

# City of Lincoln

## MASTER FEE SCHEDULE - LIBRARY

| Activity Description                       | Fee    | Charge Basis     | Note |
|--|--------|------------------|------|
| 1 Extended Loan/Overdue Fine — DVDs        |        |                  |      |
| a) Per Day                                 | \$1    | per DVD, per day |      |
| b) Maximum                                 | \$7.50 | per item         |      |
| 2 Extended Loan/Overdue Fine — Other Items |        |                  |      |
| a) Per Day                                 | \$0.25 | per item         |      |
| b) Maximum                                 | \$7.50 | per item         |      |
| 3 Damage to Item                           |        |                  |      |
| a) Repairable                              | \$5    | per occurrence   |      |
| b) Unusable                                |        |                  |      |
| i) Processing Fee                          | \$7.50 | per item         |      |
| ii) Replacement Cost of Item               | MSRP   | per item         | [a]  |
| 4 Lost Item                                |        |                  |      |
| a) Processing Fee                          | \$7.50 | per item         |      |
| b) Replacement Cost of Item                | MSRP   | per item         | [a]  |
| 5 Photocopies or printouts                 |        |                  |      |
| a) black and white                         | \$0.25 | per page         |      |
| b) color                                   | \$0.50 | per page         |      |
| 6 Fax/Scan                                 | \$0.50 | per page         |      |
| 7 Test Proctor                             | \$25   | per test         |      |

[a] Replacement cost will be determined using Manufacturer Suggested Retail Price (MSRP).

# City of Lincoln

## MASTER FEE SCHEDULE - LIBRARY (ROOM RENTALS)

| Activity Description                       | Resident Non-Profit | Resident | Non-Resident | Charge Basis | Note     |
|--|---------------------|----------|--------------|--------------|----------|
| 1 Community Room or Homework Center Rental | \$31                | \$41     | \$62         | per hour     | [a]      |
| 2 Small Meeting Room Rental                | \$15                | \$21     | \$26         | per hour     | [a]      |
| 3 Technology Center Rental                 | \$75                | \$100    | \$125        | per hour     | [a]      |
| 4 Library Rental-One Floor Carnegie        | \$15                | \$21     | \$26         | per hour     | [a]      |
| 5 Library Rental-Both Floors Carnegie      | \$31                | \$41     | \$62         | per hour     | [a]      |
| 6 Meeting Rooms - Twelve Bridges           | \$155               | \$258    | \$310        | per hour     | [a]      |
| 7 Full Library Rental - Twelve Bridges     | \$258               | \$361    | \$516        | per hour     | [a]; [b] |

| Activity Description  | Fee  | Charge Basis               | Note |
|---|--|----------------------------|------|
| 8 Room Rental Deposit   |  |                            |      |
| a) Deposit  | \$250  | per rental                 |      |
| b) Minimum cleaning charge  | \$52   | per rental                 | [c]  |
| 9 Meeting Room Cancellation, Setup or Breakdown   |  |                            |      |
| a) Cancellation   | \$26   | each                       |      |
| b) Setup or Breakdown   | \$26   | each                       |      |
| 10 Private programs by staff  | Cost of meeting room, setup, breakdown, and staffing |                            |      |
| 11 Staff for rental of Library or internal meeting rooms when required, especially when library is closed | \$26   | per staff member, per hour |      |
| 12 Willow Room - Community Room Storage Space   | \$10   | per shelf, per month       |      |

Notes:

[a] All rentals require additional insurance at the cost of the renter, see guidelines. Additional charges for clean up and staffing may occur.

[b] Does not include Redwood Technology Center.

[c] Charge for cleaning and maintenance if room is not returned to original condition.