



Look Inside Lincoln

Bimonthly City Manager's Report

Bob Adams, Interim City Manager

INSIDE LINCOLN BIMONTHLY UPDATES

Looking Back

(These items occurred November 21, 2018 – December 6, 2018)

Capital Improvement Projects: All Capital Improvement Projects will be updated on the CIPTracker Report on at least a monthly basis. Individual Inside Lincoln updates will only be provided for a select group of high profile projects as needed.

CIP Tracker and its associated map are available on the City's website at the following location:

<http://www.lincolncity.gov/city-hall/departments-divisions/engineering/cip-projects>

New Tasers for Lincoln Police Department: The police department obtained new Tasers to replace their 10 year old models and to allow each officer to be issued one. Axon, the manufacturer of Tasers, recently offered a "lease to own" program, which allowed them to acquire these without a one-time substantial cost. Training for the newer employees will occur over the next two weeks.

Police Honor Guard: On Thursday, December 6th, the Police Department Honor Guard attended the funeral for fallen Stanislaus County Sheriff's Deputy Tony Hinojosa.

Update – Community Development – Twelve Bridges V2A Design Review Approval: The Design Review Board approved the designs presented by home builder K Hovnanian for development of single family homes on 133 lots within Twelve Bridges Village 2B. Village 2B is located interior to the Bella Breeze loop off of East Joiner Parkway near Twelve Bridges Drive.

Update – Community Development – 599 Lincoln Blvd Design Review Approval: The Design Review Board approved the designs presented for the rehabilitation of the building located on the southeast corner of Lincoln Boulevard and Sixth Street for the future site of Old Town Pizza.

Update – Community Development – Conditional Use Permit approval for Raceday Cycle and Multisport: Located at 825 Twelve Bridges Drive, Raceday Cycle and Multisport applied for a Conditional Use Permit to allow on-site consumption of beer and wine. Approval was granted at the November 28th Planning Commission hearing.

Joiner Parkway NEV Lane Modifications: NEV lane modifications on Joiner Parkway between Nicolaus Road and 5th Street were completed by the Streets Division of the Public Services Department. These improvements have created a safer path of travel for NEVs along Joiner Parkway.

Charitable Donations: California Attorney General Xavier Becerra shared that it is important to ensure that charitable donations go directly to those who need the help and not charities that are operating outside the law.

Charities operating in California are required to register with the Attorney General’s Registry of Charitable Trusts and file annual financial reports. Individuals can confirm that a charity is registered and up-to-date with its financial reporting by using the Registry Verification Search tool at www.oag.ca.gov/charities.

Library Participates in Holiday Parade: The Library and the Friends of the Lincoln Library greatly enjoyed celebrating the holiday season as part of the Hometown Christmas Parade on December 1st. The float featured a life-size Elf on the Shelf character as well as a giant book, and was greeted with cheers from those watching the parade. This successful event kicks off one of the library's focuses for 2019, which is increased outreach and marketing in the community.

Recruitment and Selection:

<u>Position - Regular</u>	<u>Status</u>
Accounting Manager	Preparing to re-open
Chief Building Officer	Application deadline extended to 12/20
Code Enforcement Officer I	Interviews scheduled 1/4/19
Maintenance Worker I (Solid Waste)	Preparing to open
Planning Manager	Will open 12/10
Police Officer	2 candidates in pre-employment
Public Safety Dispatcher I	Hired
Red Aide I	Department interviewing
Recreation Coordinator	1 candidate in pre-employment
Office Assistant I	Accepting applications
GIS Analyst I	Accepting applications
Asst/Assoc/Sr. Engineer	Accepting applications
<u>Position – Temporary</u>	<u>Status</u>

Account Clerk I	Interviewing applicants
Executive Assistant	Accepting applications
<u>Position – Continuous</u>	<u>Status</u>
Reserve Firefighter	Continuous
Reserve Police Officer	Continuous
<u>Position – Promotional/Internal</u>	<u>Status</u>
Police Lieutenant	Job offer extended
Budget Manager	Accepting applications
Fire Captain	Qualified candidate to attend assessment center

Looking Forward

(These items occur after December 6, 2018)

Shop with a Cop: On Saturday, December 8th, Lincoln Police employees will join several other Placer County law enforcement agencies for “Shop With a Cop”. Shop With a Cop is a program that recognizes outstanding youth from our community. The recipients are chosen based on their academic effort, crime-free lifestyle, positive attitude and financial need. They are paired with Police Officers, Sheriff’s Deputies, Probation Officers and Professional Staff, and given the opportunity to shop for clothes, personal necessities and gifts for themselves and their families.

