City of Lincoln
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CITY OF LINCOLN
600 Sixth Street
Lincoln, CA 95648

HYDRANT METER APPLICATION

CUSTOMER

Date: _____

City of Lincoln Business License Number: _____

Contact Name: _____
(Print) (Signature)

Business Phone: _____ Cell: _____

Company Name: _____

Billing Address:

_____
(Street) (City) (State) (Zip)

Business Use: _____

Location of Hydrant: _____

FINANCE

Deposit Amount:	$3,000	Form of Payment:	
Administrative Fee:	$180 non-refundable	Check #:	

Deposit Taken by:

PUBLIC SERVICES:

Type of Meter:		Color:	Received By:
Condition at issue:			

Meter ID:		Issued By:	
Start #:		Date Meter Issued:	

RETURN INFORMATION:

To return Hydrant Meter, please call the City of Lincoln Public Services at (916) 434-2450 to set up a return time. Please do not return meter to City Hall. Once the meter has been checked in, a return of the remaining deposit will be mailed within 10-14 business days.		
Total Water Used (Billing):		
Date Returned:	Condition at Return:	(Attach Checklist)
Damage Cost: $	# at Return:	

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IMPORTANT NOTICE REGARDING HYDRANT METER READS:

It is the vendors responsibility to relay their hydrant read to the City of Lincoln. In order to make this process easier for our customers, the City has set up an e-mail address where these reads can be sent: **hydrantreads@lincolnca.gov**. When supplying a read please ensure that you provide the name of your organization, the meter number, and all eight numbers of the hydrant read (including zeros). The City may require the vendor to return the meter to the City to verify the meter reading. The charge for each one-thousand gallons of construction water used is $11.01.

The City will accept reads anytime between the 15th and 25th of each month. Failure to provide a reading will result in a service fee of $110.10 for additional staff time associated with reading the hydrant meter and processing the hydrant billing. This charge will be in addition to the monthly rental fee of $50.00. The monthly rental fee will continue to be charged until the meter is returned to the City of Lincoln.

The vendor shall be responsible for all fees and charges incurred while the meter is in their possession, including costs resulting from damage, misuse, or loss.

Please note: The City of Lincoln is not responsible for vendor misreads. The vendor will be accountable for all unpaid water usage calculated from the beginning read to the final read when the meter is returned.

If you have any questions, please e-mail **hydrantreads@lincolnca.gov** or call 916-434-2430.

By signing below I acknowledge that I must provide a read to the City of Lincoln via e-mail between the 15th and 25th of each month and that I am responsible for the payment of all water usage from beginning read to the final read when the meter is returned.

Date: _____ Company Phone No._____

PLEASE PRINT:

Company Name:_____

Company Address:_____

Print Name:_____

Signature: _____