



COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING DIVISION

REQUEST FOR INSPECTION OUTSIDE NORMAL WORKING HOURS.

****OVERTIME INSPECTION REQUESTS MUST BE PAID IN ADVANCE****

Inspection requests outside of normal Lincoln Building Division inspection hours 8:00am – 3:00pm Mon–Fri. will be conducted on an “inspector availability” basis at the option of the inspector and with the approval of the supervisor.

The fee for inspections outside of normal working hours is **\$648.00** for a 4 hour minimum + \$162.00 per hour for each additional hour. The hours charged are from the requested inspection time until the inspection is completed plus travel time.

Approval from the supervisor must be obtained and the overtime inspection fee must be paid in full prior to close of business the working day prior to the requested inspection date. Once this form has been completed it may be emailed to CDDPermitCenter@lincolnca.gov

PLEASE PROVIDE THE FOLLOWING INFORMATION: Today’s Date _____

Building Permit Number: _____

Job Address: _____

Type of Inspection Requested: _____

Date of Inspection: _____ **Inspection Time:** _____
(Hours assessed from the time inspection requested)

Permit Holder’s Name _____

Permit Holder’s Address _____ **City, State** _____

Phone Number: (____) _____

Jobsite Contact Name: _____

Jobsite Cell Number: (____) _____

I AGREE TO THE TERMS STATED IN THIS REQUEST FORM.

Signature of Permit Holder
(Contractor / Owner)

Print Name of Permit Holder
(Contractor / Owner)

OFFICE USE ONLY:	
Amount Paid:	Date of Payment
Building Inspector Assigned:	Supervisor Approval: _____ Date: _____