



A G E N D A

**BOARD OF DIRECTORS
PLACER COUNTY WATER AGENCY**

**Thursday, February 6, 2020
2:00 PM, Regular Meeting**

**Placer County Water Agency Business Center
American River Room
144 Ferguson Road
Auburn, California**

Members of the Board of Directors:

ROBERT DUGAN, District 4
Chairman of the Board

GRAY ALLEN, District 1
PRIMO SANTINI, District 2

MIKE LEE, District 3
JOSHUA ALPINE, Vice-Chair, District 5

A. CALL TO ORDER:

1. Roll Call
2. Pledge of Allegiance
3. Announcements, introductions and recognitions

B. PUBLIC COMMENT:

This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the Agency. Members of the public are requested to come to the podium and use the microphone. Comments shall be limited to five minutes per person, or such other time limit as may be imposed by the Chair, in order to enable the Board to complete its agenda within a reasonable period of time.

C. REPORTS BY DEPARTMENT HEADS

D. AGENDA CHANGES AND REVIEW

E. CONSENT CALENDAR:

All items listed under the consent calendar are considered to be routine and may be approved by one motion.

Action:

1. Consider approving a \$500 sponsorship for the Forgotten Soldier Program 2020 Earth Day Community Celebration in Auburn.

2. Consider approving a budget amendment in the amount of \$140,000 to increase the Power Division Operating - Routine Capital budget.
3. Consider approving General Manager's claim in the amount of \$84.72.
4. Consider approving employee's reimbursement claim pursuant to Chapter 3, Article 1, Section 3003, of the Agency's Personnel and Administrative Manual:
 - a. Brie Anne Coleman's business expenses incurred during July, September, and October 2019, in the amount of \$97.91.
5. Consider approving December 19, 2019, Minutes and January 6 and 16, 2020, Minutes.

Information, Receive and File:

6. Budget transfers between capital projects within Agency Wide, Water Division and Power Division.
7. Check Register 20-03 expenses disbursed.

F. AGREEMENTS AND CONTRACTS:

Items listed below include award of bid proposals, new contracts, sole source contracts and agreements, amendments to existing construction contracts and professional services agreements, and various change orders, and may be approved by one motion or some combination thereof.

Action:

1. Consider approving the following:
 - a. Purchase of 17 replacement vehicles included in the 2020 Routine Capital Budget for the Water Division under the State of California Multiple Awards Schedule (CMAS) contracts #1-18-23-20B with Elk Grove Auto Group, #1-18-23-20H with Hanlees Chrysler Dodge Jeep Ram Kia, and #1-18-23-23E with Wondries Fleet Group in an amount not to exceed the budgeted \$673,715;
 - b. Purchase of one new addition vehicle included in the 2020 Routine Capital Budget for the Water Division under CMAS contract #1-18-23-20B with Elk Grove Auto Group in an amount not to exceed the budgeted \$31,211.
2. Consider approving the following for Amendment No. Four to Agreement No. P-16-03 (1) for On-Call Services for Hydroelectric Support and Maintenance with TCB Industrial Inc.:
 - a. Increase the total not-to-exceed amount of the agreement by \$300,000 for anticipated work through 2020;
 - b. Increase the total not-to-exceed amount of the agreement by \$200,000 for emergency work to be performed under Resolution No. 20-02.
3. Consider approving Award of Construction Contract No. 2016-26 to Syblon Reid Contractors, Inc. for the L.L. Anderson Dam Outlet Works Modification Project in the amount of \$1,988,150.
4. Consider approving the purchase of a John Deere 672G Motor Grader from Pape' Machinery using the Sourcewell Cooperative Purchase Contract #032515-JDC to replace an existing Motor Grader in an amount not to exceed \$346,000.
5. Consider approving the following for Amendment No. Two to Agreement No. P-17-12 B for On-Call Concrete Services with B & M Builders, Inc.:
 - a. Exercise the second optional extension as per the original agreement, extending the time to perform services through February 14, 2021;
 - b. Increase the annual not-to-exceed amount from \$60,000 to \$100,000 per year;
 - c. Update the rate schedule to new rates for this next agreement period to begin on February 15, 2020.

