

**AIRPORT COMMITTEE CITY OF LINCOLN**  
**MEETING MINUTES**

**Wednesday, September 19, 2018**

**10:00 AM**

***LOCATION: CITY HALL – 600 SIXTH STREET***

**First Floor Meeting Room**

**Lincoln, CA 95648**

**Members Present**

Paul Joiner, Councilmember

Dan Karleskint, Councilmember

Richard Pearl – Chair

Bob Butera

Jeff Hanner

Byron Maynard

**Staff Present**

Mike Miller

Jennifer Hanson

Bob Adams

**CALL TO ORDER**

10:00AM by Chairman, Richard Pearl

**QUOROM**

A Quorum was established with five of the seven members in attendance.

Note: Byron Maynard arrived at about 10:05AM making that six members in attendance. Brian Liebenguth was absent (excused, away on business).

**PUBLIC COMMENT**

There were no inquiries by the Public attending the meeting.

**APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING**

The minutes from the previous meeting on August 15, 2018 were approved by the committee.

**OPERATION UPDATE – JENNIFER HANSON**

**HANGARS**

Only one response regarding developing new Hangars at the airports was received. Jennifer said that she would be speaking with the people who didn't respond. Some of the issues regarding response centered on the cost of money at this time and the expected return on investment based on the low hangar rental rate at Lincoln. Staff will sit down with Byron Maynard, who was charged with participating in the review of this issue, to try to determine what a Hangar development arrangement should look like. There are four potential bidders. She will also inquire with other possible bidders.

It was noted that there are a number of airport related requests that Staff is reviewing which absorb their time, such as a requested property move with one of the current

tenants, the Planes of Fame, a flight school and a restaurant Flight School. Jennifer said that she would be bringing impact fees of these projects to the city Council.

***FUEL FARM***

The fuel farm is finally getting to end. The draft design came in yesterday, and the tanks go out to bid when the design is finished. There are still problems with the system. Timing depends on the weather. Lead time on tanks 12 weeks. Cost is expected at \$750,000 or less and funding is related to Redevelopment bond proceeds. It's possible completion is expected in spring of 2019.

***GENERAL OPERATIONS***

Fuel Sales up and we are selling a lot more jet fuel and the almond drying helicopters and fire helicopters were a part of the increase, as well as routine flight operations.

**GENERAL AIRPORT BUSINESS UPDATE**

***FINANCES***

There are no updates on the year-end close at this time. The audit is still going on. When the audit is complete the committee will receive a briefing on the financial information.

There are many options to reduce the deficit of the airport. Some include, selling specific airport property, which requires FAA approval, selling City owned hangars and building new hangars.

***OTHER***

A request was made previously that the pilot lounge be expanded by converting one of the conference rooms in the facility for that purpose. There has been no action on this request; however there will be soon.

***MANAGEMENT OF AIRPORT ANALYSIS UPDATE***

Still working through the review of options and related financial data for management of the airport because not all proposals have been received. Financial numbers related to this analysis expected by the next committee meeting.

**NEXT MEETING** - October 17, 2018

**ADJOURNMENT** 10:53 AM

**SUBMITTED BY:** Jeff Hanner, Committee Member