Police Volunteer Lunch: On Tuesday, December 11th, the Police Department will recognize and formally thank their volunteers at their annual holiday luncheon.

Schellbach Drive New Street Sign Unveiling: On Wednesday, December 12th, the Police Department will unveil the new Schellbach Drive street signs, in honor of fallen LPD Officer Les Schellbach. It appears that there will be media coverage of this event.

Library Offering: The Library will be celebrating reading during the winter season on at 1PM on December 8th, by offering crafts, storytime, and book giveaways as a celebration of Jolabokaflo, the Icelandic tradition of holiday book giving. This is in conjunction with the quarterly book sale by the Friends of the Library.

Tank # 3 at Verdera North: The Project is out to bid. Bids open on December 11th and award of contract is anticipated on January 8, 2019.

Lincoln Penryn Phase 3 Metering Station: T&S Construction is under contract and a notice to proceed was issued on November 27th. PCWA is reviewing submittals on materials. Construction activity is anticipated to begin in January.

Lincoln Penryn Phase 3 42” Pipeline and 36” Verdera North Pipeline: The 42-inch PCWA pipeline is approximately 95% complete. The contractor has completed most of the site clean-up, the access roads and erosion control measures. The remaining work including pipeline appurtenances, restoration of disturbed areas, paving to the future metering station, pipe testing and final tie-in is anticipated to be complete by the end of February.

High School Area Waterline Replacement: The contractor has completed all connections from the new system to the existing system, and has completed the abandonments of the old water main. Pavement restoration has been underway and is anticipated to be complete by the middle of next week if the weather remains clear. Additional pavement restoration scope on H Street was added to the project to repair damage caused by a previous water main failure, which was completed earlier this week. The contractor will begin working on various punch list items next week, with construction anticipated to be complete mid-December if weather remains clear.

Lincoln Boulevard Phase 2: The contractor will commence work again one to two weeks prior to the signal poles delivery date. The contractor will be confirming the delivery date of December 28th is still current prior to providing a revised schedule.

Lincoln Crossing Village 11: Contractor is currently in the wet utility phase of construction, with storm drain and sewer infrastructure underway. Construction has been halted pending dry weather.

Twelve Bridges Village 11: Contractor is currently working on the water infrastructure, with water quality test results needed prior to a connection being made with the City line. Construction has been halted pending dry weather.

Verdera Village 23: Contractor plans to begin landscape work along Twelve Bridges Drive between Ridgecrest Road and Catta Verdera as soon as weather allows. The remaining scope of work includes installation of a 20 foot deep landscape corridor along Twelve Bridges Drive and irrigation system installation.

Cresleigh Grove: Contractor is completing storm drain manhole installation as weather allows, and a limited number of storm drain lines to install upon completion of the manholes. This project is anticipated to enter winter suspension upon completion of the storm drain work.

Within Bella Breeze:

Twelve Bridges Village 2A – Tri Point Homes

Contractor is working on dry utility installation. Project is scheduled to continue construction as weather allows.

Twelve Bridges Village 2B – K Hovnanian Homes:

Contractor is working on dry utility installation. Project is schedule to continue construction as weather allows.

Twelve Bridges Village 2C – Woodside Homes:

Contractor is working on dry utility installation. Project is schedule to continue construction as weather allows.

North of Bella Breeze:

This is Twelve Bridges Village 1. – KB Homes:

This project is suspended pending dry weather.

INDEPENDENCE:

This project is suspended pending dry weather. Mass grading operations have been halted.

