



Look Inside Lincoln

Bimonthly City Manager's Report

Jennifer Hanson, City Manager

INSIDE LINCOLN BIMONTHLY UPDATES

Looking Back

(These items occurred prior to June 21, 2019)

Recruitment and Selection:

<u>Position - Regular</u>	<u>Status</u>
Account Clerk I	2 Offers Accepted
Finance Director	Hired
GIS Intern	Accepting Applications
Civil Engineer	Recruitment in Process
Planning Manager	Hired
Public Safety Dispatcher I	Hired
Police Officer	Continuously Accepting Applications
Reserve Firefighter	Continuously Accepting Applications
Reserve Police Officer	Continuously Accepting Applications
Library Assistant	Recruitment in Progress
Office Assistant	Recruitment in Progress
Public Works Intern	Recruitment in Progress

Business License: [Attached](#) is the list of new business licenses for the month of May 2019.

Magnolia Village Project: On June 11, 2019, the City of Lincoln City Council approved a two-year time extension for the Magnolia Village project. The new expiration date for the Magnolia Village project is April 11, 2021.

Twelve Bridges Village 25: On June 11, 2019, the City of Lincoln City Council waived the first reading and introduced by title only Ordinance 993B, approving an Amendment to the Twelve Bridges Village 25 General Development Plan. The Ordinance is scheduled for a second hearing on June 25, 2019 at 6:00 p.m.

John Adams Academy: The John Adams Academy is requesting an amendment to their previously approved Specific Development Permit and Development Plan (Resolution No. 2017-27) to allow for four (4) additional portable structures at the existing temporary campus, located 280 Oak Tree Lane. The application is scheduled for Planning Commission on June 19, 2019 at 6:00 p.m.

Palm, Psychic and Tarot Card Readings: The Community Development Department received a conditional use permit application for 'palm, psychic, and tarot card readings' at 110 Gateway Drive, Suite 240. The applicant is proposing to open a second business in a small office space, on the second floor of the two-story building in the Lincoln Gateway Commercial Center. The application is scheduled for Planning Commission on June 19, 2019 at 6:00 p.m.

East 10th Street: An application for a two-year time extension for the East 10th Street Tentative Subdivision Map Residential Development project was received on April 11, 2019. The application is scheduled for Planning Commission on June 19, 2019 at 6:00 p.m.

Police Officer Applicants: On Thursday, June 13, 2019, the Police Department Personnel interviewed 5 Police Officer applicants. One will be advanced to the background investigation process one will be considered upon completion of the academy. Another round of interviews will be scheduled in the very near future.

Auburn Ravine: On Monday, June 17, 2019, the Police Department facilitated the removal of 40 yards of trash that was left behind in illegal campsites in the Auburn Ravine (North of Highway 193).

Creek Walk: On Monday, June 17, 2019 the Police Department coordinated a creek walk with representatives from the County Probation, Health and Human Services (homeless outreach team), several churches and two City Councilmembers. The goal was to show them the magnitude of the homeless problem and the damage they are doing to the ravine and environment. This will help inform a community response to this crisis.

PG&E Public Safety Power Outage: On Friday, June 14th City staff received notice from PG&E of a pending emergency power shutoff as a result of anticipated high wind and low humidity weather over the coming days. Public Works staff mobilized to prepare critical facilities for backup power and alternative operating methods in the event of a power outage. If the power had been shutoff, it is expected to take as much as five days to fully restore power after the conclusion of the event that necessitated the shutoff in order for PG&E to fully inspect its transmission and distribution system for any damage that may have occurred prior to re-energizing. By the evening of Saturday, June 15th, wind intensities and forecasts in the foothills region had reduced to the level that PG&E was able to cancel the shutdown. This fire drill proved to be a useful exercise for staff in that it confirmed that as an organization we are generally well prepared and organized to respond to emergency events. It also helped to identify some deficiencies that need additional backup power and planning in order to adequately respond to a power outage that could potentially last as long as a week. Over the next several weeks, staff will continue to refine its Standard Operating Procedures for power outage response and to conduct simulated power outage drills to test the IT and SCADA systems for proper switchover and continued operation.

