

LINCOLN-SMD 1 WASTEWATER AUTHORITY
Board Meeting Minutes

Regular Meeting of the Board of Directors
July 14, 2023, at 10:00 a.m.

PRELIMINARY MATTERS

- A. CALL TO ORDER - *The meeting was called to order at 10:00 am.*
- B. PLEDGE OF ALLEGIANCE - *The pledge was led by Chair Karleskint.*
- C. ROLL CALL

*Dan Karleskint, Chair
Jim Holmes, Vice Chair
Holly Andreatta, Director
Shanti Landon, Director
Staff present:
George Barber, General Manager and Board Secretary
Wes Miliband, Legal Counsel*

- D. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

ACTION CALENDAR

- 1. APPROVAL OF MINUTES – 06/26/23 Special Meeting
Motion to approve by Director Holmes, Second by Director Landon, Approved 4-0
- 2. CLOSED SESSION MATTERS: CONVENE TO CLOSED SESSION FOR MATTER(S) LISTED ON THE AGENDA

- 2.1 Public Employee Evaluation
(Government Code § 54957(b)(1))
Title: General Manager and Board Secretary

Board of Directors adjourned to closed session at 10:02 am

RECONVENE FROM CLOSED SESSION AND PROVIDE REPORT(S), IF APPLICABLE

Board of Directors reconvened from closed session at 10:11, legal counsel announced there was no reportable action from closed session.

- 3. OLD BUSINESS - APPROVAL AND AUTHORIZATION TO EXECUTE AGREEMENT WITH WEST YOST ASSOCIATES FOR GENERAL MANAGER AND BOARD SECRETARY SERVICES – Consider approval of agreement with West Yost Associates for an amount up to \$510,000.00 from July 1, 2023 through June 30, 2024 subject to one-year renewal increments, and authorizing the LiSWA Board Chair to execute the agreement. – A written and verbal report.

Motion to approve by Director Holmes, Second by Director Andreatta, Approved 4-0

4. CONSENT ITEMS

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.

- 4.1 MEMORANDUM OF UNDERSTANDING WITH PLACER COUNTY AUDITOR-CONTROLLER. – Consider approval of a Memorandum of Understanding with Placer County for accounting services in the amount of \$3,549.60 from July 1, 2023 through June 30, 2024 and subject to annual renewal upon written agreement of the Parties, and authorize the Chair to execute the MOU.

Motion to approve by Director Andreatta, Second by Director Landon, Approved 4-0

5. GENERAL MANAGER'S REPORT AND UPDATE – A written and verbal report was provided discussing operations contract schedule, financial processes, and billing.
6. OPERATIONS REPORT AND UPDATE – A written report was provided.
7. BOND FUNDING TEAM CONSIDERATION –

After discussion with the LiSWA Treasurer, it was decided to table items 7.1 and 7.3 to a future meeting.

- 7.1 APPROVAL AND AUTHORIZATION FOR THE GENERAL MANAGER TO NEGOTIATE AN AGREEMENT WITH FIELDMAN, ROLAPP & ASSOCIATES FOR MUNICIPAL ADVISORY SERVICES – Consider approval for the General Manager to negotiate an agreement with Fieldman, Rolapp & Associates for consulting services for issuance of debt, with such agreement to come to the Board for consideration and potential approval at a future meeting.
- 7.2 APPROVAL AND AUTHORIZATION FOR THE GENERAL MANAGER TO NEGOTIATE AN AGREEMENT WITH JONES HALL FOR BOND COUNSEL SERVICES – Consider approval for the General Manager to negotiate an agreement with Jones Hall, A Professional Law Corporation for Bond Counsel Services, with such agreement to come to the Board for consideration and potential approval at a future meeting.

Motion to approve by Director Andreatta, Second by Director Holmes, Approved 4-0

- 7.3 APPROVAL AND AUTHORIZATION FOR THE GENERAL MANAGER TO NEGOTIATE AN AGREEMENT WITH OPPENHEIMER & CO FOR BOND UNDERWRITING SERVICES – Consider approval for the General Manager to negotiate an agreement with Oppenheimer & Co for Bond Underwriting Services, with such agreement to come to the Board for consideration and potential approval at a future meeting.
8. RESOLUTION NO. 2023-05 - RESOLUTION OF THE BOARD OF DIRECTORS OF THE LINCOLN SMD-1 WASTEWATER AUTHORITY DECLARING INTENTION TO ISSUE TAX-EXEMPT SECURITIES TO BE USED TO REIMBURSE THE LINCOLN SMD-1 WASTEWATER

AUTHORITY FOR EXPENDITURES TO BE MADE PRIOR TO THE ISSUANCE OF SUCH SECURITIES. – Consider approval of Resolution to declare intention to issue tax-exempt securities and reimburse expenditures from proceeds of issued debt and securities.

The nature of the action was discussed regarding the capturing of expenses that could be reimbursed by bond proceeds. It was discussed the Board will ultimately determine what expenses are reimbursed through bond proceeds. Motion to approve by Director Landon, Second by Director Andreatta, Approved by Roll Call 4-0.

9. WEST YOST PEER REVIEW REGARDING IMPROVEMENTS AT LISWA'S WASTEWATER TREATMENT PLANT – Consider West Yost's peer review of the Phase I Wastewater Treatment and Reclamation Facility improvements and determine components or options most desirable for proceeding toward the facilities improvement process.

A presentation was made on the findings and Board questions were answered. Motion to accept the report and table any recommendations to a future meeting in order for staffs of all entities to meet and provide a group recommendation by Director Andreatta, Second by Director Holmes, Approved 4-0

10. LEGAL REPORT – Counsel discussed the .gov website challenges, doing a Brown Act presentation at the next Board meeting and drafting governance policies and procedures for LISWA.
11. DIRECTOR'S COMMENTS – None were provided.

ADJOURNMENT Meeting was adjourned at 11:02 am
