

**LINCOLN-SMD 1 WASTEWATER AUTHORITY**  
**Board Meeting Minutes**

Special Meeting of the Board of Directors  
June 26, 2023, at 10:00 a.m.

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**PRELIMINARY MATTERS**

- A. CALL TO ORDER - *The meeting was called to order at 10:02 am.*
- B. PLEDGE OF ALLEGIANCE - *The pledge was led by Chair Karleskint.*
- C. ROLL CALL
- Dan Karleskint, Chair  
Jim Holmes, Vice Chair  
Holly Andreatta, Director  
Shanti Landon, Director  
Staff present:  
George Barber, General Manager and Board Secretary  
Wes Miliband, Legal Counsel*
- D. PUBLIC COMMENT ON NON-AGENDA ITEMS
- There were no public comments on non-agenda items.*

**ACTION CALENDAR**

1. APPROVAL OF MINUTES – 05/12/23 Regular Meeting
- Motion to approve by Director Landon, Second by Director Andreatta, Approved 4-0*
2. CLOSED SESSION MATTERS: CONVENE TO CLOSED SESSION FOR MATTER(S) LISTED ON THE AGENDA
- 2.1 Public Employee Evaluation  
(Government Code § 54957(b)(1))  
Title: General Manager and Board Secretary
- Board of Directors adjourned to closed session at 10:05 am*
- RECONVENE FROM CLOSED SESSION AND PROVIDE REPORT(S), IF APPLICABLE
- Board of Directors reconvened from closed session at 10:59, legal counsel announced there was no reportable action from closed session.*
3. CONSENT ITEMS
- It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

3.1 None

No items for consideration

4. GENERAL MANAGER'S REPORT AND UPDATE – A written and verbal report was provided discussing treatment plant update process, financial processes, and billing.
5. OPERATIONS REPORT AND UPDATE – A written and verbal report was provided by Gary Hengst, Chief Operator, Board questions were answered as he discussed projects and operations.
6. APPROVAL AND AUTHORIZATION TO EXECUTE AGREEMENT WITH WEST YOST ASSOCIATES FOR GENERAL MANAGER AND BOARD SECRETARY SERVICES – Consider approval of agreement with West Yost Associates for an amount up to \$498,380.00 from July 1, 2023 through June 30, 2024 subject to one-year renewal increments, and authorizing the LiSWA Board Chair to execute the agreement. – The item was continued to July 2023 meeting.
7. LiSWA 2023/24 BUDGET APPROVAL AND AUTHORIZATION – Consider approval of LiSWA 2023/24 Budget. – The General Manager presented the budget and answered questions about debt inclusion, revenue projections, capital reserves etc.. Motion to approve by Director Holmes, Second by Director Landon, Approved by Roll Call 4-0.
8. LEGAL REPORT - Counsel provided a verbal report regarding development of policies and Brown Act as relates to LiSWA.
9. DIRECTOR'S COMMENTS – There were no Director's comments.

**ADJOURNMENT Meeting was adjourned at 11:26 am**

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