



**LINCOLN-SMD 1 WASTEWATER AUTHORITY  
MEETING AGENDA**

Regular Meeting of the Board of Directors  
October 13, 2023, at 10:00 a.m.

---

**PRELIMINARY MATTERS**

- A. CALL TO ORDER - The meeting was called to order at 10:00 am.
- B. PLEDGE OF ALLEGIANCE- The pledge was led by the Director Holmes.
- C. ROLL CALL

Dan Karleskint, Chair  
Jim Holmes, Vice Chair  
Holly Andreatta, Director  
Shanti Landon, Director  
Staff present:  
George Barber, General Manager and Board Secretary  
Wes Miliband, Legal Counsel

- D. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

**ACTION CALENDAR**

- 1. APPROVAL OF MINUTES – 09/08/23 Regular Meeting 09/08/23 Special Meeting  
Motion to approve by Director Holmes, Second by Director Andreatta, Approved 4-0

- 2. CONSENT ITEMS

*It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

- 2.1 CHANGE OF THE NOVEMBER 2023 REGULAR MEETING OF THE BOARD OF DIRECTORS DATE AND TIME TO NOVEMBER 17, 2023 AT 10:00 AM.

Motion to approve by Director Holmes, Second by Director Landon, Approved 4-0

- 3. GENERAL MANAGER'S REPORT AND UPDATE - A written and verbal report was provided discussing Pre-submission meeting, financial processes, and website.



4. OPERATIONS REPORT AND UPDATE – A written and verbal report was provided by Gary Hengst, Chief Operator, Board questions were answered as he discussed projects and operations.

OPERATIONS RFQ AD-HOC COMMITTEE – Consider the establishment of an Ad Hoc Committee consisting of two Board Members, the General Manager, Legal Counsel, City of Lincoln staff and County of Placer staff and appoint two Board members for the selection process of the contract operator for LiSWA. – Director Holmes nominated Director Landon, Director Andreatta nominated Chair Karleskint, both accepted. Motion to approve by Director Landon, Second by Director Andreatta, Approved 4-0

5. PRESENTATION BY ALLIANT INSURANCE SERVICES – Alliant Insurance Representative will provide a presentation on the company and the California Sanitation Risk Management Authority (CSRMA). – Seth Cole from Alliant Insurance Services provided a presentation on the CSRMA and the process for LiSWA to join.

RESOLUTION NO. 2023-06 CHANGING THE MAILING ADDRESS OF THE AUTHORITY – Consider a change of mailing address from 600 Sixth Street Lincoln, CA (Lincoln City Hall) to 1245 Fiddyment Road Lincoln, CA (Wastewater Treatment and Reclamation Facility). – The General Manager presented reasons for changing the mailing address. Motion to approve by Director Landon, Second by Director Andreatta, Approved 4-0

6. DRAFT POLICY AND PROCEDURE MANUAL – The General Manager and Counsel presented the draft policies, explaining the opportunity for the Board and the public to see the early draft. Counsel invited the Board to reach out for clarifications or with questions and an updated version will be provided at the next Board meeting.
7. LEGAL REPORT – Counsel had nothing additional to report.
8. DIRECTOR'S COMMENTS-There were no Director's comments.

**ADJOURNMENT Meeting was adjourned at 10:52 am**

---