



Development Services Department
600 Sixth Street
Lincoln, CA 95648
(916) 434-2470

UNIVERSAL APPLICATION FORM

TYPE OF APPLICATION/ENTITLEMENT:

- | | |
|--|--|
| <input type="checkbox"/> Design Review _____ | <input type="checkbox"/> Modification of _____ |
| <input type="checkbox"/> Conditional Use Permit | <input type="checkbox"/> General Plan Amendment |
| <input type="checkbox"/> Public Convenience or Necessity | <input type="checkbox"/> General Development Plan - PD |
| <input type="checkbox"/> Development Permit | <input type="checkbox"/> Specific Development Plan/Development Permit - PD |
| <input type="checkbox"/> Development Agreement | <input type="checkbox"/> Lot Line Adjustment |
| <input type="checkbox"/> Rezone - From: _____ to: _____ | <input type="checkbox"/> Parcel Merger |
| <input type="checkbox"/> Variance _____ | <input type="checkbox"/> Final Subdivision Map |
| <input type="checkbox"/> Tentative Parcel Map | <input type="checkbox"/> Final Parcel Map |
| <input type="checkbox"/> Tentative Subdivision Map | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Appeal | |

NAME OF PROJECT: _____

Location & Address of Project: _____

Assessor's Parcel Number: _____

Existing Use of Property: _____

General Plan Designation: _____

Zoning Designation: _____

Property Size: Acres and/or square feet, _____

Dimensions of Property: _____

Is the property located within 1000 feet of McClellan Communications Station*? ☐ Yes ☐ No

*The McClellan Communications Station is located north of Moore Road and west of Dowd Road on Assessor's Parcel Numbers 021-081-018, 021-081-042 & 021-081-045.

Department Use Only

Date Received: _____

Fees Paid: _____

Received By: _____

Receipt #: _____

DESCRIBE YOUR PROJECT

[illegible]

Property Owner

Name_____

Mailing Address_____

E-mail Address_____

Telephone Number_____ Fax Number_____

Applicant (if different from owner)

Name_____

Mailing Address_____

E-mail Address_____

Telephone Number _____ Fax Number _____

Architect/Engineer

Name_____

E-mail Address _____

Mailing Address_____

Telephone Number _____ Fax Number _____

Indemnification:

Applicant(s) agree to defend, indemnify and hold harmless the City of Lincoln ("City") and its agents, officers, consultants, independent contractors and employees ("City's Agents"), through legal counsel selected by the City, from any and all alleged damages, claims, actions, liabilities or proceedings concerning the Project, whether contractual, statutory, or otherwise, including, without limitation, claims against the City or the City's Agents to attack, set aside, void, or annul any approval by the City, or the City's Agents concerning the Project (collectively "Claim"). The City shall promptly notify the Applicant of any Claim. If the City fails to notify the Applicant of any Claim, the Applicant shall not thereafter be responsible to defend, indemnify, or hold harmless the City. Nothing in this paragraph shall obligate the City to defend any Claim and the City shall not be required to pay or perform any settlement arising from any such Claim not defended by the City, unless the settlement is approved in writing by the City.

Reimbursement:

Applicant(s) agree that the Applicant(s) shall fully reimburse the City for costs incurred in connection with the Application Process regardless of any action taken by the City with respect to the Applicant(s)'s application. Applicant(s) also acknowledge and agree that the Fees (hereinafter "Funds") paid herewith may not be adequate to fully reimburse the City for costs incurred in connection with the Application Process, and that periodically, as the need arises, Applicant(s) may be called upon to make further deposit of Funds. Applicant(s) agrees that there shall always remain on deposit with the City sufficient Funds to cover the anticipated costs to be incurred with the Application Process through the Public Hearing Process. In the event, for any reason, a City request for further deposit of Funds from Applicant(s) is not fully satisfied, within thirty (15) business days the City may cease processing of this application and the related project, and record the failure to make the requested deposit of Funds as the Applicant(s)' request to cease processing the application as is herein the legal claim of the title of the property. The failure of the City to request additional deposit(s) of Funds or to cease processing of the application due to lack of Funds shall not constitute a waiver of the Applicant's responsibility to fully reimburse the City for costs incurred in connection with the Application Process. The advance of Funds shall not be dependent upon the City's approval or disapproval of the Applicant(s)' application, or upon the result of any action, and shall in no way influence the Project. Neither Applicant(s) nor any other person providing funding for the Project shall, as a result of such funding, have any expectation as to the results of the Application Process or the selection of an alternative favorable to or benefiting Applicant(s).

