



CITY OF LINCOLN
Community Development Department
600 Sixth Street
Lincoln, CA 95648
(916) 434-2470 - office

A-Frame/Portable Sign Permit Application

CONTRACTOR/APPLICANT _____

Address _____ City: _____ Zip: _____

Phone # _____ Contact Name _____

LOCATION of SIGN (address) _____

LOCATION (check one) **Public Property** **Private Property**

PRIVATE PROPERTY OWNER _____

Address _____ City: _____ Zip: _____

Phone # _____ Contact Name _____

SIGNATURE (property owner) _____

PRINT NAME (property owner) _____ **DATE** _____

SIZE Height by Width: _____

SUBMITTAL REQUIREMENTS – 2 sets of the following:

- Dimensioned site specific plan showing frontage of building, sidewalk, curb, gutter, landscaping, etc., with proposed location of sign.
- Picture/drawing of the proposed sandwich board/'A' frame sign.
- \$300.00 permit fee
- If on Public Property, provide a completed Encroachment Permit Application and a \$89 fee for review.
- Encroachment Permit - Provide proof of insurance showing the City as an additional insured.

OFFICIAL USE ONLY

Fees: _____ Date: _____ Receipt #: _____

APPROVED _____ DATE _____

DENIED _____ DATE _____