmes, Second by Director Andreatta, Approved 4-0

6. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION – Closed session conference with Legal Counsel – Anticipated Litigation Significant Exposure to Litigation (Government Code § 54956.9(d)(2)) – One potential case.

Board of Directors adjourned to closed session at 10:18 am

RECONVENE FROM CLOSED SESSION AND PROVIDE REPORT(S), IF APPLICABLE

Board of Directors reconvened from closed session at 10:35, Legal Counsel announced there was no reportable action from closed session.

7. LISWA UNIT DEFINITION FOR COST OF SERVICE CALCULATION AND REPORTING POLICY – Consider and potentially adopt changes to the policy as set forth in staff report.

It was discussed to maintain communication with any impacted customers. Quarterly reporting to the Board will be provided. Motion to approve by Director Landon, Second by Director Andreatta, Approved 4-0

8. DRAFT POLICY AND PROCEDURE MANUAL -The General Manager and Legal Counsel presented the current draft of policies, input was provided by the Board.
9. LEGAL REPORT – Counsel had nothing additional to report.
10. DIRECTOR'S COMMENTS-There were no Director's comments.

**ADJOURNMENT Meeting was adjourned at 11:10 am**

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