Levine Act Provisions:

The Levine Act requires a party (or the party's agent(s)) to a proceeding before the City of Lincoln that involves any action or consideration to their contract, license, permit, or other entitlement for use, to disclose any campaign contribution made to City elected or appointed officer totaling more than \$500 within the 12 months before the City decision. This includes contributions to Councilmembers, Planning Commissioners and members of other City boards and commissions.

SIGNATURES: (MUST BE OBTAINED FOR SUBMITTAL OF PROJECT)

OWNER: _____ DATE: _____

TYPE OR PRINT NAME HERE: _____

APPLICANT: _____ DATE: _____

TYPE OR PRINT NAME HERE: _____

I have read and agree to the above noted Indemnification and Reimbursement language - ☐

APPLICANT: _____ DATE: _____

TYPE OR PRINT NAME HERE: _____

I have read and agree to the above noted Indemnification and Reimbursement language - ☐

Indicate name, and e-mail address of all parties wishing to receive agenda for time and date of meetings regarding this project:

Supplementary Document D
ENVIRONMENTAL INFORMATION FORM
(To be Completed by Applicant)

General Information

1. Name and address of developer or project sponsor:

2. Address of project: _____

3. Assessor's Block and Lot Number: _____

4. Name, address, and telephone number of person to be contacted concerning this project:

5. List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state and federal agencies:

6. Existing zoning district:

7. Proposed use of site (Project for which this form is filed):

Project Description

8. Site size: _____

9. Square footage: _____

10. Number of floors of construction: _____

11. Amount of off-street parking provided: _____

12. Attach plans.

13. Proposed scheduling: _____

14. Associated project: _____

15. Anticipated incremental development: _____

16. If residential, include the number of units, schedule of unit sizes, range of sale prices or rents, and type of household size expected. _____

17. If commercial, indicate the type, whether neighborhood, city or regionally oriented, square footage of sales area, and loading facilities. _____

18. If industrial, indicate type, estimated employment per shift, and loading facilities: _____

19. If institutional, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project: _____

20. If the project involves a variance, conditional use or rezoning application, state this and indicate clearly why the application is required. _____

Are the following items applicable to the project or its effects? Discuss below all items checked yes (attach additional sheets as necessary).

| | Yes | No |
|--|--------------------------|--------------------------|
| 21. Change in existing features of any bays, tidelands, beaches, or hills, or substantial alteration of ground contours. | <input type="checkbox"/> | <input type="checkbox"/> |
| 22. Change in scenic views or vistas from existing residential areas or public lands or roads. | <input type="checkbox"/> | <input type="checkbox"/> |
| 23. Change in pattern, scale or character of general area of project. | <input type="checkbox"/> | <input type="checkbox"/> |
| 24. Significant amounts of solid waste or litter. | <input type="checkbox"/> | <input type="checkbox"/> |
| 25. Change in dust, ash, smoke, fumes or odors in vicinity. | <input type="checkbox"/> | <input type="checkbox"/> |
| 26. Change in ocean, bay, lake, stream or ground water quality or quantity, or alteration of existing drainage patterns. | <input type="checkbox"/> | <input type="checkbox"/> |
| 27. Substantial change in existing noise or vibration levels in the vicinity. | <input type="checkbox"/> | <input type="checkbox"/> |
| 28. Site on filled land or on slope of 10 percent or more. | <input type="checkbox"/> | <input type="checkbox"/> |

| | Yes | No |
|---|--------------------------|--------------------------|
| 29. Use of disposal of potentially hazardous materials, such as toxic Substances, flammables or explosives. | <input type="checkbox"/> | <input type="checkbox"/> |
| 30. Substantial change in demand for municipal services (police, fire, water, sewage, etc.). | <input type="checkbox"/> | <input type="checkbox"/> |
| 31. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.). | <input type="checkbox"/> | <input type="checkbox"/> |
| 32. Relationship to a larger project or series of projects. | <input type="checkbox"/> | <input type="checkbox"/> |

Environmental Setting

33. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site, and the use of the structures. Attach photographs of the site. Snapshots or Polaroid photos will be accepted.

34. Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, set-back, rear yard, etc.). Attach photographs of the vicinity. Snapshots or Polaroid photos will be accepted.

Certification

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Date _____

Signature _____

For _____



Levine Act Disclosure Statement

(The completed form submitted to the City of Lincoln is a public record.)

