

# **AIRPORT COMMITTEE**

## **CITY OF LINCOLN**

### **MEETING MINUTES**

**Wednesday, March 15, 2017**

**9:30 AM**

***LOCATION: CITY HALL – 600 SIXTH STREET***

**First Floor Meeting Room**

**Lincoln, CA 95648**

#### **Members Present**

Stan Nader, Mayor Pro Temp

Paul Joiner, Councilmember

Richard Pearl – Chair

Byron Maynard

Jeff Hanner

Bob Butera

#### **Staff Present**

Matt Brower

Anastasia Efstathiou

Jennifer Hanson

1. Call to Order
2. Closed Session Report Out
  - No report
3. Public Comment
  - No Public Comment
4. Airport Policies
  - Anastasia reported out on the preparation of the Rents, Leases, and Fees policy document.
    - The draft document is not ready for review yet.
    - The general policy regarding fees will be addressed in the policy; however, actual fees will be included in the City's Master Fee Schedule.
    - A draft will be placed on website for review prior to next committee meeting.
    - Draft will be issued on April 12th and will be uploaded to website.
  - Jennifer is still looking for comments on the Commercial Standards.

- Comments due on March 29, 2017.
- Draft will be placed on the website.
- Richard reported out on the Airport Guiding Principles.
  - Comments due March 29, 2017

5. Operations Update

- Jennifer reported out on the general maintenance of the airport.
- Staff has been meeting with the Airfest Committee. Preparations are underway for the event that will be held on June 10<sup>th</sup> and 11<sup>th</sup>.
- Jennifer discussed options regarding the runway reconstruction project to minimize impacts to the airport. The three options are:
  - Improve the taxiway to serve as an interim runway
  - Lengthen runway
  - Build second parallel runway shown in the Airport Layout PlanThis item will be brought back at the second meeting for further discussion.
- Jennifer reported out on the gas Request for Proposal. A draft will be brought back for input at the next committee meeting.
- The triple-wide that houses the airport office will be purchased out right. This will reduce long-term costs associated with lease payments.
- Stan discussed concerns related to the fuel island. Staff reported that they are working on a plan to have the fuel tanks removed by 2025.

6. General Airport Business Update

- Matt Brower reported out on the Negotiations with Nunno. A counteroffer was received. There will be a closed session meeting at the next committee meeting to discuss the counteroffer.

7. Next meeting – April 19, 2017

8. Adjournment