Ongoing and Upcoming Events

Council Meeting (Regular)

Tuesday, December 11, 2018

6:00 PM

City Hall Council Chambers

All

Council Meeting (Closed Session)

Tuesday, December 11, 2018

Closed Session will immediately follow regular meeting starting at 6:00 PM

City Manager’s Conference Room

All

Monthly Council Workshop

Tuesday, December 4, 2018

First Floor Meeting Room

All

Economic Development Committee

Wednesday, December 12, 2018

8:00 AM – 9:00 AM

First Floor Meeting Room

Gilbert/Silhi

Unveiling of New Schellbach Drive Sign

Wednesday, December 12, 2018

9:00 AM

Corner of Schellbach Drive and Countryside Lane

All

Fiscal Investment & Oversight Committee (Closed Session)	Gilbert/Karleskint/Harner
Wednesday, December 12, 2018	
1:00 PM – 3:00 PM	
First Floor Meeting Room	
Airport Committee	Joiner/Karleskint
Monday, December 17, 2018	
2:30 – 3:30 PM	
First Floor Meeting Room	
City/Chamber/DLA/EDC Monthly Meeting	Joiner/Karleskint
Monday, December 17, 2018	
4:00 – 5:00 PM	
City Manager’s Conference Room	
Interim City Manager Interviews	All
Tuesday, December 18, 2018	
4:00 – 6:00 PM	
City Manager’s Conference Room	
Fiscal Investment & Oversight Committee (Closed Session)	Gilbert/Karleskint/Harner
Wednesday, December 19, 2018	
1:00 – 4:00 PM	
First Floor Meeting Room	

Victories

Fred Jackson, Construction Inspector II in the Engineering Department: Fred has successfully completed the training and exam process to obtain designation of Certified Public Infrastructure Inspector (CPII) through the American Public Works Association. This certification further exemplifies Fred’s commitment to ensuring that the public infrastructure constructed within the City of Lincoln is of the highest quality necessary to provide for the health, safety, wellbeing and vitality of the residents, businesses and visitors of the City of Lincoln.

Angela Frost, Senior Administrative Analyst for the Public Services Department: Angela has been named 2018 Support Staff Person of the Year by the Sacramento Chapter of the American Public Works Association. Angela is responsible for tasks under every division within Public Services. The workload that she undertakes can be considered heroic and her contribution to the City is immeasurable. The magnitude of Angela’s specific contributions are too numerous to list; however major highlights are provided below:

- Manager of the Public Services Administrative Division. Responsible for Administrative staff, the work order call center, invoicing, budget tracking and management, and budget preparation.
- Management of the City's stormwater program. Including compliance, implementation, and reporting.
- Management of Transit Services. Although the City contracts transit services with Placer County, there are still substantial regulatory reporting requirements and management activities related to the acceptance of federal funds and grants, and the coordination of the operational services contract.
- Management of all state and federal grants that fall under the purview of the Public Services Department that includes grants for the Airport, Solid Waste, Recycling, Water Operations, and Water Conservation.
- Represents the City on multiple regional groups, including: Regional Water Authority Water Efficiency Group, the Regional Sewer Group, the Placer County Groundwater Sustainability Agency Public Outreach Committee, Regional Recycling Group, the Integrated Regional Water Management Plan (IRWMP) Stakeholder Group, WPWMA Advisory Committee, and many internal committees.

In addition to the areas of responsibility listed above, Angela enthusiastically took over numerous citywide public information officer (PIO) duties, when the regular PIO transferred to a different position. This effort includes managing all of the City's social media and distribution of public service announcements associated with the many disciplines performed by the Public Services Department the City of Lincoln.

Angela Frost is a tremendous asset to the City of Lincoln and Public Services Department that takes on all tasks assigned to her in the most professional and competent manner. It is for these reasons that APWA has named her as Support Staff Person of the Year for 2018.

Friends of the Lincoln Library Membership Drive: The Friends of the Lincoln Public Library ran a membership drive in November, during which they also invited members of the public to share what they were grateful for at the library. These were recorded on foam leaves and posted on a board in the library lobby. The public particularly praised the collections, the children's programming, and the staff at the library.