California Government Code Section 84308 (the "Levine Act") prohibits any officer of the City of Lincoln (defined as an elected or appointed officer, alternate, and any candidate for elected office) from participating in any consideration or action related to a proceeding if they receive political contribution(s) from a party or its agent(s) totaling more than \$500 within the previous 12 months, while a proceeding is pending, and for 12 months following the date of a final decision in a proceeding concerning a license, permit, other entitlement for use, franchise, or contract (collectively, "proposal or application").

City officers are listed here:

- Members of the City Council: <https://www.lincolncalifornia.gov/en/our-government/council.aspx>
- Boards and Commission Members: <https://www.lincolncalifornia.gov/en/our-government/boards-commissions-and-committees.aspx>

Parties and their agent(s) are responsible for reviewing and disclosing their applicable contributions to City officers on the record of a proceeding.

1. Have you or your entity, or any agent on behalf of you or your entity, made any political contributions totaling more than \$500 to any City officer in the 12 months preceding the date of the submission of your proposal or application, or the anticipated date of any action of any City Council, Board or Commission consideration or action related to this proposal or application?

☐ YES If yes, please identify the City officer(s):

☐ NO

2. Do you or your entity, or any agent on behalf of you or your company, anticipate or plan to make any political contribution(s) of more than \$500 to any City officer in the 12 months following any City Council, Board or Commission consideration or action related to this proposal or application?

☐ YES If yes, please identify the City officer(s):

☐ NO

Answering 'yes' to either of the two questions above does not preclude the City of Lincoln from considering or taking action on a proposal or application. It does, however, potentially preclude the identified officer(s) from participating in consideration of and taking any action related to the proposal or application.

I declare under penalty of perjury of the laws of the State of California the foregoing information is true and correct.

Dated: _____

Name of entity: _____

By: _____
(signature)

(print name and title)

You must submit a supplemental form if you make any new reportable contribution(s) while the proposal or application is being considered and is pending. If this form has not been previously submitted in connection with a contracting, licensing, entitlement or permitting process, please provide the completed form to the Office of the City Clerk for appropriate departmental routing at: City Clerk, City Hall, 600 6th Street, Lincoln, CA 95648, CityClerk@lincolncalifornia.gov.

Levine Act Table of Terms and Legal Authority

| Term | Definition | Legal Citation |
|-------------------------------------|--|--|
| Covered “proceedings” | A proceeding to grant, deny, revoke, restrict, or modify a license, permit or other entitlement for use, that does not solely involve purpose ministerial decisions and is: (1) Applied for by the party; (2) Formally or informally requested by the party; or (3) A contract between the agency and the party or a franchise granted by the agency to the party, other than a contract that is competitively bid, a labor contract, or a personal employment contract. (Emphasis added.) | FPPC Reg 18438.2(a) |
| Party | Any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use. | Gov. Code § 84308(a)(1) |
| Participant | Any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency. | Gov. Code § 84308(a)(2) FPPC Reg. 18438.4 |
| Agent | A person who represents a party or participant for compensation and appears before or otherwise communicates with the governmental agency for the purposes of influencing the pending proceedings. See FPPC Reg. 18438.3 for exceptions for certain consultants. | FPPC Reg. 18438.3 |
| Competitively Bid | A contract required by law to be awarded to the lowest responsible bidder with a responsive bid, or, if the successful bidder refuses or fails to execute the contract, to the next lowest bidder with a responsive bid. | FPPC Reg. 18438.2(a)(3)(A) |
| Labor Contract | A contract or agreement reached through collective bargaining or with a representative group regarding the salary, benefits, or terms and conditions under an employment or retirement policy for employees or retirees, include a project labor agreement entered under Public Contract Code § 2500. | FPPC Reg. 18438.2(a)(3)(B) |
| Personal Employment Contract | A contract for employment, including the terms and conditions of employment, between the agency and an agency employee. A contract with an independent contractor is NOT a personal employment contract. | FPPC Reg. 18438.2(a)(3)(C)-(D) |

A **party** to a proceeding before an agency involving a license, permit, or other entitlement for use **shall disclose on the record of the proceeding** any contribution in an amount of more than five hundred (\$500) made within the preceding 12 months by the party or the party’s agent.

A **party, or agent to a party**, to a proceeding involving a license, permit, or other entitlement for use pending before any agency or a participant, or agent to a participant, in the proceeding **shall not make a contribution** of more than five hundred dollars (\$500) to any officer of that agency during the proceeding and for 12 months following the date of a final decision is rendered by the agency in the proceeding.

(Gov. Code § 84308, emphasis added.)