City Council Audio Visual Upgrade Project: Project install was completed on May 28, 2019 and we ran the new equipment side by side with our crew from Jeff Eberhardt Productions (JBP) that evening for the City Council meeting. There were a number of issues; the most critical were the wide angle camera setting for the dais and the lower thirds (this is the title of the agenda item that shows up on the video). Additionally, the Granicus encoder used for Live Streaming needed to be updated in order to work with the new system and the update was completed on June 10th. During the June 11th City Council meeting the crew of JBP used the new equipment and we were able to Live Stream, broadcast on WAVE and record an archive copy. Unfortunately, there were some serious audio issues on the Granicus live feed and on the WAVE broadcast along with many other minor items. The audio issues required staff to replace the video in Granicus with a clean archive copy which meant the video wasn't available on the City's website until early Thursday morning after the meeting. We are working with AVI-SPL to resolve these issues but the major issues will require a swap-out of equipment as well as some adjustment to the camera locations. We do not yet have a date when these issues will be resolved but will be completing testing this week to stream the next City Council meeting on June 28th on the City's YouTube channel.

Water Main Break on East 8th: As we have learned to expect with these types of utility replacement projects, some of the infrastructure components being replaced have long since exceeded their useful service life (see photos below). On the evening of June 19th a service saddle on the existing water main that is going to be replaced failed due to age and corrosion. This is the third such incident on this project, and none of them can be attributed to the performance of the people working on the project. City staff was able to respond to the situation promptly and had water service restored at approximately 7pm.



Capital Improvement Projects: All Capital Improvement Projects will be updated on the attached CIPTracker Report on at least a monthly basis. Individual Inside Lincoln updates will only be provided for a select group of high profile projects as needed.

CIP Tracker and its associated map are available on the City’s website at the following location:

<http://www.lincolncalifornia.gov/city-hall/departments-divisions/engineering/cip-projects>

Looking Forward (These items occur after June 21, 2019)

JMC Homes: The Design Review Committee will hold their regular scheduled meeting on June 26th at 9:00 a.m. to review the Lakeside 6, Phase 7 & 8 design review application. JMC Homes, applicant, is proposing seven (7) different floor plans with three (3) elevations each.

New Dispatcher: Dispatcher Kuljit Kaur begins training on Sunday, June 23rd.

Coffee with The Mayor: Chief Lee will join Mayor Joiner for his “Coffee with The Mayor” on July 2nd at the Kilaga Springs Lodge.

East Side Water and Sewer Replacement: The contractor is working on the water main and service installations, working their way north from East 6th to East 9th Streets. The contractor has increased their crew size onsite to increase production and reduce the overall time impact on the project to the residents and businesses. With the narrow streets and amount of work taking place at any given time, access within the work area is limited. Staff has been working with residents and the contractor as much as possible to provide relief for parking and avoid closing off consecutive streets at one time. Construction is scheduled to continue through December, but may be complete as early as mid-November.

PCWA Metering Station: The basement walls are almost backfilled and electrical conduits for the first-floor slab are being placed. The contractor has placed some of the larger pipes in the basement of the building that connect to the 42-inch pipeline.

5 MG Water Tank at Verdera North: The grade for the tank pad is at subgrade and ready for under-tank piping to be installed. Most of the large stockpile of excess soil has been processed and is ready for backfill or off-haul. Approximately 15,000 cubic yards will be hauled away soon to a school district project. The contractor has placed some of the roadway fill. Tank construction should begin within four weeks.

Grazing Season: The Fiscal Year 2018/19 grazing season has been completed. All animals have been removed as of June 17th and all the trailers and equipment will be removed by the end of the day on June 21st.

Ongoing and Upcoming Events

Council Meeting (Regular)

All

Tuesday, June 25, 2019

6:00 PM

City Hall Council Chambers

Airport Committee Meeting

Joiner/Karleskint

Wednesday, June 19, 2019

10:00 AM

City Hall - First Floor Meeting Room

Fiscal & Investment Oversight Interviews

All

Monday, June 24, 2019

4:00 – 7:00 PM

City Hall – City Manager’s Conference Room

Chamber Breakfast

All

Wednesday, June 26, 2019

7:30 – 9:00am

Auburn and Loomis Hosting

The Flower Farm

9280 Horseshoe Road, Loomis CA

Placer County Transportation Planning Agency Meeting

Joiner

Wednesday, June 26, 2019

9:00- 10:30am

175 Fulweiler Avenue, Auburn