



City of Lincoln Inspection Clarification Bulletin

Subject: Inspection and Document Requirements

The City of Lincoln Community Development Department, Division of Building and Safety would like to thank you for your continued cooperation with our field inspection staff and compliance with the many State and Local Codes and Regulations that we are required to enforce. We know that it is not always easy to stay up to date with the many regulations governing building construction. We try very hard to keep you informed through distribution of handouts provided to you by our field inspection and office personnel.

In an effort to continue assisting you with your inspection needs we would like to remind you that when inspecting construction projects we require that all supporting documents such as plans, specifications, truss calculations, equipment listings and any special inspection reports are available to your inspector at the time of the inspection. Additionally, the inspector needs to have the ability to sign off on your permit card at the time of the inspection so it must be available to him or her.

In recent months there has been a relaxing of these requirements and we must get back on track. The City of Lincoln, Building Inspectors expect to see all of the required documents on site as well as a representative to support any questions or concerns your inspector might have during all inspections unless otherwise approved by your inspector. This will ensure a smooth process and a complete understanding of any concerns that may arise during any given inspection/s.

It is our goal to provide you with the best customer service possible by providing you with the most customer service oriented and technically proficient staff available, your cooperation in doing this is greatly appreciated and helps us to support you in building a quality product that we can all be proud of.

We thank you for your cooperation with these most important matters and if there are any questions that we can answer, please do not hesitate to contact us.

City of Lincoln
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