



**Lincoln Police Department  
Personnel Complaint**

Date of complaint	
Date and time of incident	
Location of incident	
Name of employee(s) or description	

**PERSONNEL COMPLAINT ADMONISHMENT**

You have the right to make a complaint against a police officer for any improper conduct. California law requires this agency to have a procedure to investigate citizens' complaints. You have the right to a written description of this procedure. This agency may find after investigation that there is not enough evidence to warrant action on your complaint. Even if that is the case, you have the right to make that complaint and have it investigated if you believe an officer behaved improperly. Citizen complaints and any reports or findings relating to complaints must be retained by this agency for at least five (5) years.

It is against the law to make a complaint that you know to be false. If you make a complaint against an officer knowing that it is false, you can be prosecuted on a misdemeanor charge.

I have read and understand the above statement and certify the foregoing statements by me are true to the best of my knowledge and belief.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Please list the details of your complaint on the second page of this form. Include the nature of the complaint, names and addresses of witnesses, any doctor, hospital, or attorney contacted regarding this complaint. It is important that as many factual details as possible be included so that your complaint may be thoroughly investigated. Please use additional sheet if necessary.

Completed forms may be mailed or delivered to:

Chief of Police  
Lincoln Police Department  
770 7<sup>th</sup> Street  
Lincoln, CA 95648

If you have any questions, please call (916) 645-4057