6. Consider approving the following for the Middle Fork American River Project Communications System Upgrade:
 - a. A budget transfer of \$350,000 from a minor project to the Middle Fork Communication Upgrade Project;
 - b. Amendment No. Eleven to the Consulting Services Contract with Timberline Engineering, Inc., revising the original agreement by adding a not-to-exceed amount of \$175,000, increasing the contract total to \$2,952,838;
 - c. Extend the time of performance to the Consulting Services Contract with Timberline Engineering, Inc. through August 31, 2020.
7. Consider approving water service applications for the following:
 - a. Facilities Agreement (FA) 2731, Pasquetti Offsite, Rocklin, 0.0 Units of Capacity (UOC);
 - b. FA 2741, Amazing Facts Storage Building Fire Service, Rocklin, 0.0 UOC;
 - c. FA 2747, J & S Offsite, Rocklin, 0.0 UOC.
8. Consider approving Addendum No. Two to Energy Services Master Agreement with YES Energy LLC which includes the following:
 - a. Extend the contract for an additional year in an amount not to exceed \$92,000.
 - b. Authorize the General Manager, or his designee, to renew this subscription service annually, or as needed, providing any increase in costs do not exceed 5% of the prior annual subscription services.
9. Consider the following for the Ophir Water Treatment Plant - Wetlands Permit Clearance Project, completing underground utility extensions and surface improvements through the delineated wetlands on the site of the future Ophir Water Treatment Plant:
 - a. Approve a budget amendment in the amount of \$675,000 from the Water Division, Water Connection Charge account;
 - b. Approve Amendment No. One to Professional Services Agreement with Black & Veatch Corporation for additional engineering services in an amount not to exceed \$65,846, revising the total not-to-exceed amount from \$85,000 to \$150,846; and
 - c. Award Construction Contract No. 2019-08 to C&D Contractors, Inc. in the amount of \$1,890,201.

Information, Receive and File:

10. Progress Pay Estimate and Non-discretionary Contract Change Order Summary for the period January 6, 2020, through January 19, 2020.

G. POWER:

1. Consider reaffirming by a 4/5th vote a continuing state of emergency and continued actions authorized under Resolution 20-02, authorizing the Agency to enter into contract to protect, access, inspect, and repair Agency property and facilities on the Middle Fork American River Project.

H. ADMINISTRATION:

1. Consider adopting **Resolution 20-__ adopting the Agency's Records Retention Schedule.**
2. Consider approving the following organizational changes.
 - a. Agency Wide organizational restructuring:
 - (1) The addition of one full-time equivalent (FTE) position for the purpose of establishing a Director of Resource Management.

- (2) The adoption of salary range 54.0 of the Department Head salary schedule for Director of Resource Management.
- (3) The adoption of salary range 36.5 of the Confidential Employees salary schedule for Executive Assistant.
- (4) A budget amendment to increase the Agency Wide operating budget in the amount of \$257,088.
- b. Water Division organizational restructuring:
 - (1) The adoption of salary range 46.0 of the Middle Management salary schedule for Real Property Program Manager.
 - (2) A budget amendment for use of Water Division operating reserve-operational in the amount of \$40,000.

I. REMARKS/REPORTS BY DIRECTORS

In accordance with Government Code 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

J. REMARKS/REPORTS BY LEGAL COUNSEL

K. REMARKS/REPORTS BY GENERAL MANAGER

L. CLOSED SESSION:

- 1. **Conference with legal counsel - Anticipated Litigation** - Pursuant to subdivision (b) of Section 54956.9 of the Government Code. *Potential Case: one*

M. REPORT FROM CLOSED SESSION

N. ADJOURNMENT

THE NEXT RESOLUTION NUMBER IS 20-06.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board at (530) 823-4860. Notification by Wednesday noon preceding the meeting will enable the Agency to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the Agency's outdoor bulletin board at the Placer County Water Agency Business Center at 144 Ferguson Road, Auburn, California, on or before January 31, 2020.

Any writing that is a public record under the Public Records Act that relates to an agenda item for an open session of the Board meeting that is distributed less than 72 hours prior to the meeting will be made available for public inspection at the time the writing is distributed to any Board members. Also, any such writing will be available for public inspection at the Agency's office located at 144 Ferguson Road, Auburn, California, during normal business hours.

Schedule of Upcoming Board Meetings

Thursday, February 20, 2020, 2:00 p.m. – Regular Board of Directors' meeting at Placer County Water Agency Business Center, 144 Ferguson Road, Auburn, California.

Thursday, March 5, 2020, 2:00 p.m. – Regular Board of Directors' meeting at Placer County Water Agency Business Center, 144 Ferguson Road, Auburn, California.